

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, June 14th, 2018

Meeting #05/2018

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
David Mayberry	Member	Township of South - West Oxford
Arthur Oslach	Member	Town of Aylmer

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Dusty Underhill	Conservation Areas Supervisor
Tiffany Kalita - Guay	Program Support Assistant

OTHERS PRESENT:

David Harding	Lake Erie North Shore Landowners Association
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

The General Manager / Secretary-Treasurer asked permission to add Report FA 38/2018 – July Full Authority Meeting, to the Agenda as Item 8(i).

<u>Motion # 61/2018</u>	S. Martyn	D. Mayberry	CARRIED
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THAT, the Agenda for the June 14th, 2018, Full Authority meeting be adopted as amended.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 62/2018</u>	D. Mayberry	S. Martyn	CARRIED
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THAT, the Minutes of Full Authority meeting # 04/2018 (May 10, 2018), be accepted as circulated.

<u>Motion # 63/2018</u>	D. Mayberry	M. Tinlin	CARRIED
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THAT, the Minutes of Health and Safety Committee meeting #HS 01/2018 (June 8, 2018), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 30/2018 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 64/2018 S. Martyn M. Tinlin CARRIED

THAT, Staff Reports for the month May, 2018, be noted and filed.

Report FA 31/2018 – May Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 65/2018 M. Tinlin D. Mayberry CARRIED

THAT, Report FA 31/2018, be noted and filed.

Report FA 32/2018 – Accounts Payable, was presented, discussed, and resolved.

Motion # 66/2018 M. Tinlin S. Martyn CARRIED

THAT, Accounts Payable totaling \$50,670.91, be approved for payment as presented in Report FA 32/2018.

Report FA 33/2018 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 67/2018 M. Tinlin D. Mayberry CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of March, April, and May, 2018.

Report FA 34/2018 – Springwater Television Advertising Campaign, was presented, discussed, and resolved.

Motion # 68/2018 S. Martyn D. Mayberry CARRIED

THAT, the Full Authority authorize staff to renew the 2018 television advertising campaign with CTV London for the Springwater Conservation Area as outlined in Report FA 34/2018.

Report FA 35/2018 – Memorandum Of Agreement, was presented, discussed, and resolved.

Motion # 69/2018 M. Tinlin S. Martyn CARRIED

THAT, the Full Authority approve the Memorandum Of Agreement between Ducks Unlimited Canada and the Catfish Creek Conservation Authority as presented in Report FA 35/2018.

Report FA 36/2018 – Administrative By-Law Model, was presented, discussed, and resolved.

Motion # 70/2018 S. Martyn D. Mayberry CARRIED

THAT, Report FA 36/2018, be received as information at this time.

Report FA 37/2018 – CCCA Administrative By-Law, was presented, discussed, and resolved.

Motion # 71/2018 M. Tinlin S. Martyn CARRIED

THAT, the Catfish Creek Conservation Authority Administration Regulation made by the Minister of Natural Resources dated February 7th, 1985, and the Generic Regulations, Procedures and Rules of Order adopted by the Full Authority in Motion #56/85 are hereby revoked, and further;

THAT, the new Administrative By-Law for the Catfish Creek Conservation Authority attached to Report FA 37/2018, be adopted as presented.

Report FA 38/2018 – July Full Authority Meeting, was presented, discussed, and resolved.

Motion # 72/2018 D. Mayberry M. Tinlin CARRIED

THAT, the Chairperson, Vice-Chairperson and General Manager / Secretary-Treasurer be authorized to discharge the Accounts Payable for July, 2018; and further,

THAT, the Personal / Finance Committee be given to the power to deal with any urgent business matters that may arise prior to the next Full Authority meeting.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

a) Conservation Land Tax Incentive Program:

The Ministry of Natural Resources and Forestry has approved the additional 46.5 acres of land purchased by the CCCA at the Yarmouth Natural Heritage Area as eligible under the Conservation Land Tax Incentive Program.

b) General Manager / Secretary-Treasurer Appointment:

The Long Point Region Conservation Authority has appointed Judy Maxwell as their new General Manager / Secretary-Treasurer. Judy has been the acting General Manager / Secretary-Treasurer at the Long Point Region Conservation Authority since December, 2017.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Oslach voiced his concerns with the recent decision to allow the cutting of a Kentucky Coffee-tree at the corner of Elm Street and Talbot Street in the Town of Aylmer because of road construction work. The Kentucky Coffee-tree is listed as Threatened on the Species at Risk in Ontario (SARO) List.

NOTICE OF MOTIONS / NEW BUSINESS:

a) Program Manager – Active Naturally Initiative Interviews:

The Interview Committee decided on Monday, June 18th, 2018, at 1:00 p.m. to conduct interviews for the above noted position.

CORRESPONDENCE:

a) Copied:

- None

b) Not Copied:

- Correspondence Register for May, 2018.

Motion # 73/2018 S. Martyn M. Tinlin CARRIED

THAT, the Correspondence Register for May, 2018, be noted and filed.

COMMITTEE OF THE WHOLE:

Motion # 74/2018 M. Tinlin D. Mayberry CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss one matter of litigation at (10:41 a.m.).

Motion # 75/2018 S. Martyn M. Tinlin CARRIED

THAT, the Committee of the Whole rise without report at (10:57 a.m.).

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority was rescheduled from August 9th, 2018, to August 10th, 2018, commencing at (11:00 a.m.).

Motion # 76/2018 D. Mayberry O. Oslach CARRIED

THAT, the Full Authority be adjourned at (11:01 a.m.).

General Manager / Secretary-Treasurer

Authority Chairperson