

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, March 3rd, 2016

Meeting #02/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator

OTHERS PRESENT:

Jed DeCory	Lake Erie North Shore Landowners Association
Stan & Karen Jones	Lake Erie North Shore Landowners Association
Leith Coghlin	Concerned Citizen
Taylor Hooghiem	Recipient, Student Scholarship
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (9:05 a.m.).

ADOPTION OF AGENDA:

Motion # 14/2016 A. Vanhoucke R. Cerna CARRIED

THAT, the Agenda for the March 3rd, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

ADOPTION OF MINUTES:

Motion # 15/2016 R. Cerna A. Vanhoucke CARRIED

THAT, the Minutes of Full Authority meeting # 01/2016 (February 18, 2016), be accepted as circulated.

Motion # 16/2016 M. Tinlin R. Cerna CARRIED

THAT, the Minutes of Interview Committee meeting #IC 01/2016 (February 11, 2016), be accepted as circulated.

Motion # 17/2016 M. Tinlin R. Cerna CARRIED

THAT, the Minutes of Interview Committee meeting #IC 02/2016 (February 17, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

a) Student Scholarship Award:

Taylor Hooghiem was in attendance to accept the 14th Annual Catfish Creek Conservation Authority Student Scholarship Award presented by Member Vanhoucke. Taylor was unable to attend the Annual General Meeting on February 18th, 2016, to receive the Award in person due to a prior commitment. Taylor thanked the members for the honour and the financial support toward his post-secondary education in forestry at Sault College this fall.

PUBLIC / SPECIAL DELEGATIONS:

None.

REPORTS:

Report FA 01/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 18/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Staff Reports for the months of January and February, 2016, be noted and filed.

Report FA 02/2016 – January Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 19/2016 R. Cerna A. Vanhoucke CARRIED

THAT, Report FA 02/2016, be noted and filed.

Report FA 03/2016 - February Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 20/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Report FA 03/2016, be noted and filed.

Report FA 04/2016 – Accounts Payable, was presented, discussed, and resolved.

Motion # 21/2016 R. Cerna A. Vanhoucke CARRIED

THAT, Accounts Payable totaling \$39,828.30, be approved for payment as presented in Report FA 04/2016.

Member Oslach arrived at the meeting at (9:30 a.m.).

Report FA 05/2016 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 22/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of January and February, 2016.

Report FA 06/2016 – CCCA Committees, was presented, discussed, and resolved.

Chairperson Martyn suggested that Vice-Chairperson Cerna should be shown as one of the two members on the Interview Committee along with Arthur Oslach. Members Vanhoucke and Tinlin would be listed as Alternates. The Board agreed with the suggested changes.

Motion # 23/2016 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority approve the Committee appointments for the year 2016 in Report FA 06/2016, as amended.

Report FA 07/2016 – Elgin Clean Water Program, was presented, discussed, and resolved.

Motion # 24/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Report FA 07/2016, be noted and filed.

Report FA 08/2016 – Conservation Ontario’s Provincial Pre-Budget Submission, was presented, discussed, and resolved.

Motion # 25/2016 R. Cerna A. Vanhoucke CARRIED

THAT, Report FA 08/2016, be received as information at this time.

Report FA 09/2016 – 2016 Final Budget and Municipal Levy, was presented, discussed, and resolved.

The General Manager / Secretary-Treasurer informed the Board that the Final Budget information contained in Report FA 09/2016, remained the same as the Preliminary Draft Budget that was presented and approved for circulation to the member municipalities at the Personnel / Finance Committee meeting held on January 22nd, 2016.

He noted the correspondence received from the Town of Aylmer respectfully requesting the CCCA to review its 2016 Preliminary Draft Budget and General Levy apportionment with the view to reduce it further.

After a brief discussion, Chairperson Martyn called for a Recorded Vote in accordance with the Municipal Levy Regulation.

Motion # 26/2016 R. Cerna A. Oslach CARRIED

THAT, the 2016 Catfish Creek Conservation Authority Budget totaling \$1,392,281.89, be adopted as presented; and further,

That, the 2016 Municipal General Levy in the amount of \$244,124.45 and the Special Plan Review Levy in the amount of \$8,250.00 be approved as presented.

Member's Name	Municipality	CVA Apportionment %	Yes	No
Rick Cerna	Township of Malahide	35.2925	✓	
Arthur Oslach	Town of Aylmer	27.5867	✓	
Sally Martyn	Municipality of Central Elgin	27.6260	✓	
Anne Vanhoucke	Township of South-West Oxford	3.3811	✓	
Mark Tinlin	City of St. Thomas	6.1137	✓	

Carried unanimously by 100% of the weighted vote in attendance.

Report FA 10/2016 – Conservation Ontario's Federal Pre-Budget Submission, was presented, discussed, and resolved.

Motion # 27/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, Report FA 10/2016, be received as information at this time.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Queen's Park Day:

The General Manager / Secretary-Treasurer informed the members about the Conservation Ontario Queen's Park Day being held at the Ontario Legislature on March 10th, 2016. The purpose of the event is to showcase the wide array of Conservation Authority program benefits and advocate for their support for continued provincial funding. The reception will provide an opportunity to meet with the Members of Provincial Parliament.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Chairperson Martyn encouraged everyone to visit the Springwater Maple Syrup Festival which is being held on Weekends from February 27th- March 20th and during the March Break.

Member Oslach mentioned that the 2016 Aylmer and East Elgin Home, Garden and Rec Show is being held at the East Elgin Community Complex on March 4-6, 2016.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Registers for January and February, 2016.

b) Copied:

- Town of Aylmer – a copy of a Resolution requesting the CCCA to review its 2016 Preliminary Draft Budget and General Levy apportionment with the view to reduce it further.
- Municipality of Central Elgin – a copy of a Resolution approving their apportionment of the 2016 CCCA Levy in the amount of \$69,511.35.
- Kettle Creek C.A. – a copy of the response from the Technical Advisory Committee to the delegations in attendance at the February 9th meeting regarding the Elgin County Shoreline Management Plan.

<u>Motion # 28/2016</u>	R. Cerna	A. Vanhoucke	CARRIED
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THAT, the Correspondence Registers and the Copied Correspondence for January and February, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

<u>Motion # 29/2016</u>	M. Tinlin	A. Vanhoucke	CARRIED
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THAT, the Full Authority be adjourned to the Committee of the Whole to discuss one (1) legal matter at (10:15 a.m.).

<u>Motion # 30/2016</u>	R. Cerna	A. Vanhoucke	CARRIED
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THAT, the Committee of the Whole rise with report at (10:25 a.m.).

<u>Motion # 31/2016</u>	M. Tinlin	A. Vanhoucke	CARRIED
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THAT, the Full Authority authorize the General Manager / Secretary-Treasurer to execute a Memorandum of Understanding for Legal Services with the County of Elgin effective January 1, 2016.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, April 14th, 2016, commencing at (10:00 a.m.).

<u>Motion # 32/2016</u>	R. Cerna	A. Vanhoucke	CARRIED
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THAT, the Full Authority be adjourned at (10:26 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson