

CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be held in the CCCA Boardroom
on Thursday, September 8th, 2016, commencing at **10:00 a.m.**

A G E N D A

- 1) Welcome / Call to Order Sally Martyn
- 2) Adoption of Agenda
- 3) Disclosure of Pecuniary Interest
- 4) Disclosure of Intention to Audio / Video Record Meeting
- 5) Adoption of Minutes of:
 - a) Full Authority Meeting #06/2016 (August 11, 2016) 3 - 5
- 6) Business Arising from Minutes
- 7) Public / Special Delegations
- 8) Reports:
 - a) Report FA 44/2016 - Monthly Staff Reports 6 - 7
(Ed Pietrzak, Tony Difazio, Peter Dragunas)
 - b) Report FA 45/2016 - August Summary of Revenue & Expenditures 8 - 9
(Susan Mann)
 - c) Report FA 46/2016 - Accounts Payable 10
(Susan Mann)
 - d) Report FA 47/2016 - Monthly Plan Review 11 - 13
(Tony Difazio)
 - e) Report FA 48/2016 - Property Tax Comparison 14 - 16
(Kim Smale)
 - f) Report FA 49/2016 - A.D. Latornell Symposium 17 - 20
(Kim Smale)
 - g) Report FA 50/2016 - Designation of Conservation Land 21 - 25
(Kim Smale)

- h) Report FA 51/2016 - Ontario 150 Community Celebration Program 26
(Kim Smale)
- 9) General Manager / Secretary-Treasurer's Report Kim Smale
- 10) Unfinished Business
- 11) Chairperson's / Board Member's Report
- 12) Notice of Motions / New Business
- 13) Correspondence:
 - a) Not Copied:
 - Correspondence Register for August, 2016
 - b) Copied:
 - Conservation Ontario - a copy of the comments submitted by the Association of Municipalities of Ontario to the Minister of Natural Resources and Forestry regarding the Conservation Authorities Act Review.
- 14) Committee of the Whole
- 15) Next Meeting / Adjournment

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, August 11th, 2016

Meeting #06/2016

PRESENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Craig Bradford Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Martyn welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

Motion # 77/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Agenda for the August 11th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 78/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Minutes of Full Authority meeting # 05/2016 (June 9, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None.

Vice-Chairperson Cerna arrived at the meeting at (10:05 a.m.).

REPORTS:

Report FA 35/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 79/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Staff Reports for the months of June and July, 2016, be noted and filed.

Report FA 36/2016 – June Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 80/2016 A. Vanhoucke A. Oslach CARRIED

THAT, Report FA 36/2016, be noted and filed.

Report FA 37/2016 – Accounts Paid, was presented, discussed, and resolved.

Motion # 81/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Accounts Paid totaling \$78,951.35, be approved as presented in Report FA 37/2016.

Report FA 38/2016 – July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 82/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 38/2016, be noted and filed.

Report FA 39/2016 - Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator noted that Cheque Numbers 26633 – 26662 had been added to the bottom of Report FA 39/2016, for payment.

Motion # 83/2016 A. Oslach A. Vanhoucke CARRIED

THAT, Accounts Payable totaling \$72,603.66, be approved for payment as amended in Report FA 39/2016.

Report FA 40/2016 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion #84/2016 A. Vanhoucke A. Oslach CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 40/2016, as information.

Report FA 41/2016 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 85/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Report FA 41/2016, be received as information at this time.

Report FA 42/2016 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

Motion # 86/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, the channel sounding observations described in Report FA 42/2016, be received as information at this time.

Report FA 43/2016 – Conservation Authorities Act Review, was presented, discussed, and resolved.

Motion # 87/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, the Catfish Creek Conservation Authority provide a letter of support for Conservation Ontario's Response to the Ministry of Natural Resources and Forestry regarding the Environmental Bill of Rights posting "Conserving our Future – Proposed Priorities for Renewal" (EBR 012-7583).

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

None.

UNFINISHED BUSINESS:

None.

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

- Member Vanhoucke mentioned that she had recently received some comments regarding the unsightliness of a few seasonal sites at the Springwater Conservation Area. She asked staff if they would look into these concerns.

NOTICE OF MOTIONS / NEW BUSINESS:

None.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for June, 2016.
- Correspondence Register for July, 2016.

b) Copied:

- Fisheries and Oceans Canada - notice that the Catfish Creek Recreational Fisheries Conservation Project has been approved for funding in the amount of \$47,055.00 for 2016-2017.
- Environment and Climate Change Canada - notice that the Catfish Creek Valley Habitat Restoration Project has been approved for funding in the amount of \$13,890.00.
- Environment and Climate Change Canada, Canadian Wildlife Service - notice that our Regional Wetland Biodiversity Enhancement / Restoration Project was not selected for funding through the 2016-2017 National Wetland Conservation Fund.

Motion # 88/2016

M. Tinlin

A. Vanhoucke

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for June and July, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 8th, 2016, commencing at (10:00 a.m.).

Motion # 89/2016

M. Tinlin

A. Vanhoucke

CARRIED

THAT, the Full Authority be adjourned at (10:55 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson

REPORT FA 44/ 2016: To The Full Authority

FROM: Conservation Areas Supervisor
Resource Planning Coordinator
Water Management Technician

SUBJECT: Monthly Staff Reports

DATE: September 2, 2016

Conservation Areas Supervisor, Ed Pietrzak

Current Activities:

- Assisted the Visitor Services Coordinator with the day camp programming activities at the Springwater Conservation Area.
- Ongoing day – to – day operations, maintenance and security at the various Conservation Areas.
- Helped with the Catfish Creek Habitat Restoration Projects at the Yarmouth Natural Heritage Area.
- Participated in the delivery of the Springwater Forest interpretive tours held during the Annual Fred Eaglesmith Charity Picnic.
- Hazard tree removal.
- Attended the Trails Master Plan and 10 Year Implementation Strategy Steering Committee Meeting held at the Municipality of Central Elgin on August 18th, 2016.

Upcoming Activities:

- Woodlot management activities.
- Preparing for Marsh Quest and the Carolinian Forest Festival.
- Training and supervision of two participants from the YWCA St. Thomas - Elgin Youth Engagement Project. This Service Canada program is specifically designed to assist young adults (ages 15 to 30) in transitioning to the workforce, and / or returning to school.
- General maintenance and operations.
- Regular duties as assigned.

Resource Planning Coordinator, Tony Difazio

Current Activities:

- Completed the second phase of a stream restoration project along the west side of the main branch of Catfish Creek at the Yarmouth Natural Heritage Area;
- Completion of the removal of dead ash trees in the Town of Aylmer Woodlot; and,
- Monitoring of CA work permits and conditions of same, throughout the watershed.

Upcoming Activities:

- Complete stream and wetland restoration projects at the Yarmouth Natural Heritage Area;
- Assist with the removal of dead ash trees at the Ward McKenna Conservation Area in Aylmer; and,
- Regular duties as assigned.

Water Management Technician, Peter Dragunas

Current Activities:

- Continued 2016 Ontario Low Water Response monitoring and evaluation.
- Courtesy site visits with landowners throughout the Catfish Creek watershed regarding water quantity, Irrigation Management and Best Management Practices.
- Began the 2016 / 2017 flood criteria and threshold review. Fall reviews and updates of the previous flood season are required to assist in threshold development for upcoming years to better understand the initial recognition of flood threats.
- Assisted with the Catfish Creek channel restoration project at the Yarmouth Natural Heritage Area.
- Assisted a landowner with stewardship project initial planning and 2017 tree planting assessment.
- Completed the Provincial Groundwater Monitoring Network (PGMN) equipment service and repair schedule.

Upcoming Activities:

- Ongoing 2016 low water season monitoring, assessments, and updates.
- Continued site visits with landowners to discuss / assist with land reclamation and rehabilitation for the CCCA 2017 Tree Planting Program.

Recommendation:

That, Staff Reports for the month of August, 2016, be noted and filed.

for 
Ed Pietrzak
Conservation Areas Supervisor

for 
Tony Difazio
Resource Planning Coordinator

for 
Peter Dragunas
Water Management Technician

REPORT FA 45 / 2016 : To The Full Authority**FROM: Susan Mann, Financial Services Coordinator****SUBJECT: August Summary of Revenue & Expenditures****DATE: August 31, 2016**

SUMMARY OF REVENUE
for the period ending August 31, 2016

	2016 Budget	2016 To Date	Difference	2015 To Date
MNRF Provincial Grants	\$ 79,835.00	\$ 79,835.00	\$ -	\$ 79,835.00
Other Provincial Grants	\$ 82,348.11	\$ 38,724.46	\$ (43,623.65)	\$ 58,024.65
Federal Grants	\$ 23,300.00	\$ -	\$ (23,300.00)	\$ 93,398.00
General Levy	\$ 244,124.45	\$ 244,124.45	\$ -	\$ 222,992.99
Special Benefiting Levy	\$ 43,877.34	\$ 8,250.00	\$ (35,627.34)	\$ 8,250.00
Employment Program Grants	\$ 15,000.00	\$ -	\$ (15,000.00)	\$ -
Donations/Sponsorships	\$ 38,367.00	\$ 37,592.74	\$ (774.26)	\$ 73,463.21
Conservation Areas Revenue	\$ 458,860.00	\$ 454,882.17	\$ (3,977.83)	\$ 430,782.65
Maple Syrup Revenue	\$ 55,850.00	\$ 54,539.36	\$ (1,310.64)	\$ 57,379.30
Bank Interest Earned	\$ 6,000.00	\$ -	\$ (6,000.00)	\$ 235.00
Information & Education	\$ 8,500.00	\$ 4,913.50	\$ (3,586.50)	\$ 6,704.91
Legal Inquiries/Permit Applications	\$ 5,000.00	\$ 2,637.16	\$ (2,362.84)	\$ 3,172.55
Trees/Planting/Spraying	\$ 3,750.00	\$ 750.40	\$ (2,999.60)	\$ 3,984.82
Woodlot Management	\$ 1,500.00	\$ 840.71	\$ (659.29)	\$ 486.73
Watershed Stewardship Projects	\$ 20,000.00	\$ -	\$ (20,000.00)	\$ 22,612.10
Water Quality/Quantity Programs	\$ 5,212.10	\$ -	\$ (5,212.10)	\$ -
Revenue from Other C.A. Lands	\$ 13,294.63	\$ 18,412.11	\$ 5,117.48	\$ 11,457.48
Other Revenue	\$ 500.00	\$ 1,748.62	\$ 1,248.62	\$ -
Contract Services	\$ -	\$ 520.00	\$ 520.00	\$ 520.00
Vehicle & Equipment Rental Recoveries	\$ 40,200.00	\$ 19,470.15	\$ (20,729.85)	\$ 27,788.03
Previous Year Surplus	\$ 376.83	\$ 376.83	\$ -	\$ 399.80
Income Appropriation from Special Reserves	\$ 51,836.52	\$ -	\$ (51,836.52)	\$ -
Income Appropriation from General Reserves	\$ 194,549.91	\$ -	\$ (194,549.91)	\$ -
	\$ 1,392,281.89	\$ 967,617.66	\$ (424,664.23)	\$ 1,101,487.22

	2016 Budget	Received To Date	Difference
DONATIONS/SPONSORSHIPS			
Fish Stocking	\$ 1,000.00	\$ 1,000.00	\$ -
Springwater Event Sponsorships	\$ 1,000.00	\$ 800.00	\$ (200.00)
Annual Report	\$ 1,250.00	\$ 1,250.00	\$ -
Environmental Education	\$ 9,120.00	\$ 1,650.00	\$ (7,470.00)
EESS ELP Sponsorships	\$ -	\$ 7,500.00	\$ 7,500.00
Community Forest	\$ 250.00	\$ 80.00	\$ (170.00)
Maple Syrup Program	\$ 5,000.00	\$ 6,925.00	\$ 1,925.00
Springwater Forest Trails	\$ 7,500.00	\$ 6,447.74	\$ (1,052.26)
Archie Coulter C.A. Trails	\$ 850.00	\$ 440.00	\$ (410.00)
YNHA	\$ -	\$ 7,000.00	\$ 7,000.00
Springwater C.A. Development	\$ 1,000.00	\$ -	\$ (1,000.00)
Catfish Creek Trail Rehabilitation	\$ -	\$ -	\$ -
Ontario Police College Path of Honour	\$ -	\$ 4,500.00	\$ 4,500.00
TOTAL Donations/Sponsorships	\$ 26,970.00	\$ 37,592.74	\$ 10,622.74

SUMMARY OF EXPENDITURES

for the period ending August 31, 2016

	2016 Budget	2016 To Date	Balance	2015 To Date
ADMINISTRATION				
A-1 Wages & Benefits	\$ 96,412.37	\$ 64,308.36	\$ 32,104.01	\$ 54,167.87
A-2 Travel Exp. & Allow.	\$ 8,633.84	\$ 551.53	\$ 8,082.31	\$ 339.89
A-3 Equip. Purchase & Rental	\$ 9,850.00	\$ 4,791.12	\$ 5,058.88	\$ 6,070.17
A-4 Materials & Supplies	\$ 3,650.00	\$ 2,459.25	\$ 1,190.75	\$ 1,327.37
A-5 Rent & Utilities	\$ 23,000.00	\$ 7,559.00	\$ 15,441.00	\$ 6,677.34
A-6 General Expenses	\$ 37,547.00	\$ 33,868.05	\$ 3,678.95	\$ 33,167.26
TOTAL	\$ 179,093.21	\$ 113,537.31	\$ 65,555.90	\$ 101,749.90
FLOOD FORECASTING & WARNING				
F4-2 Flood Control Structures	\$ 13,317.37	\$ 7,699.05	\$ 5,618.32	\$ 7,760.42
F4-4 Flood Forecasting & Warning	\$ 155,639.90	\$ 100,386.15	\$ 55,253.75	\$ 97,034.23
F4-5 Ice Management	\$ 93,727.34	\$ 17,821.64	\$ 75,905.70	\$ 27,931.37
F4-6 Plan Input	\$ 33,796.11	\$ 22,114.71	\$ 11,681.40	\$ 21,907.12
F4-71 Watershed Planning	\$ 14,927.62	\$ 14,277.67	\$ 649.95	\$ 11,658.45
F4-72 Technical Studies (GIS)	\$ 9,743.16	\$ 4,220.35	\$ 5,522.81	\$ 3,708.45
TOTAL	\$ 321,151.50	\$ 166,519.57	\$ 154,631.93	\$ 170,000.04
OTHER PROGRAM AREAS				
B-1 Information & Education	\$ 28,967.11	\$ 12,799.78	\$ 16,167.33	\$ 13,249.03
E-1 Extension Services - Tree Planting	\$ 31,343.54	\$ 22,210.03	\$ 9,133.51	\$ 26,361.44
Community Forest	\$ 250.00	\$ -	\$ 250.00	\$ -
E-1 Extension Services - Woodlot Management	\$ 9,895.80	\$ 5,672.90	\$ 4,222.90	\$ 5,506.78
E-1 Extension Services - Watershed Stewardship	\$ 20,750.00	\$ 397.29	\$ 20,352.71	\$ 19,159.65
E4-1 Fish & Wildlife Habitat	\$ -	\$ -	\$ -	\$ 171.41
TOTAL	\$ 91,206.45	\$ 41,080.00	\$ 50,126.45	\$ 64,448.31
CAPITAL & SPECIAL PROJECTS				
Water Management Programs	\$ 36,260.21	\$ 16,798.28	\$ 19,461.93	\$ 35,150.50
Springwater C.A. Development	\$ 78,000.00	\$ 68,193.25	\$ 9,806.75	\$ 2,401.00
Special Projects	\$ 3,000.00	\$ 154.33	\$ 2,845.67	\$ 654.47
TOTAL	\$ 117,260.21	\$ 85,145.86	\$ 32,114.35	\$ 38,205.97
CONSERVATION AUTHORITY LANDS				
Springwater Operation & Maint	\$ 468,231.84	\$ 331,120.55	\$ 137,111.29	\$ 305,119.42
Vehicle & Equipment Pool Exp.	\$ 91,565.00	\$ 82,075.29	\$ 9,489.71	\$ 25,548.10
Maple Syrup	\$ 58,421.44	\$ 49,316.68	\$ 9,104.76	\$ 51,912.93
Other C.A. Lands	\$ 65,352.24	\$ 35,743.31	\$ 29,608.93	\$ 49,264.07
TOTAL	\$ 683,570.52	\$ 498,255.83	\$ 185,314.69	\$ 431,844.52
APPROPRIATION TO GENERAL RESERVES	\$ -	\$ -	\$ -	\$ -
APPROPRIATION TO SPECIAL RESERVES	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,392,281.89	\$ 904,538.57	\$ 487,743.32	\$ 806,248.74



Susan Mann,
Financial Services Coordinator


REPORT FA 46 / 2016 : TO THE FULL AUTHORITY

FROM: Susan Mann, Financial Services Coordinator
 SUBJECT: Accounts Payable
 DATE: August 31, 2016

VENDOR	CHQ #	TOTAL	EXPLANATION
payroll item	26663		
Telus Mobility	26664	\$ 94.92	mobile phones
FP-Teleset	26665	\$ 1,000.00	replenish postage
payroll items August 22 (26866-26689)			
Hydro One	26690	\$ 15,730.75	campground, shop, office, gauge
Hydro One	26691	\$ 34.47	gauge
A1 Unique Installations	26692	\$ 96.05	schoolhouse maintenance
Aaroc Aggregates And Recycling	26693	\$ 315.13	campground maintenance
ALS Canada Ltd.	26694	\$ 136.50	campground maintenance
Asca Office Solutions	26695	\$ 884.80	campground supplies
Aylmer Express Limited	26696	\$ 80.23	supplies for ELP
Aylmer Home Hardware	26697	\$ 26.94	campground supplies
Aylmer Tire	26698	\$ 538.54	vehicle maintenance
Bear Adventures	26699	\$ 275.00	support for Springwater special event
Berkelmans' Welding & Mfg. Inc.	26700	\$ 54.24	equipment maintenance
Canadian Tire	26701	\$ 214.50	campground supplies and small tools
CIBC Visa	26702	\$ 487.77	supplies for YNHA project
Clean Solutions & Supplies Ltd.	26703	\$ 1,148.67	campground supplies
Commissionaires	26704	\$ 264.15	enforcement contractor
Courtney's Distributing Inc.	26705	\$ 484.12	store product for resale
CTV TWO	26706	\$ 3,210.33	advertising for Springwater
Elgin Chrysler	26707	\$ 199.51	vehicle maintenance
Elgin Feeds Ltd.	26708	\$ 220.36	campground maintenance
Elgin Pure Water	26709	\$ 329.86	campground maintenance
Exact Septics Inc.	26710	\$ 124.30	campground maintenance
Form & Build Supply Inc.	26711	\$ 2,553.80	supplies for YNHA project
Fulops Bait & Tackle	26712	\$ 155.65	store product for resale
Glenbriar Bottled Water Co. Ltd.	26713	\$ 84.44	water cooler service
Jury, David	26714	\$ 158.20	computer network support
Koolen Electric	26715	\$ 685.58	campground maintenance
London Quality Dairy and Wholesale	26716	\$ 1,065.50	store product for resale
McBain Signs & Graphic Design	26717	\$ 101.70	campground supplies
Minister of Finance (MTO)	26718	\$ 425.00	vehicle license plate renewal
Molly Maid	26719	\$ 79.00	administration centre cleaning service
Municipality of Central Elgin	26720	\$ 5,658.58	final property tax bills
Nuhn Industries Ltd.	26721	\$ 3,715.11	equipment maintenance
PepsiCo Foods Canada	26722	\$ 183.03	store product for resale
Progressive Waste Solutions	26723	\$ 2,460.34	campground maintenance
Purolator Courier	26724	\$ 24.16	campground maintenance
R Safety	26725	\$ 706.49	campground supplies
Sean O'Connor Plumbing	26726	\$ 4,461.17	campground maintenance
Secord Home Building Centre	26727	\$ 131.09	campground supplies
The Astro T-Shirt Corp	26728	\$ 1,130.00	supplies for ELP
Township of Malahide	26729	\$ 1,074.21	final property tax bills
TSC Stores L.P.	26730	\$ 179.64	uniform items & small tools
Turris Communications Limited	26731	\$ 243.67	vehicle maintenance
Wise Line Tools Inc	26732	\$ 22.59	small tools
		<u>\$ 51,250.09</u>	

RECOMMENDATION:

THAT, Accounts Payable totalling \$51,250.09 , be approved for payment as presented in Report FA 46 / 2016

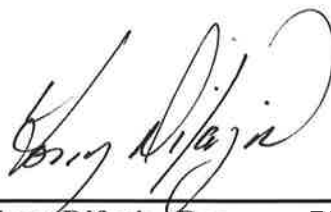

 Susan Mann,
 Financial Services Coordinator

REPORT FA 47 /2016	:	To The Full Authority
FROM	:	Tony Difazio, Resource Planning Coordinator
SUBJECT	:	MONTHLY PLAN REVIEW
DATE	:	September 2, 2016

PURPOSE: To outline the Monthly Plan Review Report as it has been implemented during June, July & August, 2016.

BACKGROUND: Technical staff have responded to each of the applications as per their committee dates.

RECOMMENDATION: THAT, the Full Authority approve the Monthly Plan Review Report for the months of June, July and August, 2016.

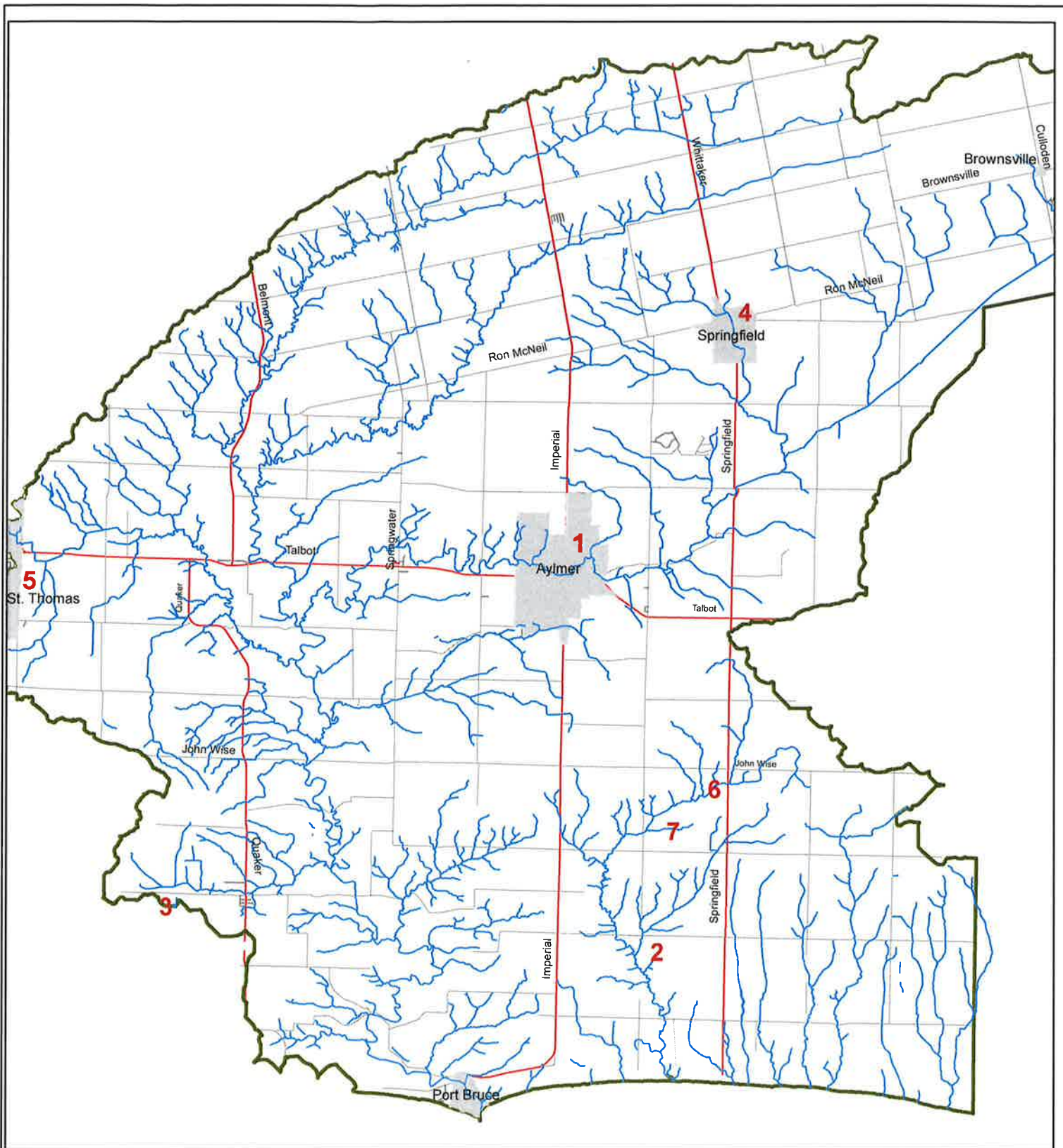


Tony Difazio, Resource Planning Coordinator

CATFISH CREEK CONSERVATION AUTHORITY
MONTHLY PLAN REVIEW REPORT
September, 2016

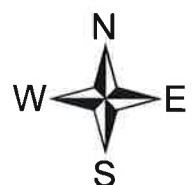
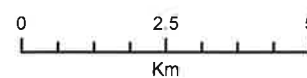
ZONING BYLAW AMENDMENTS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
1	157 John Street N. Town of Aylmer	* The applicants propose to change the zoning of the subject property to ' <i>Special Commercial</i> ' to permit a wide range of uses including a bakery;	* NO OBJECTIONS
2	Pt. Lot: 16 & 17; Conc.:2; Township of Malahide	* This amendment, anticipated as a condition of consent (pending), is to change the zoning from <i>Large Lot Agriculture</i> to the <i>Agriculture A1</i> Zone to permit the severance of the agricultural holding into two smaller (23 & 21 ha.) parcels at 50155 and 50241 Vienna Line;	* NO OBJECTIONS
3	Pt.Lot:16&17; Conc.:4; Municipality of Central Elgin	* The applicants propose to change the zoning by-law to permit the conversion of an existing bunk house into a permanent, second dwelling on the property located at 45415 Fruit Ridge Line;	* NO OBJECTIONS

SEVERANCE APPLICATIONS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
4	Pt. Lots: 3 & 4; R. Plan: 12; Township of Malahide	* The applicants propose to sever an irregular parcel at 11928 Springfield Road to add to the adjoining residential lot to the north; * The owners are retaining one house and garage to remain in residential use; *The property is located within the 'Flood-fringe' of the Simpson Drain in Springfield;	* COMMENTS provided regarding CCCA regulations
5	Pt. Lot: 11; Conc.: 8; Municipality of Central Elgin	*The applicants propose to sever a 17m X 40m parcel fronting 122 Centennial Road containing one garage (to be removed) to create one residential building lot; *The owner is retaining 3.5 ha. containing one house (to be removed) to remain in residential/commercial use; *The property is located within the 'Flood-fringe' of the Norman Drain on the eastside of St. Thomas;	* COMMENTS provided regarding CCCA regulations
6	Pt. Lot: 20; Conc.:4; Township of Malahide	*The applicants propose to create an easement having a width of 10m by a depth of 40m, containing one well to provide potable well water to the surplus farm dwelling crated by consent application E115/15; *The applicants are retaining 40ha. containing several farm buildings to remain in agricultural use at 50917 John Wise Line;	* NO OBJECTIONS
7	Pt. Lots: 16-19; Conc.: 4; Township of Malahide	*The applicants propose to sever an irregular shaped, 1.5ha. parcel at 50442 Calton Line to add to the adjoining agricultural land to the west; *The applicants are retaining 47 ha containing one house, two sheds and two barns to remain in agricultural use;	* NO OBJECTIONS



Plan Review Map **September, 2016**

1 Plan Review Site Number



REPORT FA 48 / 2016: To The Full Authority

FROM: Kim Smale, General Manager / Secretary – Treasurer

SUBJECT: Property Tax Comparison

DATE: September 1, 2016

Purpose:

To provide the Board with a comparison between the 2015 and 2016 property taxes.

Discussion:

The Financial Services Coordinator has prepared the attached Property Tax Comparison Sheet for land owned by the Catfish Creek Conservation Authority (CCCA) for your review and information.

According to the attached data, the CCCA experienced an overall decrease in its 2016 property taxes of \$456.69. The majority of the decrease can be attributed to the removal of one of the seasonal trailers which was previously assessed by the Municipal Property Assessment Corporation (MPAC) as a permanent structure due to its overall dimensions.

Recommendation:

That, Report FA 48/2016, be received as information at this time.



Kim Smale
General Manager / Secretary – Treasurer



**CATFISH CREEK
CONSERVATION AUTHORITY**

PROPERTY TAX REGISTER

2016

**CATFISH CREEK CONSERVATION AUTHORITY
PROPERTY TAX REGISTER
2016**

	Total Acres	2016	2015	Difference
<u>TOTAL TAX PER TOWNSHIP:</u>				
Township of Malahide	802.76	\$2,131.21	\$2,124.87	\$6.34
Municipality of Central Elgin	389.21	\$10,942.99	\$11,438.48	-\$495.49
Township of South-West Oxford	97.58	\$260.36	\$257.08	\$3.28
Town of Aylmer	34.91	\$602.17	\$572.99	\$29.18
TOTAL	1,324.46	\$13,936.73	\$14,393.42	-\$456.69

	CODE	2016	2015	Difference
<u>TOTAL TAX PER ACCOUNTING CODE:</u>				
F4-21 Operation of Flood Control Structures	5096	\$208.85	\$210.38	-\$1.53
CA-2 Taxes on Local Areas [Regionally Significant]	5155	\$158.68	\$158.16	\$0.52
CA-2 (a) Taxes on CAs [Provincially Significant]	5156	\$2,404.80	\$2,423.24	-\$18.44
CA-2 (b) Taxes on Agreement Forests	5157	\$1,241.61	\$1,225.00	\$16.61
CAMP TAXES	5685	\$6,218.28	\$6,552.97	-\$334.70
Day-Use TAXES	5720	\$487.32	\$490.88	-\$3.56
A6-51	5270	\$2,615.03	\$2,759.80	-\$144.77
SUB-TOTAL		\$13,334.56	\$13,820.43	-\$485.87
OTHER N-E FOR GRANT (Pd. by Aylmer)		\$602.17	\$572.99	\$29.18
TOTAL		\$13,936.73	\$14,393.42	-\$456.69

REPORT FA 49 / 2016: To The Full Authority

FROM: Kim Smale, General Manager / Secretary – Treasurer

SUBJECT: A.D. Latornell Symposium

DATE: September 2, 2016

Purpose:

To determine whether anyone is interested in attending the A.D. Latornell Conservation Symposium.

Discussion:

The 23rd Annual A.D. Latornell Conservation Symposium will be held at the Nottawasaga Inn & Convention Centre in Alliston on November 15 – 17, 2016.

The Symposium provides a forum for practitioners, policy makers, non-government organizations, academics, businesses, and students to network and discuss the challenges and opportunities in Ontario's conservation field.

This year's theme is "Green Infrastructure: Collaborating with Nature". A list of the Keynote Speakers is attached for your information. Unfortunately, the Latornell Symposium Preliminary Program was not available for viewing at the time this report was printed.

Early Bird Registration for the 3-Day Package by October 4th is \$695.00 / delegate and \$880.00 / delegate starting October 5th, 2016. Other Registration Packages are also available for consideration.

Recommendation:

Option A: THAT, the Full Authority authorize one (1) delegate to attend the 23rd Annual A.D. Latornell Conservation Symposium on November 15 – 17, 2016.

Option B: THAT, the Full Authority approve not sending a delegate to the 23rd Annual A.D. Latornell Conservation Symposium in 2016.



Kim Smale
General Manager / Secretary – Treasurer

The Latornell Conservation Symposium is pleased to announce Dr. Faisal Moola, Brent Toderian, Dr. Avi Friedman and Dr. Dianne Saxe as this year's Keynote Speakers.



Dr. Faisal Moola
Director General,
Ontario and Northern
Canada, David Suzuki
Foundation



Brent Toderian
Founder and Principal,
Toderian Urban Works



Dr. Avi Friedman
Professor, School of
Architecture, McGill
University



Dr. Dianne Saxe
Environmental
Commissioner of
Ontario

*Mark Your Calendar
for the 2016 Symposium*

[Green Page](#) [Location](#) [Members](#) [Contact Us](#)
[Home](#)[Program](#)[Registration](#)[Partners & Exhibitors](#)[2016 Symposium](#)[General Info](#)

Program Information

Green Infrastructure – Preliminary Program



Latonnell 2016 Preliminary Program (will be posted once registration opens)



Green Infrastructure – Program at a Glance

Applied in both rural and urban settings, green infrastructure supports the environment, the economy, and our quality of life in a variety of ways. Green infrastructure includes living systems such as natural areas, forests, parks, streams and riparian zones, wetlands and agricultural lands, as well as engineered facilities such as green roofs, rain gardens and stormwater ponds. It can be implemented at multiple scales including regional networks of open spaces, agricultural lands, natural areas, and through site-specific practices.

Day One - Tuesday November 15th 2016

Time Start	Time End	Event
8:00 AM	9:30 AM	Registration (Refreshments provided in Conservation Dome)
9:30 AM	10:45 AM	Opening Opening Plenary Session Welcome Remarks Keynote Speaker Dr. Faisal Moola
11:00 AM	12:30 PM	Concurrent Sessions (T1A – T1G)
12:30 PM	1:45 PM	Lunch Keynote Speaker Dr. Dianne Saxe Latonnell Leadership Awards Presentation
2:00 PM	3:30 PM	Concurrent Sessions (T2A – T2G)
3:30 PM	4:00 PM	Refreshment Break with Exhibitors
4:00 PM	5:30 PM	Concurrent Sessions (T3A – T3G)
5:30 PM	7:00 PM	Wine & Cheese with Exhibitors
7:00 PM	8:15 PM	Harvest Dinner Soil and Water Conservation Society (SWCS) A.D. Latonnell Award of Merit Presentation
8:30 PM		Choose Your Own Adventure – Variety of Social Events
9:00 PM	1:00 AM	Hospitality Suite (Room 41)

Day Two - Wednesday November 16th 2016

Time Start	Time End	Event
7:00 AM	8:30 AM	Registration (Refreshments provided on convention level)
8:30 AM	10:00 AM	Concurrent Sessions (W1A – W1G)
10:00 AM	10:30 AM	Refreshment Break with Exhibitors
10:30 AM	12:00 PM	Concurrent Sessions (W2A – W2G)
12:00 PM	1:45 PM	

Time Start	Time End	Event
		RBC Foundation Luncheon Young Conservation Professionals (YCP) Graduation Ceremony Keynote Speaker Brent Toderian
2:00 PM	4:00 PM or 5:00 PM	Concurrent Sessions / Workshops / Field Trip (W3A – W3G) Note: some training sessions and tours may run until 5:00 PM
4:00 PM	4:30 PM	Refreshment Break with Exhibitors
4:00 PM	6:00 PM	Post Graduate Student Poster Display & Competition
4:00 PM	8:00 PM	Dream Auction
6:30 PM	9:30 PM	Gala Banquet & Entertainment
10:00 PM	1:00 AM	Hospitality Suite (Room 41)

Day Three - Thursday November 17th 2016

Time Start	Time End	Event
7:00 AM	8:30 AM	Registration (Refreshments provided on convention level)
8:30 AM	10:00 AM	Concurrent Sessions (TH1A – TH1G)
10:00 AM	10:30 AM	Refreshment Break with Exhibitors
10:30 AM	12:00 PM	Concurrent Sessions (TH2A – TH2G)
12:00 PM	1:00 PM	Lunch
1:15 PM	2:45 PM	Concurrent Sessions (TH3A – TH3G)
3:00 PM	4:30 PM	Keynote Speaker Dr. Avi Friedman Wrap Up

Past Programs






Looking for past presentations? They can be viewed [here](#).



The Latonnell Conservation Symposium is one of Ontario's premier annual environmental events. It will again be held at the Nottawasaga Inn Resort & Convention Centre in Alliston, Ontario. The 23rd edition of the Symposium will be held from Tuesday to Thursday, November 15th to 17th, 2016. The Symposium provides a forum for practitioners, policy makers, nongovernment organizations, academics and businesses to network and discuss the challenges and opportunities in Ontario's conservation field.

RECENT TWEETS

-  Interview: Hear about the 'Latonnell experience' from a past grant recipient!
<https://t.co/p5pjtKxdoB>
2 weeks ago
-  RT @ONAgEnviro : Our staff will also be @ADLatonnell talking about s#soilhealth, rural #drainage, #waterquality and BMPs!
2 weeks ago
-  RT @conont : Want to learn about the latest in #GreenInfrastructure? REGISTER

WHAT'S NEW

August 15, 2016 Newsletter

Did you know that it's possible to attend Latonnell for free?

June 20, 2016 Newsletter

Announcing our Keynote Lineup, Leadership Award deadline reminder, Latonnell auction donations, and a new guest blog post!

REPORT FA 50 / 2016: To The Full Authority

FROM: Kim Smale, General Manager / Secretary – Treasurer

SUBJECT: Designation of Conservation Land

DATE: September 2, 2016

Purpose:

To update the members on the status of the Conservation Land Tax Incentive Program (CLTIP) for the 2015, 2016, and 2017 taxation years.

Discussion:

The CLTIP is a voluntary initiative designed to recognize, encourage and support the long – term sound stewardship of Ontario's provincially significant lands. It offers a 100% tax exemption to those landowners who agree to protect the natural heritage values of their property.

Under the program, landowners cannot undertake activities that will degrade, damage or result in the loss of features for which it was identified. The Ministry of Natural Resources and Forestry (MNRF) is responsible for determining whether a property is eligible for the tax exemption. Each year, the CCCA must submit a new CLTIP application to the MNRF by July 31st to remain eligible for the upcoming tax year.

In 2013, several CCCA properties were deemed ineligible for the CLTIP. A Request for Reconsideration was filed with the MNRF for the reinstatement of these properties under the Community Conservation Lands (CCL) category of the CLTIP.

The CCCA received a letter from the MNRF dated August 12th, 2016, approving our outstanding CCL applications. A copy of the attached Minutes of Settlement has been signed and returned to the MNRF so that the Ministry may request that the Municipal Property Assessment Corporation re-assess the lands prior to December 31, 2016.

Recommendation:

THAT, the Full Authority acknowledge receipt of the correspondence from the Ministry of Natural Resources and Forestry dated August 12th, 2016, approving the outstanding Community Conservation Land applications from the Catfish Creek Conservation Authority under the Conservation Land Tax Incentive Program.



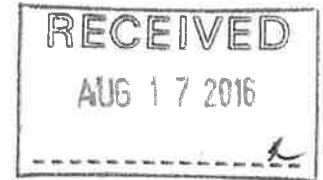
Kim Smale
General Manager / Secretary – Treasurer

**Ministry of Natural
Resources and
Forestry**

Regional Operations Division
Integration Branch
300 Water Street, 5S
Peterborough, ON K9J 3C7
Tel.: 705-755-1620
Fax.: 705-755-1201

**Ministère des Richesses
naturelles et des Forêts**

Division des opérations régionales
Direction de l'intégration
300, rue Water, 5S
Peterborough (Ontario) K9J 3C7
Tél.: 705-755-1620
Télec.: 705-755-1201



August 12, 2016

CONSERVATION AUTHORITY CATFISH CREEK
RR 5 STN MAIN
AYLMER ON
N5H 2R4

Dear Landowner:

Re: **Property Roll # - Refer to table below**

I am pleased to inform you that your outstanding Community Conservation Land (CCL) application(s) under the Conservation Land Tax Incentive Program (CLTIP) have been reviewed and approved. The Ministry sincerely regrets the delay in the review of your application(s).

Approved Applications and Designation of Conservation Land

This letter constitutes the Administrator's approval of the CCL application(s) specified in Table 1 below for the years specified below, and the designation of these lands as conservation land.

TABLE 1					
Roll Number	Legal Description	Eligible Acres	Total Acres	Year Application Submitted	Tax Years
340800000106802	CON 1 S PT LOT 6 RP 11R 3253 PART 1	3.56	3.56	2013	2015, 2016, 2017
340800005006400	CON 7 N PT LOT 22 CON NTR N PT LOT 95	36.37	100.00	2013	2015, 2016, 2017
340800002020701	CON 4 PT LOT 30 RP 11R2473 PART 1 RP 11R2566 PART 1	72.22	72.22	2013	2015, 2016, 2017
340800002020905	CON 4 PT LOT 31 RP 11R8328 PART 1	25.00	25.00	2013	2015, 2016, 2017
340800002021200	CON 4 PT LOTS 32,33 RP 11R2555 PARTS 1,2 & 11R2684 PT 1 & 11R2647 PT 1	82.13	82.13	2013	2015, 2016, 2017
341800000706200	CON 8 S PT LOTS 24 AND 25	131.50	131.80	2013	2015, 2016, 2017

	RP 11R1754 PARTS 5 AND 7 & PT PART 1				
--	--	--	--	--	--

In order for these lands to be designated as conservation land under Ontario Regulation 282/98 (the Regulation) under the Assessment Act, we require you to sign the attached Minutes of Settlement (MOS). Please sign the MOS and return to my attention as soon as possible so that the Ministry may request that the Municipal Property Assessment Corporation re-assess the lands prior to December 31, 2016.

We will be in touch regarding years prior to those listed in the above table for which you had an application on file.

Years Subsequent to 2017

Please note that for the 2018 tax year and forward, you will need to submit an application each year for each property in accordance with paragraph 2 of section 26 of the Regulation.

If you have any questions, please contact me at (705) 755-5123.

Yours truly,



Melissa Rose
Administrator
Conservation Land Tax Incentive Program
Ministry of Natural Resources
300 Water St., 5th Floor South Tower
Peterborough, Ontario
K9J 8M5

[Under Section 39.1 & under Part IV.2, Disputes Relating to Conservation Land, of the Assessment Act.]

Assessment Roll Number and Property Location:

BETWEEN: The Administrator of the Conservation Land Tax Incentive Program

AND: CONSERVATION AUTHORITY CATFISH CREEK

The Administrator hereby requests that the Assessment Corporation re-assess the area of Conservation Land exempt from taxation and notify the municipality as appropriate.



Dated at Peterborough, Ont. }
 }
 }

Melissa Rose
Administrator of CLTIP

this 12 day of August, 2016 }



Landowner

REPORT FA 51 / 2016: To The Full Authority

FROM: Kim Smale, General Manager / Secretary – Treasurer

SUBJECT: Ontario 150 Community Celebration Program

DATE: September 2, 2016

Purpose:

To seek permission from the Board of Directors to apply for funding under the recently announced Ontario 150 Community Celebration Program.

Discussion:

In 2017, Canada will celebrate its 150th anniversary. As a founding province, Ontario is joining the celebration with new funding, events and programs.

Throughout 2017, the province will be supporting events and programs across Ontario that showcase our diverse communities and encourage Ontarians to get involved and celebrate. There are three (3) funding categories in which municipalities, community groups and not-for-profit organizations can apply.

- Community Celebration Program
- Partnership Program
- Community Capital Program.

CCCA staff are seeking permission to apply to the Community Celebration Program and the Community Capital Program for a community celebration and facility improvements at the Springwater Conservation Area.

Recommendation:

THAT, the Catfish Creek Conservation Authority apply to the Ontario 150 Community Celebration Program for funding under the Community Celebration and the Community Capital Programs.



Kim Smale
General Manager / Secretary – Treasurer

Correspondence: To The Full Authority

FROM: Kim Smale, General Manager / Secretary - Treasurer
SUBJECT: Correspondence Register, August 1 - 31, 2016
DATE: August 31, 2016

GOVERNMENT AGENCIES

Ministry of Advanced Education and Skills Development, London

- a copy of the Ontario Job Creation Partnerships Agreement

Ministry of Agriculture, Food and Rural Affairs, Guelph

- e-mail "Sustaining Ontario's Agricultural Soils: Towards a Shared Vision Discussion Paper"

Ministry of Natural Resources and Forestry, Peterborough

- information regarding our outstanding Community Conservation Land applications under the Conservation Land Tax Incentive Program.
- e-mail "2016 Municipal Levy Apportionment Data".

CONSERVATION AUTHORITIES

Conservation Ontario

- e-mail "Proposed Amendments to Conservation Ontario's Class EA"
- e-mail "Federal Clean Water Wastewater Fund – September Intake"
- e-mail "Source Water Protection Communications Conference Call"
- e-mail "CA Survey of National Disaster Mitigation Program Project Applications 2015 - 2016"
- e-mail "Flood Event Damage Information Request"
- e-mail "AMO Submission on the Conservation Authorities Act Review"

MUNICIPALITIES

City of St. Thomas

- notice that the Draft Plan of Vacant Land Condominium for the Orchard Park South Phase 3 Subdivision has been approved.

Township of Malahide

- notice of a meeting to consider the Engineer's Report for the Walcarius Drain Extension and Reymer Drain.

GENERAL CORRESPONDENCE

Fernandes, Amanda

- e-mail "Hunt Location Permission – Calton Swamp"

Magazines

- Parks and Rec Business

Nature Conservancy of Canada, Toronto

- information regarding funding available through the Other Qualified Organizations (OQO) Program.

Newsletters

- Conservation Ontario, Ontario Maple Syrup Producers Association



Kim Smale
General Manager / Secretary - Treasurer

Sent by e-mail: kathryn.mcgarry@ontario.ca

July 22, 2016

Hon. Kathryn McGarry
Minister of Natural Resources and Forestry
Ministry of Natural Resources and Forestry
Whitney Block - 6th Floor - Room 6630
99 Wellesley Street West
Toronto ON M7A 1W3

Dear Minister McGarry:

On behalf of the Association of Municipalities of Ontario (AMO), I would like to thank you for the opportunity to provide comments on the *Conservation Authorities Act Review Consultation Document. Conserving Our Future: Proposed Priorities for Renewal* (EBR Registry Number: 012-7583). This consultation has been in progress for some time and we appreciate this level of attention to such an important special purpose body. Equally, your Ministry's acknowledgement of the significance of the municipal role in maintaining Conservation Authorities is valued.

The recent consultation has focused on three themes. The following is the AMO Board advice to you on these themes.

1. Roles & Responsibility: Clarity but One Size Does Not Fit All

Conservation Authorities (CAs) are indeed a strong model for managing the natural environment at a watershed scale. The current mandate provides both provincial and local environmental benefits. The current system provides for mandated services that all CAs are expected to provide. As well, local regions have the flexibility to provide additional unique services within the means of the local population.

While in theory this approach is solid, in practice the delivery of even the mandated services can be a challenge for some CAs and has been the source of municipal concern. Because watersheds cross multiple municipal jurisdictions, multiple CAs deliver the same service in different ways or levels within a single municipality. This becomes challenging for municipal governments seeking to provide equality and consistency to its citizens. Planning and development related activities generally are the most problematic of these services where fees, timeframes and approaches can vary significantly between CAs.

It is time to create a Conservation Authority framework that fosters harmonization while recognizing that different areas of the province have different needs for watershed management and different abilities to meet those needs. A three tiered framework is recommended that would recognize 1) the majority of Conservation Authorities which provide the mandated services using integrated watershed management (IWM); 2) those CAs that can exceed this level of service with municipal agreement; and 3) those that are challenged to meet a minimal service and do not have municipal capacity to compensate for this reality.

To solidify this approach, perhaps minor regulatory changes would be needed and best management practices (BMPs) should be standardized. However, the Province may have to take responsibility to deliver the activities normally undertaken by the CA in some areas of the province.

2. Service Standards and Approaches

Quality services are generally measured against a set of principles or criteria. They include completeness, accuracy, timeliness and in a format that meets the customer's needs. Such Best Management Practices (BMPs) need to be better employed by some CAs. As previously stated, opportunities to improve often centre on land use planning and development applications.

The timelines, advice and permits delivered by the CAs should be established within the context of other land use planning timeframes, mandated by the *Planning Act* and *Aggregates Resources Act*. Failure to meet these timelines by a CA should default to approval or positive assessment rather than hold up the process. Pre-consultation meetings are held by most municipal planning departments. The CA should participate in or instigate such meetings. Broader use of complete applications would also help this process. These benchmarks need to be centrally established and implemented through local MOUs.

As well, modernizing the availability of applications and information held through the CA should be a goal, phased in over a short period of time. It may be that municipal governments have the hardware and software to facilitate this level of service and the CAs should seek to enter service sharing agreements rather than duplicating work.

Generally, the mandated services of CAs can be characterized as issuing permits, identifying natural heritage and hazards and providing a wide range of environmental advice. MOUs with municipalities should set the local expectation for these activities and harmonize delivery where multiple CAs are within one municipal jurisdiction.

There is an ongoing difficulty in that not all CAs are equipped to meet these standards. Frequently, these CAs are in areas of the province where economic challenges make it not possible nor prudent for the local municipalities to levy

more taxes to support the CA. As protecting natural heritage and avoiding hazard risks is in the provincial interest, there has been a call since the outset of this process to reinstate funding support and address inflationary increases. The lack of a funding commitment from the Province continues to be disappointing.

The Province should consider some resource equalization grants for CAs, taking into account local ability to pay. The case for cost avoidance, either in reduced hazard claims or improved health outcomes, should stimulate a broader level of support from the province to fund CAs. In addition, if new responsibilities devolve to CAs, new funding needs to accompany these new duties.

3. The Board & Governance

Conservation Authority Board members are appointed by Municipal Councils as the municipal government is the key funder for most CAs. This approach connects the CA into the public accountability that characterizes municipal governments. Municipal council members, in the vast majority of the province, are comprised of a representative sample of the breadth of local citizens. When council members are CA Board members, they bring this local lens.

Municipal governments have also exercised the authority to appoint community members to CA Boards. Further, to assist in rounding out the CA Boards ability to represent the area, often community consultations take place and advisory groups (cottage associations, agriculture groups) are frequently employed.

Special sector representatives on the CA Board itself would not enhance the Board but could create the perception that the CA is an Environmental Non-Government Organization (ENGO) rather than a Special Purpose Body of government. The existing model works well and given the above noted nature of services, there is no need to alter the governance model.

There is room for improvement with respect to First Nation and Metis involvement. However, the Duty to Consult belongs to the Crown as set out by Canadian case law and is not a municipal or CA duty. Further, there is no ability for CAs or municipalities to pay for participation of First Nations and Metis.

That said, Source Protection Committees demonstrated both the benefits and the constraints of relying on "committee seats" as the basis for indigenous representation. It is recommended that, as a minimum, annual meetings between the CA Board and representatives of Metis, First Nation and Indigenous Peoples within the CA area be a required practice. The purpose would be to discuss respective interests in environmental and natural heritage management to inform the on-going and future work of the CA. MNRF should host and facilitate these meetings. However, these meetings cannot be construed as a substitute for the Provincial Crown's duty to consult responsibility.

In closing, AMO supports the notion that Conservation Authorities are to protect the natural environment **for** people, not **from** people. We support moving forward through a voluntary peer review process to reach goals rather than imposing changes. There are many examples of local collaboration which can serve as examples for others to adopt. In that vein, AMO staff and Conservation Ontario staff have been working collaboratively to find areas of agreement in order to facilitate and outcome positive change through this review process. We also urge the Province to reengage the federal government which also has expectations for local watershed management but could be more supportive.

Should you wish to discuss this further, please feel free to contact us. As a new Minister, we appreciate the challenge you face to move such an important review through the process. We look forward to working with you.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Gary McNamara', with a stylized flourish extending to the right.

Gary McNamara
AMO President