

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, September 13th, 2018

Meeting #07/2018

PRESENT:

| | | |
|----------------|------------------|-------------------------------|
| Rick Cerna | Chairperson | Township of Malahide |
| Mark Tinlin | Vice-Chairperson | City of St. Thomas |
| Sally Martyn | Member | Municipality of Central Elgin |
| David Mayberry | Member | Township of South-West Oxford |
| Arthur Oslach | Member | Town of Aylmer |

STAFF:

| | |
|----------------|---|
| Kim Smale | General Manager / Secretary – Treasurer |
| Susan Simmons | Financial Services Coordinator |
| Peter Dragunas | Water Management Technician |

OTHERS PRESENT:

Craig Bradford Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (9:00 a.m.).

ADOPTION OF AGENDA:

Motion # 100/2018 D. Mayberry A. Oslach CARRIED

THAT, the Agenda for the September 13th, 2018, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 101/2018 M. Tinlin A. Oslach CARRIED

THAT, the Minutes of Full Authority meeting # 06/2018 (August 10, 2018), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 52/2018 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 102/2018 M. Tinlin D. Mayberry CARRIED

THAT, Staff Reports for the month of August, 2018, be noted and filed.

Report FA 53/2018 – August Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 103/2018 A. Oslach M. Tinlin CARRIED

THAT, Report FA 53/2018, be noted and filed.

Report FA 54/2018– Accounts Payable, was presented, discussed, and resolved.

Motion # 104/2018 D. Mayberry M. Tinlin CARRIED

That, Accounts Payable totaling \$29,511.62, be approved for payment as presented in Report FA 54/2018.

Report FA 55/2018 – Property Tax Comparison, was presented, discussed, and resolved.

Motion # 105/2018 M. Tinlin A. Oslach CARRIED

THAT, Report FA 55/2018, be received as information at this time.

Report FA 56/2018 – A. D. Latornell Symposium, was presented, discussed, and resolved.

Motion # 106/2018 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority authorize one (1) delegate to attend the 25th Annual A.D. Latornell Conservation Symposium on November 13-15, 2018.

Report FA 57/2018 – Reserves and Reserve Funds Policy, was presented, discussed, and resolved.

Motion # 107/2018 D. Mayberry M. Tinlin CARRIED

THAT, the Full Authority approve the Reserves and Reserve Funds Policy for the Catfish Creek Conservation Authority as presented in Report FA 57/2018.

GENERAL MANAGER / SECRETARY - TREASURER’S REPORT:

a) Recognition Event:

The General Manager / Secretary – Treasurer attended a reception at the Springfield Community Services Building on August 30th, to recognize Max Moore for his 50 years of service on the Village of Springfield and the Township of Malahide Councils. Max represented the Village of Springfield on the CCCA Board of Directors from 1983 - 1997.

UNFINISHED BUSINESS:

None

CHAIRPERSON’S / BOARD MEMBER’S REPORT:

Chairperson Cerna read a letter that he had received from Kettle Creek Conservation Authority Chair Heather Jackson requesting a meeting to discuss a joint General Manager / Secretary – Treasurer position between the two (2) Conservation Authorities. Following a lengthy discussion, the Board decided to contact the Kettle Creek Conservation Authority to try and arrange a meeting for the further consideration of the aforementioned request dated August 16th, 2018.

NOTICE OF MOTIONS / NEW BUSINESS:

a) Lake Erie Source Protection Region Management Committee Appointment:

Motion # 108/2018 S. Martyn A. Oslach CARRIED

THAT, the Full Authority appoint Peter Dragunas as an Alternate Committee Member on the Lake Erie Source Protection Region Management Committee.

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for August, 2018.

b) Copied:

- Environment and Climate Change Canada – letter notifying the CCCA that its application to the EcoAction Community Funding Program was not recommended for funding support.

Motion # 109/2018 S. Martyn D. Mayberry CARRIED

THAT, the Correspondence Register for August, 2018, and the Copied Correspondence be noted and filed.

CLOSED SESSION:

Motion # 110/2018 S. Martyn A. Oslach CARRIED

THAT, the Full Authority adjourn to Closed Session to discuss matters of personnel at (9:50 a.m.).

Motion # 111/2018 D. Mayberry A. Oslach CARRIED

THAT, the Full Authority rise from Closed Session with report at (10:20 a.m.).

Motion # 112/2018 M. Tinlin S. Martyn CARRIED

THAT, the Full Authority accept the resignation of the Program Support Assistant with regret.

Motion # 113/2018 S. Martyn D. Mayberry CARRIED

THAT, the next meeting of the Catfish Creek Conservation Authority Personnel / Financial Committee be scheduled for September 26th, 2018, commencing at (9:00 a.m.); and further,

That, the Personnel / Finance Committee be given the power to deal with any personnel related matters at that meeting.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, October 11th, 2018, commencing at (10:00 a.m.).

Motion # 114/2018 S. Martyn A. Oslach CARRIED

THAT, the Full Authority be adjourned at (10:23 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson