

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, May 12th, 2016

Meeting #04/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator

OTHERS PRESENT:

Alyssa Cousineau	Program Coordinator, ALUS Elgin
Kyle & Isabelle Cronk	Lake Erie North Shore Landowners Association
Dominique Giguère	Lake Erie North Shore Landowners Association
Ron Allensen	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express
Melissa Schneider	Reporter, St. Thomas / Elgin Weekly News

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 47/2016</u>	A. Vanhoucke	M. Tinlin	CARRIED
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THAT, the Agenda for the May 12th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

Chairperson Martyn declared a pecuniary interest regarding Report FA 23/2016 – Accounts Payable Cheque # 26350.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. Kyle Cronk and Melissa Schneider indicated their intentions to do so.

ADOPTION OF MINUTES:

<u>Motion # 48/2016</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Minutes of Full Authority meeting # 03/2016 (April 14, 2016), be accepted as circulated.

<u>Motion # 49/2016</u>	A. Oslach	M. Tinlin	CARRIED
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THAT, the Minutes of Interview Committee meeting # IC 03/2016 (April 22, 2016), be accepted as circulated.

<u>Motion # 50/2016</u>	A. Oslach	M. Tinlin	CARRIED
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THAT, the Minutes of Interview Committee meeting # IC 04/2016 (April 26, 2016), be accepted as circulated.

<u>Motion # 51/2016</u>	A. Oslach	M. Tinlin	CARRIED
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THAT, the Minutes of Land Management Committee meeting # 01/2016 (May 5, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

- a) Alyssa Cousineau – Alternative Land Use Services (ALUS) Program:

Chairperson Martyn introduced Alyssa Cousineau to give a presentation on the Alternative Land Use Services (ALUS) Program.

Alyssa began her talk by saying that she was hired in January as the new ALUS Elgin Program Coordinator. She provided the Board with some background information on her post-secondary education and related work experience. Alyssa noted that the ALUS Program is governed by a local committee made up of farmers, ranchers and other local stakeholder groups. She described the goal, the eight (8) founding principles, the overall benefits, the types of agricultural lands eligible for annual payments, how to apply and the main funding partners of the ALUS Program. To date, the ALUS Elgin Program has involved 26 participants and 64 projects totaling 110 acres of marginal, inefficient, and fragile farmland being converted into natural areas.

The Chairperson thanked Alyssa for the informative PowerPoint presentation and the brochures describing the ALUS Program. Additional information is available by contacting Alyssa at 519-842-4242, ext. 263, or aluselgin@lprca.on.ca.

REPORTS:

Report FA 21/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 52/2016 A. Vanhoucke A.Oslach CARRIED

THAT, Staff Reports for the month of April, 2016, be noted and filed.

Report FA 22/2016 – April Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 53/2016 A. Vanhoucke R. Cerna CARRIED

THAT, Report FA 22/2016, be noted and filed.

Report FA 23/2016 - Accounts Payable, was presented, discussed, and resolved.

Chairperson Martyn abstained from discussing and voting on Report FA 23/2016, due to a pecuniary interest.

Vice-Chairperson Cerna called the vote on the Motion.

Motion # 54/2016 A. Vanhoucke A.Oslach CARRIED

THAT, Accounts Payable totaling \$65,246.95, be approved for payment as presented in Report FA 23/2016.

Report FA 24/2016 – Southwestern Ontario Regional Envirothon Competition, was presented, discussed, and resolved.

Motion # 55/2016 A. Vanhoucke A.Oslach CARRIED

THAT, Report FA 24/2016, be noted and filed.

GENERAL MANAGER / SECRETARY-TREASURER’S REPORT:

a) Land Management Committee Meeting:

The General Manager / Secretary-Treasurer provided the members with an update on two of the items discussed at the recent Land Management Committee meeting. The revised Maintenance Agreement with the Ontario Police College Path of Honour Committee has been signed. A start up meeting with the Committee was held on May 11th, 2016. Rylett Limited completed the final inspection of the Poplar Hill Washroom Accessibility Renovations Project on May 9th, 2016.

b) Section 39 Funding Agreements:

The 2016-2017 Section 39 Funding Transfer Payment Agreements have been received from the Ministry of Natural Resources and Forestry. The 2016-2017 funding allocations remain the same as in 2015-2016.

UNFINISHED BUSINESS:

None

CHAIRPERSON’S / BOARD MEMBER’S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

Member Oslach asked for a Motion to reconsider a previous decision regarding Report FA 63/2015 - Elgin County Shoreline Management Plan.

Chairperson Martyn responded by saying that a written Notice of Motion is required for any items that are not shown on the Approved Agenda for the meeting. Member Oslach was asked to prepare a written Motion that could be included on the Agenda of the next meeting.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for April, 2016.

b) Copied:

- Ministry of Natural Resources and Forestry – a copy of a letter from Eleanor McMahon, Parliamentary Assistant to the Minister of Natural Resources and Forestry regarding the next steps in the Conservation Authorities Act Review.
- Ministry of Natural Resources and Forestry- a copy of a letter from the Acting Coordinator of the Surface Water Monitoring Centre informing the Conservation Authorities that due to internal financial pressures, funding for the 2016 Ontario Low Water Response activities will be reduced in comparison to past allocations.

<u>Motion # 56/2016</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Copied Correspondence and the Correspondence Register for April, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

<u>Motion #57/2016</u>	A. Vanhoucke	R. Cerna	CARRIED
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That, the Full Authority adjourn to the Committee of the Whole at (11:09 a.m.).

<u>Motion #58/2016</u>	A. Vanhoucke	A. Oslach	CARRIED
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That, the Committee of the Whole rise and report at (11:23 a.m.).

<u>Motion #59/2016</u>	M. Tinlin	A. Vanhoucke	CARRIED
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That, the Full Authority draft an amendment to the Regulations, Procedures, and Rules of Order to include a Policy Statement on video and audio recording of meetings.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 9th, 2016, commencing at (10:00 a.m.).

Motion # 60/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Full Authority be adjourned at (11:26 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson