

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, June 8th, 2017

Meeting #05/2017

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Gordon Hamilton	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 60/2017</u>	M. Tinlin	A. Vanhoucke	CARRIED
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THAT, the Agenda for the June 8th, 2017, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 61/2017</u>	M. Tinlin	A. Vanhoucke	CARRIED
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THAT, the Minutes of Full Authority meeting # 04/2017 (May 11, 2017), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 24/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

<u>Motion # 62/2017</u>	A. Oslach	M. Tinlin	CARRIED
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THAT, Staff Reports for the month of May, 2017, be noted and filed.

Report FA 25/2017 – May Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 63/2017 A. Oslach M. Tinlin CARRIED

THAT, Report FA 25/2017, be noted and filed.

Report FA 26/2017– Accounts Payable, was presented, discussed, and resolved.

Motion # 64/2017 A. Vanhoucke M. Tinlin CARRIED

That, Accounts Payable totaling \$34,953.38, be approved for payment as presented in Report FA 26/2017.

Report FA 27/2017 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 65/2017 A. Vanhoucke M. Tinlin CARRIED

That, the Full Authority approve the Monthly Plan Review Report for the months of April and May, 2017.

Report FA 28/2017 – Grant Funding Agreement, was presented, discussed, and resolved.

Motion # 66/2017 A. Vanhoucke M. Tinlin CARRIED

That, the Cattfish Creek Conservation Authority enter into a Grant Funding Agreement with the Province of Ontario represented by the Minister of Environment and Climate Change for the Great Lakes Guardian Community Fund.

Report FA 29/2017 – Equipment Tender, was presented, discussed, and resolved.

Motion # 67/2017 S. Martyn A. Oslach CARRIED

THAT, the tender to supply and deliver a 2017 Kubota RTV - X 900W be awarded to Vandenbrink Farm Equipment Inc. for a total price with trade-in of \$13,989.16.

Report FA 30/2017 – Special Projects Funding, was presented, discussed, and resolved.

Motion # 68/2017 S. Martyn A. Vanhoucke CARRIED

That, the Full Authority acknowledge the 2017 Special Projects as outlined in Report FA 30/2017.

Report FA 31/2017 – Conservation Areas Workshop Conference, was presented, discussed, and resolved.

Motion # 69/2017 S. Martyn A. Vanhoucke CARRIED

That, the Full Authority authorize one (1) staff member to attend the 11th Annual Conservation Areas Workshop Conference in Orillia on October 25th- 27th, 2017.

Report FA 32/2017 – July Full Authority Meeting, was presented, discussed, and resolved.

Motion # 70/2017 S. Martyn A. Vanhoucke CARRIED

That, the Chairperson, Vice-Chairperson and General Manager / Secretary – Treasurer be authorized to discharge the Accounts Payable for July, 2017; and further,

That, the Personnel / Finance Committee be given the power to deal with any urgent business matters that may arise prior to the next Full Authority meeting.

Report FA 33/2017 – Conservation Authorities Act Review, was presented, discussed, and resolved.

Motion # 71/2017 A. Vanhoucke A. Oslach CARRIED

That, the Full Authority receive Report FA 33/2017, as information at this time.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

a) Springwater Advertising Campaign:

The General Manager / Secretary-Treasurer informed the members that he had just received a proposal from CTV London for this year's television advertising campaign. The 15 second commercial will start July 3rd and run for five (5) weeks. The commercial will air a total of 70 times during this period and receive an audience of 442,000 viewers. Total cost of the air campaign is \$2,800.00.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- Ministry of Tourism and Sport – a letter from the Manager of the Community Programs Unit indicating that the CCCA was not successful in receiving financial assistance for the Family Activities initiative submitted.
- Conservation Ontario – a copy of the decision released by the Court of Appeal regarding the Gilmor case.

b) Not Copied:

- Correspondence Register for May, 2017.

<u>Motion # 72/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Copied Correspondence and the Correspondence Register for May, 2017, be noted and filed.

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, August 10th, 2017, commencing at (10:00 a.m.).

<u>Motion # 73/2017</u>	S. Martyn	A. Vanhoucke	CARRIED
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THAT, the Full Authority be adjourned at (10:50 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson