

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, October 11th, 2018

Meeting #08/2018

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
David Mayberry	Member	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer

STAFF:

Kim Smale	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Craig Bradford Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

The General Manager / Secretary – Treasurer asked to have Report FA 66/2018 – Springwater Workshop Accessibility Project added to the Agenda under Reports as item 8(i).

Motion # 115/2018 D. Mayberry A. Oslach CARRIED

THAT, the Agenda for the October 11th, 2018, Full Authority meeting be adopted as amended.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 116/2018 S. Martyn A. Oslach CARRIED

THAT, the Minutes of Full Authority meeting # 07/2018 (September 13, 2018), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 58/2018 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 117/2018 M. Tinlin D. Mayberry CARRIED

THAT, Staff Reports for the month of September, 2018, be noted and filed.

Report FA 59/2018 – September Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 118/2018 S. Martyn A. Oslach CARRIED

THAT, Report FA 59/2018, be noted and filed.

Report FA 60/2018– Accounts Payable, was presented, discussed, and resolved.

Motion # 119/2018 D. Mayberry A. Oslach CARRIED

That, Accounts Payable totaling \$26,731.14, be approved for payment as presented in Report FA 60/2018.

Report FA 61/2018 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 120/2018 S. Martyn A. Oslach CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of August and September, 2018.

Report FA 62/2018 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 121/2018 M. Tinlin D. Mayberry CARRIED

THAT, Report FA 62/2018, be received as information at this time.

Report FA 63/2018 – C.A. Annual Statistical Survey, was presented, discussed, and resolved.

Motion # 122/2018 S. Martyn A. Oslach CARRIED

THAT, the 2017 Conservation Authority Annual Statistical Survey Summary of Results attached to Report FA 63/2018, be received as information at this time.

Report FA 64/2018 – Special Projects Funding Update, was presented, discussed, and resolved.

Motion # 123/2018 D. Mayberry A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the additional list of 2018 Special Projects as outlined in Report FA 64/2018.

Report FA 65/2018 – Ontario Auditor General’s Report, was presented, discussed, and resolved.

Motion # 124/2018 S. Martyn A. Oslach CARRIED

THAT, Report FA 65/2018, be received as information at this time.

Report FA 66/2018 – Springwater Workshop Accessibility Project, was presented, discussed, and resolved.

Motion # 125/2018 M. Tinlin A. Oslach CARRIED

THAT, the Full Authority direct staff to work with Langs Contracting of St. Thomas as the low bidder and Thomas Rylett Limited to discuss changes which could possibly reduce the price of the project to be closer to the estimated cost.

GENERAL MANAGER / SECRETARY - TREASURER’S REPORT:

a) Dowler – Karn Fueling Communities:

The members were informed that the Catfish Creek Conservation Authority (CCCA) has received a \$500.00 grant from Dowler – Karn through their Fueling Communities Program. The funding will be put toward the Active Naturally Project. There will be an Official Announcement Reception being held on October 16th, 2018.

b) Municipal Election:

The General Manager / Secretary – Treasurer took the opportunity to wish each of the members running for municipal office on October 22nd, 2018, all the best.

UNFINISHED BUSINESS:

None

CHAIRPERSON’S / BOARD MEMBER’S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for September, 2018.

b) Copied:

- None

<u>Motion # 126/2018</u>	M. Tinlin	D. Mayberry	CARRIED
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THAT, the Correspondence Register for September, 2018, be noted and filed.

CLOSED SESSION:

<u>Motion # 127/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority adjourn to Closed Session to discuss personnel and legal matters at (10:24 a.m.).

<u>Motion # 128/2018</u>	D. Mayberry	A. Oslach	CARRIED
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THAT, the Full Authority rise from Closed Session with report at (10:55 a.m.).

<u>Motion # 129/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Minutes of Personnel / Finance Committee meeting # 02/2018 (September 26, 2018), be accepted as circulated.

<u>Motion # 130/2018</u>	D. Mayberry	A. Oslach	CARRIED
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THAT, the Chairperson be directed to send a response to the Kettle Creek Conservation Authority regarding the possible sharing of the General Manager / Secretary – Treasurer position.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, November 8th, 2018, commencing at (10:00 a.m.).

<u>Motion # 131/2018</u>	A. Oslach	D. Mayberry	CARRIED
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THAT, the Full Authority be adjourned at (11:00 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson