

CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be held in the CCCA Boardroom on
Thursday, September 14th, 2017, commencing at 10:00 a.m.

A G E N D A

- 1) Welcome / Call to Order Rick Cerna
- 2) Adoption of Agenda
- 3) Disclosure of Pecuniary Interest
- 4) Disclosure of Intention to Audio / Video Record Meeting
- 5) Adoption of Minutes of:
 - a) Full Authority Meeting #06/2017 (August 10, 2017) 3-6
- 6) Business Arising from Minutes
- 7) Public / Special Delegations:
 - a) Kevin Bowron, Seasonal Camper
- 8) Reports:
 - a) Report FA 43/2017 - Monthly Staff Reports 7-8
(Ed Pietrzak, Tony Difazio, Peter Dragnas)
 - b) Report FA 44/2017 - August Summary of Revenue & Expenditures 9-10
(Susan Mann)
 - c) Report FA 45/2017 - Accounts Payable 11-12
(Susan Mann)
 - d) Report FA 46/2017 - Property Tax Comparison 13-15
(Kim Smale)
 - e) Report FA 47/2017 - Monthly Plan Review 16-18
(Tony Difazio)

- f) Report FA 48/2017 - A. D. Latornell Symposium 19-22
(Kim Smale)
- g) Report FA 49/2017 - Catfish Creek Low Water Update 23-25
(Kim Smale)
- 9) General Manager / Secretary-Treasurer's Report Kim Smale
- 10) Unfinished Business
- 11) Chairperson's / Board Member's Report
- 12) Notice of Motions / New Business
- 13) Correspondence:
 - a) Not Copied:
 - Correspondence Register for August, 2017
 - b) Copied:
 - CTV Barrie News - a copy of the news article regarding the closure of the MNRF Angus Seed Plant that has been in operation since 1923.
 - Ministry of Natural Resources and Forestry - a copy of a news release announcing that the Catfish Creek and Lower Thames Valley Conservation Authorities are the two organizations from our community receiving funding through Ontario's Land Stewardship and Habitat Restoration Program.
- 14) Committee of the Whole
- 15) Next Meeting / Adjournment

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, August 10th, 2017

Meeting #06/2017

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Emily Febrey	DFO Drain Classification Inventory Technician

OTHERS PRESENT:

Gordon Hamilton	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 74/2017</u>	S. Martyn	A. Oslach	CARRIED
-------------------------	-----------	-----------	---------

THAT, the Agenda for the August 10th, 2017, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 75/2017</u>	A. Oslach	S. Martyn	CARRIED
-------------------------	-----------	-----------	---------

THAT, the Minutes of Full Authority meeting # 05/2017 (June 8, 2017), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 34/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

The Resource Planning Coordinator introduced Emily Febrey who has been hired for the summer to undertake inventory work for the Department of Fisheries and Oceans Municipal Drain Classification Project.

Motion # 76/2017 S. Martyn A. Oslach CARRIED

THAT, Staff Reports for the months of June and July, 2017, be noted and filed.

Report FA 35/2017 – June Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 77/2017 S. Martyn A. Oslach CARRIED

THAT, Report FA 35/2017, be noted and filed.

Report FA 36/2017– Accounts Paid, was presented, discussed, and resolved.

Motion # 78/2017 M. Tinlin A. Oslach CARRIED

That, Accounts Paid totaling \$66,466.36, be approved as presented in Report FA 36/2017.

Report FA 37/2017 – July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 79/2017 M. Tinlin A. Oslach CARRIED

THAT, Report FA 37/2017, be noted and filed.

Report FA 38/2017 – Accounts Payable, was presented, discussed, and resolved.

Motion # 80/2017 A. Oslach S. Martyn CARRIED

THAT, Accounts Payable totaling \$24,615.10, be approved for payment as presented in Report FA 38/2017.

Report FA 39/2017 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 81/2017 S. Martyn A. Oslach CARRIED

THAT, Report FA 39/2017, be noted and filed.

Report FA 40/2017 – Conservation Authorities Act Review, was presented, discussed, and resolved.

Motion # 82/2017 M. Tinlin S. Martyn CARRIED

THAT, Report FA 40/2017, be received as information at this time.

Report FA 41/2017 – Biennial Tour, was presented, discussed, and resolved.

Member Vanhoucke expressed her interest in attending the Biennial Tour on October 1st – 3rd, 2017.

Motion # 83/2017 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority authorize one (1) delegate to attend the 2017 Conservation Authorities Biennial Tour.

Report FA 42/2017 – CCCA Managed Forest Plan, was presented, discussed, and resolved.

Motion # 84/2017 S. Martyn A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the renewed 10 – year Managed Forest Plan for the Catfish Creek Conservation Authority.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

a) ALUS Elgin Stewardship Tour:

The General Manager / Secretary-Treasurer advised the members of the Alternative Land Use Services (ALUS) Elgin's Second Annual Environmental Stewardship Tour being held on August 17th, 2017. The Tour will depart from the Springwater Schoolhouse parking lot at 9:00 a.m. Anyone interested in attending was asked to contact staff following the meeting.

b) In Memoriam:

Longtime friend and supporter of the CCCA Giles Hume passed away on August 5th, 2017. Giles designed the CCCA's first crest in 1967 and received the Conservation Award in 1993. His father Tom was a Provincial Appointee on the CCCA Board of Directors for 20 years from 1961-1981.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Oslach mentioned that he will be setting up an observation station at the Springwater Conservation Area on August 18th – 20th, 2017, to talk about astronomy.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for June, 2017
- Correspondence Register for July, 2017

b) Copied:

- Environment and Climate Change Canada - notice that our Yarmouth Natural Heritage Area Wetland Enhancement Project proposal was not selected for funding through the 2017-2018 National Wetland Conservation Fund.
- Fisheries and Oceans Canada - an e-mail thanking the CCCA Resource Planning Coordinator for showing them the excellent habitat restoration work accomplished under the Recreational Fisheries Conservation Partnership Program.
- Ministry of the Environment and Climate Change - a letter from the Director of the Operations Integration Branch awarding the CCCA \$24,940.00 for the Watershed Wetland Restoration Project funded through the Great Lakes Guardian Community Fund.
- Sylvia Jones, MPP Dufferin - Caledon - a letter requesting support for her private member's bill introduced on May 31st, Bill 141: the Sewage Bypass Reporting Act, 2017.

Motion # 85/2017

S. Martyn

M. Tinlin

CARRIED

THAT, the Catfish Creek Conservation Authority supports the private member's bill introduced on May 31st, Bill 141: the Sewage Bypass Reporting Act, 2017, requiring the Ministry of the Environment and Climate Change to notify the public of instances of sewage bypasses.

Motion # 86/2017

M. Tinlin

A. Oslach

CARRIED

THAT, the Correspondence Registers for June and July, 2017, and the copied correspondence be noted and filed.

COMMITTEE OF THE WHOLE:

Motion # 87/2017 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss one (1) matter of personnel at (10:47 a.m.).

Motion # 88/2017 M. Tinlin A. Oslach CARRIED

THAT, the Committee of the Whole rise without report at (11:15 a.m.).

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 14th, 2017, commencing at (10:00 a.m.).

Motion # 89/2017 A. Oslach S. Martyn CARRIED

THAT, the Full Authority be adjourned at (11:16 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson

REPORT FA 43/ 2017: To The Full Authority

FROM: Conservation Areas Supervisor
Resource Planning Coordinator
Water Management Technician

SUBJECT: Monthly Staff Reports

DATE: August 31, 2017

Conservation Areas Supervisor, Ed Pietrzak

Current Activities:

- Participated in the delivery of the Springwater Forest interpretive tours held during the Annual Fred Eaglesmith Charity Picnic.
- Ongoing day-to-day operations, maintenance and security at the various Conservation Areas.
- Assisted the Visitor Services Coordinator with the day camp programming activities at the Springwater Conservation Area.
- Removed several dead Ash trees near the Jaffa Environmental Education Centre.
- Seasonal Campers' administration.

Upcoming Activities:

- Hazard tree removal, firewood processing, and general maintenance and operations.
- Preparing for Marsh Quest and the Carolinian Forest Festival.
- Regular duties as assigned.

Resource Planning Coordinator, Tony Difazio

Current Activities:

- Completed several wetland restoration projects throughout the watershed;
- Assisted staff with the collection of flow data and habitat assessments of watercourses as part of the Department of Fisheries and Oceans 'Municipal Drain Classification Project';
- Prepared stewardship / cover crop applications on behalf of landowners in the watershed for funding assistance under the Elgin Clean Water Program; and,
- Attended a tour organized by the Alternative Land Use Services (ALUS-Elgin) of local stewardship initiatives.

Upcoming Activities:

- Assist with the planning and delivery of upcoming stewardship restoration projects throughout the watershed;
- Completion of the wetland restoration projects at the Yarmouth Natural Heritage Area;
- Overall supervision and coordination of the Ontario Municipal Drain Classification project for the Catfish Creek watershed; and
- Regular duties as assigned.

Water Management Technician, Peter Dragunas

Current Activities:

- Continued 2017 Ontario Low Water Response monitoring and evaluation.
- Courtesy site visits with landowners throughout the Catfish Creek watershed regarding water quantity, Irrigation Management and Best Management Practices.
- Initiated the 2017 / 2018 flood criteria and threshold review. Fall reviews and updates of the previous flood season are required to assist in threshold development for upcoming years to better understand the initial recognition of flood threats.
- Assisted with the Catfish Creek Channel Restoration Project at the Yarmouth Natural Heritage Area.
- Provided a landowner with stewardship project initial planning and 2017 tree planting assessment.
- Completed the Provincial Groundwater Monitoring Network (PGMN) equipment service and repair schedule.
- Informed the Ministry of Natural Resources and Forestry (MNRF) and the Catfish Creek Low Water Response Team that a Level 1 Low Water Advisory was issued on August 28th, 2017.
- Participated in the Alternative Land Use Services (ALUS) Elgin's Second Annual Environmental Stewardship Tour.

Upcoming Activities:

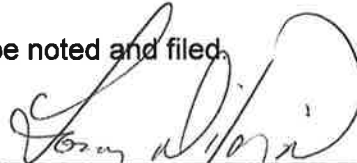
- Participation in the review of the Elgin County Emergency Management Program.
- Continued site visits with landowners to discuss / assist with land reclamation and rehabilitation for the CCCA 2018 Tree Planting Program.

Recommendation:

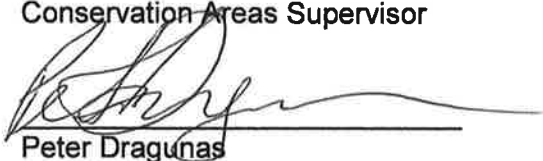
That, Staff Reports for the month of August, 2017, be noted and filed.



Ed Pietrzak
Conservation Areas Supervisor



Tony Difazio
Resource Planning Coordinator



Peter Dragunas
Water Management Technician

REPORT FA 44 / 2017 : To The Full Authority
FROM: Susan Mann, Financial Services Coordinator
SUBJECT: August Summary of Revenue & Expenditures
DATE: August 31, 2017

SUMMARY OF REVENUE
for the period ending August 31, 2017

	2017 Budget	2017 To Date	Difference	2016 To Date
MNRF Provincial Grants	\$ 79,835.00	\$ -	\$ (79,835.00)	\$ 79,835.00
Other Provincial Grants	\$ 92,188.92	\$ 39,932.39	\$ (52,256.53)	\$ 38,724.46
Federal Grants	\$ 44,287.10	\$ 20,987.10	\$ (23,300.00)	\$ -
General Levy	\$ 263,481.94	\$ 215,104.74	\$ (48,377.20)	\$ 244,124.45
Special Benefiting Levy	\$ 49,250.10	\$ 8,250.00	\$ (41,000.10)	\$ 8,250.00
Employment Program Grants	\$ 18,732.00	\$ 8,732.00	\$ (10,000.00)	\$ -
Donations/Sponsorships	\$ 36,150.00	\$ 55,533.14	\$ 19,383.14	\$ 37,592.74
Conservation Areas Revenue	\$ 473,500.00	\$ 475,989.30	\$ 2,489.30	\$ 454,882.17
Maple Syrup Revenue	\$ 55,350.00	\$ 47,644.76	\$ (7,705.24)	\$ 54,539.36
Bank Interest Earned	\$ 5,400.00	\$ -	\$ (5,400.00)	\$ -
Information & Education	\$ 7,500.00	\$ 3,675.50	\$ (3,824.50)	\$ 4,913.50
Legal Inquiries/Permit Applications	\$ 4,000.00	\$ 3,296.45	\$ (703.55)	\$ 2,637.16
Trees/Planting/Spraying	\$ 3,750.00	\$ 738.72	\$ (3,011.28)	\$ 750.40
Woodlot Management	\$ 1,500.00	\$ 1,460.17	\$ (39.83)	\$ 840.71
Watershed Stewardship Projects	\$ 10,000.00	\$ 8,500.00	\$ (1,500.00)	\$ -
Water Quality/Quantity Programs	\$ 500.00	\$ -	\$ (500.00)	\$ -
Revenue from Other C.A. Lands	\$ 12,350.00	\$ 13,951.21	\$ 1,601.21	\$ 18,412.11
Other Revenue	\$ 6,723.42	\$ 5,491.53	\$ (1,231.89)	\$ 1,748.62
Contract Services	\$ 780.00	\$ -	\$ (780.00)	\$ 520.00
Vehicle & Equipment Rental Recoveries	\$ 38,175.00	\$ 21,461.94	\$ (16,713.06)	\$ 19,470.15
Previous Year Surplus (Deficit)	\$ (10,490.46)	\$ (10,490.46)	\$ -	\$ 376.83
Income Appropriation from Special Reserves	\$ 24,077.49	\$ -	\$ (24,077.49)	\$ -
Income Appropriation from General Reserves	\$ 88,832.59	\$ -	\$ (88,832.59)	\$ -
	\$ 1,305,873.10	\$ 920,258.49	\$ (385,614.61)	\$ 967,617.66

DONATIONS/SPONSORSHIPS	2017 Budget	Received To Date	Difference
Fish Stocking	\$ 1,000.00	\$ 1,000.00	\$ -
Springwater Event Sponsorships	\$ 1,000.00	\$ 500.00	\$ (500.00)
Annual Report	\$ 1,250.00	\$ 1,250.00	\$ -
Environmental Education	\$ 4,000.00	\$ 4,000.00	\$ -
EESS ELP Sponsorships	\$ 7,500.00	\$ 7,284.80	\$ (215.20)
Community Forest	\$ 250.00	\$ -	\$ (250.00)
Forestry Projects	\$ -	\$ 20,540.00	\$ 20,540.00
Maple Syrup Program	\$ 5,500.00	\$ 7,650.00	\$ 2,150.00
Springwater Forest Trails	\$ 8,500.00	\$ 7,383.78	\$ (1,116.22)
Archie Coulter C.A. Trails	\$ 650.00	\$ 567.86	\$ (82.14)
YNHA	\$ 3,500.00	\$ -	\$ (3,500.00)
Springwater C.A. Development	\$ 1,500.00	\$ -	\$ (1,500.00)
Ontario Police College Path of Honour	\$ 1,500.00	\$ 5,356.70	\$ 3,856.70
TOTAL Donations/Sponsorships	\$ 36,150.00	\$ 55,533.14	\$ 19,383.14

SUMMARY OF EXPENDITURES

for the period ending August 31, 2017

	2017 Budget	2017 To Date	Balance	2016 To Date
ADMINISTRATION				
A-1 Wages & Benefits	\$ 97,676.87	\$ 67,577.15	\$ 30,099.72	\$ 64,308.36
A-2 Travel Exp. & Allow.	\$ 8,301.05	\$ 284.98	\$ 8,016.07	\$ 551.53
A-3 Equip. Purchase & Rental	\$ 9,025.00	\$ 4,872.36	\$ 4,152.64	\$ 4,791.12
A-4 Materials & Supplies	\$ 4,150.00	\$ 1,749.81	\$ 2,400.19	\$ 2,459.25
A-5 Rent & Utilities	\$ 15,909.64	\$ 6,958.81	\$ 8,950.83	\$ 7,559.00
A-6 General Expenses	\$ 37,107.00	\$ 35,092.47	\$ 2,014.53	\$ 33,868.05
TOTAL	\$ 172,169.56	\$ 116,535.58	\$ 55,633.98	\$ 113,537.31
FLOOD FORECASTING & WARNING				
F4-2 Flood Control Structures	\$ 11,692.00	\$ 7,783.76	\$ 3,908.24	\$ 7,699.05
F4-4 Flood Forecasting & Warning	\$ 152,964.81	\$ 98,498.80	\$ 54,466.01	\$ 100,386.15
F4-5 Ice Management	\$ 95,600.20	\$ 77,075.29	\$ 18,524.91	\$ 17,821.64
F4-6 Plan Input	\$ 34,034.62	\$ 23,392.55	\$ 10,642.07	\$ 22,114.71
F4-71 Watershed Planning	\$ 13,302.94	\$ 9,265.86	\$ 4,037.08	\$ 14,277.67
F4-72 Technical Studies (GIS)	\$ 9,119.26	\$ 4,411.12	\$ 4,708.14	\$ 4,220.35
TOTAL	\$ 316,713.83	\$ 220,427.38	\$ 96,286.45	\$ 166,519.57
OTHER PROGRAM AREAS				
B-1 Information & Education	\$ 27,570.29	\$ 11,183.06	\$ 16,387.23	\$ 12,799.78
E-1 Extension Services - Tree Planting Community Forest	\$ 29,433.27	\$ 35,166.37	\$ (5,733.10)	\$ 22,210.03
E-1 Extension Services - Woodlot Management	\$ 7,422.44	\$ 3,869.70	\$ 3,552.74	\$ 5,672.90
E-1 Extension Services - Watershed Stewardship	\$ 40,755.92	\$ 27,007.81	\$ 13,748.11	\$ 397.29
E4-1 Fish & Wildlife Habitat	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 105,181.92	\$ 77,226.94	\$ 27,954.98	\$ 41,080.00
CAPITAL & SPECIAL PROJECTS				
Water Management Programs	\$ 32,388.92	\$ 15,662.59	\$ 16,726.33	\$ 16,798.28
Springwater C.A. Development	\$ 13,546.16	\$ 8,299.36	\$ 5,246.80	\$ 68,193.25
Special Projects	\$ 3,000.00	\$ 7,278.57	\$ (4,278.57)	\$ 154.33
TOTAL	\$ 48,935.08	\$ 31,240.52	\$ 17,694.56	\$ 85,145.86
CONSERVATION AUTHORITY LANDS				
Springwater Operation & Maint	\$ 488,348.80	\$ 331,681.45	\$ 156,667.35	\$ 331,120.55
Vehicle & Equipment Pool Exp.	\$ 57,455.00	\$ 35,787.83	\$ 21,667.17	\$ 82,075.29
Maple Syrup	\$ 57,522.11	\$ 48,312.06	\$ 9,210.05	\$ 49,316.68
Other C.A. Lands	\$ 59,546.80	\$ 25,070.04	\$ 34,476.76	\$ 35,743.31
TOTAL	\$ 662,872.71	\$ 440,851.38	\$ 222,021.33	\$ 498,255.83
APPROPRIATION TO GENERAL RESERVES	\$ -	\$ -	\$ -	\$ -
APPROPRIATION TO SPECIAL RESERVES	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,305,873.10	\$ 886,281.80	\$ 419,591.30	\$ 904,538.57


Susan Mann,
Financial Services Coordinator

REPORT FA 45 / 2017 : TO THE FULL AUTHORITY

FROM: Susan Mann, Financial Services Coordinator
SUBJECT: Accounts Payable
DATE: August 31, 2017

VENDOR	CHQ #	TOTAL	EXPLANATION
payroll August 5 (27575 - 27597)			
Bell Canada	27598	88.07	gauge
Aaroc Aggregates And Recycling	27599	692.45	campground maintenance
Aylmer Home Hardware	27600	38.41	campground maintenance
Dale Equipment Centre	27601	68.93	equipment maintenance
Elgin Feeds Ltd.	27602	44.24	supplies for YNHA project
Exact Septics Inc.	27603	149.16	campground maintenance
Glenbriar Bottled Water Co. Ltd.	27604	11.24	water cooler service
Koolen Electric	27605	282.32	campground maintenance
M Live Bait Wholesale	27606	197.75	store product for resale
McBain Signs & Graphic Design	27607	423.75	supplies for Special Event
Purolator Courier	27608	33.22	courier fees
St. Thomas Canvas & Awning Inc.	27609	768.40	supplies for Special Event
Waste Connections of Canada Inc.	27610	2,028.83	campground maintenance
Waydan Auto Repair Inc.	27611	69.77	vehicle maintenance
Yarmouth Metal Fabricators	27612	209.05	Springwater Capital Development
Eastlink	27613	1,348.55	phone, fax line, gauges, & internet
Telus Mobility	27614	96.05	mobile phones
payroll August 19 (27615 - 27635)			
Fairservice, George	27636	444.60	support for Springwater Operations
payroll item (27637)			
Township of South-West Oxford	27638	138.44	final property tax
payroll August 19 (27639)			
Fairservice, George	27640	266.76	support for Springwater Operations
Municipality of Central Elgin	27642	6,129.90	final property taxes
Township of Malahide	27643	170.25	final property taxes
payroll August 31 (27644 - 27673)			
payroll September 16 (27674 - 27695)			
Bell Canada	27696	88.07	gauge
Hydro One	27697	43.97	gauge
Herrington, Victor	27698	355.68	support for Springwater Operations
A1 Unique Installations	27699	1,860.83	new side entrance door on Admin building
Affordable Portables	27700	519.80	supplies for Special Event
ALS Canada Ltd.	27701	138.76	campground maintenance
Aylmer Home Hardware	27702	71.40	campground supplies
Aylmer Tire	27703	438.35	equipment and vehicle maintenance
Bear Adventures	27704	350.00	support for Springwater Operations & Education
Canadian Tire	27705	115.22	campground supplies & YNHA wetland project
Courtney's Distributing Inc.	27706	538.84	store product for resale
Csoff, Joe	27707	2,491.65	YNHA wetland project
CTV TWO	27708	2,792.23	advertising for Springwater
Difazio, Tony	27709	50.84	uniform item
Drew's Auto Body	27710	660.99	vehicle maintenance
Dulux - PPG AC Canada Inc.	27711	14.41	campground supplies
Elgin Feeds Ltd.	27712	10.14	office supplies
Elgin Fire Extinguishers	27713	205.54	campground and operations centre maintenance
Elgin RV Sales & Service	27714	13.00	campground maintenance
Exact Septics Inc.	27715	203.40	campground maintenance
FP-Teleset	27716	1,000.00	postage refill
Frank's Maintenance Products	27717	908.91	campground supplies
H. Broer Equipment Sales & Service Inc.	27718	33.81	equipment maintenance

REPORT FA 45 / 2017 : TO THE FULL AUTHORITY

FROM: Susan Mann, Financial Services Coordinator
SUBJECT: Accounts Payable
DATE: August 31, 2017

VENDOR	CHQ #	TOTAL	EXPLANATION
Jury, David	27719	220.35	computer network support
Koolen Electric	27720	513.96	campground maintenance
Laemers Trucking Limited	27721	548.05	other CA's woodlot management
London Quality Dairy and Wholesale	27722	1,322.32	store product for resale
M Live Bait Wholesale	27723	146.90	store product for resale
Minister of Finance (MTO)	27724	428.75	license plate renewals
Molly Maid	27725	237.00	administration centre cleaning service
Nunn, Greg	27726	1,600.00	horse drawn wagon rides
Ontario Woodlot Association	27727	50.00	annual membership renewal
PepsiCo Foods Canada	27728	289.56	store product for resale
Purolator Courier	27729	32.76	courier fees
Secord Home Building Centre	27730	100.90	campground maintenance
Smale, Kim	27731	64.80	mileage reimbursement
St.Thomas/Elgin Weekly News	27732	209.05	advertising for Springwater
TSC Stores L.P.	27733	112.99	uniform item
V.I.P. Sportswear	27734	813.60	supplies for ELP : MarshQuest
Vandenbrink Farm Equipment Inc.	27735	670.17	equipment maintenance
Yarmouth Metal Fabricators	27736	1,038.70	other CA's maintenance
		<u>\$ 35,005.84</u>	

RECOMMENDATION:

THAT, Accounts Payable totalling \$35,005.84 , be approved for payment as presented in Report FA 45 / 2017.



Susan Mann,
Financial Services Coordinator

REPORT FA 46/ 2017 : To The Full Authority

FROM: Kim Smale, General Manager / Secretary-Treasurer

SUBJECT: Property Tax Comparison

DATE: August 31, 2017

Purpose:

To provide the Board with a comparison between the 2016 and 2017 property taxes.

Discussion:

The Financial Services Coordinator has prepared the attached Property Tax Comparison Sheet for land owned by the Catfish Creek Conservation Authority (CCCA) for your review and information.

According to the attached data, the CCCA experienced an overall decrease in its 2017 property taxes of \$1,033.90. The majority of the decrease can be attributed to the reclassification of some properties as Community Conservation Lands (CCL) under the Conservation Land Tax Incentive Program (CLTIP).

RECOMMENDATION:

That, Report FA 46/2017, be received as information at this time.



Kim Smale
General Manager / Secretary-Treasurer



**CATFISH CREEK
CONSERVATION AUTHORITY**

PROPERTY TAX REGISTER

2017

**CATFISH CREEK CONSERVATION AUTHORITY
PROPERTY TAX REGISTER
2017**

	Total Acres	2016	2017	Difference
<u>TOTAL TAX PER TOWNSHIP:</u>				
Township of Malahide	802.76	\$2,131.21	\$680.92	-\$1,450.29
Municipality of Central Elgin	389.21	\$10,942.99	\$11,323.03	\$380.04
Township of South-West Oxford	97.58	\$260.36	\$268.65	\$8.29
Town of Aylmer	34.91	\$602.17	\$630.23	\$28.06
TOTAL	1,324.46	\$13,936.73	\$12,902.83	-\$1,033.90

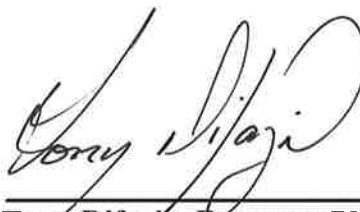
	CODE	2016	2017	Difference
<u>TOTAL TAX PER ACCOUNTING CODE:</u>				
F4-21 Operation of Flood Control Structures	5096	\$208.85	\$53.57	-\$155.28
CA-2 Taxes on Local Areas [Regionally Significant]	5155	\$158.68	\$122.23	-\$36.45
CA-2 (a) Taxes on CAs [Provincially Significant]	5156	\$2,404.80	\$42.89	-\$2,361.91
CA-2 (b) Taxes on Agreement Forests	5157	\$1,241.61	\$1,389.05	\$147.44
CAMP TAXES	5685	\$6,218.28	\$7,414.69	\$1,196.41
Day-Use TAXES	5720	\$487.32	\$125.00	-\$362.32
A6-51	5270	\$2,615.03	\$3,125.18	\$510.15
SUB-TOTAL		\$13,334.56	\$12,272.60	-\$1,061.96
OTHER N-E FOR GRANT (Pd. by Aylmer)		\$602.17	\$630.23	\$28.06
TOTAL		\$13,936.73	\$12,902.83	-\$1,033.90

REPORT FA	47/2017	:	To The Full Authority
FROM		:	Tony Difazio, Resource Planning Coordinator
SUBJECT		:	MONTHLY PLAN REVIEW
DATE		:	September 8, 2017

PURPOSE: To outline the Monthly Plan Review Report as it has been implemented during June, July & August, 2017.

BACKGROUND: Technical staff have responded to each of the applications as per their committee dates.

RECOMMENDATION: THAT, the Full Authority approve the Monthly Plan Review Report for the months of June, July & August, 2017.

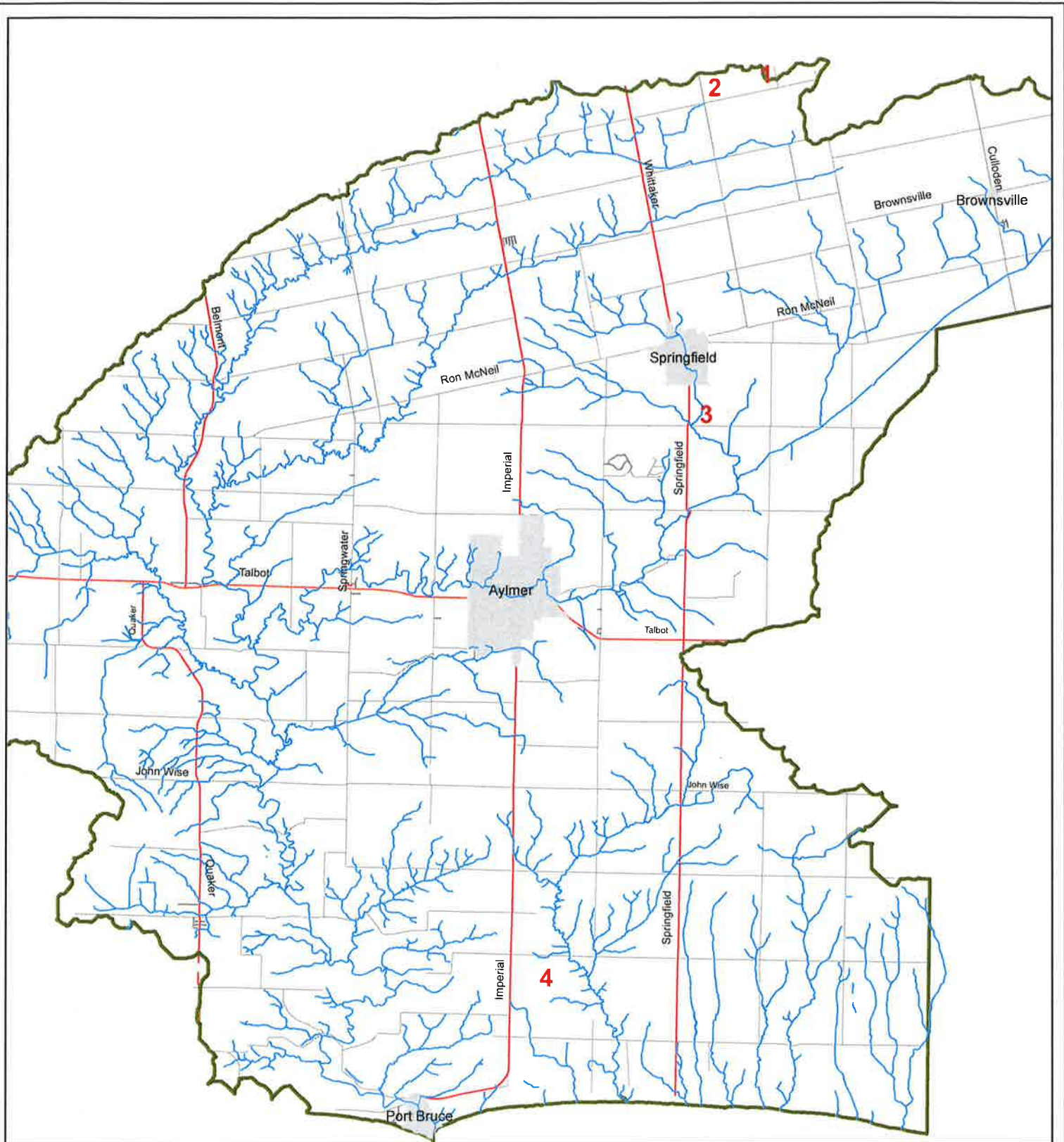


Tony Difazio, Resource Planning Coordinator

CATFISH CREEK CONSERVATION AUTHORITY
MONTHLY PLAN REVIEW REPORT
 September, 2017

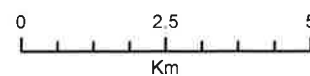
ZONING BYLAW AMENDMENTS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
1	52228 Wilson Line, Township of Malahide	* This amendment, as a condition of consent E 25/17, will rezone a surplus farm dwelling to ' <i>Agricultural Residential</i> ' and change the zoning on the remainder of the property to a ' <i>Special Agriculture A2</i> ' Zone to prohibit future residential dwellings;	* NO OBJECTIONS
2	14508 Putnam Road, Township of Malahide	* This amendment, as a condition of consent E 26/17, will rezone a surplus farm dwelling to ' <i>Agricultural Residential</i> ' and change the zoning on the remainder of the property to a ' <i>Special Agriculture A2</i> ' Zone to prohibit future residential dwellings;	* NO OBJECTIONS
3	51218 College Line, Township of Malahide	* This amendment, as a condition of consent E 24/17, will rezone a surplus farm dwelling to ' <i>Agricultural Residential</i> ' and change the zoning on the remainder of the property to a ' <i>Special Agriculture A2</i> ' Zone to prohibit future residential dwellings;	* NO OBJECTIONS

SEVERANCE APPLICATIONS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
4	Pt. Lots: 12-14; Conc.: 2; Township of Malahide	*The applicants propose to sever a parcel of land, with a frontage of 405m at 49639 Vienna Line, containing one house and one barn, to create one new lot for agricultural use; * The owners are retaining 39 ha, containing one house and several farm buildings, to remain in agricultural use;	* NO OBJECTIONS



Plan Review Map **September, 2017**

1 Plan Review Site Number



REPORT FA 48/ 2017 : To The Full Authority

FROM: Kim Smale, General Manager / Secretary-Treasurer

SUBJECT: A. D. Latornell Symposium

DATE: August 31, 2017

Purpose:

To provide the members with information about the A. D. Latornell Conservation Symposium.

Discussion:

The 24th Annual A. D. Latornell Conservation Symposium will be held at the Nottawasaga Inn & Conference Centre in Alliston on November 21-23, 2017.

This year's theme is "Succession: The Nature of Change". A list of the Keynote speakers is attached for your information. The Preliminary Program includes sessions on the following topics:

- Developing New Watershed Planning Guidelines for Ontario;
- Marketing the Environment;
- The Great Lakes Agricultural Stewardship Initiative;
- Protecting Urban Communities from Flooding;
- Flood Risk Mapping in Eastern Ontario;
- DFO's Asian Carp Program;
- The Evolution of Biodiversity and Climate Change;
- Forest Cover Trends Analysis;
- Protecting Water Quantity in Ontario;
- Green Infrastructure Approaches to Increased Water Resource Resiliency;
- Regulating the Dumping of Excess Soil; and
- Linking Biodiversity to Public Health.

Early Bird Registration for the 3-day Package by October 11th is \$705.00 / delegate and \$895.00 / delegate starting October 12th, 2017. The conference registration fee does not include accommodations or mileage.

RECOMMENDATION:

Option A: That, the Full Authority approve not sending a delegate to the 24th Annual A. D. Latornell Conservation Symposium in 2017.

Option B: That, the Full Authority authorize one (1) delegate to attend the 24th Annual A. D. Latornell Conservation Symposium on November 21-23, 2017



Kim Smale
General Manager / Secretary-Treasurer



SUCCESSION

the nature of change



Preliminary Program

NOVEMBER 21-23, 2017



LATORNELL
CONSERVATION SYMPOSIUM



UNIVERSITY
OF GUELPH

KEYNOTE SPEAKERS

Morning Tuesday, November 21, 2017

Leona Dargis

Inspirational/Motivational Keynote Speaker - Leadership - Advocate



Leona is the eldest of five daughters raised on their family farm in northeastern Alberta near St. Paul. At one point Dargis Seed & Feed Ltd. owned and fed 4,000 head of cattle all while managing over 7,000 acres of land, both in pasture and crop. Together they learned the values of hard work, perseverance and gratitude from their parents the late Jean & Joanne Dargis.

Leona graduated from Olds College with a Bachelor of Applied Science in Agribusiness and in 2011 was awarded a Canadian Nuffield Scholarship. This enabled her to study succession planning around the world. As a new resident of the Yukon Territory, Leona embarks on a new farming adventure. She strives to breakdown the barriers within Canada's agricultural industry and is a proud Advocate. She will share her global stories that exemplify how to take unimaginable change, adapt to it and succeed.

Lunch Wednesday, November 22, 2017

Terry O'Reilly

Host of CBC/Sirius Radio's *Under the Influence*



Terry O'Reilly is the familiar voice behind the hit CBC radio shows *O'Reilly on Advertising*, *The Age of Persuasion*, and his current program, *Under the Influence*, where he explores the business, the craft, and the promise of promotion. In his intriguing talks, O'Reilly explores how our culture is shaped by marketing, as well as providing his expertise on branding, campaigns, spin, and more.

O'Reilly began his career in radio, and then went on to become an award-winning copywriter for a number of Toronto advertising agencies. He created campaigns for many of the top brands in the country, including Labatt, Molson, Bell, and The Hudson's Bay Company.

In 1990, Terry co-founded Pirate Radio & Television with a staff of 50, with eight recording studios in Toronto and New York City. O'Reilly has received Lifetime Achievement Awards by the Advertising & Design Club of Canada, The Television Bureau of Canada, and the American Marketing Association. He has also been granted an Honorary Doctor of Laws Degree from McMaster University in 2012, an Honorary Bachelor of Applied Arts Degree from Humber College in 2014, and an Honorary Doctor of Civil Law Degree from St. Mary's University in Halifax in 2015. He has co-written the bestselling book, *The Age of Persuasion: How Marketing Ate Our Culture*, and his second book, tentatively titled *Lessons From Under The Influence* will be published in the spring of 2017.



Afternoon Thursday November 23, 2017

To Be Announced



The Plenary Panel participants will be announced shortly so make sure you are subscribed to the Latornell Mailing List to receive the notice.

You can find the link to subscribe to the Mailing List here:
www.latornell.ca/contact

REPORT FA 49 / 2017: To The Full Authority

FROM : Peter Dragnas, Water Management Technician

SUBJECT : Catfish Creek Low Water Update

DATE : August 30, 2017

Purpose:

To update the Board status of the Catfish Creek Ontario Low Water Response.

Discussion / Background:

On August 28th, the Catfish Creek Conservation Authority issued the attached Level I Low Water Condition Advisory for the Catfish Creek watershed.

Precipitation values are derived using the 7 and 30 day moving totals.

- Last quantifiable 7 day moving total 6.3mm (August 23rd),
- August 30th 7 day moving total 0.0mm,
- August 30th 30 day moving total 7.5mm.

Catfish Creek discharge at the Southdale Line bridge is extrapolated based on a 30 day moving average.

- August 30th 30 day moving average discharge 0.24m³/sec.

Recommendation:

That, Report FA 49 / 2017, be received as information at this time.



Peter Dragnas,
Water Management Technician

CCCA in Level I Low Water Condition

August 28, 2017

Contact: Peter Dragunas, Water Management Technician
Catfish Creek Conservation Authority
519-773-9037
water@catfishcreek.ca

Consistent with the Ontario Low Water Response criteria, the Catfish Creek Conservation Authority (CCCA) is issuing a Level I Low Water Condition for the Catfish Creek watershed. The Ontario Low Water Response indicators identify that Catfish Creek precipitation indicators coupled with the channel flow indicators are below the required Provincial seasonal average thresholds for a Level I, for the period ending August 25, 2017.

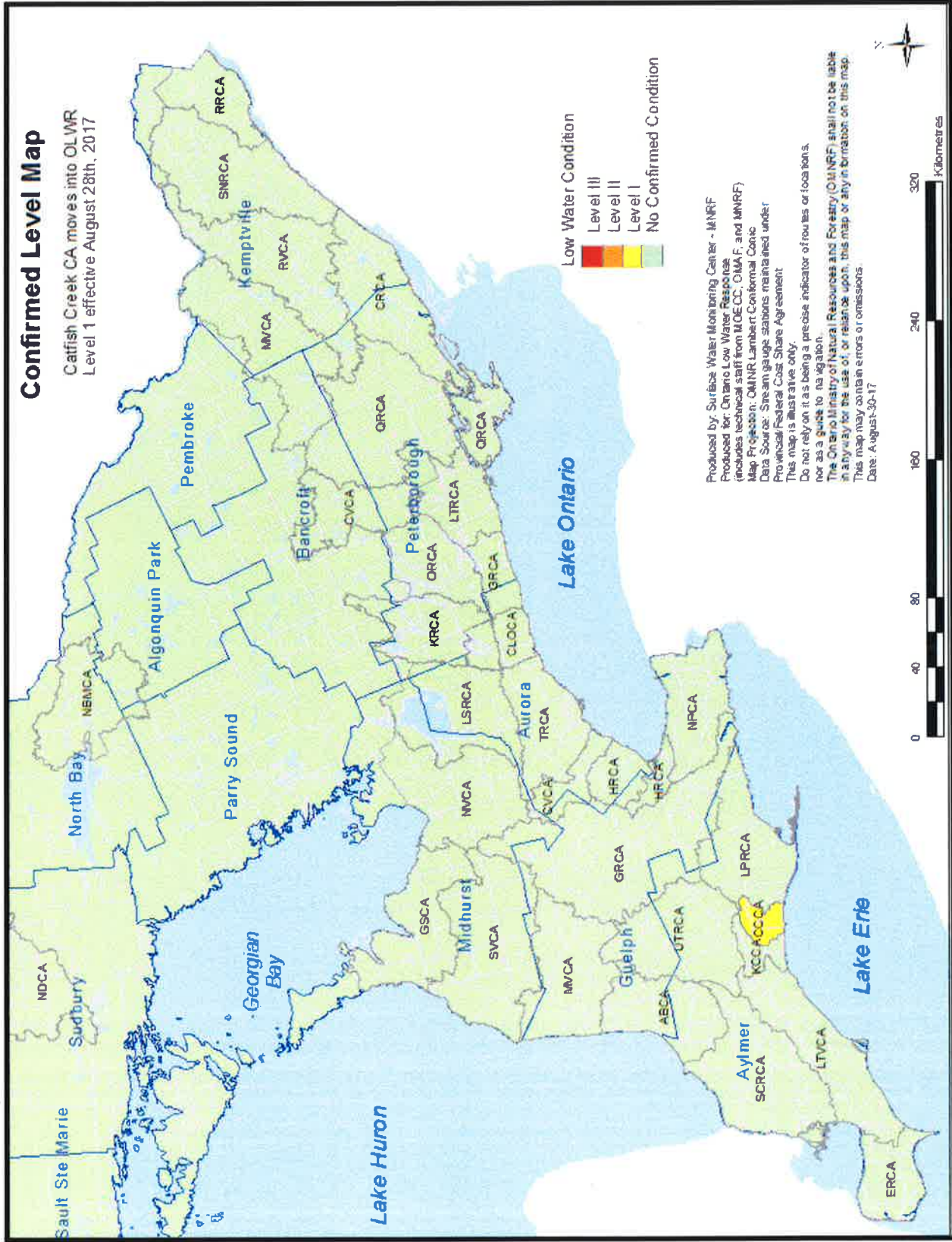
A **10% voluntary reduction** in water use is being advised to ensure that there remains an adequate supply for essential uses and to sustain aquatic life. Reducing residential non-essential water use and utilization of Best Management Practices, Irrigation Management is recommended to help lessen the impact on water resources.

The CCCA is continuing to monitor water levels and precipitation, and will provide updates when available. In agreement with applicable provincial agencies (OMAFRA, MNRF, and MOECC), Authority Member Municipalities, local agricultural and industrial group representatives CCCA has an established "Low Water Response Team" and a agriculture industry driven Irrigation Advisory Committee (IAC) to improve low water response in the watershed.

As a reminder, if landowners take water (>50,000L) from either surface water or groundwater sources (sand points, wells, pumping directly from the streams or ponds) to irrigate; they are at all times required to obtain a permit from the Ministry of the Environment. If conditions continue to deteriorate, further regulation of surface and groundwater takings may be considered.

Confirmed Level Map

Catfish Creek CA moves into OLWR
Level 1 effective August 28th, 2017



Correspondence: To The Full Authority

FROM: Kim Smale, General Manager / Secretary - Treasurer

SUBJECT: Correspondence Register, August 1-31, 2017

DATE: August 31, 2017

GOVERNMENT AGENCIESMinistry of Environment and Climate Change, Toronto

- e-mail "Great Lakes Fund Progress Report Template"

Ministry of Natural Resources and Forestry, Peterborough

- e-mail "LSHRP-00128 Signed Transfer Payment Agreement"
- e-mail "Land Stewardship and Habitat Restoration Program Social Media Event – September 6th, 2017"
- e-mail "Section 39 Provincial Grant 2017 - 18"
- e-mail "2017/18 Land Stewardship & Habitat Restoration Program – Recipient Reporting Package"
- e-mail "2017 Municipal Levy Apportionment Data"

Service Canada, Ottawa

- an e-mail acknowledging receipt of our application for funding submitted under the 2017 Enabling Accessibility Fund Call for Proposals for the Workplace and Community Accessibility Streams.

CONSERVATION AUTHORITIESConservation Ontario

- notice that Chris Ballard, MPP Newmarket-Aurora has been appointed as the new Minister of the Environment and Climate Change.
- e-mail "Bill 139 – EBR Submissions"
- e-mail "Update Re: CO / CA Lake Erie Action Plan"
- e-mail "New Report: Lessons on Wetland Offsetting for Ontario"
- e-mail "2017 Biennial Tour Early Bird Deadline for Registration Extended to August 18th, 2017"
- e-mail "Message from the Honourable Kathryn McGarry, Minister of Natural Resources and Forestry Regarding the Invading Species Awareness Program"
- e-mail "2018 Budget and Levy Preparation – CA Revenue Figures"
- e-mail "Drinking Water Source Protection Website Review"
- e-mail "Conservation Authority Opportunities in Climate Change Solutions"
- e-mail "Invitation to Participate in a Survey Regarding the Ontario Wetland Evaluation System"
- e-mail "Drinking Water Source Protection Communications Plan Photo Request"
- e-mail "CA Enforcement Case Studies Needed"
- e-mail "Drinking Water Source Protection Logo Refresh"

Grand River C. A.

- e-mail "Source Water Protection Overhead Summary"
- e-mail "Lake Erie Region Source Protection Committee Agricultural Member Nomination"
- e-mail " Invitation to the September 7th Source Protection Committee Meeting"
- an Agenda Package for the Lake Erie Region Source Protection Committee meeting being held at the GRCA on September 7th, 2017.

Long Point Region C.A.

- Media Release "Norfolk Tales of Land and Lake Outdoor Theatre Production at Backus Heritage C.A."
- an invitation to attend their 2017 Watershed Tour being held on September 14th from 9:00 a.m. – 3:00 p.m.

Upper Thames River C.A.

- e-mail "Great Lakes Green Infrastructure Champions Pilot Program"
- e-mail "Green Infrastructure Champions Workshop – October 5th, 2017"

MUNICIPALITIES

Township of Malahide

- notice that the Township of Malahide is undertaking the preparation of a new Comprehensive Zoning By-Law to replace its existing Zoning By-law (No. 05 – 27) adopted on April 21, 2015.
- a Notice of Meeting to consider the Engineer's Report for the Brooks Drain – Branch B.

GENERAL CORRESPONDENCE

Ducks Unlimited Canada, Barrie

- a copy of the signed Memorandum Of Agreement between the CCCA and DUC for the \$50,000.00 contribution for wetland restoration projects in the Catfish Creek watershed.
- a signed Conservation Agreement for the wetland restoration project at the Yarmouth Natural Heritage Area.

Elgin Middlesex Woodlot Owners' Association

- an invitation to attend the Tree Growers Information Day & Bus Tour on August 24th, 2017.

Forests Ontario, Toronto

- e-mail "MOECC has Committed to Contribute \$380,000.00 Each Year to the 50 Million Tree Program Until 2020"

Magazines

- Parks & Rec Business

Minutes

- Conservation Ontario Council

Newsletters

- Conservation Ontario

Ontario Land Trust Alliance Inc., Toronto

- e-mail "OLTA Associate Renewal"



Kim Smale
General Manager / Secretary - Treasurer

Major seed distributor to be shut down in 2018



Roger Klein, Reporter/Videographer, Georgian Bay Bureau, CTV News Barrie
@@RKleinCTV

Published Monday, August 28, 2017 5:04PM EDT

Last Updated Monday, August 28, 2017 6:46PM EDT

A major seed distribution plant in Angus is being shut down by the provincial government.

The Angus Seed Plant once provided all of the seeds used in reforestation efforts across the province. It currently operates at 20 per cent capacity.

But come next year, Ontario's Ministry of Natural Resources and Forestry plans to shut it down.

PHOTOS



The Angus Seed Plant can be seen in Angus, Ont. on Monday, Aug. 28, 2017.
(Roger Klein/ CTV Barrie)

"We are going to be moving out of an industrial size plant to a native tree seed genetic archive," says Ken Durst, regional services manager for the MNR. "That's going to be focused on biodiversity and climate change science."

The tree seed plant has been in operation since 1923. Seeds are extracted, sorted, tested and stored in freezers.

The province is looking to the private sector to do this work in the future. But the nurseries that grow the trees say the seed plant is hard to replace.

"The equipment is specialized, the employees have a unique set of skills to do that in a 12 month time frame, which is what we are being told, is almost impossible," says Dave Harbec, Somerville Nurseries.

Seed customers say they were not consulted before the decision was made to close the facility.

Forests Ontario says the seed plant is still the corner stone of tree planting efforts across southern Ontario and a new plan is needed ASAP.

"How we are going to get through this transition over the short term and how are we going to identify those capacity issues over the long term to make sure we don't lose the capacity the tree plant has provided for so long?" says Rob Keen, CEO of Forests Ontario.

Ministry staff says the plant will only process seeds for existing clients this fall and will not collect any more seed for its own seed bank.

The seeds in cold storage will be used to stock the new genetic archive.

From: Pasher, Kim (MNRF) <Kim.Pasher@ontario.ca>
Sent: September-06-17 9:49 AM
To: lbroadley@postmedia.com; baronsk@amtelecom.net;
Carl.clutchy@chroniclejournal.com; letters@portstanleynews.com
Cc: Susan Mann; Greg.vanevery@ltvca.ca
Subject: Stewardship Funding

Ontario is working with communities to support local projects protecting plants, forests, streams and wetlands across the province.

Funding is being awarded to community groups to help protect our province's biodiversity through habitat restoration and stewardship projects.

We thought you might be interested to know that two organizations from your community are receiving funding.

The Catfish Creek Conservation Authority is receiving \$18,500 to ensure long-term protection and enhancement of significant flora, fauna and wetland habitat. Work activities include extracting material, planting native species and reconstructing water level management infrastructure.

The Lower Thames Valley Conservation Authority is receiving \$20,000 to enhance head waters through restoration of wetlands and upland habitat. Efforts are being taken to control the invasion of Phragmites as well as to increase the population of native tree, shrub and grass species.

The funding is part of Ontario's Land Stewardship and Habitat Restoration Program. Through the program we are providing more than \$380,000 in funding for 25 projects to help restore and rehabilitate natural ecosystems and biodiversity across Ontario.

For more information on the projects please contact:

Kim Smale
admin@catfishcreek.ca
519-773-9037
Catfish Creek CA

Greg Van Every
Greg.vanevery@ltvca.ca
519-354-7310x229
Lower Thames CA

Kimberley Pasher
Ministry of Natural Resources and Forestry
Communications Services Branch
Media Monitoring & Evaluation Officer
Rm 5440 - 99 Wellesley St. W., Queen's Park
Toronto, Ontario M7A 1W3
Phone 416-314-2098 or 647-539-2915
Fax 416-314-2102