

CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be held in the CCCA Boardroom on
Friday, December 15th, 2017, commencing at **10:00 a.m.**

A G E N D A

- 1) Welcome / Call to Order. Rick Cerna
- 2) Adoption of Agenda
- 3) Disclosure of Pecuniary Interest
- 4) Disclosure of Intention to Audio / Video Record Meeting
- 5) Adoption of Minutes of:
 - a) Full Authority Meeting #09/2017 (November 9, 2017). 3 - 5
 - b) Land Management Committee Meeting #01/2017 (November 16, 2017). 6 - 7
- 6) Business Arising from Minutes
- 7) Public / Special Delegations
- 8) Reports:
 - a) Report FA 66/2017 - Monthly Staff Reports. 8 - 9
(Ed Pietrzak, Tony Difazio, Peter Dragunas)
 - b) Report FA 67/2017 - November Summary of Revenue & Expenditures. 10 - 11
(Susan Mann)
 - c) Report FA 68/2017 - Accounts Payable. 12
(Susan Mann)
 - d) Report FA 69/2017 - Monthly Plan Review. 13 - 15
(Tony Difazio)
 - e) Report FA 70/2017 - Approved Section 28 Regulation Applications. 16 - 17
(Tony Difazio)

- f) Report FA 71/2017 - Proposed 2018 Meeting Schedule 18
(Kim Smale)
- g) Report FA 72/2017 - Year-End Motions..... 19
(Kim Smale)
- h) Report FA 73/2017 - Conservation Ontario Council Meeting..... 20 - 23
(Kim Smale)
- 9) General Manager / Secretary-Treasurer's Report. Kim Smale
- 10) Unfinished Business
- 11) Chairperson's / Board Member's Report
- 12) Notice of Motions / New Business
 - a) Annual General Meeting Venue
- 13) Correspondence:
 - a) Copied:
 - Ministry of the Environment and Climate Change - an e-mail from Minister Chris Ballard in response to our August 15th, 2017, letter regarding Bill 141, the proposed Sewage Bypass Reporting Act.
 - The Premier of Ontario - a letter from Premier Kathleen Wynne to Vice-Chairperson Mark Tinlin in response to our November 15th, 2017, letter regarding the Fair Workplaces, Better Jobs Act, 2017.
 - b) Not Copied:
 - Correspondence Register for November 1-30, 2017
- 14) Committee of the Whole
- 15) Next Meeting / Adjournment

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 9th, 2017

Meeting #09/2017

PRESENT:

Mark Tinlin	Vice - Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Anne Vanhoucke	Member	Township of South - West Oxford

ABSENT:

Rick Cerna	Chairperson	Township of Malahide
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STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Mann	Financial Services Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Leith Coghlin	Concerned Citizen
Jed DeCory	Lake Erie North Shore Landowners Association
David Harding	Lake Erie North Shore Landowners Association
Stan & Karen Jones	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Vice – Chairperson Tinlin assumed the role as Chairperson for the meeting in the absence of Chairperson Cerna. He welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 119/2017</u>	A. Vanhoucke	S. Martyn	CARRIED
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THAT, the Agenda for the November 9th, 2017, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Vice - Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 120/2017</u>	S. Martyn	A. Vanhoucke	CARRIED
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THAT, the Minutes of Full Authority meeting # 08/2017 (October 12, 2017), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 56/2017 – Monthly Staff Reports, was presented, discussed, and resolved.

<u>Motion # 121/2017</u>	S. Martyn	A. Vanhoucke	CARRIED
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THAT, Staff Reports for the month of October, 2017, be noted and filed.

Report FA 57/2017 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

<u>Motion # 122/2017</u>	A. Vanhoucke	S. Martyn	CARRIED
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THAT, Report FA 57/2017, be noted and filed.

Report FA 58/2017– Other Grants – Provincial and Federal, was presented, discussed, and resolved.

<u>Motion # 123/2017</u>	A. Vanhoucke	S. Martyn	CARRIED
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That, Report FA 58/2017, be received as information at this time.

Report FA 59/2017 – Accounts Payable, was presented, discussed, and resolved.

<u>Motion # 124/2017</u>	S. Martyn	A. Vanhoucke	CARRIED
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THAT, Accounts Payable totaling \$36,865.46, be approved for payment as presented in Report FA 59/2017.

Report FA 60/2017 – Special Projects Funding, was presented, discussed, and resolved.

<u>Motion # 125/2017</u>	A. Vanhoucke	S. Martyn	CARRIED
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THAT, the Full Authority acknowledge receipt of the additional list of 2017 Special Projects as outlined in Report FA 60/2017.

Report FA 61/2017 – Environmental Protection Report, was presented, discussed, and resolved.

<u>Motion # 126/2017</u>	S. Martyn	A. Vanhoucke	CARRIED
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THAT, Report FA 61/2017, be received as information at this time.

Report FA 62/2017 – Bill 148, The Fair Workplaces / Better Jobs Act, was presented, discussed, and resolved.

<u>Motion # 127/2017</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Catfish Creek Conservation Authority send a letter to Premier Wynne expressing its concerns for the proposed changes to the minimum wage rates and the potential financial impacts on the not-for-profit sector.

Report FA 63/2017 – Ice Breaking Quotations, was presented, discussed, and resolved.

<u>Motion # 128/2017</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Catfish Creek Conservation Authority forward the Quotations for Ice Breaking Services to the Township of Malahide for Council's review and consideration.

Report FA 64/2017 – Great Lakes Information, was presented, discussed, and resolved.

<u>Motion # 129/2017</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, Report FA 64/2017, be received as information at this time.

Report FA 65/2017 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

<u>Motion # 130/2017</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the channel sounding observations described in Report FA 65/2017, be received as information at this time.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

None

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Martyn thanked the staff for attending the recent Central Elgin Growing Together Awards Dinner and for the nomination of Keith and Pam Helmer for the Carolinian Restoration Award. She also mentioned that the new sewage plant for Port Stanley and area is now complete and that two (2) of the four (4) lagoon cells will eventually be turned into wetlands.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for October 1-31, 2017

b) Copied:

- Municipality of Central Elgin – a copy of the Resolution approving the appointment of Deputy Mayor Sally Martyn to represent Council on the CCCA Board to the end of Council's term in 2018.

- Ministry of the Environment and Climate Change – a copy of a letter from the Deputy Minister outlining the new organizational changes at MOECC effective December 5, 2017.

<u>Motion # 131/2017</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Correspondence Register and Copied Correspondence for October, 2017, be noted and filed.

COMMITTEE OF THE WHOLE:

<u>Motion # 132/2017</u>	A. Oslach	A. Vanhoucke	CARRIED
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THAT, the Full Authority adjourn to the Committee of the Whole to discuss one (1) matter of personnel and one (1) matter of litigation at (10:40 a.m.).

<u>Motion # 133/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Committee of the Whole rise and report at (11:00 a.m.).

<u>Motion # 134/2017</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority accept the letter of resignation from the Program Support Assistant dated November 6, 2017, with regret.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Friday, December 15th, 2017, commencing at (10:00 a.m.).

<u>Motion # 135/2017</u>	A. Vanhoucke	A. Oslach	CARRIED
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THAT, the Full Authority be adjourned at (11:01 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY
LAND MANAGEMENT COMMITTEE**

Thursday, November 16th, 2017

Meeting #01/2017

PRESENT:

Arthur Oslach	Committee Chairperson	Town of Aylmer
Sally Martyn	Committee Member	Municipality of Central Elgin
Anne Vanhoucke	Committee Member	Township of South - West Oxford
Mark Tinlin	Committee Member	City of St. Thomas

ABSENT:

Rick Cerna	Authority Chairperson	Township of Malahide
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STAFF:

Kim Smale	General Manager / Secretary - Treasurer
Susan Mann	Financial Services Coordinator

WELCOME / CALL TO ORDER:

Committee Chairperson Oslach welcomed everyone and called the meeting to order at (10:30 a.m.).

ADOPTION OF AGENDA:

<u>Motion #LMC 01/2017</u>	S. Martyn	M. Tinlin	CARRIED
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THAT, the Agenda for the November 16th, 2017, Land Management Committee meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to declare at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Committee Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report LM 01/2017 – Carolinian Forest Festival, was presented, discussed, and resolved.

<u>Motion #LMC 02/2017</u>	M. Tinlin	S. Martyn	CARRIED
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THAT, the Land Management Committee recommend to the Full Authority that the fee to cover the day-to-day operational expenses incurred during the 2017 Carolinian Forest Festival be increased to \$1,200.00.

Report LM 02/2017 – Electricity Cost / Usage Analysis, was presented, discussed, and resolved.

<u>Motion #LMC 03/2017</u>	A. Vanhoucke	M. Tinlin	CARRIED
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THAT, Report LM 02/2017, be received as information at this time.

Report LM 03/2017 – Springwater Conservation Area 2018 Fee Schedule, was presented, discussed, and resolved.

Committee Member Vanhoucke suggested raising the fees for the rental of the pavilions, stage, concession booth, pancake house, shop and schoolhouse by \$10.00 per day for each facility. The members were in agreement with the proposed changes.

Motion #LMC 04/2017 M. Tinlin A. Vanhoucke CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the 2018 Springwater Conservation Area Fee Schedule attached to Report LM 03/2017, be adopted as amended.

Report LM 04/2017 – YNHA Controlled Hunt, was presented, discussed, and resolved.

Motion #LMC 05/2017 M. Tinlin A. Vanhoucke CARRIED

THAT, the Land Management Committee recommend to the Full Authority that a controlled hunt be authorized at the Yarmouth Natural Heritage Area in 2017 in accordance with the terms and conditions outlined in Report LM 04/2017.

UNFINISHED BUSINESS:

None

COMMITTEE CHAIRPERSON'S / COMMITTEE MEMBER'S REPORT:

Committee Chairperson Oslach circulated a notice that the Aylmer - Malahide Museum and Archives will be holding a 40th Anniversary Open House on November 30th from 7:00 - 9:00 p.m.

CORRESPONDENCE:

a) Copied:

- None

b) Not Copied:

- None

NOTICE OF MOTIONS / NEW BUSINESS:

None

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

ADJOURNMENT:

Motion #LMC 06/2017 S. Martyn A. Vanhoucke CARRIED

THAT, the meeting be adjourned at (11:05 a.m.).

General Manager / Secretary - Treasurer

Committee Chairperson

REPORT FA 66 /2017 To The Full Authority

FROM: Conservation Areas Supervisor
Resource Planning Coordinator
Water Management Technician

SUBJECT: Monthly Staff Reports

DATE: December 8, 2017

Conservation Areas Supervisor, Ed Pietrzak

Current Activities:

- Provided woodlot management hands-on training to the Environmental Leadership Program students from East Elgin Secondary School.
- Hosted the Annual Candlelit Christmas Spirit Walk at the Springwater Conservation Area on December 2nd, in partnership with the Elgin Hiking Trail Club.
- Processing firewood in preparation for the 2018 maple syrup and camping seasons.
- Removed several dead or declining Ash trees throughout the Springwater Conservation Area.
- Ongoing day-to-day operations and maintenance of the various Conservation Areas.

Upcoming Activities:

- Woodlot management activities with the Environmental Leadership Program students.
- General maintenance and operations.
- Regular duties as assigned.

Resource Planning Coordinator, Tony Difazio

Current Activities:

- Completed several wetland restoration projects throughout the watershed;
- Assisted with the final input of data and review with Municipal staff as part of the Department of Fisheries and Oceans 'Municipal Drain Classification Project';
- Plantation management and marking for upcoming thinning operations;
- Provided training and supervision of the Environmental Leadership Program students from East Elgin Secondary School assisting with woodlot thinning operations in the watershed.

Upcoming Activities:

- Assist with the planning and delivery of upcoming stewardship restoration projects throughout the watershed;

- Overall supervision and coordination of the Ontario Municipal Drain Classification project for the Catfish Creek watershed;
- Woodlot management activities with the Environmental Leadership Program Students; and,
- Regular duties as assigned.

Water Management Technician, Peter Dragunas

Current Activities:

- Continued 2017 / 2018 flood criteria and threshold review to better assist in the early identification of flood threats.
- Analysis of improved ice management and flood mitigation procedures for better ice passage through the lower reaches of the Catfish Creek at Port Bruce.
- Fall Hydrometric station maintenance.
- Finalization of the 2017 Ontario Low Water Response monitoring and assessment.
- Assisted with the GIS mapping and database design as a requirement of the DFO Drain Classification project.
- Permit to Take Water (PTTW) application assistance.
- Update to Yarmouth Natural Heritage Area property maps.

Upcoming Activities:

- Continued 2017 / 2018 flood criteria and threshold reviews.
- Continued site visits with landowners to discuss / assist with land reclamation and rehabilitation for the CCCA 2018 Tree Planting Program.
- Duties as required.

Recommendation:

That, Staff Reports for the month of December 2017, be noted and filed.

for 
 Ed Pietrzak
 Conservation Areas Supervisor


 Peter Dragunas
 Water Management Technician


 Tony Difazio
 Resource Planning Coordinator

REPORT FA 67 / 2017 : To The Full Authority
FROM: Susan Mann, Financial Services Coordinator
SUBJECT: November Summary of Revenue & Expenditures
DATE: November 30, 2017

SUMMARY OF REVENUE
for the period ending November 30, 2017

	2017 Budget	2017 To Date	Difference	2016 To Date
MNRF Provincial Grants	\$ 79,835.00	\$ 79,835.00	\$ -	\$ 79,835.00
Other Provincial Grants	\$ 92,188.92	\$ 70,244.21	\$ (21,944.71)	\$ 41,828.91
Federal Grants	\$ 44,287.10	\$ 63,703.46	\$ 19,416.36	\$ 39,200.00
General Levy	\$ 263,481.94	\$ 263,481.95	\$ 0.01	\$ 244,124.45
Special Benefiting Levy	\$ 49,250.10	\$ 8,250.00	\$ (41,000.10)	\$ 8,250.00
Employment Program Grants	\$ 18,732.00	\$ 32,320.70	\$ 13,588.70	\$ 32,441.36
Donations/Sponsorships	\$ 36,150.00	\$ 60,512.96	\$ 24,362.96	\$ 41,264.32
Conservation Areas Revenue	\$ 473,500.00	\$ 518,185.53	\$ 44,685.53	\$ 486,185.23
Maple Syrup Revenue	\$ 55,350.00	\$ 47,644.76	\$ (7,705.24)	\$ 54,539.36
Bank Interest Earned	\$ 5,400.00	\$ 3,246.25	\$ (2,153.75)	\$ -
Information & Education	\$ 7,500.00	\$ 6,776.50	\$ (723.50)	\$ 6,995.50
Legal Inquiries/Permit Applications	\$ 4,000.00	\$ 4,799.99	\$ 799.99	\$ 3,137.15
Trees/Planting/Spraying	\$ 3,750.00	\$ 5,307.67	\$ 1,557.67	\$ 2,790.40
Woodlot Management	\$ 1,500.00	\$ 1,460.17	\$ (39.83)	\$ 840.71
Watershed Stewardship Projects	\$ 10,000.00	\$ 21,664.00	\$ 11,664.00	\$ -
Water Quality/Quantity Programs	\$ 500.00	\$ -	\$ (500.00)	\$ -
Revenue from Other C.A. Lands	\$ 12,350.00	\$ 20,346.84	\$ 7,996.84	\$ 18,703.48
Other Revenue	\$ 6,723.42	\$ 5,991.53	\$ (731.89)	\$ 1,748.62
Contract Services	\$ 780.00	\$ -	\$ (780.00)	\$ 715.00
Vehicle & Equipment Rental Recoveries	\$ 38,175.00	\$ 33,714.83	\$ (4,460.17)	\$ 35,539.31
Previous Year Surplus (Deficit)	\$ (10,490.46)	\$ (10,490.46)	\$ -	\$ 376.83
Income Appropriation from Special Reserves	\$ 24,077.49	\$ -	\$ (24,077.49)	\$ -
Income Appropriation from General Reserves	\$ 88,832.59	\$ -	\$ (88,832.59)	\$ -
	\$ 1,305,873.10	\$ 1,236,995.89	\$ (68,877.21)	\$ 1,098,515.63

DONATIONS/SPONSORSHIPS	2017 Budget	Received To Date	Difference
Fish Stocking	\$ 1,000.00	\$ 1,000.00	\$ -
Springwater Event Sponsorships	\$ 1,000.00	\$ 500.00	\$ (500.00)
Annual Report	\$ 1,250.00	\$ 1,250.00	\$ -
Environmental Education	\$ 4,000.00	\$ 4,000.00	\$ -
EESS ELP Sponsorships	\$ 7,500.00	\$ 7,284.80	\$ (215.20)
Community Forest	\$ 250.00	\$ -	\$ (250.00)
Forestry Projects	\$ -	\$ 20,540.00	\$ 20,540.00
Maple Syrup Program	\$ 5,500.00	\$ 7,650.00	\$ 2,150.00
Springwater Forest Trails	\$ 8,500.00	\$ 10,636.96	\$ 2,136.96
Archie Coulter C.A. Trails	\$ 650.00	\$ 794.50	\$ 144.50
YNHA	\$ 3,500.00	\$ -	\$ (3,500.00)
Springwater C.A. Development	\$ 1,500.00	\$ 1,500.00	\$ -
Ontario Police College Path of Honour	\$ 1,500.00	\$ 5,356.70	\$ 3,856.70
TOTAL Donations/Sponsorships	\$ 36,150.00	\$ 60,512.96	\$ 24,362.96

SUMMARY OF EXPENDITURES

for the period ending November 30, 2017

	2017 Budget	2017 To Date	Balance	2016 To Date
ADMINISTRATION				
A-1 Wages & Benefits	\$ 97,676.87	\$ 89,229.19	\$ 8,447.68	\$ 89,516.25
A-2 Travel Exp. & Allow.	\$ 8,301.05	\$ 1,197.31	\$ 7,103.74	\$ 1,366.59
A-3 Equip. Purchase & Rental	\$ 9,025.00	\$ 6,679.17	\$ 2,345.83	\$ 6,770.36
A-4 Materials & Supplies	\$ 4,150.00	\$ 3,065.03	\$ 1,084.97	\$ 3,247.91
A-5 Rent & Utilities	\$ 15,909.64	\$ 9,883.76	\$ 6,025.88	\$ 10,403.38
A-6 General Expenses	\$ 37,107.00	\$ 36,707.19	\$ 399.81	\$ 34,891.55
TOTAL	\$ 172,169.56	\$ 146,761.65	\$ 25,407.91	\$ 146,196.04
FLOOD FORECASTING & WARNING				
F4-2 Flood Control Structures	\$ 11,692.00	\$ 9,958.04	\$ 1,733.96	\$ 10,284.03
F4-4 Flood Forecasting & Warning	\$ 152,964.81	\$ 130,186.01	\$ 22,778.80	\$ 133,690.24
F4-5 Ice Management	\$ 95,600.20	\$ 80,511.57	\$ 15,088.63	\$ 21,864.86
F4-6 Plan Input	\$ 34,034.62	\$ 30,651.76	\$ 3,382.86	\$ 30,056.71
F4-71 Watershed Planning	\$ 13,302.94	\$ 12,213.12	\$ 1,089.82	\$ 17,127.67
F4-72 Technical Studies (GIS)	\$ 9,119.26	\$ 5,417.52	\$ 3,701.74	\$ 5,524.05
TOTAL	\$ 316,713.83	\$ 268,938.02	\$ 47,775.81	\$ 218,547.56
OTHER PROGRAM AREAS				
B-1 Information & Education	\$ 27,570.29	\$ 16,923.02	\$ 10,647.27	\$ 19,701.98
E-1 Extension Services - Tree Planting Community Forest	\$ 29,433.27	\$ 40,473.28	\$ (11,040.01)	\$ 27,852.79
E-1 Extension Services - Woodlot Management	\$ -	\$ 300.00	\$ (300.00)	\$ -
E-1 Extension Services - Watershed Stewardship	\$ 7,422.44	\$ 5,085.37	\$ 2,337.07	\$ 7,383.90
E4-1 Fish & Wildlife Habitat	\$ 40,755.92	\$ 69,715.72	\$ (28,959.80)	\$ 834.44
	\$ -	\$ 6,592.64	\$ (6,592.64)	\$ -
TOTAL	\$ 105,181.92	\$ 139,090.03	\$ (33,908.11)	\$ 55,773.11
CAPITAL & SPECIAL PROJECTS				
Water Management Programs	\$ 32,388.92	\$ 20,816.54	\$ 11,572.38	\$ 23,911.94
Springwater C.A. Development	\$ 13,546.16	\$ 8,299.36	\$ 5,246.80	\$ 75,293.30
Special Projects	\$ 3,000.00	\$ 8,832.43	\$ (5,832.43)	\$ 2,180.68
TOTAL	\$ 48,935.08	\$ 37,948.33	\$ 10,986.75	\$ 101,385.92
CONSERVATION AUTHORITY LANDS				
Springwater Operation & Maint	\$ 488,348.80	\$ 446,203.57	\$ 42,145.23	\$ 464,490.55
Vehicle & Equipment Pool Exp.	\$ 57,455.00	\$ 49,085.46	\$ 8,369.54	\$ 88,743.33
Maple Syrup	\$ 57,522.11	\$ 48,443.96	\$ 9,078.15	\$ 49,316.68
Other C.A. Lands	\$ 59,546.80	\$ 29,000.52	\$ 30,546.28	\$ 82,240.01
TOTAL	\$ 662,872.71	\$ 572,733.51	\$ 90,139.20	\$ 684,790.57
APPROPRIATION TO GENERAL RESERVES	\$ -	\$ -	\$ -	\$ -
APPROPRIATION TO SPECIAL RESERVES	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,305,873.10	\$ 1,165,471.54	\$ 140,401.56	\$ 1,206,693.20



Susan Mann,
Financial Services Coordinator

REPORT FA 68 / 2017 : TO THE FULL AUTHORITY

FROM: Susan Mann, Financial Services Coordinator
SUBJECT: Accounts Payable
DATE: November 30, 2017

VENDOR	CHQ #	TOTAL	EXPLANATION
Hydro One	27857	43.97	gauge
payroll November 11 (27858-27866)			
Elgin County Tourism Services	27867	113.00	subscription renewal
Glenbriar Bottled Water Co. Ltd.	27868	11.24	water cooler service
Waste Connections of Canada Inc.	27869	962.15	campground maintenance
Fairservice, George	27870	452.40	support for Springwater Operations
payroll November 25 (27871-27880)			
Eastlink	27881	1,357.99	phone, fax line, gauges, & internet
Hydro One	27882	42.54	gauge
Telus Mobility	27883	96.50	mobile phones
Hydro One	27884	1,887.32	campground, admin centre & gauges
Fairservice, George	27885	814.32	support for Springwater Operations
Bell Canada	27886	88.07	gauge
Hydro One	27887	75.11	day use area
APC Auto Parts Centres	27888	49.17	campground supplies
Aylmer Home Hardware	27889	128.72	campground maintenance
Aylmer Tire	27890	29.67	vehicle maintenance
Burks, Claire & Ben	27891	2,000.00	watershed stewardship project
Canadian Tire	27892	365.03	vehicle maintenance, campground supplies
Corner, Duane	27893	600.00	Springwater woodlot management
Dale Equipment Centre	27894	882.25	equipment maintenance
Dowler Karn Propane Ltd.	27895	154.10	shop heat fuel
Eicher, Leroy & Sarah	27896	2,315.20	equipment maintenance
ISN Software Canada Ltd.	27897	1,118.70	OPG subscription
Jury, David	27898	220.35	computer network support
Koolen Electric	27899	866.07	shop and campground maintenance
L.S. Putnam & Son	27900	2,283.80	campground maintenance
McBain Signs & Graphic Design	27901	190.69	campground maintenance
Metroland Media	27902	396.97	advertising for office staff
Molly Maid	27903	158.00	administration centre cleaning service
Postmedia Network Inc.	27904	169.50	advertising for office staff
Purolator Courier	27905	14.01	courier fees
R Safety	27906	223.72	uniform item
Secord Home Building Centre	27907	119.33	campground maintenance
Smale, Kim	27908	169.02	mileage reimbursement
Vandenbrink Farm Equipment Inc.	27909	5,462.07	equipment maintenance
Vanhoucke, Anne	27910	581.31	reimbursement for Biennial Tour
Waydan Auto Repair Inc.	27911	526.07	vehicle maintenance
Wells, Gordon	27912	23,949.73	watershed stewardship project
YWCA St. Thomas Elgin	27913	12.58	WSIB for student placement
Zap's Tree and Lawn Service	27914	6,627.45	campground maintenance
		<u>\$ 55,558.12</u>	

RECOMMENDATION:

THAT, Accounts Payable totalling \$55,558.12 , be approved for payment as presented in Report FA 68 / 2017.



Susan Mann,
Financial Services Coordinator

REPORT FA 69 /2017	:	To The Full Authority
FROM	:	Tony Difazio, Resource Planning Coordinator
SUBJECT	:	MONTHLY PLAN REVIEW
DATE	:	December 8, 2017

PURPOSE: To outline the Monthly Plan Review Report as it has been implemented during September, October & November, 2017.

BACKGROUND: Technical staff have responded to each of the applications as per their committee dates.

RECOMMENDATION: THAT, the Full Authority approve the Monthly Plan Review Report for the months of September, October & November, 2017.

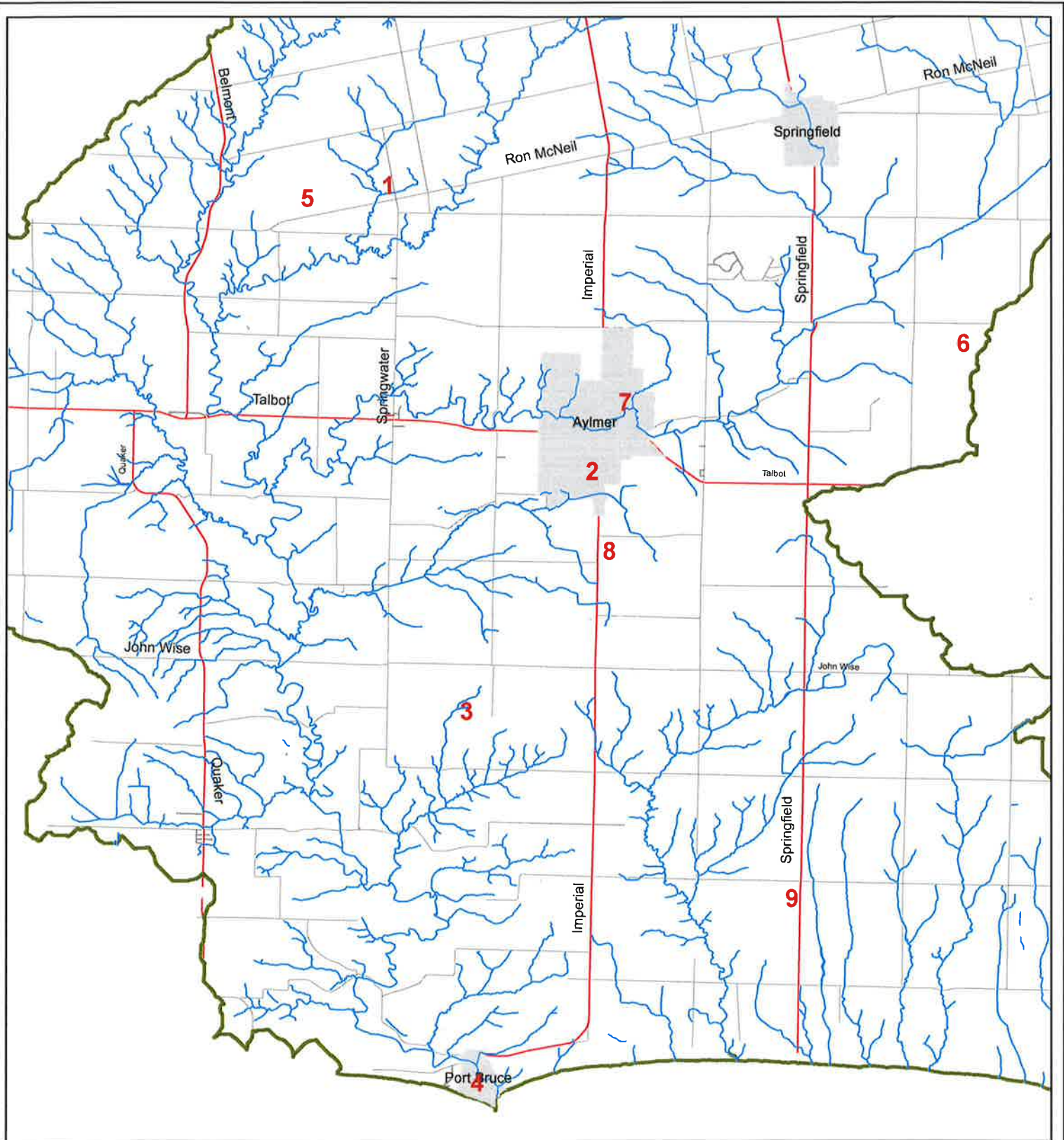


Tony Difazio, Resource Planning Coordinator

CATFISH CREEK CONSERVATION AUTHORITY
MONTHLY PLAN REVIEW REPORT
December, 2017

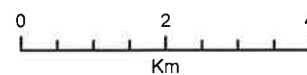
ZONING BYLAW AMENDMENTS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
1	Hamlet of Kingsmill Corner, Township of Malahide	<ul style="list-style-type: none"> * This amendment will remove the Holding symbol from lands situated on the northwest corner of Springwater Road and Ron McNeil Line; * The lands are zoned 'Hamlet Residential' and this proposal will allow the development of six residential building lots recently created by the County of Elgin Land Division Committee; 	* CCCA CONDITIONS APPLY
2	336 John Street, South; Town of Aylmer	<ul style="list-style-type: none"> * This amendment will rezone the subject lands to various Residential Density types to permit a townhouse development comprising 20 units; 	* NO OBJECTIONS
3	Pt. Lots:4 &5 Conc.:4; Township of Malahide	<ul style="list-style-type: none"> * This amendment, anticipated as a condition of a pending consent application, will rezone lands from 'Large Lot Agriculture' to the 'Agriculture (A1)' Zone to permit the severance of the lands into four smaller farm parcels; 	* NO OBJECTIONS
4	3493 & 3497 Colin Street; Port Bruce	<ul style="list-style-type: none"> * To ultimately consolidate the two abutting parcels, in the flood fringe of Catfish Creek, used in conjunction with a long established campground; * This by-law will rezone the parcels to a 'Recreational Residential' Zone to permit the construction of a pole barn on the easterly parcel and an addition to the single family dwelling on the westerly parcel; 	* CCCA PERMIT ISSUED

SEVERANCE APPLICATIONS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
5	Pt. Lot: 22; Conc.: 12; Township of Malahide	<ul style="list-style-type: none"> * The applicants propose to sever a 243m X 167m parcel fronting 47228 Ron McNeil Line, containing one house, an office building and grain elevators, to create one new lot for rural industrial use; * The owners are retaining 36.4 ha, to remain in agricultural use; 	* NO OBJECTIONS
6	Pt. Lots: 28 & 101; Conc.: N.Gore/NTR; Township of Malahide	<ul style="list-style-type: none"> *The applicants propose to sever a 20.4 ha parcel of land at 52209 and 52231 Glencolin Line, containing one house, a shop & barns, to create one new lot for agricultural use; * The owners are retaining 20.6 ha, containing one house, a trailer and three barns, to remain in agricultural use; 	* NO OBJECTIONS
7	26-28 Water Street; Town of Aylmer	<ul style="list-style-type: none"> *The applicants propose to sever a lot with a frontage of 10m along Water Street, containing one half of a semi-detached dwelling; * The owner is retaining one half of the semi-detached dwelling, to remain in residential use; 	* NO OBJECTIONS
8	Pt. Lots: 11 &12; Conc.: S. Gore; Township of Malahide	<ul style="list-style-type: none"> *The applicants propose to sever three, 30.5m X 68.5m lots fronting Imperial Road, to create 3 new residential building lots; * The owners are retaining 21.6 ha, containing several agricultural buildings, to remain in agricultural use; 	* NO OBJECTIONS
9	Pt. Lot: 20; Conc.: 2; Township of Malahide	<ul style="list-style-type: none"> *The applicant proposes to sever a lot with a frontage of 130m along 5771 Springfield Road, containing one house and several farm buildings, to create one new lot for agricultural use; * The owners are retaining 32.3 ha, to remain in agricultural use; 	* NO OBJECTIONS



Plan Review Map **December, 2017**

1 Plan Review Site Number



REPORT FA 70/2017	:	To The Full Authority
FROM	:	Tony Difazio, Resource Planning Coordinator
SUBJECT	:	Approved Section 28 Regulation Applications
DATE	:	December, 2017

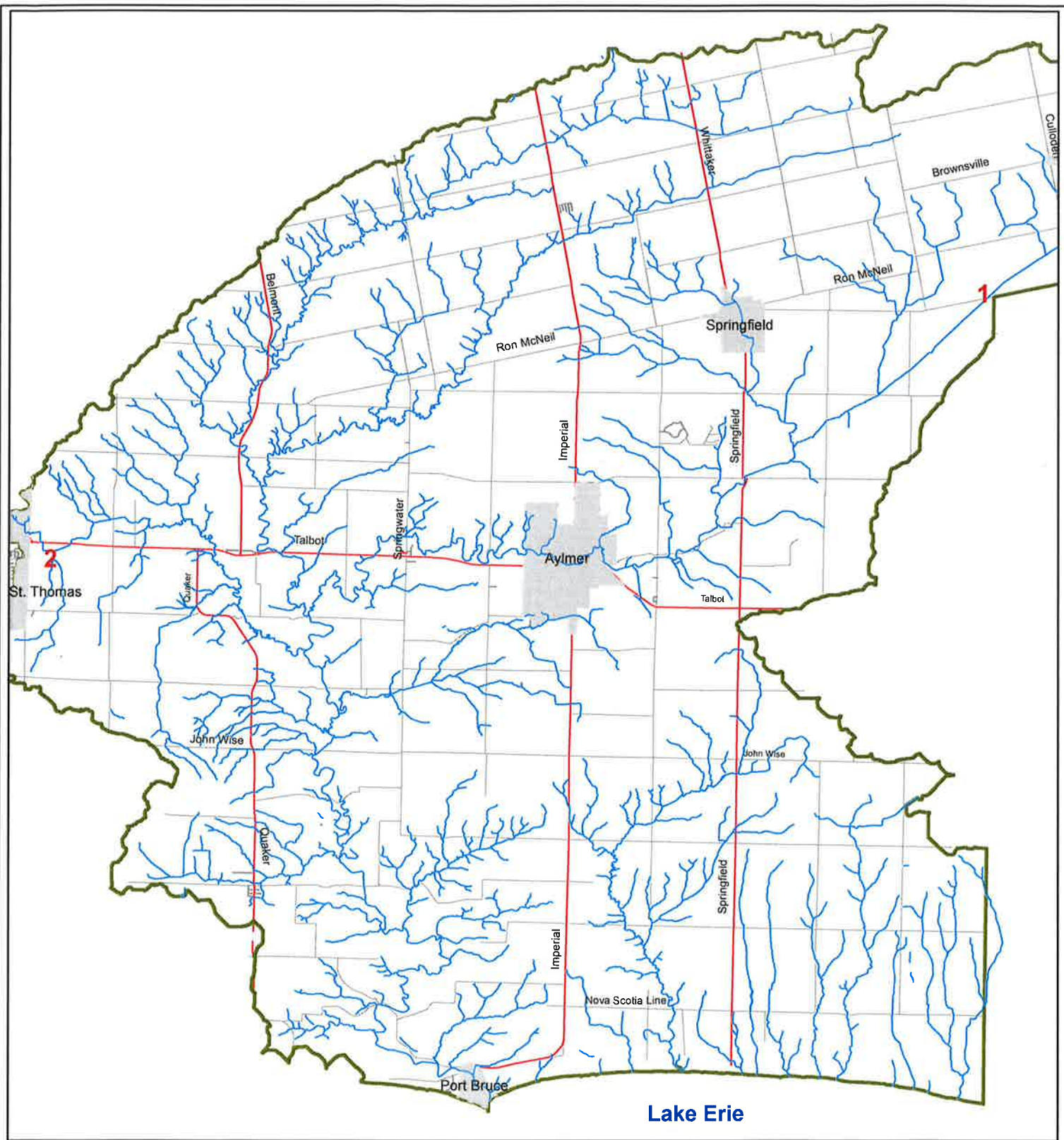
PURPOSE: To outline the 'Development, Interference with Wetlands & Alterations to Watercourses' applications approved by staff in October & November, 2017.

PERMIT NO.	LOCATION	PROPOSAL	DATE ISSUED
FR-08-17 (Site 1)	Township of Malahide/S.W. Oxford	* This proposal involves the replacement of the Pressey Line bridge crossing of Catfish Creek along the boundary between Malahide Township and South-West Oxford Township; * The existing bridge will be replaced by a 31.5mL X 7.0mW X 2.7mH, concrete open bottom culvert;	October 19, 2017
FR-09-17 (Site 2)	43841 Talbot Line; Municipality of Central Elgin	* This proposal involves the relocation of a portion of the Norman Drain on the south side of Talbot Line just east of St. Thomas, to accommodate expansion of the existing commercial land use on the property; * The relocation and restoration will conform to the adopted Municipal Drain Report for the Norman and Small Drains prepared by K. Smart Associates.	November 27, 2017

RECOMMENDATION: THAT, the Full Authority receive the staff approved Section 28 Regulation Applications **Report FA 70/2017**, as information.



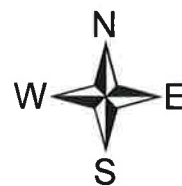
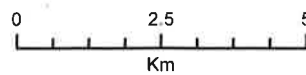
Tony Difazio, Resource Planning Coordinator



REGULATIONS REPORT MAP

December, 2017

1 Work Permit Location



REPORT FA 71/2017: To The Full Authority

FROM: Kim Smale, General Manager / Secretary - Treasurer

SUBJECT: Proposed 2018 Meeting Schedule

DATE: December 8, 2017

Purpose:

To present the members with a list of the proposed CCCA 2018 meeting dates.

Discussion:

In order to provide the members with ample notice of upcoming meetings, staff have prepared the following schedule of proposed CCCA meeting dates for 2018.

Catfish Creek Conservation Authority
2018 Proposed Meeting Dates

Personnel / Finance Committee	Wednesday, January 17	10:00 a.m.
Annual General Meeting	Thursday, February 22	2:00 p.m.
Full Authority	Thursday, March 22	10:00 a.m.
Full Authority	Thursday, April 12	10:00 a.m.
Land Management Committee	Thursday, May 3	10:00 a.m.
Full Authority	Thursday, May 10	10:00 a.m.
Full Authority	Thursday, June 14	10:00 a.m.
Full Authority	Thursday, August 9	10:00 a.m.
Full Authority	Thursday, September 13	10:00 a.m.
Full Authority	Thursday, October 11	10:00 a.m.
Full Authority	Thursday, November 8	10:00 a.m.
Land Management Committee	Wednesday, November 28	10:00 a.m.
Personnel / Finance Committee	Wednesday, November 28	11:00 a.m.
Full Authority	Friday, December 14	10:00 a.m.

Recommendation:

THAT, the Full Authority approve the 2018 Meeting Date Schedule as outlined in Report FA 71/2017.



Kim Smale
General Manager / Secretary - Treasurer

REPORT FA 72 /2017: To The Full Authority

FROM: Kim Smale, General Manager / Secretary-Treasurer

SUBJECT: Year-End Motions

DATE: December 8, 2017

Purpose:

To seek approval for the following list of Year-End Motions.


Discussion:

The following Motions require ratification prior to the end of the year.

- 1) THAT, the Personnel / Finance Committee be given the power to deal with any matters that may arise prior to the first Full Authority meeting in the year 2018.
- 2) THAT, the Vice-Chairperson and the General Manager / Secretary-Treasurer be authorized to discharge Accounts Payable for December, 2017, and January, 2018, or until the next Full Authority meeting is held.
- 3) THAT, the CCCA office be closed to the public (except for emergency response) from 4:30 p.m. on Friday December 22nd, 2017, to 8:30 a.m. on Tuesday January 2nd, 2018.

Recommendation:

THAT, the Full Authority approve the list of Year-End Motions contained in Report FA 72/2017.



Kim Smale
General Manager / Secretary-Treasurer

REPORT FA 73/2017: To The Full Authority

FROM: Kim Smale, General Manager / Secretary - Treasurer

SUBJECT: Conservation Ontario Council Meeting

DATE: December 5, 2017

Purpose:

To update the members on the business items presented at the Conservation Ontario Council meeting.

Discussion:

The Conservation Ontario Council meeting was held at the Black Creek Pioneer Village in Toronto on December 11th, 2017. Agenda items for discussion included:

a) Code of Conduct:

Conservation Ontario's Strategic Plan calls for the creation of a Code of Conduct. The creation of such a code would address the Plan's strategic priority to: "Continuously improve the function of internal governance to deliver more effective and engaging participation for Conservation Authority members". Working with Conservation Ontario's Board of Directors and Solicitor, a draft Code of Conduct was submitted for review and consideration by Council.

b) Conservation Authorities Act Review:

The attached report describes several key actions that have been initiated to assist with the implementation of the Conservation Authorities Act Review.

c) Administrative By-Law Model:

A Draft "Administrative By- Law Model" was presented to council for consideration to ensure that a high level of consistency is maintained by all Conservation Authorities. The development of best management practices for Conservation Authority administrative by- laws is a deliverable identified under the Conservation Ontario / Ministry of Natural Resources and Forestry Transfer Payment Agreement.

d) Other Business:

Several other items were discussed including updates on the Great Lakes Water Quality Agreement, the 2018/19 Conservation Ontario Guide to Conservation Areas, EcoHealth Ontario, the Closure of Ontario's Tree Seed Facility and Conservation Ontario's Draft 2018 Provincial Election Strategy.

Recommendation:

THAT, Report FA 73/2017, be received as information at this time.



Kim Smale
General Manager / Secretary - Treasurer



VISION 2016 – 2020

Conservation Ontario will be the leader in engaging Conservation Authorities in matters of common interest and in shaping effective policy related to Conservation Authorities

Conservation Ontario Council Report

From: Kim Gavine and Bonnie Fox, Conservation Ontario
Date: December 1, 2017
Subject: Conservation Authorities Act Review – Key Actions

Summary

Conservation Ontario staff are pleased to report that Bill 139 is on the cusp of Royal Assent. Key actions in support of implementation of the Conservation Authorities Act Review are described including: Standing Committee and the Status of Bill 139; a draft *Memorandum of Understanding Between Conservation Ontario and the Province of Ontario as represented by the Minister of Natural Resources and Forestry*; the multi-stakeholder Service Delivery Review Committee; and, Review of Stakeholder Engagement – Best Management Practices.

Recommendation

THAT the draft Memorandum of Understanding Between Conservation Ontario and the Province of Ontario as represented by the Minister of Natural Resources and Forestry be endorsed in principle (subject to discussion at Council) as the basis for further discussion with Ministry of Natural Resources and Forestry staff

Background

Bill 139 (The Building Better Communities and Conserving Watersheds Act) was introduced in the legislature on May 30, 2017. The details of the proposed amendments were reviewed by Council at their June meeting, including a presentation by both the Ministry of Natural Resources and Forestry staff and Conservation Ontario staff. Overall, the proposed amendments were seen to be positive and as such Council endorsed the submission of a letter supporting the proposed amendments in response to EBR#012-7583.

On September 11, 2017, Bill 139 was introduced for second reading and debate. Despite some concerns with certain elements of the bill, for the most part Members of Provincial Parliament were supportive of Conservation Authorities, particularly our role in flood management.

Current Status

Standing Committee and Status of Bill 139

It was anticipated that a referral to Standing Committee would provide an opportunity to entertain additional amendments and those were shared with CO Council at the September meeting for discussion. On October 17th, Conservation Ontario presented to the Standing Committee on Social Policy. Kim Gavine presented CO's submission (attached) and Bonnie Fox and Hassaan Basit (Halton Region Conservation Authority) accompanied Kim to support questions raised.

Standing Committee determination of proceedings, oral presentations and the committee's review and debate of proposed motions to amend the Bill occurred at scheduled times over six days between October 16, 2017 and November 14, 2017. A link is provided at the end of this report to Bill 139 (Schedule 4: Amendments to the Conservation Authorities Act), as amended by Standing Committee, in a version that provides the tracked changes.

CO staff have reviewed the amendments and in general do not perceive any major implications with the amendments which were mainly legal points of clarification. The only amendment requested by Conservation Ontario that was addressed, although for different reasons, was the disentanglement of the administrative by-law provisions and one enforcement provision so that they could be commenced independent of one another. This was flagged in the Conservation Ontario submission due to it being a possible barrier to the immediate commencement of the enforcement provisions. The only additional amendment of note, and related to the above amendment, is the immediate commencement of Section 16 of Bill 139 (aka Section 19.1 By-laws). There is a separate report as part of this agenda regarding the Conservation Authority Best Management Practices (BMPs) and Administrative By-Law Model.

Bill 139 was introduced for third reading and debate on November 23rd. Kim Gavine and Dick Hibma attended the introduction and were introduced as guests in the gallery. There was little debate heard that day. Opposition parties engaged in more Third Reading debate on November 29th and it was adjourned to a future date to be determined. At this time, it is unknown as to when a vote will occur. The house will rise on December 14th. On November 22nd, Kathryn McGarry, Minister of Natural Resources and Forestry addressed the Latonnell Conservation Symposium and acknowledged the hard work of the conservation authorities and other stakeholders on the review of the *Conservation Authorities Act*.

Memorandum of Understanding (MOU)

As reported at the September Council, Conservation Ontario has entered into a Transfer Payment agreement (TPA) with the Ministry of Natural Resources and Forestry and the TPA includes the development of a Memorandum of Understanding which is referenced in the MNRF's *Conserving our Future: A Modernized Conservation Authorities Act*. The intent of the MOU is to develop a high level document that incorporates a collaborative and consultation focus while at the same time providing a framework for a new business relationship with MNRF (including reference to agreement on a multi-year work plan for Transfer Payment deliverables that would be reviewed on an annual basis).

Former CO contract staff Theresa Mendler researched existing provincial Memorandum of Understanding (MOU) frameworks (e.g. Association of Municipalities of Ontario; Ducks Unlimited Canada) for the development of a MOU between MNRF and Conservation Ontario. Theresa met with

senior Conservation Ontario (CO) staff to develop a framework for a draft MOU and developed draft language for an MOU. The draft MOU was shared with the CO CA Act Working Group for review and comment. Based on comments from this committee, CO staff made amendments and then provided the attached draft to the Ministry of Natural Resources and Forestry for their initial reaction. MNRF staff have reviewed the draft and they have indicated that they are supportive of the concepts included in the document yet they recognize that there are some areas in the document where additional discussions and revisions may be necessary over the coming months including the level of specific details, scope (e.g. other ministries, specific funding commitments), and relationship to the Transfer Payment agreement.

Service Delivery Review Committee

A detailed overview was provided on the establishment of the committee in the September Council agenda and an update on the first meeting (September 21st) was presented. Since that time, there has been a second meeting on November 16, 2017. Discussion continued on the potential priority work plan items shared in the September Council report and the next meeting is planned as a conference call on December 12th.

Review of Stakeholder Engagement – Best Management Practices

In early October, Conservation Ontario and conservation authorities were contacted by a consultant hired by the Ministry of Natural Resources and Forestry to examine Best Management Practices for stakeholder engagement. This request triggered an agenda item at the General Managers Meeting on October 16th. Kim Gavine had follow-up discussions with the consultant and MNRF about the scope of the request and the workload impact to CAs. It was indicated that the consultant would work directly with the CAs to help tease out the best of the best engagement practices; rather than expecting the entire table to be filled out it would be used as a guide for discussions. Overall, given that the CA network has a lot of good examples and expertise that should be shared with each other, we should look forward to seeing the outcomes of the consultant's work.

Conclusion

At the time of writing this report, there were only eight "sitting" days for the legislature. We are eagerly awaiting finalization of Third Reading debate and contact from the Minister's office regarding a date for the next step which is Royal Assent.

It is recognized that the finalization of the MOU may take several months. At this time, support is being sought from Council to approve the draft *Memorandum of Understanding Between Conservation Ontario and the Province of Ontario as represented by the Minister of Natural Resources and Forestry* "in principle". Further to a staff presentation at Council and discussion, endorsement "in principle", would allow CO staff to continue discussions and negotiations with MNRF staff. A revised MOU will be brought forward to Council at a later date.

Additional Resources (for information only, not required for printing)

Bill 139, as amended by Standing Committee (track change version) – see Schedule 4: Amendments to the Conservation Authorities Act)

Susan Mann

From: Minister, MOECC (MOECC) <Minister.MOECC@ontario.ca>
Sent: November-22-17 9:28 AM
To: Susan Mann
Cc: sylvia.jonesco@pc.ola.org
Subject: sewage bypasses

ENV1283MC-2017-2180

Dear Mr. Smale:

Thank you for your letter of August 15, 2017 in support of Bill 141, the proposed Sewage Bypass Reporting Act, which was introduced by Ms. Sylvia Jones, MPP for Dufferin-Caledon, in the Ontario Legislature on May 31, 2017.

The Ministry of the Environment and Climate Change (MOECC) is aware of the Bill and is undertaking a review of the proposal. The ministry is and will continue to work with municipalities to ensure best practices are in place for reducing sewage bypasses.

The MOECC is working with municipalities to ensure the public is made aware of potential impacts to water quality following significant rain events. Having information available about sewage bypasses will better inform and protect the public. It is our priority to ensure municipal sewage works are able to meet today's standards and minimize the discharge of untreated wastewater to Ontario's waterways. Municipalities in Ontario continue to invest millions of dollars on plant and system upgrades to minimize sewage bypass and overflow events.

Currently, municipalities which are required to report bypass incidents contact the ministry's Spills Action Centre, which is available 24 hours per day, seven days per week to report the incident. The ministry is currently reviewing wastewater reporting and notification. Our goal is to publish data from wastewater treatment plants in winter 2017 or spring 2018.

Thank you, again, for your letter.

Sincerely,

Chris Ballard
Minister

The Premier of Ontario

Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1



La première ministre de l'Ontario

Édifice de l'Assemblée législative, Queen's Park
Toronto (Ontario) M7A 1A1



November 27, 2017

Mr. Mark Tinlin
Vice-Chairperson
Catfish Creek Conservation Authority
8079 Springwater Road
RR 5
Aylmer, Ontario
N5H 2R4

Dear Mr. Tinlin:

Thank you for your letter regarding the *Fair Workplaces, Better Jobs Act, 2017*. I appreciate the time you took to share your comments.

Our government has now passed this legislation, which will bring more fairness to Ontario workplaces, and create more security and opportunity for vulnerable workers and their families. The *Fair Workplaces, Better Jobs Act, 2017*, will raise the minimum wage to \$14 an hour on January 1, 2018, and to \$15 an hour on January 1, 2019. The act will ensure equal pay for part-time and contract workers, provide paid sick days, expand personal emergency leave and step up enforcement of employment laws.

This legislation will also expand family leaves and add measures to ensure that employees are not misclassified as independent contractors, ensuring that they get the benefits and protections they deserve.

To enforce these changes, we are hiring up to 175 more employment standards officers, and launching a program to educate both employees and businesses about their rights and obligations under the *Employment Standards Act*.

With these changes, every worker in Ontario will be treated fairly, paid a decent wage and have the opportunities they deserve.

As my colleague the Honourable Kevin Flynn, Minister of Labour, would also be interested in your comments, I have passed along a copy of your correspondence to him for his information.

.../2

Correspondence: To The Full Authority

FROM: Kim Smale, General Manager / Secretary - Treasurer

SUBJECT: Correspondence Register, November 1-30, 2017

DATE: November 30, 2017

GOVERNMENT AGENCIES

Environment and Climate Change Canada, Toronto

- e-mail "Recovery Planning Documents on the Species at Risk Public Registry"
- e-mail "Webinar on Recent Changes to the Action Plan to Reduce Phosphorous Loadings in Lake Erie"

Ministry of the Environment and Climate Change, Toronto

- e-mail "CA Meeting Agenda Regarding the Draft Canada-Ontario Lake Erie Action Plan"
- confirmation that our application for the 2018 Great Lakes Guardian Community Fund has been successfully submitted.
- notice that the Minister's Annual Report on Drinking Water 2017 has been released.
- an e-mail from Minister Chris Ballard regarding Bill 141, the proposed Sewage Bypass Reporting Act.

Ministry of Natural Resources and Forestry, Peterborough

- e-mail "Section 39 Transfer Payment 2017-18 In-Year Progress Report"
- e-mail "Tree Marking Course E-Learning Modules"
- e-mail "Requests for Summer Employment Opportunity 2018 Positions"
- e-mail "Public Sector Salary Disclosure Process Change for External Reporting"
- e-mail "Municipal Levy Apportionment for the 2018 Budget Year"

Ministry of Tourism, Culture and Sport, London

- e-mail "Ontario Sport and Recreation Communities Fund"

CONSERVATION AUTHORITIES

Conservation Ontario

- e-mail "Lakewide Action and Management Plan Annual Reports for Superior, Huron, Erie and Ontario"
- e-mail "Sarah Nichol Hired as the New Policy and Planning Assistant"
- e-mail "Update on Drinking Water Source Protection Logo Refresh"
- e-mail "Drinking Water Source Protection Program Overhead Working Group Recommendations"
- e-mail "Final Draft Canada - Ontario Action Plan for Lake Erie Invitation to an Engagement Session"
- e-mail "A Collaborative Approach to Improve Soil Health and Water Quality"
- e-mail "Bill 139 Receives 3rd Reading"
- e-mail "Confirmation of Provincial Offences Officers at CAs"
- e-mail "2017 Annual Report for CO Class Environmental Assessment for Remedial Flood and Erosion Control Projects"

Credit Valley C.A.

- a copy of their new logo and tagline as part of a new brand for their organization.

Essex Region C.A.

- e-mail "A Collaborative Approach to Improve Soil Health and Water Quality in the Lake Erie Watershed"

Kettle Creek C.A.

- a thank you card to the CCCA team on another successful Carolinian Forest Festival.

Long Point Region C.A.

- e-mail "LPRCA Consolidated Policies for Administration of Regulation 178/06"

Nottawasaga Valley C.A.

- an invitation to the Southern Ontario Stream Monitoring and Research Team Fall Meeting on December 5th, 2017.

MUNICIPALITIES

Municipality of Central Elgin

- a Notice of Sitting of Court of Revision for the Hayhoe, Crane, Crosby and MacVicar Municipal Drains.

GENERAL CORRESPONDENCE

Ducks Unlimited Canada, Barrie

- a copy of the Additional Schedule "A" to the Memorandum of Agreement between CCCA and DU Canada.

Minutes

- Carolinian Forest Festival Organizing Committee.

Pleasant Valley Golf & Country Club, St. Thomas

- a letter inviting the CCCA to a Public Meeting on November 29th, 2017, regarding the types and amounts of Class 9 pesticides being used on the Golf Course and why they are necessary.

Ronayne, Laura

- a thank you card to the members and staff for the send off lunch and gift card.

The Premier of Ontario

- a letter from Premier Kathleen Wynne to Vice-Chairperson Mark Tinlin regarding the Fair Workplaces, Better Jobs Act, 2017.

Workplace Safety & Insurance Board, Toronto

- information on a new premium rate setting model being considered for implementation by January 1st, 2020.



Kim Smale
General Manager / Secretary - Treasurer