

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 10th, 2016

Meeting #09/2016

PRESENT:

Rick Cerna	Vice-Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Mark Tinlin	Member	City of St. Thomas
Anne Vanhoucke	Member	Township of South-West Oxford

ABSENT:

Sally Martyn	Chairperson	Municipality of Central Elgin
--------------	-------------	-------------------------------

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Craig Bradford	Reporter, The Aylmer Express
----------------	------------------------------

WELCOME / CALL TO ORDER:

Authority Vice-Chairperson Cerna assumed the role as Chairperson for the meeting in the absence of Chairperson Martyn. The meeting was called to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 114/2016</u>	A. Vanhoucke	M. Tinlin	CARRIED
--------------------------	--------------	-----------	---------

THAT, the Agenda for the November 10th, 2016, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Vice-Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 115/2016</u>	A. Vanhoucke	M. Tinlin	CARRIED
--------------------------	--------------	-----------	---------

THAT, the Minutes of Full Authority meeting # 08/2016 (October 13, 2016), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

Vice-Chairperson Cerna mentioned the article in The Aylmer Express newspaper that reported the CCCA having the lowest Municipal General Levy of all the 36 Conservation Authorities in the province. He complimented the members and staff for all the hard work and dedication needed to achieve such an accomplishment.

PUBLIC / SPECIAL DELEGATIONS:

None.

REPORTS:

Report FA 59/2016 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 116/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Staff Reports for the month of October, 2016, be noted and filed.

Report FA 60/2016 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 117/2016 A. Vanhoucke M. Tinlin CARRIED

THAT, Report FA 60/2016, be noted and filed.

Report FA 61/2016 – Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator noted that Cheque Numbers 26930 - 26933 had been added to the bottom of Report FA 61/2016, for payment.

Motion # 118/2016 M. Tinlin A. Vanhoucke CARRIED

THAT, Accounts Payable totaling \$58,786.77, be approved for payment as amended in Report FA 61/2016.

Report FA 62/2016 – Elgin County Shoreline Management Plan, was presented, discussed, and resolved.

Motion # 119/2016 M. Tinlin A. Oslach CARRIED

THAT, Report FA 62/2016, be received as information at this time.

Report FA 63/2016 – Special Projects Funding, was presented, discussed, and resolved.

Motion # 120/2016 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the additional list of 2016 Special Projects as outlined in Report FA 63/2016.

Report FA 64/2016 – Conservation Authorities Act Review, was presented, discussed, and resolved.

Motion #121/2016 A. Oslach M. Tinlin CARRIED

THAT, the information attached to Report FA 64/2016, be noted and filed.

Report FA 65/2016 – Environmental Protection Report, was presented, discussed, and resolved.

Motion # 122/2016 M. Tinlin A. Oslach CARRIED

THAT, Report FA 65/2016, be received as information at this time.

Report FA 66/2016 – Catfish Creek Sounding, was presented, discussed, and resolved.

Motion # 123/2016 A. Oslach M. Tinlin CARRIED

THAT, the channel sounding observations described in Report FA 66/2016, be received as information at this time.

Report FA 67/2016 – Flood Control Dredging, was presented, discussed, and resolved.

Motion # 124/2016 M. Tinlin A. Oslach CARRIED

THAT, staff be directed to contract the enlargement of the Catfish Creek Sediment Retention Structure by removing approximately 4,500 yds³ of material from the Catfish Creek channel at Port Bruce in 2016; and further,

That, the contract for the project be awarded to the lowest bidder.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Recognition Awards:

The General Manager / Secretary-Treasurer attended the 2016 Citizen Achievement and Central Elgin Growing Together Awards at the Plains Baptist Church on October 26th, 2016. The CCCA nominated Jim White in the Environmental Awareness category for his efforts in creating and restoring several wetlands on his property located in the Municipality of Central Elgin.

UNFINISHED BUSINESS:

None.

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None.

NOTICE OF MOTIONS / NEW BUSINESS:

None.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for October 1 - 31, 2016.

b) Copied:

- Conservation Ontario – a copy of the Multi-Stakeholder Letter submitted to the various Provincial Ministers regarding the Conservation Authorities Act Review.
- Ministry of Natural Resources and Forestry – a copy of a letter to the General Manager of Conservation Ontario from the Minister of Natural Resources and Forestry regarding the Invasive Species Act.

Motion # 125/2016 A. Vanhoucke A. Oslach CARRIED

THAT, the Copied Correspondence and the Correspondence Register for October, 2016, be noted and filed.

COMMITTEE OF THE WHOLE:

Motion # 126/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss two (2) matters of personnel and one (1) matter of property at (10:40 a.m.).

Motion # 127/2016 A. Oslach A. Vanhoucke CARRIED

THAT, the Committee of the Whole rise and report at (11:15 a.m.).

Motion # 128/2016 A. Vanhoucke A. Oslach CARRIED

THAT, the Board of Directors authorize the General Manager / Secretary-Treasurer to change the Catfish Creek Conservation Authority's 2017 Group Benefits Plan to either Sun Life Financial or Manulife Financial based on a further comparison of the coverages by staff and Dorbar Group Benefit Consultants.

Motion # 129/2016

A. Oslach

A. Vanhoucke

CARRIED

THAT, the Board of Directors approve the Resolution from Desjardins Business for the Catfish Creek Conservation Authority to enter into an agreement in order to request the issuance of a Visa Desjardins card with a credit limit of \$3,000.00; and further,

That, Mr. Kim Smale, General Manager / Secretary-Treasurer is authorized to make any changes on the account.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 8th, 2016, commencing at (1:30 p.m.).

Motion # 130/2016

A. Vanhoucke

A. Oslach

CARRIED

THAT, the Full Authority be adjourned at (11:16 a.m.).

General Manager / Secretary –Treasurer

Authority Vice-Chairperson