

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, April 13<sup>th</sup>, 2017**

**Meeting #03/2017**

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**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer

**ABSENT:**

Anne Vanhoucke	Member	Township of South-West Oxford
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**STAFF:**

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

**OTHERS PRESENT:**

Gordon & Janis Hamilton	Lake Erie North Shore Landowners Association
Stan & Karen Jones	Lake Erie North Shore Landowners Association
Judi Wright	Aylmer Area Community Foundation
Leighia Chapman-Klaassen	Intern, The Aylmer Express
Craig Bradford	Reporter, The Aylmer Express

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

**ADOPTION OF AGENDA:**

<u>Motion # 31/2017</u>	S. Martyn	M. Tinlin	CARRIED
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THAT, the Agenda for the April 13<sup>th</sup>, 2017, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. Leighia Chapman-Klaassen indicated her intentions to audio record the meeting.

**ADOPTION OF MINUTES:**

<u>Motion # 32/2017</u>	M. Tinlin	S. Martyn	CARRIED
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THAT, the Minutes of Full Authority meeting # 02/2017 (March 23, 2017), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

**PUBLIC / SPECIAL DELEGATIONS:**

a) Judi Wright – Aylmer Area Community Foundation:

The Authority Chairperson welcomed Judi Wright to the meeting to present the Catfish Creek Conservation Authority (CCCA) with a cheque in the amount of \$5,500.00 on behalf of the Aylmer Area Community Foundation and the Community Foundations Of Canada. Ms. Wright provided the Board with some background information about the Aylmer Area Community Foundation and some of the work it has funded throughout the community. The \$5,500.00 presented to the CCCA will be used to implement the Invasive Species Mitigation Project at the Springwater Conservation Area where a number of dead ash trees will be replaced with large-caliper (50-60 mm) native Sugar Maple trees to commemorate Canada's 150<sup>th</sup> Anniversary of Confederation. Chairperson Cerna thanked Judi for attending the meeting to make the cheque presentation.

**Ms. Wright left the meeting at (10:10 a.m.).**

**REPORTS:**

Report FA 11/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 33/2017                      S. Martyn                                      M. Tinlin                                      CARRIED

THAT, Staff Reports for the month of March, 2017, be noted and filed.

Report FA 12/2017 – March Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 34/2017                      M. Tinlin                                      S. Martyn                                      CARRIED

THAT, Report FA 12/2017, be noted and filed.

Report FA 13/2017– Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator distributed copies of Report FA 13/2017 – Accounts Payable, at the meeting for payment.

Motion # 35/2017                      S. Martyn                                      A. Oslach                                      CARRIED

THAT, Accounts Payable totaling \$75,708.61, be approved for payment as presented in Report FA 13/2017.

Report FA 14/2017 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 36/2017                      A. Oslach                                      M. Tinlin                                      CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of January February and March, 2017.

Report FA 15/2017 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion #37/2017                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, Full Authority receive the staff approved Section 28 Regulation Applications Report FA 15/2017, as information.

Report FA 16/2017 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 38/2017                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, the information outlined in Report FA 16/2017, be noted and filed.

**GENERAL MANAGER / SECRETARY-TREASURER’S REPORT:**

a) Special Events:

The General Manager / Secretary-Treasurer took the opportunity to remind the members about some of the upcoming Special Events being held at the Springwater Conservation Area. He noted the Opening Day of Trout Fishing is on April 22<sup>nd</sup>, the Envirothon Competition on May 2<sup>nd</sup> and the Tim Hortons Trout Derby on May 13<sup>th</sup>, 2017.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON’S / BOARD MEMBER’S REPORT:**

Member Oslach asked whether anyone from the Aylmer BIA had contacted the CCCA regarding the proposed embankment clean up along Catfish Creek. The General Manager / Secretary-Treasurer mentioned that the Resource Planning Coordinator has been in contact with Nicole Pressey – Wiebenga, Administrator of the Aylmer BIA concerning this matter.

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CORRESPONDENCE:**

a) Copied:

- Ministry of Natural Resources and Forestry - a copy of the letter from the Minister of Natural Resources and Forestry in response to the concerns from the CCCA regarding the lack of adequate funding associated with the Ontario Low Water Response Program.
- Eptcon Ltd. - a copy of the letter from Peter Langenhan, President of Eptcon Ltd., donating \$5,000.00 to assist the CCCA with its work with habitat restoration initiatives.
- Ministry of Natural Resources and Forestry - a copy of the response from the Minister of Natural Resources and Forestry to the Chair of Conservation Ontario regarding the Conservation Authorities Act Review.

b) Not Copied:

- Correspondence Register for March, 2017.

<u>Motion # 39/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Copied Correspondence and the Correspondence Register for March, 2017, be noted and filed.

**COMMITTEE OF THE WHOLE:**

<u>Motion # 40/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority adjourn to the Committee of the Whole to discuss one (1) legal matter at (10:37 a.m.).

<u>Motion # 41/2017</u>	A. Oslach	S. Martyn	CARRIED
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THAT, the Committee of the Whole rise without report at (10:43 a.m.).

**NEXT MEETING / ADJOURNMENT:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, May 11<sup>th</sup>, 2017, commencing at (10:00 a.m.).

<u>Motion # 42/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority be adjourned at (10:44 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson