

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, October 12<sup>th</sup>, 2017**

**Meeting #08/2017**

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**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South-West Oxford

**STAFF:**

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator

**OTHERS PRESENT:**

Jed DeCory	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

**ADOPTION OF AGENDA:**

Motion # 105/2017                      A. Vanhoucke                      M. Tinlin                      CARRIED

THAT, the Agenda for the October 12<sup>th</sup>, 2017, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**ADOPTION OF MINUTES:**

Motion # 106/2017                      M. Tinlin                      A. Vanhoucke                      CARRIED

THAT, the Minutes of Full Authority meeting # 07/2017 (September 14, 2017), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report FA 50/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 107/2017                      A. Vanhoucke                      M. Tinlin                      CARRIED

THAT, Staff Reports for the month of September 2017, be noted and filed.

Report FA 51/2017 – September Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 108/2017                      A. Vanhoucke                                      M. Tinlin                                      CARRIED

THAT, Report FA 51/2017, be noted and filed.

Report FA 52/2017– Accounts Payable, was presented, discussed, and resolved.

Motion # 109/2017                      A. Oslach    A. Vanhoucke                                      CARRIED

That, Accounts Payable totaling \$29,594.75, be approved for payment as presented in Report FA 52/2017.

Report FA 53/2017 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion # 110/2017                      A. Oslach    A. Vanhoucke                                      CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 53/2017, as information.

Report FA 54/2017 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 111/2017                      S. Martyn    A. Oslach    CARRIED

THAT, Report FA 54/2017, be received as information at this time.

Report FA 55/2017 – C.A. Statistical Survey Results, was presented, discussed, and resolved.

Motion # 112/2017                      A. Vanhoucke    A. Oslach    CARRIED

THAT, the 2016 Conservation Authority Statistical Survey Summary of Results attached to Report FA 55/2017, be received as information at this time.

**GENERAL MANAGER / SECRETARY - TREASURER’S REPORT:**

a) **Cross-Country Meets:**

The General Manager / Secretary-Treasurer informed the members that there are two (2) major cross-country meets being held at the Springwater Conservation Aea on October 12<sup>th</sup> and October 19<sup>th</sup>, 2017.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON’S / BOARD MEMBER’S REPORT:**

a) **Biennial Tour:**

Member Vanhoucke thanked the Board for the opportunity to attend the 2017 Conservation Authorities Biennial Tour hosted by the Credit Valley and Halton Region Conservation Authorities. She noted the drastic differences in the types of conservation restoration activities being undertaken in large urban settings versus rural Ontario. Attempting to retrofit areas surrounded by pavement with a variety of innovative low impact development stormwater management technologies is proving to be a huge challenge. Many of the significant ecological restoration efforts which are currently underway in many of the urban areas are constantly facing development pressures created by urban sprawl. Member Vanhoucke concluded by saying how fortunate we are to live in a rural watershed that still has a large amount of natural habitat remaining.

**NOTICE OF MOTIONS / NEW BUSINESS:**

a) Land Management and Personnel / Finance Committee Meeting Date:

The meeting date for the Land Management and Personnel / Finance Committee meetings was changed to Thursday, November 16<sup>th</sup>, 2017, commencing at (10:30 a.m.).

**CORRESPONDENCE:**

a) Not Copied:

- Correspondence Register for September, 2017

b) Copied:

- None

Motion # 113/2017                      A. Oslach                                      A. Vanhoucke                              CARRIED

THAT, the Correspondence Register for September, 2017, be noted and filed.

**COMMITTEE OF THE WHOLE:**

Motion # 114/2017                      A. Oslach                                      A. Vanhoucke                              CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss two (2) matters of personnel at (10:38 a.m.).

Motion # 115/2017                      S. Martyn                                      A. Oslach                                      CARRIED

THAT, the Committee of the Whole rise and report at (11:23 a.m.).

Motion # 116/2017                      A. Oslach                                      A. Vanhoucke                              CARRIED

THAT, the Minutes of Personnel / Finance Committee meeting #02/2017 (September 29, 2017), be accepted as circulated.

Motion # 117/2017                      A. Vanhoucke                                      A. Oslach                                      CARRIED

THAT, the revised Job Descriptions for the General Manager / Secretary – Treasurer and the Conservation Areas Supervisor be approved as discussed.

**NEXT MEETING / ADJOURNMENT:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, November 9<sup>th</sup>, 2017, commencing at (10:00 a.m.).

Motion # 118/2017                      S. Martyn                                      A. Oslach                                      CARRIED

THAT, the Full Authority be adjourned at (11:25 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson