

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, October 13th, 2016

Meeting #08/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

ABSENT:

Rick Cerna	Vice-Chairperson	Township of Malahide
Mark Tinlin	Member	City of St. Thomas

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator

OTHERS PRESENT:

Craig Bradford	Reporter, The Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 102/2016</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Agenda for the October 13th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 103/2016</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Minutes of Full Authority meeting # 07/2016 (September 8, 2016), be accepted as circulated.

<u>Motion # 104/2016</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Minutes of Interview Committee meeting #IC 05/2016 (September 28, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None.

REPORTS:

Report FA 52/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 105/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Staff Reports for the month of September, 2016, be noted and filed.

Report FA 53/2016 – September Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 106/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 53/2016, be noted and filed.

Report FA 54/2016 – Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator noted that Cheque Numbers 26850-26867 had been added to the bottom of Report FA 54/2016, for payment.

Motion # 107/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Accounts Payable totaling \$41,951.89, be approved for payment as amended in Report FA 54/2016.

Report FA 55/2016 – Approved Section 28 Regulation Application, was presented, discussed, and resolved.

Motion # 108/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 55/2016, as information.

Report FA 56/2016 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 109/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 56/2016, be noted and filed.

Report FA 57/2016 – C.A. Statistical Survey Results, was presented, discussed, and resolved.

Motion #110/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the 2015 Conservation Authority Statistical Survey Summary of Results attached to Report FA 57/2016, be received as information at this time.

Report FA 58/2016 – Big Picture Collaborative, was presented, discussed, and resolved.

Motion # 111/2016 A. Vanhoucke A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority support Carolinian Canada's Big Picture Tracking Collaborative Project in principle and agree to sign on as a member of the collaborative.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Carolinian Forest Festival:

The Carolinian Forest Festival was held at the Springwater Conservation Area on October 4-6, 2016. Over 1,500 Grade 6 and 7 students participated in the event. A Public Day was held at the Jaffa Environmental Education Centre on October 8th, with over 500 people in attendance.

b) DU Aylmer's 35th Anniversary:

The General Manager / Secretary-Treasurer took the opportunity to thank Rob Perry of The Aylmer Express and Tony Difazio of the CCCA for the recent series of articles on Ducks Unlimited Canada and DU Aylmer's 35th Anniversary.

UNFINISHED BUSINESS:

None.

CHAIRPERSON’S / BOARD MEMBER’S REPORT:

- Chairperson Martyn mentioned that she had recently received a complaint from the organizer of the Balls Bike Rally regarding the total amount of their invoice for the event held at the Springwater Conservation Area on July 8-10, 2016. Staff noted that a compromise had been reached with the final payment being received on October 7th, 2016.
- Member Oslach presented the members with a book that he was donating to the CCCA titled; “Seeds of Woody Plants In The United States”. The book is written for everyone who works with seeds of trees and shrubs and identifies the principles and general methods of producing and handling seeds and the genetic improvement of seed.

NOTICE OF MOTIONS / NEW BUSINESS:

None.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for September 1 - 30, 2016.

b) Copied:

- Conservation Ontario – a copy of a letter from the Chair of Conservation Ontario thanking the Honourable Kathryn McGarry, Minister of Natural Resources and Forestry for speaking at the recent Conservation Ontario Council meeting.

<u>Motion # 112/2016</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Copied Correspondence and the Correspondence Register for September, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, November 10th, 2016, commencing at (10:00 a.m.).

<u>Motion # 113/2016</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Full Authority be adjourned at (10:44 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson