

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, April 14th, 2016

Meeting #03/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

ABSENT:

Mark Tinlin	Member	City of St. Thomas
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STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Charlie Roloson	Hamilton Ward & Cathers Insurance Service
Frank Turville	Lake Erie North Shore Landowners Association
Tom Manley	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Kyle Cronk	Lake Erie North Shore Landowners Association
Ron Allensen	Lake Erie North Shore Landowners Association
Dominique Giguere	Lake Erie North Shore Landowners Association
Rick Pineo	Lake Erie North Shore Landowners Association
Stan & Karen Jones	Lake Erie North Shore Landowners Association
Jed DeCory	Lake Erie North Shore Landowners Association
Pat Watterworth	Lake Erie North Shore Landowners Association

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.). She passed along regrets on behalf of Member Tinlin who could not be present at the meeting.

ADOPTION OF AGENDA:

<u>Motion # 33/2016</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Agenda for the April 14th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

ADOPTION OF MINUTES:

<u>Motion # 34/2016</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Minutes of Full Authority meeting # 02/2016 (March 3, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

a) Charlie Roloson – Hamilton Ward & Cathers Insurance Service:

Chairperson Martyn called upon Charlie Roloson to present the 2016 - 2017 General Insurance Program for the Catfish Creek Conservation Authority.

Mr. Roloson began his presentation by thanking the Board for the opportunity to attend the meeting to highlight and explain some of the coverages contained in the Insurance Report prepared by the Frank Cowan Company. He mentioned that Jessica Jaremchuk, Regional Manager for the Frank Cowan Company had planned on attending the meeting but experienced some car problems on route. He noted that the level of coverages are virtually the same as those in the 2015 - 2016 Report. The proposed increase in the 2016 - 2017 premium (\$267.00) is attributed mainly to the property values being increased in order to reflect the current inflationary trends.

Authority Chairperson Martyn thanked Mr. Roloson for taking the time to attend the meeting and answering any questions regarding the General Insurance Program.

Mr. Roloson left the meeting at (10:10 a.m.).

REPORTS:

Report FA 11/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 35/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Staff Reports for the month of March, 2016, be noted and filed.

Report FA 12/2016 – March Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 36/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Report FA 12/2016, be noted and filed.

Report FA 13/2016 - Accounts Payable, was presented, discussed, and resolved..

Motion # 37/2016 R. Cerna A. Oslach CARRIED

THAT, Accounts Payable totaling \$71,721.12, be approved for payment as presented in Report FA 13/2016.

Report FA 14/2016 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 38/2016 R. Cerna A. Oslach CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the month of March, 2016.

Report FA 15/2016 – Grant Funding Agreement, was presented, discussed and resolved.

Motion # 39/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Catfish Creek Conservation Authority enter into a Grant Funding Agreement with the Province of Ontario represented by the Minister of the Environment and Climate Change for the Great Lakes Guardian Community Fund.

Report FA 16/2016 – Conservation Authorities Act Review Update, was presented, discussed, and resolved.

Motion # 40/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 16/2016, be received as information at this time.

Report FA 17/2016 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 41/2016 R. Cerna A. Oslach CARRIED

THAT, the information outlined in Report FA 17/ 2016, be noted and filed.

Report FA 18/2016 – General Insurance Program, was presented, discussed, and resolved.

Motion # 42/2016 A. Vanhoucke R. Cerna CARRIED

THAT, the Catfish Creek Conservation Authority renew its 2016 - 2017 insurance coverage with Frank Cowan Company Limited through Hamilton Ward & Cathers Insurance Service at a total cost of \$37,472.00, plus applicable taxes.

Report FA 19/2016 – Equipment Tender, was presented, discussed, and resolved.

Motion # 43/2016 A. Vanhoucke R. Cerna CARRIED

THAT, the tender to supply and deliver a new commercial grade front mount four-wheel drive Kubota F2690 lawn tractor c/w a RCK 60R-F36 rear discharge mower deck be awarded to Vandenbrink Farm Equipment Inc. for a total price of \$22,035.00, with trade-in; and further,

That, the optional 48 month Powertrain Protection Plan be purchased for an additional \$750.00, plus HST.

Report FA 20/2016 – Vehicle Tender, was presented, discussed, and resolved.

Motion # 44/2016 R. Cerna A. Oslach CARRIED

THAT, the tender to supply and deliver a 2016 full size 4x2 pickup truck in accordance with the tender specifications be awarded to Elgin Chrysler for a total price of \$31,130.37, with trade-in.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Meeting With MPP Jeff Yurek:

The Chairs and General Managers from the Catfish Creek and Kettle Creek Conservation Authorities met with Jeff Yurek, MPP for Elgin-Middlesex-London on March 17th, 2016. A number of issues such as inadequate funding levels and the Conservation Authorities Act Review were discussed. The meeting with Mr. Yurek was scheduled instead of attending the Conservation Ontario Queen's Park Day held in Toronto on March 10th, 2016.

b) Retirement Open House:

The General Manager/Secretary-Treasurer attended an Open House for Dan Dale at the Aylmer Old Town Hall Theatre on March 30th, 2016. Dan retired from the Town of Aylmer after 27 years as the Director of Planning and Municipal Services. He served on the CCCA Board of Directors for eight (8) years, four (4) as the Chairperson.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Oslach mentioned that the Town of Aylmer will be planting a number of Butterfly Milkweed plants throughout their parks this spring as the Town's official wild flower.

NOTICE OF MOTIONS / NEW BUSINESS:

a) Seasonal Employment Interviews:

The Interview Committee decided on April 22nd and the 26th to conduct interviews for seasonal employment positions.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for March, 2016.

b) Copied:

- Toronto Star Newspapers Ltd. - a copy of an article that appeared on the front page of the Autos Section of the Toronto Star regarding the Springwater Maple Syrup Festival.
- Lakehead Region C.A. - a copy of a letter to the Conference of Great Lakes and St. Lawrence Governors and Premiers concerning a proposal from the City of Waukesha, Wisconsin to divert water outside the Great Lakes Basin.
- Conservation Ontario - a copy of Conservation Ontario's submission on the Waukesha Water Diversion Application.

Motion # 45/2016

R. Cerna

A. Vanhoucke

CARRIED

THAT, the Correspondence Register and the Copied Correspondence for March, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, May 12th, 2016, commencing at (10:00 a.m.).

Motion # 46/2016

A. Vanhoucke

R. Cerna

CARRIED

THAT, the Full Authority be adjourned at (10:55 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson