

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, May 11th, 2017

Meeting #04/2017

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Ed Pietrzak	Conservation Areas Supervisor
Erika Hermans	Visitor Services Coordinator

OTHERS PRESENT:

Jessica Fiddy	Elgin St. Thomas Public Health
Gordon Hamilton	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

Motion # 43/2017 A. Vanhoucke A. Oslach CARRIED

THAT, the Agenda for the May 11th, 2017, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 44/2017 A. Oslach A. Vanhoucke CARRIED

THAT, the Minutes of Full Authority meeting # 03/2017 (April 13, 2017), be accepted as circulated.

Motion # 45/2017 A. Vanhoucke A. Oslach CARRIED

THAT, the Minutes of Interview Committee meeting # IC02/2017 (April 27, 2017), be accepted as circulated.

Motion # 46/2017 A. Vanhoucke A. Oslach CARRIED

THAT, the Minutes of Interview Committee meeting # IC03/2017 (April 28, 2017), be accepted as circulated.

Motion # 47/2017 A. Oslach A. Vanhoucke CARRIED

THAT, the Minutes of Interview Committee meeting # IC04/2017 (May 5, 2017), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

a) Jessica Fiddy – Elgin St. Thomas Public Health:

The Authority Chairperson welcomed Jessica Fiddy to the meeting to make a presentation on Elgin St. Thomas Public Health’s Lyme Disease Program. Jessica began her talk by providing the Board with some background information about Lyme disease and how it is spread by the bite of blacklegged ticks (also known as deer ticks). She mentioned that Elgin and St. Thomas are not currently identified as “Risk Areas” for Lyme disease, even though deer ticks are present in the region. Elgin St. Thomas Public Health is taking a proactive approach regarding this problem by circulating educational materials and posters throughout the area. Jessica concluded her presentation by highlighting the three (3) main components of the Elgin St. Thomas Public Health’s comprehensive Lyme Disease Program which includes information about Tick Surveillance, Case Management and Public Information. Chairperson Cerna thanked Jessica for attending the meeting and providing the CCA with the detailed information on Lyme disease, ticks, and how to avoid tick bites.

Ms. Fiddy left the meeting at (10:20 a.m.).

REPORTS:

Prior to the Monthly Staff Reports being presented, the Chairperson took the opportunity to present the Conservation Areas Supervisor with the original uniform hat worn by Lloyd Thompson, the first Park Superintendent at Springwater in 1964.

Report FA 17/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 48/2017 A. Vanhoucke S. Martyn CARRIED

THAT, Staff Reports for the month of April, 2017, be noted and filed.

Report FA 18/2017 – April Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 49/2017 A. Oslach A. Vanhoucke CARRIED

THAT, Report FA 18/2017, be noted and filed.

Report FA 19/2017– Accounts Payable, was presented, discussed, and resolved.

Motion # 50/2017 A. Oslach A. Vanhoucke CARRIED

That, Accounts Payable totaling \$60,497.60, be approved for payment as presented in Report FA 19/2017.

Report FA 20/2017 – Maple Syrup Program Summary, was presented, discussed, and resolved.

Motion # 51/2017 S. Martyn A. Vanhoucke CARRIED

THAT, the 2017 Maple Syrup Financial and Statistical Summary be received as information at this time; and further,

That, staff be directed to undertake a detailed operational and financial review of the program in consultation with the Jaffa Environmental Education Centre to determine any efficiencies and improvements for 2018.

Report FA 21/2017 – Summer Employment Programs, was presented, discussed, and resolved.

Motion # 52/2017 S. Martyn A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the information on the 2017 Summer Employment Programs as outlined in Report FA 21/2017.

Report FA 22/2017 – Southwestern Ontario Regional Envirothon Competition, was presented, discussed, and resolved.

Motion # 53/2017 S. Martyn A. Vanhoucke CARRIED

THAT, Report FA 22/2017, be noted and filed.

Report FA 23/2017 – Draft Lake Erie Action Plan, was presented, discussed, and resolved.

Motion # 54/2017 A. Vanhoucke S. Martyn CARRIED

THAT, the Catfish Creek Conservation Authority agrees in principle to partner with Environment and Climate Change Canada and the Ministry of the Environment and Climate Change to assist with the implementation of the strategic actions identified in the Canada – Ontario Draft Action Plan for achieving phosphorus reduction in Lake Erie from Canadian sources.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

a) St. Thomas – Elgin Children's Water Festival:

The General Manager / Secretary-Treasurer advised the members of the St. Thomas – Elgin Children's Water Festival being held at Pinafore Park in St. Thomas on May 16 - 19, 2017. The Festival will provide an interactive learning experience for students in Grades 2-5 each day from 9:30 a.m. – 1:30 p.m. There will be a VIP Tour and Lunch on May 18th, starting at 10:30 a.m.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

The General Manager / Secretary - Treasurer circulated a copy of a letter from Conservation Ontario to the Honourable Kathleen Wynne and asked permission to add the letter to the list of Copied Correspondence.

a) Copied:

- Karen Vecchio, MP Elgin – Middlesex – London – a letter notifying the CCCA that it will be receiving \$17,393.00 through the Canada Summer Jobs Program to hire five (5) students this summer.
- County of Elgin – a letter advising the CCCA that our application for the Festival & Event Partnership Program was unsuccessful.
- TD Bank Group – a photograph of the big cheque presentation for the Catfish Creek Carolinian Trail Restoration Project in the amount of \$10,040.00.
- Conservation Ontario – a copy of a letter from the General Manager of Conservation Ontario to the Honourable Kathleen Wynne regarding the growing gap in provincial funding to support the Conservation Authority Flood Management Programs.

b) Not Copied:

- Correspondence Register for April, 2017.

Motion # 55/2017 A. Oslach S. Martyn CARRIED

THAT, the Copied Correspondence and the Correspondence Register for April, 2017, be noted and filed.

COMMITTEE OF THE WHOLE:

Motion # 56/2017 S. Martyn A. Vanhoucke CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss one (1) legal matter at (10:55 a.m.).

Motion # 57/2017 S. Martyn A. Oslach CARRIED

THAT, the Committee of the Whole rise and report at (11:10 a.m.).

Motion # 58/2017 A. Vanhoucke A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the Notice of Inquiry correspondence from the Information and Privacy Commissioner of Ontario dated April 20, 2017; and further,

That, the Letter of Representation regarding Appeal MA16 – 491, be approved for submission to the Adjudication Review Officer by the May 11th, 2017, filing deadline.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 8th, 2017, commencing at (10:00 a.m.).

Motion # 59/2017 A. Vanhoucke A. Oslach CARRIED

THAT, the Full Authority be adjourned at (11:10 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson