



CONSERVATION AWARD

Terms of Reference

- 1) Name of Award: Catfish Creek Conservation Authority Conservation Award

- 2) Purpose of Award: To annually recognize a deserving individual or group for their contribution to the conservation of the natural heritage within the Catfish Creek watershed.

- 3) Nomination:
 - Nominations may be made by any individual or group including the staff of the CCCA
 - Nominations must be supported in writing through a letter stating the individual's/group's contribution to conservation as well as any other relevant information including references
 - Nominations are accepted at any time throughout the year; however, only one Award will be presented to a group or individual in any given year
 - Unsuccessful nominations will remain on file and will be considered in future years
 - To be eligible for the nomination, the individual or group's contribution must have been in the CCCA watershed AND the individual or group must not have received the Award within the previous five years, AND must not be a member of the Board of the CCCA at the time of nomination
 - Nominations should be forwarded by **January 20th** for consideration for the previous year's Award to the Catfish Creek Conservation Authority, R.R.#5, Aylmer, Ontario, N5H 2R4
 - Type of work eligible for the award include: erosion control, stream improvement, wetlands conservation, woodlot management/reforestation, fish and wildlife improvement, conservation education, financial donations in support of conservation work, and/or any other work contributing to the conservation of our natural resources with the Catfish Creek watershed

- 4) Selection of Award Winner:
 - The Personnel/Finance Committee will select the Award winner
 - The Personnel/Finance Committee will review nomination criteria when formulating judgement
 - Judgement of individual versus group nominations will consider appropriate resources available to each in the achievement of the nominated accomplishments

- 5) The Award:
 - The Award will not be presented in any given year if, in the opinion of the Personnel/Finance Committee submitted nominations do not merit presentation of the Award
 - The Award will be presented at the CCCA Annual General Meeting in the year following nomination
 - The Award will consist of:
 - a) An engraved plaque with the Authority crest and the recipient's name
 - The Award recipient will be promoted through news releases, media contact, newsletters, etc.
 - A plaque will be purchased by the CCCA to record the recipients of the Conservation Award and it will be placed in the Boardroom



CATFISH CREEK CONSERVATION AUTHORITY

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CONSERVATION AWARD

Nomination Form

The Authority will evaluate this nomination based upon the information and support materials provided. Please provide as much information as possible.

Please type or print neatly in the space provided or attach a separate sheet.

Individual/Group Being Nominated

Name:

Address (lot, concession, and municipality if applicable):

Telephone Number:

Individual/Group Submitting Nomination

Name:

Address (lot, concession, and municipality if applicable):

Telephone Number:

Please provide a short biographical sketch of the nominee. Include information on education, memberships in clubs/organizations, and other awards received if applicable.

Describe how the individual/group has contributed to the conservation of natural resources within the Catfish Creek watershed. Types of work eligible for the award include erosion control, stream improvement, wetlands conservation, woodlot management/reforestation, fish and wildlife improvement, conservation education, financial donations in support of conservation work, and/or any other work contributing to the conservation of our natural resources with the Catfish Creek watershed.

Describe the success of the project or contribution to date. Is it effective, well designed and maintained?

Describe any special circumstances (i.e. effort, expense, number of years involved) that make the project or contribution even more noteworthy.

Are you aware of any further projects or contributions the nominee is planning to undertake in the future?

List any support material (i.e. plans, photographs) that you have enclosed.

Please provide the names and telephone numbers of one or two individuals familiar with the nominee's contribution.

Name:

Telephone Number:

Name:

Telephone Number:

Signature of Nominee or Designate approving nomination