

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Friday, August 10th, 2018

Meeting #06/2018

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
David Mayberry	Member	Township of South - West Oxford
Arthur Oslach	Member	Town of Aylmer

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Dusty Underhill	Conservation Areas Supervisor
Tiffany Kalita - Guay	Program Support Assistant

OTHERS PRESENT:

Rob Perry Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (11:00 a.m.).

ADOPTION OF AGENDA:

Motion # 77/2018 S. Martyn M. Tinlin CARRIED

THAT, the Agenda for the August 10th, 2018, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 78/2018 M. Tinlin S. Martyn CARRIED

THAT, the Minutes of Full Authority meeting # 05/2018 (June 14, 2018), be accepted as circulated.

Motion # 79/2018 M. Tinlin A. Oslach CARRIED

THAT, the Minutes of Interview Committee meeting #IC 03/2018 (June 18, 2018), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 39/2018 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 80/2018 S. Martyn M. Tinlin CARRIED

THAT, Staff Reports for the months of June and July, 2018, be noted and filed.

Report FA 40/2018 – June Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 81/2018 M. Tinlin S. Martyn CARRIED

THAT, Report FA 40/2018, be noted and filed.

Report FA 41/2018 – Accounts Paid, was presented, discussed, and resolved.

Motion # 82/2018 M. Tinlin A. Oslach CARRIED

THAT, Accounts Paid totaling \$45,551.29, be approved as presented in Report FA 41/2018.

Report FA 42/2018 – July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 83/2018 S. Martyn M. Tinlin CARRIED

THAT, Report FA 42/2018, be noted and filed.

Report FA 43/2018 – Accounts Payable, was presented, discussed, and resolved.

Motion # 84/2018 M. Tinlin S. Martyn CARRIED

THAT, Accounts Payable totaling \$32,604.86, be approved for payment as presented in Report FA 43/2018.

Report FA 44/2018 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 85/2018 M. Tinlin A. Oslach CARRIED

THAT, Report FA 44/2018, be noted and filed.

Report FA 45/2018 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 86/2018 S. Martyn M. Tinlin CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of June and July, 2018.

Report FA 46/2018 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion # 87/2018 M. Tinlin S. Martyn CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 46/2018, as information.

Report FA 47/2018 – New Ministry and Minister Announcement, was presented, discussed, and resolved.

Motion # 88/2018 D. Mayberry M. Tinlin CARRIED

THAT, Report FA 47/2018, be received as information at this time.

Report FA 48/2018 – Source Water Protection Data Sharing Agreement, was presented, discussed, and resolved.

Motion # 89/2018 S. Martyn D. Mayberry CARRIED

THAT, the Full Authority concurs with the direction of the Grand River Conservation Authority with regards to the signing of the new Grant of License Agreement circulated by the Ministry of Environment, Conservation and Parks.

Report FA 49/2018 – Catfish Creek Low Water Update, was presented, discussed, and resolved.

Motion # 90/2018 A. Oslach S. Martyn CARRIED

THAT, Report FA 49/2018, be received as information at this time.

Report FA 50/2018 – By – Law Enforcement Services, was presented, discussed, and resolved.

Motion # 91/2018 D. Mayberry A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority purchase by – law enforcement services through the Township of Malahide’s contract with Commissionaires Great Lakes in accordance with the fee schedule attached to Report FA 50/2018; and further,

THAT, the expenses for the total hours of service shall not exceed \$1,500.00 in any given year.

Staff were also directed to send a letter thanking the Township of Malahide for allowing the CCCA to participate in their By – Law Enforcement Agreement with Commissionaires Great Lakes.

Report FA 51/2018 – Conservation Areas Workshop Conference, was presented, discussed, and resolved.

Motion # 92/2018 S. Martyn D. Mayberry CARRIED

THAT, the Full Authority authorize the Conservation Areas Supervisor to attend the 12th Annual Conservation Areas Workshop Conference in Orillia on October 24th – 26th, 2018.

GENERAL MANAGER / SECRETARY - TREASURER’S REPORT:

a) Stewardship Tour:

Alternative Land Use Services (ALUS) Elgin will be holding their 3rd Annual Environmental Stewardship Tour on Wednesday, August 29th, 2018. The tour will start at the E.M. Warwick C.A. at 8:30 a.m. and return at 2:00 p.m.

UNFINISHED BUSINESS:

None

CHAIRPERSON’S / BOARD MEMBER’S REPORT:

Member Martyn mentioned that she recently had the opportunity to visit an Eco Lodge in Quebec where all the trails were elevated above ground level to protect the native vegetation from being damaged by the people using the property.

Member Oslach noted that he will be setting up a telescope for visitors to observe the planets in the night sky at the Springwater Conservation Area during the 24th Annual Fred Eaglesmith Charity Picnic on August 18th, 2018.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- None

b) Not Copied:

- Correspondence Register for June and July, 2018.

Motion # 93/2018 D. Mayberry S. Martyn CARRIED

THAT, the Correspondence Registers for June and July, 2018, be noted and filed.

CLOSED SESSION:

Motion # 94/2018 D. Mayberry A. Oslach CARRIED

THAT, the Full Authority adjourn to Closed Session to discuss matters of personnel at (11:47 a.m.).

Motion # 95/2018 S. Martyn D. Mayberry CARRIED

THAT, the Full Authority rise from Closed Session with report at (12:05 p.m.).

Motion # 96/2018 D. Mayberry S. Martyn CARRIED

THAT, Dusty Underhill be appointed to the permanent position of Conservation Areas Supervisor effective August 1st, 2018.

Motion # 97/2018 S. Martyn A. Oslach CARRIED

THAT, Tiffany Kalita - Guay be appointed to the permanent position of Program Support Assistant at Level 3 of Grade 3 on the 2018 Salary Grid effective August 1st, 2018.

Motion # 98/2018 S. Martyn M. Tinlin CARRIED

THAT, the Full Authority acknowledge receipt of the letter from the General Manager / Secretary- Treasurer dated August 10th, 2018, notifying the Board of Directors that he will be retiring from the Catfish Creek Conservation Authority effective September 28th, 2018, or thereabouts.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 13th, 2018, commencing at (10:00 a.m.).

Motion # 99/2018 D. Mayberry A. Oslach CARRIED

THAT, the Full Authority be adjourned at (12:09 p.m.).

General Manager / Secretary-Treasurer

Authority Chairperson