

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, April 9th, 2015

Meeting #03/2015

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Rick Cerna	Member	Township of Malahide
Mark Tinlin	Member	City of St. Thomas

ABSENT:

Anne Vanhoucke	Member	Township of South-West Oxford
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STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Brett Hueston	Reporter, The Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (9:30 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 32/2015</u>	M. Tinlin	A. Oslach	CARRIED
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THAT, the Agenda for the April 9th, 2015, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

Chairperson Martyn declared a pecuniary interest regarding Report FA 14/2015 – Accounts Payable Cheque #25233.

ADOPTION OF MINUTES:

<u>Motion # 33/2015</u>	A. Oslach	M. Tinlin	CARRIED
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THAT, the Minutes of Full Authority meeting # 02/2015 (March 5, 2015), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 12/2015 – Monthly Staff Reports, was presented, discussed, and resolved.

<u>Motion # 34/2015</u>	R. Cerna	M. Tinlin	CARRIED
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THAT, Staff Reports for the month of March, 2015, be noted and filed.

Report FA 13/2015 – March Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 35/2015 M. Tinlin A. Oslach CARRIED

THAT, Report FA 13/2015, be noted and filed.

Report FA 14/2015 – Accounts Payable, was presented, discussed, and resolved.

Chairperson Martyn abstained from discussing and voting on Report FA 14/2015, due to a pecuniary interest.

Vice-Chairperson Oslach called the vote on the Motion.

Motion # 36/2015 A. Oslach R. Cerna CARRIED

THAT, Accounts Payable totaling \$61,264.50, be approved for payment as presented in Report FA 14/2015.

Report FA 15/2015 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 37/2015 R. Cerna A. Oslach CARRIED

THAT, the information outlined in Report FA 15/2015, be noted and filed.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Springwater Maple Syrup Experience:

The General Manager / Secretary-Treasurer circulated several photographs and drawings created by the students of Central Public School in Woodstock describing their recent field trip to the Springwater Maple Syrup Program.

b) Environmental Leadership Program:

The members were shown a copy of the recent insert in the Aylmer Express newspaper recognizing the many environmental achievements of the East Elgin Secondary School Environmental Leadership Program during the past 15 years.

c) Funding Confirmation:

The Catfish Creek Conservation Authority has been approved for a \$50,000.00 grant from Employment and Social Development Canada under the Enabling Accessibility Fund for the Springwater Public Washroom Accessibility Renovation Project. An official announcement will be held at the Springwater Conservation Area on Monday, April 13th, at 11:00 a.m.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Chairperson Martyn noted the upcoming Southwest Regional Envirothon Competition being held at the Springwater Conservation Area on April 29th, 2015.

Member Tinlin mentioned how much he and his family enjoyed their recent visit to the Springwater Maple Syrup Festival and the quality of the facilities and the interpretive information provided by the staff.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for March 1-31, 2015.

b) Copied:

- Ministry of Natural Resources and Forestry – a copy of a letter from the Minister of Natural Resources and Forestry to the Chair of Conservation Ontario regarding the review of the Conservation Authorities Act.

<u>Motion # 38/2015</u>	R. Cerna	A. Oslach	CARRIED
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THAT, the Correspondence Register and the Copied Correspondence for March, 2015, be noted and filed.

COMMITTEE OF THE WHOLE:

<u>Motion # 39/2015</u>	A. Oslach	R.Cerna	CARRIED
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THAT, the Full Authority adjourn to the Committee of the Whole to discuss two (2) matters of personnel at (10:15 a.m.).

<u>Motion # 40/2015</u>	A. Oslach	R. Cerna	CARRIED
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THAT, the Committee of the Whole rise with report at (10:48 a.m.).

<u>Motion # 41/2015</u>	R. Cerna	A. Oslach	CARRIED
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THAT, the Minutes of Personnel / Finance Committee meeting #02/2015 (March 27, 2015), be accepted as circulated.

<u>Motion # 42/2015</u>	R. Cerna	A. Oslach	CARRIED
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THAT, an independent investigator be hired to investigate the harassment allegations and bring a report to the Board; and further,

That, the General Manager / Secretary-Treasurer be assigned to secure an investigator.

<u>Motion # 43/2015</u>	R. Cerna	A. Oslach	CARRIED
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THAT, Mark Tinlin be appointed as the alternate member on the Interview Committee or failing that, Rick Cerna.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, May14th, 2015, commencing at (10:00 a.m.).

<u>Motion # 44/2015</u>	A. Oslach	R. Cerna	CARRIED
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THAT, the Full Authority be adjourned at (10:50 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson