CATFISH CREEK

CONSERVATION AUTHORITY

Financial Statements

December 31, 2015

Financial Statements

Year Ended December 31, 2015

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P. 519-633-0700 · F. 519-633-7009 450 Sunset Drive, St. Thomas, ON N5R 5V1 P. 519-773-9265 · F. 519-773-9683 25 John Street South, Aylmer, ON N5H 2C1

www.grahamscottenns.com

INDEPENDENT AUDITORS' REPORT

To the Members of Catfish Creek Conservation Authority:

Report on the Financial Statements

We have audited the accompanying financial statements of **Catfish Creek Conservation Authority**, which comprise the statement of financial position as at December 31, 2015, and the statements of operations, accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for public sector entities and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



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INDEPENDENT AUDITORS' REPORT (CONTINUED)

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from charitable donations the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to contributions, the annual surplus or deficit, financial assets and accumulated surplus.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the statement of financial position of **Catfish Creek Conservation Authority** as at December 31, 2015, and the statements of operations, accumulated surplus, changes in net financial assets, and cash flows for the year then ended in accordance with Canadian accounting standards for public sector entities.

Aylmer, Ontario January 22, 2016

Graham Scott Enns LLP

CHARTERED PROFESSIONAL ACCOUNTANTS Licensed Public Accountants

Statement of Financial Position As At December 31, 2015

	2015 	2014 \$
FINANCIAL ASSETS		
Cash	126,268	185,964
Term deposits (Note 2)	408,453	403,461
Accounts receivable	167,577	80,430
	702,298	669,855
LIABILITIES		
Accounts payable and accrued liabilities	45,682	24,993
Deferred revenues (Note 4)	69,544	65,475
TOTAL LIABILITIES	115,226	90,468
NET FINANCIAL ASSETS	587,072	579,387
NON-FINANCIAL ASSETS		
Tangible capital assets (Pages 20 ad 21)	1,526,124	1,517,074
ACCUMULATED SURPLUS (NOTE 5)	2,113,196	2,096,461

Statement of Operations Year Ended December 31, 2015

	2015	2015	2014
	Budget	Actual	Actual
	(Unaudited-Note 7		Teruar
	(chadaled 1000 /	\$	\$
	<u> </u>	Ψ	<u></u>
REVENUES			
Camping and day use	495,950	518,446	496,061
Municipal levies (Note 6)	275,559	258,168	249,222
Federal grants	23,300	142,080	129,515
Other provincial grants	147,051	118,741	87,871
Donations and sponsorships	26,970	90,140	193,392
Ministry of Natural Resource grants	79,835	79,835	79,835
Other grants and revenue	90,427	67,010	59,390
Ontario and Federal works programs	10,000	25,669	43,164
Interest	-	5,227	5,992
Tree planting	<u> </u>	3,985	4,595
	<u>1,149,092</u>	<u>1,309,301</u>	<u>1,349,037</u>
EXPENDITURES (NOTE 13)			
Camping and day use (Page 18)	488,991	491,274	472,727
Program expenditures (Page 17)	464,035	379,942	374,884
Special projects, surveys and studies (Page 18)	102,959	241,712	117,600
Administrative expenditures (Page 19)	157,905	145,736	153,566
Amortization (Page 20 and 21)	33,803	33,803	33,893
Acquisition of small tools and equipment	-	387	1,089
Motor Pool (Page 18)	65,990	<u>(288</u>)	2,737
	<u>1,313,683</u>	<u>1,292,566</u>	<u>1,156,496</u>
SURPLUS (DEFICIT) FOR THE YEAR	<u>(164,591</u>)	16,735	192,541

Statement of Accumulated Surplus Year Ended December 31, 2015

	2015 	2014
BALANCE, BEGINNING OF YEAR	2,096,461	1,903,920
Surplus for the year	16,735	192,541
BALANCE, END OF YEAR	2,113,196	2,096,461

Statement of Change in Net Financial Assets Year Ended December 31, 2015

	2015 Budget (Unaudited-Note 7)	2015 Actual	2014 Actual
ANNUAL SURPLUS (DEFICIT)	<u> </u>	<u>\$</u> 16,735	<u>\$</u> 192,541
Amortization of tangible capital assets Acquisition of tangible capital assets	33,803	33,803 (42,853)	33,893 (286,333)
CHANGE IN NET FINANCIAL ASSETS	(130,788)	7,685	(59,899)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	579,387	<u>579,387</u>	639,286
NET FINANCIAL ASSETS, END OF YEAR	448,599	587,072	579,387

Statement of Cash Flows Year Ended December 31, 2015

	2015 	2014
CASH FLOWS FROM OPERATING ACTIVITIES Cash receipts	1,220,994	1,233,916
Cash expenditures Interest received	(1,238,073) <u>5,227</u>	(1,141,597) <u>5,992</u>
	(11,852)	98,311
CASH FLOWS FROM INVESTING ACTIVITIES Sale (purchase) of investments	<u>(4,991</u>)	120,039
	<u>(4,991</u>)	120,039
CASH FLOWS FROM CAPITAL ACTIVITIES Additions to tangible capital assets Proceeds on disposal of tangible capital assets	(42,853)	(286,333) <u>3,897</u>
	(42,853)	(282,436)
NET CHANGE IN CASH DURING THE YEAR	(59,696)	(64,086)
CASH, BEGINNING OF YEAR	185,964	250,050
CASH, END OF YEAR	126,268	185,964

Notes to the Financial Statements Year Ended December 31, 2015

PURPOSE OF THE ORGANIZATION

Catfish Creek Conservation Authority (CCCA) is established under the Conservation Authorities Act of Ontario to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals, for the watershed within its jurisdiction. CCCA's jurisdiction includes areas in the City of St. Thomas, the Municipality of Central Elgin, the Town of Aylmer, the Township of South-West Oxford and the Township of Malahide. The organization is also a registered charity and as such is exempt from income taxes under paragraph 149(1)(f) of the Income Tax Act.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of CCCA are prepared by management in accordance with Canadian generally accepted accounting principles for organizations operating in the local government sector as recommended by the Public Sector Accounting Board of Chartered Professional Accountants - Canada. Significant aspects of the accounting policies adopted by CCCA are as follows:

Accounting Estimates

The preparation of these financial statements in conformity with Canadian accounting standards for public sector entities requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. There are no significant estimates.

Financial Instruments

Measurement of financial instruments

CCCA initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

CCCA subsequently measures all its financial assets and financial liabilities at amortized cost, except for cash, which is measured at fair value. Changes in fair value are recognized in the statement of changes in net financial assets until they are realized, at which time they are recognized in surplus for the year.

Financial assets measured at amortized cost include term deposits and accounts receivable.

Notes to the Financial Statements Year Ended December 31, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Instruments (continued)

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Financial assets measured at fair value include cash.

Revenue Recognition

Municipal levy revenue is recognized in full once the Municipalities approve the levied amount.

Campground rental revenue is recognized when the campsite is used. For seasonal campground rentals the revenue is recognized over the camping season to which it relates.

Grant revenue is recognized during the period in which the corresponding expense is incurred.

Donation and sponsorship revenue is recognized when received.

Funds received that do not meet the recognition criteria are recorded as deferred revenue.

Classification of Expenditures

Expenditures are reported in four main categories, which follow the classifications designated by the Ministry of Natural Resources for program grants. By following these guidelines, there will be consistency of reporting by the 38 Conservation Authorities in Ontario. These are further explained as follows:

General administration expenditures include those associated with head office functions other than technical staff and associated programs.

Water and related land management expenditures include program administration, capital works for water related projects along with associated programs such as floodplain regulations, conservation services, dam operation and maintenance.

Conservation and recreation land management expenditures include capital works for recreation related projects along with associated programs such as wildlife conservation services.

Other operational expenditures include conservation areas, special employment projects, vehicles and equipment operations.

Notes to the Financial Statements Year Ended December 31, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value of the tangible capital asset, is amortized on a straight-line basis over its estimated useful life as follows:

Buildings	50 years
Dams	100 years
Bridges, boardwalks and other wood structures	30 years
Water services and wells	50 years
Equipment	30 years
Hydro services	50 years
Vehicles	8 years

One half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus or deficit, provides the Change in Net Financial Assets for the year.

2. TERM DEPOSITS

	2015 <u>\$</u>	2014
GIC, 1.15%, matures on May 16, 2016 GIC, 1.00%, matures on December 29, 2016	4,886 <u>403,567</u>	4,877 <u>398,584</u>
	408,453	403,461

Notes to the Financial Statements Year Ended December 31, 2015

3. RESERVES

CCCA has established a number of internal reserves in order to ensure that funds are available to support future activities. The following reserves have been established:

Operational Reserve

The purpose of the operational reserve is to use any accumulated funds for the payment of expenditures that are not covered by government funding.

Capital Acquisition Reserve

This fund has been established to support the acquisition of various tangible capital assets as they become due for replacement.

Special Programs Reserve

This fund has been established to support funds designated by donors for special conservation projects to be carried out in the watershed.

Land Acquisition and Development Reserve

This fund has been established to support the acquisition of environmentally significant properties that would further the objectives of the Catfish Creek Conservation Authority

The reserve fund transfers for the year are outlined in the Schedule of Internal Reserves on page 16 of the financial statements.

4. DEFERRED REVENUES

	2015 	2014
Camping revenues Grant revenues	60,672 8,872	48,303 <u>17,172</u>
	<u> 69,544</u>	65,475

Notes to the Financial Statements Year Ended December 31, 2015

5. ACCUMULATED SURPLUS

The accumulated surplus balance consists of general fund, balances in reserves and investment in tangible capital assets and is made up as follows:

	2015	2014
	<u>\$</u>	\$
General fund	376	401
Reserves and reserve funds:		
Operational reserve	174,373	187,173
Capital acquisition reserve	65,500	63,500
Special programs reserve	185,408	178,997
Land acquisition and development reserve	<u>161,415</u>	149,316
	586,696	578,986
Invested in tangible capital assets	1,526,124	1,517,074
	2,113,196	2,096,461

6. MUNICIPAL LEVIES

The municipalities that participate as members of CCCA and their corresponding financial levies are as follows:

	2015 	2014
Township of Malahide	105,641	103,829
Municipality of Central Elgin	64,764	61,655
Town of Aylmer	64,654	61,353
City of St. Thomas	14,554	14,114
Township of South-West Oxford	8,555	8,271
	<u>258,168</u>	249,222

The municipal levy for the Township of Malahide noted above includes a special levy of \$19,648 (2014 - \$22,082) related to the ice management program in Port Bruce.

Notes to the Financial Statements Year Ended December 31, 2015

7. BUDGETED AMOUNTS

The budget figures presented in these financial statements are based upon the 2015 budget approved by the CCCA board. Adjustments to budgeted values were required to provide comparative budget values based on the full accrual basis of accounting. The chart below reconciles the approved budget with the budget figures presented in these financial statements. Budget amounts are unaudited.

	Approved		PSAB
	Budget	Adjustments	Budget
	\$	\$	\$
REVENUES			
Camping and day use	495,950	-	495,950
Municipal levies (Note 6)	275,559	-	275,559
Federal Grants	23,300	-	23,300
Other	90,427	-	90,427
Ministry of Natural Resource grants	79,835	-	79,835
Other provincial grants	147,051	-	147,051
Donations and sponsorships	26,970	-	26,970
Employment Program Grant	10,000	-	10,000
Reserves	131,136	(131,136)	-
Reserves - special projects	42,105	(42,105)	-
Prior year surplus	400	(400)	
	<u>1,322,733</u>	(173,641)	<u>1,149,092</u>
EXPENDITURES			
Camping and day use (Page 18)	488,991	-	488,991
Program expenditures (Page 17)	464,035	-	464,035
Administration (Page 19)	157,905	-	157,905
Special projects, surveys and studies (Page 18)	145,812	(42,853)	102,959
Motor Pool (Page 18)	65,990	-	65,990
Amortization (Page 20 and 21)	<u> </u>	33,803	33,803
	1,322,733	<u>(9,050</u>)	<u>1,313,683</u>
(DEFICIT) FOR THE YEAR	<u> </u>	<u>(164,591</u>)	<u>(164,591</u>)

Notes to the Financial Statements Year Ended December 31, 2015

8. FINANCIAL INSTRUMENTS

Risks and Concentrations

CCCA is exposed to various risks through its financial instruments. The following analysis provides a measure of the CCCA's risk exposure and concentrations at the statement of financial position date.

Liquidity Risk

Liquidity risk is the risk that the CCCA will encounter difficulty in meeting obligations associated with financial liabilities. CCCA is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. Management does not feel this risk is significant.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. CCCA's main credit risk relates to its accounts receivable. Management does not feel this risk is significant.

It is management's opinion that the entity is not exposed to any significant market, interest rate, foreign currency or price risk.

No financial liabilities of the CCCA were in default during the period.

The CCCA was not subject to any covenants during the period.

9. DONATED SERVICES

Community members have volunteered their time and talents to CCCA. Since these services are not normally purchased and because of the difficulty of determining their fair value, donated services are not recognized in these statements.

10. ECONOMIC DEPENDENCE

CCCA receives a substantial portion of its revenue from government grants and municipal levies. In 2015 these grants and levies accounted for approximately 47.70% of revenues (2014 - 43.54%).

11. GROUP RRSP

CCCA has established a Group RRSP plan for all regular full-time employees. Under the terms of the plan, CCCA and the employee are required to make contributions equivalent to 5% of the employee's gross salary.

Notes to the Financial Statements Year Ended December 31, 2015

12. NON-CASH TRANSACTIONS

During the year, investments totaling \$403,462 (2014 - \$398,584) matured and were reinvested. These non-cash transactions have been excluded from the statement of cash flows.

13. SUPPLEMENTARY INFORMATION:

Current fund expenditures by object:	2015 <u>\$</u>	2014
Other program expenditures	622,352	515,752
Salaries, wages and employee benefits	583,236	556,316
Insurance	39,355	36,862
Amortization	33,803	33,893
Municipal taxes	<u> </u>	13,673
	<u>1,292,566</u>	1,156,496

Schedule of Internal Reserves Year Ended December 31, 2015

Operational Reserve	2015	2014							
BALANCE, BEGINNING OF YEAR	<u>\$</u> 187,173	<u>\$</u> 194,441							
Transfer from (to) operating surplus Transfer from (to) capital acquisition reserve Transfer from (to) special programs reserve Transfer from (to) land acquisition and development reserve	7,710 (2,000) (6,411) (12,099)	(152,655) 17,033 32,229 96,125							
BALANCE, END OF YEAR	174,373	187,173							
Capital Acquisition Reserve									
	2015 <u>\$</u>	2014 \$							
BALANCE, BEGINNING OF YEAR	6 3,50 0	<u></u> 80,533							
Transfer from (to) operational reserve	2,000	(17,033)							
BALANCE, END OF YEAR	65,500	63,500							
Special Programs Reserve									
BALANCE, BEGINNING OF YEAR	2015 <u>\$</u> 178,997	2014 <u>\$</u> 211,226							
Transfer from (to) operational reserve	6,411	(32,229)							
BALANCE, END OF YEAR	185,408	178,997							
Land Acquisition and Development Reserve									
	2015 \$	2014 \$							
BALANCE, BEGINNING OF YEAR	149,316	245,441							
Transfer from (to) operational reserve	12,099	(96,125)							
BALANCE, END OF YEAR	161,415	149,316							

Schedule of Program Expenditures Year Ended December 31, 2015

	2015 Actual 	2014 Actual \$
PROGRAM EXPENDITURES		
Flood forecast and warning	142,747	138,201
Water management programs	47,914	51,432
Watershed stewardship	33,160	24,137
Ice management	33,027	32,766
Plan input	29,777	32,945
Tree planting	27,958	28,961
Conservation information and education	23,589	24,049
Watershed planning	16,617	17,249
Flood control structures	10,927	10,909
Woodlot management	7,667	7,312
Technical studies	6,388	6,923
Fish and wildlife habitat	<u> </u>	
	<u>379,942</u>	374,884

Schedule of Other Expenditures Year Ended December 31, 2015

Camping and Day Use

Campground wages Campground expenses Utilities Maple syrup program	2015 Actual <u>\$</u> 253,583 109,896 75,882 <u>51,913</u> 491,274	2014 Actual <u>\$</u> 239,287 115,947 65,038 <u>52,455</u> 472,727
Special Projects, Surveys and Studies		
	2015 Actual 	2014 Actual \$
Other conservation lands Special projects - other Special projects - Springwater Conservation Area Special projects - contract services	201,998 37,313 2,401	83,400 28,412 5,765 23
	<u>241,712</u>	117,600
<u>Motor Pool</u>		
	2015 Actual <u>\$</u>	2014 Actual
Maintenance and general repairs Fuel Insurance and licences	18,128 11,421 <u>9,361</u> 38,910	15,882 14,530 <u>7,257</u> 37,669
Less internal charges for usage	<u>(39,198</u>)	(34,932)
	(288)	2,737

Schedule of Administrative Expenditures Year Ended December 31, 2015

2015	2014
Actual	Actual
65,562	72,303
<u>17,217</u>	<u>19,011</u>
<u>82,779</u>	<u>91,314</u>
17,0517,6327,0132,62342034,739	16,9787,6376,8572,56842034,460
5,680	5,239
2,087	2,592
<u>2,368</u>	<u>2,443</u>
10,135	<u>10,274</u>
6,664	5,496
<u>570</u>	<u>766</u>
7,234	<u>6,262</u>
5,887	6,221
<u>2,311</u>	<u>1,441</u>
<u>8,198</u>	<u>7,662</u>
$ 1,694 \\ \underline{957} \\ 2,651 \\ 145,736 $	$2,901 \\ 693 \\ 3,594 \\ 153,566$
	Actual <u>\$</u> 65,562 17,217 82,779 17,051 7,632 7,013 2,623 420 34,739 5,680 2,087 2,368 10,135 6,664 <u>570</u> 7,234 5,887 <u>2,311</u> 8,198 1,694 <u>957</u>

CATFISH CREEK CONSERVATION AUTHORITY Schedule of Tangible Capital Assets Year Ended December 31, 2015

	Opening Historical Cost Balance (Jan 1/15)	2015 Acquisitions	2015 Disposals	2015 Write-Offs		Opening Accumulated Amortization Balance (Jan 1/15)	2015 Disposals	2015 Amortization	2015 Write-Offs		Ending Net Book Value (Dec 31/15)
ASSET TYPE											
Infrastructure Related											
Land	891,436	-	-	-	891,436	-	-	-	-	-	891,436
Buildings (Note 1)	451,462	42,853	-	-	494,315	239,437	-	8,412	-	247,849	246,466
Dams	216,100	-	-	-	216,100	92,807	-	2,161	-	94,968	121,132
Bridges, boardwalks and											
other wood structures	129,690	-	-	-	129,690	54,591	-	4,011	-	58,602	71,088
Water services and wells	78,926	-	-	-	78,926	25,366	-	1,578	-	26,944	51,982
Hydro services	44,510	<u> </u>	<u> </u>	<u> </u>	44,510	1,335		890		2,225	42,285
	<u>1,812,124</u>	42,853	<u> </u>		<u>1,854,977</u>	413,536		17,052		430,588	<u>1,424,389</u>
<u>General Capital</u>											
Equipment	105,842	-	-	-	105,842	33,690	-	3,528	-	37,218	68,624
Vehicles	182,453	<u> </u>			182,453	136,119		13,223		149,342	33,111
	288,295	<u> </u>	<u> </u>	<u> </u>	288,295	169,809		16,751	<u> </u>	186,560	101,735
Total Tangible Capital Assets	<u>2,100,419</u>	42,853	<u> </u>		2,143,272	583,345		33,803		617,148	1,526,124

Note 1: Included in tangible capital assets for the year is a building under construction. The additions for the year end total \$42,853 and are not being amortized.

CATFISH CREEK CONSERVATION AUTHORITY Schedule of Tangible Capital Assets Year Ended December 31, 2014

ASSET TYPE	Opening Historical Cost Balance (Jan 1/14)	2014 Acquisitions	2014 Disposals	2014 Write-Offs		Opening Accumulated Amortization Balance (Jan 1/14)	2014 Disposals	2014 Amortization	2014 Write-Offs	Ending Accumulated Amortization Balance (Dec 31/14)	Ending Net Book Value (Dec 31/14)
Infrastructure Related											
Land	648,445	242,991	-	-	891,436	-	-	-	-	-	891,436
Buildings	451,462	-	-	-	451,462	230,614	-	8,823	-	239,437	212,025
Dams	200,246	15,854	-	-	216,100	90,725	-	2,082	-	92,807	123,293
Bridges, boardwalks and											
other wood structures	129,690	-	-	-	129,690	50,580	-	4,011	-	54,591	75,099
Water services and wells	78,926	-	-	-	78,926	23,787	-	1,579	-	25,366	53,560
Hydro services	44,510			<u> </u>	44,510	445		890		1,335	43,175
	1,553,279	258,845	<u> </u>	<u> </u>	<u>1,812,124</u>	396,151	<u> </u>	17,385	<u> </u>	413,536	<u>1,398,588</u>
<u>General Capital</u>											
Equipment	105,842	-	_	-	105,842	30,162	_	3,528	-	33,690	72,152
Vehicles	202,987	27,488	48,022	-	182,453	171,161	48,022	12,980	-	136,119	46,334
					· · · · ·	·		·			<u></u>
	308,829	27,488	48,022		288,295	201,323	48,022	16,508		169,809	118,486
Total Tangible Capital Assets	<u>1,862,108</u>	286,333	48,022	<u> </u>	<u>2,100,419</u>	597,474	48,022	33,893	<u> </u>	583,345	<u>1,517,074</u>