

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, September 8th, 2016

Meeting #07/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator

OTHERS PRESENT:

Craig Bradford Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

Motion # 90/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Agenda for the September 8th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 91/2016 A. Vanhoucke A. Oslach CARRIED

THAT, the Minutes of Full Authority meeting # 06/2016 (August 11, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None.

REPORTS:

Report FA 44/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 92/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Staff Reports for the month of August, 2016, be noted and filed.

Report FA 45/2016 – August Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 93/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, Report FA 45/2016, be noted and filed.

Report FA 46/2016 – Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator noted that Cheque Numbers 26756-26772 had been added to the bottom of Report FA 46/2016, for payment.

Motion # 94/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Accounts Payable totaling \$56,986.08, be approved for payment as amended in Report FA 46/2016.

Report FA 47/2016 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 95/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of June, July and August, 2016.

Report FA 48/2016 – Property Tax Comparison, was presented, discussed, and resolved.

Motion # 96/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 48/2016 be received as information at this time.

Report FA 49/2016 – A.D. Latornell Symposium, was presented, discussed, and resolved.

Member Tinlin expressed an interest in attending the Symposium.

Motion #97/2016 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority authorize one (1) delegate to attend the 23rd Annual A.D. Latornell Conservation Symposium on November 15-17, 2016.

Report FA 50/2016 – Designation of Conservation Land, was presented, discussed, and resolved.

Motion # 98/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, the Full Authority acknowledge receipt of the correspondence from the Ministry of Natural Resources and Forestry dated August 12th, 2016, approving the outstanding Community Conservation Land applications from the Catfish Creek Conservation Authority under the Conservation Land Tax Incentive Program.

Report FA 51/2016 – Ontario 150 Community Celebration Program, was presented, discussed, and resolved.

Motion # 99/2016 M. Tinlin A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority apply to the Ontario 150 Community Celebration Program for funding under the Community Celebration and the Community Capitol Programs.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Youth Engagement Project:

YWCA St. Thomas – Elgin has placed two (2) individuals at the CCCA for 24-30 hours per week for 22 weeks under the Youth Engagement Project. This Service Canada program is specifically designed to assist young adults (ages 15-30) in transitioning to the workforce, and / or returning to school. The work experience started on September 6th and ends during the last week of January, 2017.

b) Ontario Job Creation Partnerships Program:

The CCCA has received approval through the Ministry of Advanced Education and Skills Development to hire four (4) Lands and Water Technicians for 30 weeks under the Ontario Job Creation Partnerships Program. Applicants must have established a claim for Employment Insurance benefits or their Employment Insurance benefit period ended within the past three (3) years. Work placements start on October 3rd, 2016 and conclude on April 30th, 2017. Funding for the project will total approximately \$76,000.00 for wages and support costs.

c) Steelway Building Systems 40th Anniversary:

The General Manager / Secretary-Treasurer informed the members that the CCCA received an invitation from our neighbours at Steelway Building Systems to attend their 40th Anniversary Open House on Thursday September 15th, 2016. The Official Ceremony at the Springwater Facility will start at 2:00 p.m.

UNFINISHED BUSINESS:

None.

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

- Chairperson Martyn asked whether the vandalism at the Poplar Hill Campground Washroom was still occurring. Staff replied that the problem seems to have subsided since the initial incident.
- Member Tinlin suggested that the Board should consider having a discussion on succession planning at a future meeting.

NOTICE OF MOTIONS / NEW BUSINESS:

None.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for August, 2016.

b) Copied:

- Conservation Ontario – a copy of the comments submitted by the Association of Municipalities of Ontario to the Minister of Natural Resources and Forestry regarding the Conservation Authorities Act Review.

Motion # 100/2016

A. Oslach

A. Vanhoucke

CARRIED

THAT, the Copied Correspondence and the Correspondence Register for August, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, October 13th, 2016, commencing at (10:00 a.m.).

Motion # 101/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Full Authority be adjourned at (10:50 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson