

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, July 9th, 2015

Meeting #06/2015

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Rick Cerna	Member	Township of Malahide
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Ed Pietrzak	Conservation Areas Supervisor
Rebecca Graves	Water Resources Technician Assistant

OTHERS PRESENT:

Craig Bradford Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.). She asked Peter Dragunas to introduce Rebecca Graves who has been hired as the Water Resources Technician Assistant for the summer.

ADOPTION OF AGENDA:

Motion # 71/2015 A. Vanhoucke A. Oslach CARRIED

THAT, the Agenda for the July 9th, 2015, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to declare at this time.

ADOPTION OF MINUTES:

Motion # 72/2015 A. Oslach A. Vanhoucke CARRIED

THAT, the Minutes of the Full Authority meeting # 05/2015 (June 11, 2015), be accepted as circulated.

Motion # 73/2015 M. Tinlin A. Oslach CARRIED

THAT, the Minutes of the Interview Committee meeting IC # 02/2015 (June 18, 2015), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 29/2015 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 74/2015 A. Vanhoucke A. Oslach CARRIED

THAT, Staff Reports for the month of June, 2015, be noted and filed.

Report FA 30/2015 – June Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 75/2015 M. Tinlin A. Vanhoucke CARRIED

THAT, Report FA 30/2015, be noted and filed.

Report FA 31/2015 – Accounts Payable, was presented, discussed, and resolved.

Motion # 76/2015 M. Tinlin A. Oslach CARRIED

THAT, Accounts Payable totaling \$91,947.69, be approved for payment as presented in Report FA 31/2015.

Report FA 32/2015 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 77/2015 M. Tinlin A. Vanhoucke CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of May and June, 2015.

Report FA 33/2015 – DFO / CO Memorandum of Understanding, was presented, discussed, and resolved.

Motion # 78/2015 R. Cerna A. Vanhoucke CARRIED

THAT, the information pertaining to the amendments to the Fisheries Act and Conservation Ontario's Memorandum of Understanding attached to Report FA 33/2015, be received as information at this time.

Report FA 34/2015 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 79/2015 R. Cerna A. Oslach CARRIED

THAT, Report FA 34/2015, be received as information at this time.

Report FA 35/2015 – August Full Authority Meeting, was presented, discussed, and resolved.

Motion # 80/2015 A. Vanhoucke A. Oslach CARRIED

THAT, the Chairperson, Vice-Chairperson and the General Manager / Secretary-Treasurer be authorized to discharge the Accounts Payable for August, 2015.

Report FA 36 /2015 – Catfish Creek Low Water Response Team, was presented, discussed, and resolved.

Motion # 81/2015 R. Cerna A. Vanhoucke CARRIED

THAT, the Minutes of the Catfish Creek Low Water Response Team meeting held on June 23rd, 2015, be received as information at this time.

Report FA 37/2015 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

Motion # 82/2015 A. Oslach A. Vanhoucke CARRIED

THAT, the channel sounding observations described in Report FA 37/2015, be received as information at this time.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Section 39 Transfer Payments:

The members were advised that the CCCA recently received its 2015-2016 Section 39 Flood / Erosion Control and Hazard Prevention Operation Grant from the Ministry of Natural Resources and Forestry in the amount of \$79,835.00.

b) Adventure Expeditions and Interpretive Leadership Program:

The General Manager / Secretary – Treasurer circulated a brochure describing a new post-secondary program being offered at the Fanshawe College Simcoe / Norfolk Regional Campus. The Adventure Expeditions and Interpretive Leadership Program is completed in 16 months and students will learn training and practical skills for the eco-tourism industry.

c) Doors Open East Elgin:

The Township of Malahide, Town of Aylmer and the Municipality of Bayham will be showcasing some of their most noteworthy attractions on July 11th for Doors Open East Elgin. One of the stops includes the Springwater Conservation Area.

d) Elgin Clean Water Program:

The Kettle Creek Conservation Authority recently approached the County of Elgin about providing some funding for the Elgin Clean Water Program. County Council agreed to consider providing \$40,000.00 in annual new funding for the program starting in 2016. Sixty (60) water-quality improvement projects have been completed across Elgin County since 2012.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Chairperson Martyn mentioned that the west breakwater at the Port Stanley Harbour is undergoing major repairs and that the new boat ramp has been installed and is now officially open for the public to use.

Vice-Chairperson Oslach noted that the Royal Canadian Legion in Aylmer will be hosting a free barbecue on July 11th from noon to 4:00 p.m. as part of Doors Open East Elgin.

Member Tinlin advised the members of the Nostalgia Nights event being held in downtown St. Thomas on July 11th from 2:00 p.m. – 9:00 p.m.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for June 1-30, 2015.

b) Copied:

- Craig Ashbaugh – a copy of a letter to the Minister of the Environment and Climate Change announcing his resignation as the Chair of the Lake Erie Region Source Protection Committee effective December 31, 2015.
- Wayne Kentner – an e-mail complimenting the staff at Springwater for their assistance during the recent Extreme Elgin event.

Motion # 83/2015 R. Cerna A. Vanhoucke CARRIED

THAT, the Copied Correspondence and the Correspondence Register for June, 2015, be noted and filed.

COMMITTEE OF THE WHOLE:

Motion # 84/2015 A. Oslach A. Vanhoucke CARRIED

THAT, the Full Authority be adjourned to the Committee of the Whole to discuss two (2) matters of personnel at (11:14 a.m.).

The General Manager / Secretary-Treasurer and the Financial Services Coordinator were both asked to leave the room at (11:25 a.m.) to allow the Board an opportunity to consider the above noted personnel matters.

The General Manager / Secretary-Treasurer returned to the meeting at (11:38 a.m.).

Motion # 85/2015 R. Cerna A. Vanhoucke CARRIED

THAT, the Committee of the Whole rise with report at (11:40 a.m.).

Motion # 86/2015 R. Cerna A. Vanhoucke CARRIED

THAT, the Minutes of Personnel / Finance Committee meeting # PF 04/2015 (June 18, 2015), be accepted as circulated.

Motion # 87/2015 A. Oslach A. Vanhoucke CARRIED

THAT, the Catfish Creek Conservation Authority renew its 2015-2016 Employee Benefits Plan with Desjardins Financial Security through Dorbar Group Benefits Consultants.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 10th, 2015, commencing at (10:00 a.m.).

Motion # 88/2015 A. Oslach R. Cerna CARRIED

THAT, the Full Authority be adjourned at (11:44 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson