

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, September 10<sup>th</sup>, 2015**

**Meeting #07/2015**

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**PRESENT:**

Sally Martyn	Chairperson	Municipality of Central Elgin
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Rick Cerna	Member	Township of Malahide
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

**STAFF:**

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Peter Dragunas	Water Management Technician

**OTHERS PRESENT:**

Craig Bradford                      Reporter, The Aylmer Express

**WELCOME / CALL TO ORDER:**

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.).

**ADOPTION OF AGENDA:**

Motion # 89/2015                      A. Vanhoucke                      A. Oslach                      CARRIED

THAT, the Agenda for the September 10<sup>th</sup>, 2015, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to declare at this time.

**ADOPTION OF MINUTES:**

Motion # 90/2015                      A. Oslach                      A. Vanhoucke                      CARRIED

THAT, the Minutes of the Full Authority meeting # 06/2015 (July 9, 2015), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report FA 38/2015 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 91/2015                      A. Vanhoucke                      A. Oslach                      CARRIED

THAT, Staff Reports for the months of July and August, 2015, be noted and filed.

Report FA 39/2015 – July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 92/2015                      A. Oslach                      A. Vanhoucke                      CARRIED

THAT, Report FA 39/2015, be noted and filed.

Report FA 40/2015 – Accounts Paid, was presented, discussed, and resolved.

Motion # 93/2015                      A. Vanhoucke                      A. Oslach                      CARRIED

THAT, Accounts Paid totaling \$74,615.11, be approved for payment as presented in Report FA 40/2015.

Report FA 41/2015 – August Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 94/2015                      R. Cerna                      A. Vanhoucke                      CARRIED

THAT, Report FA 41/2015, be noted and filed.

Report FA 42/2015 – Accounts Payable, was presented, discussed, and resolved.

Motion # 95/2015                      A. Oslach                      R. Cerna                      CARRIED

THAT, Accounts Payable totaling \$29,079.25, be approved for payments as presented in Report FA 42/2015

Report FA 43/2015 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 96/2015                      M. Tinlin                      A. Oslach                      CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of July and August, 2015.

Report FA 44/2015 – Southwestern Ontario Orthophotography Project, discussed, and resolved.

Motion # 97/2015                      M. Tinlin                      A. Vanhoucke                      CARRIED

THAT, the Full Authority ratify the Sub-License Agreement with Conservation Ontario for the delivery of the spring 2015 photos and data make available through the Southwestern Ontario Orthophotography Project; and further,

That, the total cost of \$1,140.35 + HST, be paid from the 2015 Budget.

Report FA 45 /2015 – Provincial Flood Forecasting and Warning Workshop, was presented, discussed, and resolved.

Motion # 98/2015                      R. Cerna                      A. Oslach                      CARRIED

THAT, the Full Authority authorize the Water Management Technician, and the Resource Planning Coordinator to attend the Provincial Flood Forecasting and Warning. Workshop on September 15-16, 2015.

Report FA 46/2015 – Calton Swamp Conservation Agreement, was presented, discussed, and resolved.

Motion # 99/2015                      A. Oslach                      A. Vanhoucke                      CARRIED

THAT, the Full Authority adopt the new Ducks Unlimited Canada Conservation Agreement for the Calton Swamp as presented in Report FA 46/2015.

Report FA 47/2015 – Property Tax Comparison, was presented, discussed, and resolved.

Motion # 100/2015                      A. Oslach                      A. Oslach                      CARRIED

THAT, Report FA 47/2015, be received as information at this time.

Report FA 48/2015 – A.D. Latornell Conservation Symposium, was presented, discussed, and resolved

Motion # 101/2015                      R. Cerna                      A. Vanhoucke                      CARRIED

THAT, the Full Authority authorize one (1) delegate to attend the 22<sup>nd</sup> Annual A.D. Latornell Conservation Symposium on November 17 – 19, 2015.

Report FA 49/2015 – Small Communities Fund Contribution Agreement, was presented, discussed, and resolved.

Motion # 102/2015 R. Cerna A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority enter into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs for the Catfish Creek Flood Disaster Mitigation Infrastructure Project approved for funding under the Canada-Ontario Small Communities Fund.

Report FA 50/2015 – Conservation Authorities Act Review Discussion Paper, was presented, discussed, and resolved

Motion # 103/2015 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 50/2015, be received as information at this time; and further,

That, the CCCA member municipalities be contact to encourage them to submit comments on the Conservation Authorities Act Discussion Paper to the Ministry of Natural Resources and Forestry prior to the October 19<sup>th</sup>, 2015, filing deadline.

**GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:**

a) Small Communities Fund Announcement:

The General Manager / Secretary – Treasurer acted as the Master of Ceremonies for the Small Communities Fund Announcement in Port Bruce on July 31<sup>st</sup>, 2015. Elgin – Middlesex-London MP Joe Preston, Malahide Mayor Dave Mannell and Kitchener Centre MPP Daiene Vernile were joined by approximately 20 people from the local community for the event. The CCCA will receive a total of \$70,000.00 from the three (3) levels of government for upgrades to the Catfish Creek Flood Disaster Mitigation Infrastructure Project.

b) Environment Canada Funding:

The CCCA received notice from the Minister of the Environment that funding has been approved for a total value of up to \$43,860.00 to undertake the Catfish Creek Valley Habitat Restoration Project. The project will take place at the Yarmouth Natural Heritage Area to restore wildlife population, in particular migratory birds and species at risk

c) 50<sup>th</sup> Anniversary Celebration:

The Kettle Creek Conservation Authority will be celebrating their 50<sup>th</sup> Anniversary with a live comedy show featuring Graham Chitterden on September 12<sup>th</sup>, at the Princess Avenue Playhouse in St. Thomas. Tickets are available for \$30.00 each to attend the celebration.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

Chairperson Martyn mentioned that the Sparta and District Historical Society had recently released on Video by Simon Lee titled: "Visit Sparta- Stepping Back In Time". The video highlights Sparta's unique historical architecture from its founding in 1813 as a Quaker settlement

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CORRESPONDENCE:**

a) Not Copied:

- Correspondence Register for July 1-31, 2015.
- Correspondence Register for August 1-31, 2015.

b) Copied:

- Ministry of Natural Resources and Forestry – notice that the CCCA may proceed with the lank disposition at the Archie Coulter Conservation Area for municipal infrastructure and utility purposes.
- Environment Canada – a letter from the Minister of the Environment notifying the CCCA that the Catfish Creek Valley Habitat Restoration Project has been approved for funding for a total value of up to \$3,860.00.
- Jeff Yurek, MPP Elgin-Middlesex-London – a letter of offering his assistance as the critic of the Ministry of Natural Resources and Forestry for the PC Party regarding the review of the Conservation Authorities Act Discussion Paper

Motion # 104/2015                      M. Tinlin                                      A. Vanhoucke                                      CARRIED

THAT, the Copied Correspondence and the Correspondence Register for July and August, 2015, be noted and filed.

**COMMITTEE OF THE WHOLE:**

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

**NEXT MEETING / ADJOURNMENT:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, October 8<sup>th</sup>, 2015, commencing at (10:00 a.m.).

Motion # 105/2015                      A. Tinlin                                      A. Vanhoucke                                      CARRIED

THAT, the Full Authority be adjourned at (11:08 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson