

CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be held in the CCCA Boardroom
on Friday, December 14th, 2018, commencing at **10:00 a.m.**

A G E N D A

- 1) Welcome / Call to Order Rick Cerna
- 2) Adoption of Agenda
- 3) Disclosure of Pecuniary Interest and the General Nature Thereof
- 4) Disclosure of Intention to Audio / Video Record Meeting
- 5) Adoption of Minutes of:
 - a) Full Authority Meeting #09/2018 (November 8, 2018) 3 - 6
 - b) Land Management Committee Meeting #02/2018 (November 28, 2018). 7 - 9
- 6) Business Arising from Minutes
- 7) Public / Special Delegations:
 - a) Port Bruce Ratepayers
- 8) Reports:
 - a) Report FA 74/2018 - Monthly Staff Reports 10 - 11
(Tony Difazio, Peter Dragunas, Dusty Underhill)
 - b) Report FA 75/2018 - November Summary of Revenue & Expenditures. 12 - 13
(Susan Simmons)
 - c) Report FA 76/2018 - Accounts Payable 14
(Susan Simmons)
 - d) Report FA 77/2018 - Monthly Plan Review 15 - 17
(Tony Difazio)
 - e) Report FA 78/2018 - Environmental Commissioner of Ontario 18 - 26
(Christopher Wilkinson)

f)	Report FA 79/2018 - Ice Breaking Services and Ice Storage.....	27 - 30
	(Christopher Wilkinson)	
g)	Report FA 80/2018 - Proposed 2019 Meeting Schedule	31
	(Christopher Wilkinson)	
h)	Report FA 81/2018 - Year-End Motions.....	32
	(Christopher Wilkinson)	
9)	General Manager / Secretary-Treasurer's Report.....	Christopher Wilkinson
10)	Unfinished Business	
11)	Chairperson's / Board Member's Report	
12)	Notice of Motions / New Business	
13)	Correspondence:	
a)	Not Copied:	
	- Correspondence Register for November 1 - 30, 2018	33 - 34
b)	Copied:	
	- Conservation Ontario: copy of a letters to Minister Rod Phillips and Minister John Yakabuski informing that all Conservation Authorities have approved their new Administrative By-Laws to be compliant with Section 19.1 of the Conservation Authorities Act	35 - 38
	- Township of Malahide: Re-Appointment of Councillor Rick Cerna to the Catfish Creek Conservation Authority Board of Directors	39
14)	Closed Session:	
15)	Next Meeting / Adjournment	

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 8th, 2018

Meeting #09/2018

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Sally Martyn	Member	Municipality of Central Elgin
David Mayberry	Member	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer

ABSENT:

Mark Tinlin	Vice-Chairperson	City of St. Thomas
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STAFF:

Kim Smale	Retiring General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Christopher Wilkinson	Incoming General Manager / Secretary – Treasurer

OTHERS PRESENT:

Chris Mayhew	Aylmer Area Community Foundation
Craig Bradford	Reporter, The Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 132/2018</u>	D. Mayberry	A. Oslach	CARRIED
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THAT, the Agenda for the November 8th, 2018, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 133/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Minutes of Full Authority meeting # 08/2018 (November 11, 2018), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

a) Chris Mayhew – Aylmer Area Community Foundation:

Chairperson Cerna called upon Chris Mayhew from the Aylmer Area Community Foundation to make a grant presentation to the Board. Chris thanked the members for the opportunity to attend the meeting to present a Cheque in the amount of \$2,100.00 to assist the Catfish Creek Conservation Authority (CCCA) with the construction of the accessible fishing platforms at the Yarmouth Natural Heritage Area. The Chairperson thanked Chris and the Aylmer Area Community Foundation for their support.

Ms. Mayhew left the meeting at (10:10 a.m.).

INTRODUCTION OF NEW GENERAL MANAGER / SECRETARY – TREASURER:

The Chairperson introduced Christopher Wilkinson as the new General Manager / Secretary – Treasurer of the CCCA replacing Kim Smale who is retiring after 40 plus years of service. Mr. Wilkinson thanked the Board for selecting him for the position and looked forward to working with the members, the staff and the community at large. Christopher officially started his new position on November 5th, 2018.

REPORTS:

Report FA 67/2018 – Monthly Staff Reports, was presented, discussed, and resolved.

<u>Motion # 134/2018</u>	A. Oslach	D. Mayberry	CARRIED
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THAT, Staff Reports for the month of October, 2018, be noted and filed.

Report FA 68/2018 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

<u>Motion # 135/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, Report FA 68/2018, be noted and filed.

Report FA 69/2018– Accounts Payable, was presented, discussed, and resolved.

The Financial Services Coordinator circulated an amended Report FA 69/2018 - Accounts Payable that included the addition of Cheque Numbers 28730 – 28746, for a new total of \$114,774.46.

<u>Motion # 136/2018</u>	D. Mayberry	A. Oslach	CARRIED
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That, Accounts Payable totaling \$114,774.46, be approved for payment as amended in Report FA 69/2018.

Report FA 70/2018 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

<u>Motion # 137/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 70/2018, as information.

Report FA 71/2018 – Ice Breaking Quotations, was presented, discussed, and resolved.

<u>Motion # 138/2018</u>	D. Mayberry	A. Oslach	CARRIED
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THAT, the Catfish Creek Conservation Authority forward the Quotation and Conditions from Higgs Construction Ltd. for Ice Breaking Services to the Township of Malahide for Council's review and consideration.

Report FA 72/2018 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

<u>Motion # 139/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the channel sounding observations described in Report FA 72/2018, be received as information at this time.

Report FA 73/2018 – Springwater Workshop Accessibility Project, was presented, discussed, and resolved.

<u>Motion # 140/2018</u>	A. Oslach	D. Mayberry	CARRIED
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THAT, the Full Authority authorize the General Manager / Secretary – Treasurer to sign the final Construction Contract with Langs Contracting and Thomas Rylett Limited for the construction of the accessible washrooms in the Springwater workshop.

GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:

a) Christmas Spirit Walk:

The General Manager / Secretary – Treasurer reminded the members about the Christmas Spirit Walk being held at the Springwater Conservation Area on December 1st, 2018. The event starts at 6:00 p.m. and concludes at 8:00 p.m.

b) Final Meeting:

This was the last Full Authority meeting for the retiring General Manager / Secretary – Treasurer. He thanked the members, staff and the media for their support over the years.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Oslach encouraged everyone to attend one of the many Remembrance Day Ceremonies being held in the area on November 11th, 2018.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Not Copied:

- Correspondence Register for October 1 - 31, 2018.

b) Copied:

- Conservation Ontario – copies of the letters which were sent to the Minister of Environment, Conservation and Parks and the Minister of Natural Resources and Forestry from the Chair of Conservation Ontario regarding the Transition of Responsibilities for Conservation Authorities.

<u>Motion # 141/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Copied Correspondence and the Correspondence Register for October, 2018, be noted and filed.

CLOSED SESSION:

<u>Motion # 142/2018</u>	D. Mayberry	A. Oslach	CARRIED
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THAT, the Full Authority adjourn to Closed Session to discuss two (2) matters of personnel at (10:41 a.m.).

<u>Motion # 143/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority rise from Closed Session with report at (10:59 a.m.).

<u>Motion # 144/2018</u>	A. Oslach	D. Mayberry	CARRIED
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THAT, Christopher Wilkinson, General Manager / Secretary – Treasurer be designated as a Signing Officer for Authority business in the year 2018, effective November 19th, 2018.

<u>Motion # 145/2018</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Minutes of Personnel / Finance Committee meeting #PF03/2018 (October 17, 2018), be accepted as amended.

Amendments to the Minutes of Personnel / Finance Committee meeting #PF 03/2018, included a revised starting date of November 5th for the new General Manager / Secretary – Treasurer, an extra week of vacation and a starting salary at Level 3 of Grade 12 on the Salary Grid.

Motion # 146/2018

D. Mayberry

A. Oslach

CARRIED

THAT, the Full Authority enter into an employment contract for Austin Verbeek for the period of December 22nd, 2018 to December 31st, 2019, as the Field Technician, at a Grade 2 Job Classification, Level 0; and further,

That, the Personnel / Finance Committee re-assess the contract in September, 2019, to ensure any further extension is communicated to Mr. Verbeek in a reasonable time prior to the end of the existing contract term.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Friday, December 14th, 2018, commencing at (10:00 a.m.).

Motion # 147/2018

S. Martyn

A. Oslach

CARRIED

THAT, the Full Authority be adjourned at (11:00 a.m.).



General Manager / Secretary –Treasurer

Authority Chairperson

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY
LAND MANAGEMENT COMMITTEE**

Thursday, November 28th, 2018

Meeting #02/2018

PRESENT:

Mark Tinlin	Committee Member	City of St. Thomas
Sally Martyn	Committee Member	Municipality of Central Elgin
David Mayberry	Committee Member	Township of South - West Oxford
Rick Cerna	Authority Chairperson	Township of Malahide

ABSENT:

Arthur Oslach	Committee Chairperson	Town of Aylmer
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STAFF:

Christopher Wilkinson	General Manager / Secretary - Treasurer
Susan Simmons	Financial Services Coordinator
Dusty Underhill	Conservation Lands Supervisor

OTHERS PRESENT:

Shaun Meehan	Aylmer District Trapper's Council
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WELCOME / CALL TO ORDER:

Authority Chairperson Cerna welcomed everyone and called the meeting to order at (10:15 a.m.).

ADOPTION OF AGENDA:

The General Manager / Secretary – Treasurer asked to have Report LM 14/2018 – Yarmouth Natural Heritage Area Controlled Hunt added to the Agenda under Reports as item 6(d).

<u>Motion #LMC 13/2018</u>	D. Mayberry	M. Tinlin	CARRIED
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THAT, the Agenda for the November 28th, 2018, Land Management Committee meeting be adopted as amended.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to declare at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Authority Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

PUBLIC / SPECIAL DELEGATIONS:

a) Shaun Meehan – Aylmer District Trapper's Council:

Chairperson Cerna called upon Shaun Meehan from the Aylmer District Trapper's Council (ADTC) to make a presentation to the Board. Shaun thanked the members for the opportunity to attend the meeting to present the proposal for Wildlife Management at Springwater Campground. He highlighted the need to keep populations under control and the methods he will employ to do so.

Committee Member Martyn arrived at (10:30 a.m.).

Chairperson Cerna thanked Mr. Cerna for his insightful presentation.

REPORTS:

Report LM 11/2018 – Electricity Cost / Usage Analysis, was presented, discussed, and resolved.

Motion #LMC 14/2018 M. Tinlin D. Mayberry CARRIED

THAT, Report LM 11/2018, be received as information at this time.

Report LM 12/2018 – Springwater Conservation Area 2019 Fee Schedule, was presented, discussed, and resolved.

Motion #LMC 15/2018 D. Mayberry M. Tinlin CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the 2019 Springwater Conservation Area Fee Schedule attached to Report LM 12/2018, be adopted as presented.

Report LM 13/2018 – Predator Management Pilot Project, was presented, discussed, and resolved.

Motion #LMC 16/2018 D. Mayberry M. Tinlin CARRIED

THAT, the Land Management Committee approve the issuance of a letter of permission to the Aylmer District Trapper's Council (ADTC) for the purposes of Wildlife Management at Springwater Campground between November 29th, 2018 and January 31st, 2019; and further,

That, staff monitor the progress of the pilot project and discuss further longer term more formal arrangement with ADTC that may include wildlife management services and habitat enhancement opportunities on other Conservation Lands.

Report LM 14/2018 – YNHA Controlled Hunt, was presented, discussed, and resolved.

Motion #LMC 17/2018 M. Tinlin D. Mayberry CARRIED

THAT, the Land Management Committee recommend to the Full Authority that a controlled hunt be authorized at the Yarmouth Natural Heritage Area in 2019 in accordance with the terms and conditions outlined in Report LM 14/2018.

UNFINISHED BUSINESS:

None

COMMITTEE CHAIRPERSON'S / COMMITTEE MEMBER'S REPORT:

None

CORRESPONDENCE:

a) Copied:

- None

b) Not Copied:

- None

NOTICE OF MOTIONS / NEW BUSINESS:

None

COMMITTEE OF THE WHOLE:

There were no personnel, property, or legal matters to be discussed in the Committee of the Whole.

ADJOURNMENT:

Motion #LMC 18/2018

M. Tinlin

D. Mayberry

CARRIED

THAT, the meeting be adjourned at (11:23 a.m.).

General Manager / Secretary - Treasurer

Committee Chairperson

REPORT FA 74/ 2018: To The Full Authority

FROM: Resource Planning Coordinator
Water Management Technician
Conservation Areas Supervisor

SUBJECT: Monthly Staff Reports

DATE: November 31, 2018

Resource Planning Coordinator, Tony Difazio

Current Activities:

- Completed the construction of a ramp to access Catfish Creek at the Yarmouth Natural Heritage Area for trail users with mobility challenges.
- Supervision of Environmental Leadership Program (ELP) class from East Elgin Secondary School, during chainsaw training and plantation thinning exercises.
- Attended a planning meeting with staff and volunteers participating in the 2019 Envirothon Competition.
- Assessment of a twenty (20) acre, privately owned plantation and marking for upcoming thinning operations.

Upcoming Activities:

- Report writing for current funding sources and preparation of new grant applications for stewardship projects on private and CA owned properties.
- Supervision of the ELP students during chainsaw training and plantation thinning exercises.
- Monitor work permit conditions pursuant to CA Regulations.
- Regular duties as assigned.

Water Management Technician, Peter Dragunas

Current Activities:

- Continued 2018 / 2019 flood criteria and threshold review to better assist in the early identification of flood threats.
- Analysis of improved ice management and flood mitigation procedures for better ice passage through the lower reaches of the Catfish Creek at Port Bruce.
- Review of the Flood Warning Plan, Flood Operations Plan and the Ice Management Plan.
- Compilations for a concise flood monitoring field manual to assist Catfish Creek Conservation Authority (CCCA) flood monitoring staff.
- Attended the Flood Warning and Emergency Planning Meeting at the Upper Thames River Conservation Authority.
- Site visits with landowners interested in the 2019 CCCA Tree Planting Program.
- Finalization of the 2018 Ontario Low Water Response monitoring and assessment.

Upcoming Activities:

- Continued 2018 / 2019 review of the Flood Watch and Warning Communication Statement Guidelines.
- Continued site visits with landowners to discuss / assist with land reclamation and rehabilitation for the CCCA 2019 Tree Planting Program.
- Regular duties as assigned.

Conservation Areas Supervisor, Dusty Underhill

Current Activities:

- Supervise Environmental Leadership Program (ELP) students from East Elgin Secondary School in conjunction with Tony Difazio and Brian Kington during the chainsaw training.
- Met with Shaun Meehan to discuss Predator Management opportunities on Authority owned lands.
- Refurbished bleachers from the Aylmer Fairgrounds to use in our Indigenous Methods shelter for Maple season instead of straw bales.
- Completed the winterizing of the Springwater Campground.
- Prepared for the Annual Candlelit Christmas Spirit Walk at the Springwater Conservation Area on December 1st, in partnership with the Elgin Hiking Trail Club.
- Replaced all of the broken culverts on the main trail in Springwater Forest.
- Removed most of the hanging and standing dead hazards on the main trail in Springwater Forest.
- Removed several dead Ash trees throughout the West Springwater Conservation Area.
- Ongoing day-to-day operations and maintenance of the various Conservation Areas.

Upcoming Activities:

- Woodlot management activities / chainsaw course with the Environmental Leadership Program students.
- General maintenance and operations.
- Year-end and budgetary preparations.
- Preparing for the upcoming 2019 Maple Syrup season.
- Regular duties as assigned.

Recommendation:

That, Staff Reports for the month of November, 2018, be noted and filed.



Tony Difazio
Resource Planning Coordinator



Peter Dragunas
Water Management Technician



for Dusty Underhill
Conservation Areas Supervisor

REPORT FA 75/2018 : To The Full Authority
 FROM: Susan Simmons, Financial Services Coordinator
 SUBJECT: November Summary of Revenue & Expenditures
 DATE: November 30, 2018

SUMMARY OF REVENUE
 for the period ending November 30, 2018

	2018 Budget	2018 To Date	Difference	Budget vs 2018 YTD %	2017 To Date
MNRF Provincial Grants	\$ 79,835.00	\$ 79,835.00	\$ -	100.00%	\$ 79,835.00
Other Provincial Grants	\$ 61,355.81	\$ 132,093.48	\$ 70,737.67	215.29%	\$ 70,244.21
Federal Grants	\$ 23,650.00	\$ 50,000.00	\$ 26,350.00	211.42%	\$ 63,703.46
General Levy	\$ 288,249.24	\$ 288,249.26	\$ 0.02	100.00%	\$ 263,481.95
Special Benefiting Levy	\$ 66,137.88	\$ 8,250.00	\$ (57,887.88)	12.47%	\$ 8,250.00
Employment Program Grants	\$ 21,000.00	\$ 36,344.94	\$ 15,344.94	173.07%	\$ 32,320.70
Donations/Sponsorships	\$ 31,200.00	\$ 42,541.37	\$ 11,341.37	136.35%	\$ 60,512.96
Conservation Areas Revenue	\$ 507,500.00	\$ 541,361.62	\$ 33,861.62	106.67%	\$ 518,185.53
Maple Syrup Revenue	\$ 54,100.00	\$ 65,892.77	\$ 11,792.77	121.80%	\$ 47,644.76
Bank Interest Earned	\$ 3,500.00	\$ 5,709.36	\$ 2,209.36	163.12%	\$ 3,246.25
Information & Education	\$ 6,700.00	\$ 7,465.24	\$ 765.24	111.42%	\$ 6,776.50
Legal Inquiries/Permit Applications	\$ 5,000.00	\$ 3,725.63	\$ (1,274.37)	74.51%	\$ 4,799.99
Trees/Planting/Spraying	\$ 4,250.00	\$ 3,223.49	\$ (1,026.51)	75.85%	\$ 5,307.67
Woodlot Management	\$ 1,000.00	\$ 973.46	\$ (26.54)	97.35%	\$ 1,460.17
Watershed Stewardship Projects	\$ -	\$ 27,221.77	\$ 27,221.77		\$ 21,664.00
Water Quality/Quantity Programs	\$ 500.00	\$ -	\$ (500.00)	0.00%	\$ -
Revenue from Other C.A. Lands	\$ 12,680.00	\$ 13,537.17	\$ 857.17	106.76%	\$ 20,346.84
Other Revenue	\$ 4,000.00	\$ 500.00	\$ (3,500.00)	12.50%	\$ 5,991.53
Contract Services	\$ -	\$ 300.00	\$ 300.00		\$ -
Vehicle & Equipment Rental Recoveries	\$ 38,175.00	\$ 36,888.02	\$ (1,286.98)	96.63%	\$ 33,714.83
Previous Year Surplus (Deficit)	\$ 1,169.70	\$ 1,169.70	\$ -	100.00%	\$ (10,490.46)
Income Appropriation from Special Reserves	\$ 30,044.83	\$ -	\$ (30,044.83)	0.00%	\$ -
Income Appropriation from General Reserves	\$ 83,779.48	\$ -	\$ (83,779.48)	0.00%	\$ -
	\$ 1,323,826.94	\$ 1,345,282.28	\$ 21,455.34	101.62%	\$ 1,236,995.89

	2018 Budget	Received To Date	Difference
DONATIONS/SPONSORSHIPS			
Fish Stocking	\$ 1,000.00	\$ 1,000.00	\$ -
Springwater Event Sponsorships	\$ 1,000.00	\$ 500.00	\$ (500.00)
Annual Report	\$ 1,250.00	\$ 1,250.00	\$ -
Environmental Education	\$ 1,500.00	\$ 2,545.00	\$ 1,045.00
EESS ELP Sponsorships	\$ 7,500.00	\$ 6,384.80	\$ (1,115.20)
Community Forest	\$ 250.00	\$ -	\$ (250.00)
Maple Syrup Program	\$ 6,000.00	\$ 8,500.00	\$ 2,500.00
Springwater Forest Trails	\$ 9,000.00	\$ 8,407.24	\$ (592.76)
Archie Coulter C.A. Trails	\$ 700.00	\$ 876.33	\$ 176.33
YNHA	\$ -	\$ 6,160.00	\$ 6,160.00
Springwater C.A. Development	\$ 1,500.00	\$ 3,200.00	\$ 1,700.00
Ontario Police College Path of Honour	\$ 1,500.00	\$ 3,718.00	\$ 2,218.00
TOTAL Donations/Sponsorships	\$ 31,200.00	\$ 42,541.37	\$ 11,341.37

SUMMARY OF EXPENDITURES

for the period ending November 30, 2018

	2018 Budget	2018 To Date	Difference	Budget vs 2018 YTD %	2017 To Date
ADMINISTRATION					
A-1 Wages & Benefits	\$ 96,050.23	\$ 94,006.44	\$ 2,043.79	97.87%	\$ 89,229.19
A-2 Travel Exp. & Allow.	\$ 9,030.75	\$ 2,704.84	\$ 6,325.91	29.95%	\$ 1,197.31
A-3 Equip. Purchase & Rental	\$ 9,225.00	\$ 8,434.23	\$ 790.77	91.43%	\$ 6,679.17
A-4 Materials & Supplies	\$ 4,350.00	\$ 5,582.15	\$ (1,232.15)	128.33%	\$ 3,065.03
A-5 Rent & Utilities	\$ 15,274.64	\$ 8,161.41	\$ 7,113.23	53.43%	\$ 9,883.76
A-6 General Expenses	\$ 40,286.00	\$ 38,938.96	\$ 1,347.04	96.66%	\$ 36,707.19
TOTAL	\$ 174,216.62	\$ 157,828.03	\$ 16,388.59	90.59%	\$ 146,761.65
FLOOD FORECASTING & WARNING					
F4-2 Flood Control Structures	\$ 11,558.29	\$ 8,866.93	\$ 2,691.36	76.71%	\$ 9,958.04
F4-4 Flood Forecasting & Warning	\$ 160,877.33	\$ 144,168.40	\$ 16,708.93	89.61%	\$ 130,186.01
F4-5 Ice Management	\$ 65,887.88	\$ 29,484.37	\$ 36,403.51	44.75%	\$ 80,511.57
F4-6 Plan Input	\$ 35,863.55	\$ 33,151.50	\$ 2,712.05	92.44%	\$ 30,651.76
F4-71 Watershed Planning	\$ 11,277.73	\$ 9,420.17	\$ 1,857.56	83.53%	\$ 12,213.12
F4-72 Technical Studies (GIS)	\$ 13,345.09	\$ 16,127.11	\$ (2,782.02)	120.85%	\$ 5,417.52
TOTAL	\$ 298,809.87	\$ 241,218.48	\$ 57,591.39	80.73%	\$ 268,938.02
OTHER PROGRAM AREAS					
B-1 Information & Education	\$ 35,639.80	\$ 12,441.53	\$ 23,198.27	34.91%	\$ 16,923.02
E-1 Extension Services - Tree Planting	\$ 34,861.84	\$ 30,736.38	\$ 4,125.46	88.17%	\$ 40,473.28
Community Forest	\$ -	\$ -	\$ -		\$ 300.00
E-1 Extension Services - Woodlot Management	\$ 6,826.99	\$ 5,582.86	\$ 1,244.13	81.78%	\$ 5,085.37
E-1 Extension Services - Watershed Stewardship	\$ 33,435.34	\$ 78,721.83	\$ (45,286.49)	235.44%	\$ 69,715.72
E4-1 Fish & Wildlife Habitat	\$ -	\$ 250.06	\$ (250.06)		\$ 6,592.64
TOTAL	\$ 110,763.97	\$ 127,732.66	\$ (16,968.69)	115.32%	\$ 139,090.03
CAPITAL & SPECIAL PROJECTS					
Water Management Programs	\$ 24,855.81	\$ 19,872.63	\$ 4,983.18	79.95%	\$ 20,816.54
Springwater C.A. Development	\$ 23,546.16	\$ 55,017.35	\$ (31,471.19)	233.66%	\$ 8,299.36
Special Projects & Contract Services	\$ 3,000.00	\$ 24,121.25	\$ (21,121.25)	804.04%	\$ 8,832.43
TOTAL	\$ 51,401.97	\$ 99,011.23	\$ (47,609.26)	192.62%	\$ 37,948.33
CONSERVATION AUTHORITY LANDS					
Springwater Operation & Maint	\$ 519,792.63	\$ 435,747.33	\$ 84,045.30	83.83%	\$ 446,203.57
Vehicle & Equipment Pool Exp.	\$ 44,330.00	\$ 38,499.06	\$ 5,830.94	86.85%	\$ 49,085.46
Maple Syrup	\$ 60,100.00	\$ 61,993.71	\$ (1,893.71)	103.15%	\$ 48,443.96
Other C.A. Lands	\$ 64,411.88	\$ 42,062.14	\$ 22,349.74	65.30%	\$ 29,000.52
TOTAL	\$ 688,634.51	\$ 578,302.24	\$ 110,332.27	83.98%	\$ 572,733.51
APPROPRIATION TO GENERAL RESERVES	\$ -	\$ -	\$ -		\$ -
APPROPRIATION TO SPECIAL RESERVES	\$ -	\$ -	\$ -		\$ -
GRAND TOTAL	\$ 1,323,826.94	\$ 1,204,092.64	\$ 119,734.30	90.96%	\$ 1,165,471.54

Susan Simmons

Susan Simmons,
Financial Services Coordinator


REPORT FA 76/2018 : TO THE FULL AUTHORITY

FROM: Susan Simmons, Financial Services Coordinator
 SUBJECT: Accounts Payable
 DATE: December 5, 2018

VENDOR	CHQ #	TOTAL	EXPLANATION
payroll November 11 (28747-28758)			
Telus Mobility	28759	128.82	mobile phones
Aaroc Aggregates And Recycling	28760	2,262.71	Watershed Stewardship Project
Eastlink	28761	1,167.63	phone, fax line, gauges, & internet
Hydro One	28762	1,455.10	campground and gauge
payroll November 26 (28763-28773)			
Hydro One	28774	414.37	day use area
WeSellit Ltd.	28775	2,350.12	supplies for Active Naturally Initiative
payroll item	28776		
Hydro One	28777	30.12	gauge
Bell Canada	28778	88.07	gauge
payroll December 10 (28779-28787)			
payroll December 24 (28788-28799)			
Hydro One	28800	43.12	gauge
A&J Baertsoen	28801	175.05	dam maintenance
Aaroc Aggregates And Recycling	28802	493.13	Watershed Stewardship Project
Ansell's Awards & Specialties	28803	59.89	plaques
Aramark Refreshment Services	28804	141.37	coffee service
Aylmer Express Limited	28805	74.58	business cards
Aylmer Home Hardware	28806	110.64	campground maintenance & ELP
Aylmer Tire	28807	1,230.04	equipment maintenance
Canadian Tire	28808	394.40	campground supplies
Corner, Duane	28809	4,800.00	Springwater woodlot management
Dale Equipment Centre	28810	241.14	equipment maintenance
Dowler Karn Propane Ltd.	28811	3,476.04	equipment and vehicle fuel
Eicher, Leroy & Sarah	28812	292.67	supplies for ELP
Elgin Feeds Ltd.	28813	249.61	YNHA wetland project
Febrey, Emily	28814	206.28	mileage reimbursement
FP-Teleset	28815	1,000.00	postage meter refill
Giguere, Dominique	28816	746.99	landowner grant
Glenbriar Bottled Water Co. Ltd.	28817	11.24	water cooler service
Huron Tractor	28818	70.51	small tools & supplies for ELP
Integrity IT Services	28819	3,042.25	computer network maintenance
ISN Software Canada Ltd.	28820	1,163.90	annual membership fee
Laemers Excavating	28821	21,624.81	Watershed Stewardship Project
Molly Maid	28822	158.00	administration centre cleaning service
VOID	28823		
North End Auto	28824	1,125.37	vehicle maintenance
Putnam's Disposal	28825	361.60	campground maintenance
R Safety	28826	81.25	campground supplies
Secord Home Building Centre	28827	357.03	campground maintenance
Underhill, Dusty	28828	459.42	mileage reimbursement
Union Sports Sales Limited	28829	1,202.32	uniform items
Universal Field Supplies	28830	929.20	supplies for ELP
Vandenbrink, Henry	28831	1,500.00	landowner grant
Waste Connections of Canada Inc.	28832	1,058.32	campground maintenance
Yoda's Kitchen	28833	833.75	refreshments for retirement celebration
Zap's Tree and Lawn Service	28834	5,294.05	campground maintenance
Newman, John & Deborah	28835	20,000.00	landowner grant
Temple, James	28836	11,711.96	landowner grant
		<u>\$ 92,616.87</u>	

RECOMMENDATION:

THAT, Accounts Payable totalling \$92,616.87, be approved for payment as amended in Report FA 76/2018.


 Susan Simmons,
 Financial Services Coordinator

REPORT FA 77 / 2018	:	To The Full Authority
FROM	:	Tony Difazio, Resource Planning Coordinator
SUBJECT	:	MONTHLY PLAN REVIEW
DATE	:	December 7, 2018

PURPOSE: To outline the Monthly Plan Review Report as it has been implemented during October & November 2018.

BACKGROUND: Technical staff have responded to each of the applications as per their committee dates.

RECOMMENDATION: THAT, the Full Authority approve the Monthly Plan Review Report for the months of October & November 2018.



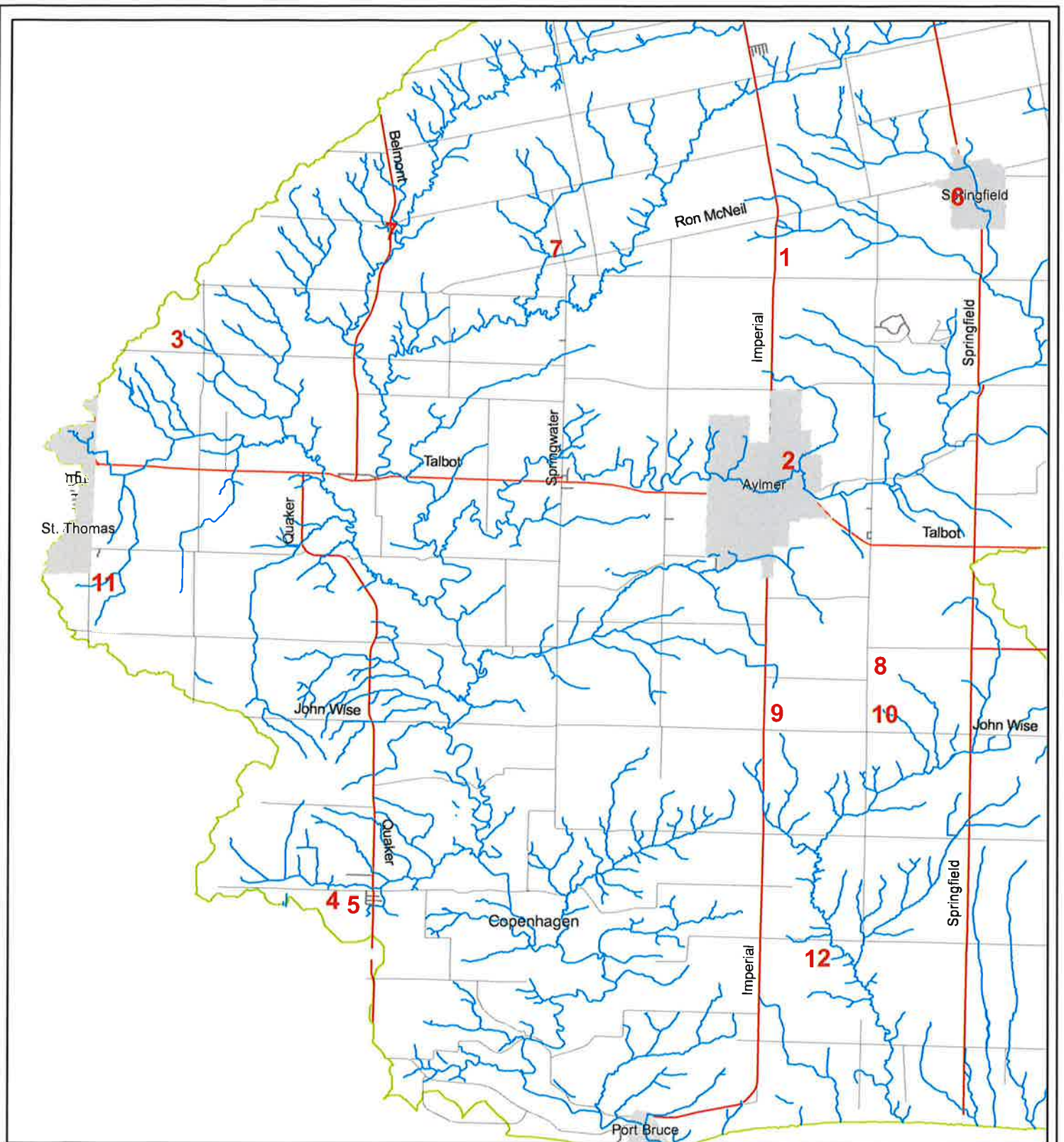
Tony Difazio, Resource Planning Coordinator

CATFISH CREEK CONSERVATION AUTHORITY MONTHLY PLAN REVIEW REPORT

December, 2018

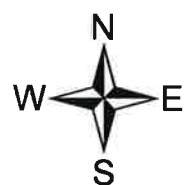
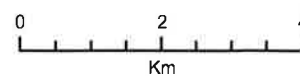
ZONING BYLAW AMENDMENTS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
1	Pt.Lot:11; Conc.:9; Township of Malahide	* The amendment will permit the establishment of a truck terminal at 11766 Imperial Road;	* NO OBJECTIONS
2	Pt.Lot:82; Conc.: NSTR; Town of Aylmer	* This amendment will permit the establishment of a tire recycling facility within the Elgin Innovation Centre located at 516 John Street;	* NO OBJECTIONS
3	Pt.Lot:11; Conc.: R1NER; Municipality of Central Elgin	* This amendment will rezone a property located at 44570 Edgeware Line to permit the construction of a new single family residential dwelling;	* NO OBJECTIONS
4	Pt.Lot:17&18; Conc.:3; Municipality of Central Elgin	* As a condition of Consent Application E53/18, the applicants are rezoning a surplus farm dwelling at 45471 Sparta Line for residential use, * The retained farmland will be rezoned to prohibit a new dwelling in accordance with the policies of the Official Plan;	* NO OBJECTIONS
5	Pt.Lot:19; Conc.:3; Municipality of Central Elgin	* As a condition of Consent Application E52/18, the applicants are rezoning a surplus farm dwelling at 45865 Sparta Line for residential purposes; * The retained farmland will be rezoned to prohibit a new dwelling in accordance with the policies of the Official Plan;	* NO OBJECTIONS

SEVERANCE APPLICATIONS			
SITE NO.	LOCATION	PROPOSAL	COMMENTS
6	Lots:75-77; RPlan.:78; Township of Malahide	* The applicants propose to sever an irregular shaped lot at 11812 Superior Street in Springfield, to create one new residential lot; * The owners are retaining 994 m ² , containing one house and one shop fronting Centre Street, to remain in residential use;	* NO OBJECTIONS
7	Lot:20; Conc.:12; Township of Malahide	* The applicants propose to sever a 34 X 77m lot fronting Springwater Road, in the Hamlet of Kingsmill, to create a new building lot; * The owners are retaining 2636 m ² , north and south of the severed lot to create two additional residential building lots;	* NO OBJECTIONS
8	Lot:16; Conc.:5; Township of Malahide	*The applicants propose to sever a 60 X 100m lot at 7924 Hacienda Road, containing one house, one barn and one garage, to create one new residential lot deemed surplus to the needs of the applicants; * The owners are retaining 45 ha. containing one barn, proposed to remain in agricultural use;	* NO OBJECTIONS
9	Pt. Lot:11; Conc: 5; Township of Malahide	*The applicants propose to sever a 25 X 75m lot at 7522 Imperial Road, containing one house, to create one new residential lot deemed surplus to the needs of the applicants; * The owners are 38 ha. containing one house, proposed to remain in agricultural use;	* NO OBJECTIONS
10	Pt. Lot:16; Conc.:5; Township of Malahide	* The applicants propose to sever a 22 X 27m lot at 7540 Hacienda Road to create one new hamlet residential lot in Luton; * The owners are retaining 1986m ² containing one house and two sheds to remain in residential use;	* NO OBJECTIONS
11	Pt.Lot:11; Conc.: 7; Municipality of Central Elgin	* The applicants propose to sever a 41 X 44m lot at 8518 Centennial Road, containing two shops, to create one residential building lot; * The owners are retaining 1524m ² , containing house to remain in residential use;	* NO OBJECTIONS
12	Pt.Lot:2:13&14; Conc.: 2 Township of Malahide	*The applicants propose to sever a 57 X 100m lot at 49669 Vienna Line, containing one house and one barn to create one residential lot deemed surplus to the needs of the applicants; * The owners are 38 ha. containing one green house and one kiln, to remain in agricultural use;	* NO OBJECTIONS



Plan Review Map December, 2018

1 Plan Review Site Number



REPORT FA 78 / 2018: To The Full Authority

FROM: Chris Wilkinson, General Manager / Secretary-Treasurer

SUBJECT: Environmental Commissioner of Ontario – 2018 Environmental Protection Report

DATE: November 15, 2018

Purpose:

To provide the members with a summary of the Environmental Commissioner of Ontario's 2018 Environmental Protection Report.

Discussion:

Each year, the Environmental Commissioner of Ontario releases an Annual Report.

On November 13, 2018, Dr. Dianne Saxe, Environmental Commissioner of Ontario, released the 2018 Environmental Protection Report, titled "Back to Basics", in a series of four sub-reports on clean water, respecting the public's voice on the environment, wildlife & wilderness, and Southern Ontario wetlands and forests.

Conservation Authorities and the need for additional resources are mentioned in several places throughout the reports.

A copy of the executive summary and the full reports (Volumes 1-4) are available for viewing at the CCCA office, or on the ECO website @ <http://docs.assets.eco.on.ca/reports/environmental-protection/2018/Back-to-Basics.pdf>.

A summary of the Environmental Commissioner of Ontario's 2018 Environmental Protection Report (Executive Summary) is attached for your reference and information.

On November 15, 2018, the Ontario Government introduced Bill 57, including plans to eliminate the office of the ECO, and purporting to transfer some of the ECO's roles to the Auditor General, and the Ministry of the Environment, Parks and Conservation.

RECOMMENDATION:

THAT, the Environmental Commissioner of Ontario's 2018 Environmental Protection Report attached to Report FA 78 / 2018, be received as information at this time.


Chris Wilkinson
General Manager / Secretary-Treasurer



**Environmental
Commissioner
of Ontario**

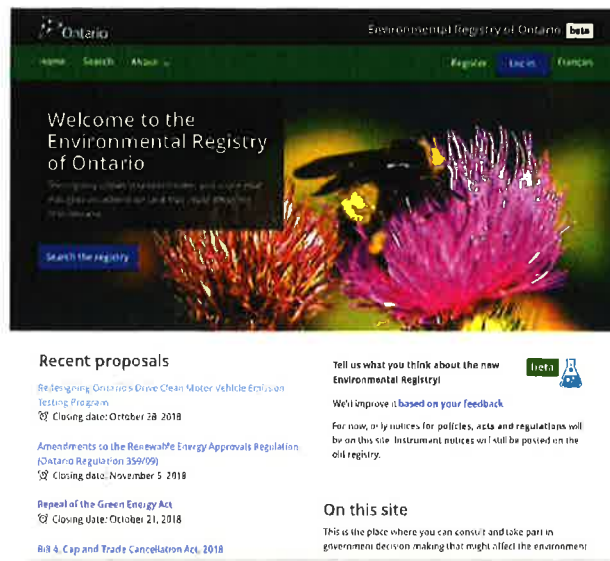
Executive Summary

Volume 1: Respecting the Public's Voice on the Environment

The Environmental Bill of Rights: A strong tool for people and the environment.

The Environmental Bill of Rights (EBR) is a unique law: it gives the people of Ontario a voice in protecting the environment. While the Ontario government has the primary responsibility for protecting, conserving and restoring the natural environment, the EBR helps the public participate in provincial decisions that significantly affect the environment. In this volume, we report on ministry compliance with EBR requirements, as well as the public's use of EBR tools, during the 2017/2018 fiscal year (April 1, 2017 – March 31, 2018).

Chapter 1 describes overall government compliance with, and the public's use of, the EBR. **Chapter 2** reports on the public's use of EBR applications and the ECO's overall assessment of how ministries handled those applications. The ECO highlights the story of two



Chapter 1 highlights a long-awaited success: progress on an updated Environmental Registry that better serves the public.

Ontarians who successfully used an EBR application to prompt the development of a new and much-needed agricultural soil health strategy.

Chapter 3 presents the ECO's EBR Report Cards for the 17 ministries that were subject to the EBR in 2017/2018. Congratulations to those ministries who better respected their key EBR obligations this year.

Prescribed Ministry	Quality of notices for policies, acts and regulations posted on the Environmental Registry	Quality of notices for instruments posted on the Environmental Registry	Promptness of posting decision notices on the Environmental Registry	Keeping notices on the Environmental Registry up to date	Handling of applications for review and investigation	Avoiding overdue applications for review	Considering Statements of Environmental Values (SEVs)	Co-operation with ECO requests	Overall trend since 2017
Ministries with a high EBR workload									
MECP	→	→	↗	→	→	→	→	→	↗
MNR	→	↗	↘	↘	→	→	↗	↗	↗

Quality of performance:

- Meets or exceeds expectations
- ↗ Needs improvement
- ↘ Unacceptable

- ↗ Quality of performance has improved since 2016/2017
- Quality of performance unchanged since 2016/2017
- ↘ Quality of performance has declined since 2016/2017

EBR performance of the ministries with the highest EBR workload: the Ministry of the Environment, Conservation and Parks and the Ministry of Natural Resource and Forestry.

Volume 2: Clean Water

Chapter 1: Protecting Ontario's Drinking Water from Pollution

There were hundreds of significant threats to municipal drinking water. Because of Walkerton, they are now better controlled.

The contaminated drinking water tragedy in Walkerton, Ontario in May 2000 set in motion a new era in drinking water regulation in the province. After years of intensive work, local committees have developed 38 source protection plans under the Clean Water Act to help protect municipal drinking water sources.

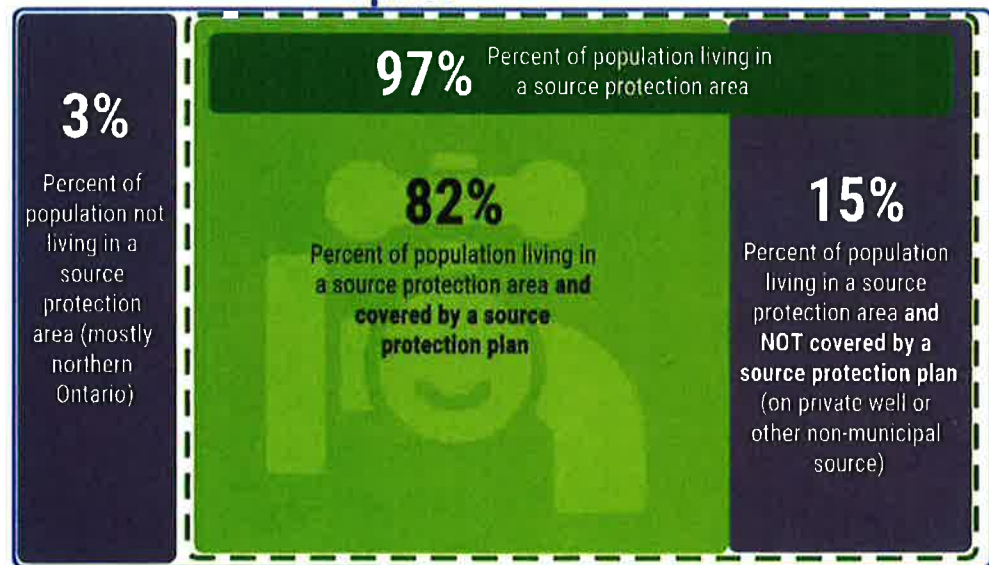
After all that effort, are sources of drinking water safer? For the 82% of Ontarians whose drinking water sources are protected by the Clean Water Act, the answer is yes, with much more work to do. Source protection committees have identified hundreds of significant pollution threats to municipal drinking water sources, and have done what they can to manage them.



Photo credit: Conservation Ontario

But committees have not been given the tools needed to properly regulate some important threats, such as above-ground outdoor fuel tanks, manure spreading and contaminated sites. Pollution threats are not static, and vigilance to protect drinking water sources will always be needed, yet uncertainty about funding leaves the future of this critical program up in the air. And the source protection framework does not protect most Ontario lakes, rivers and groundwater, including the drinking water sources of Ontarians with private wells, or in most northern and Indigenous reserve communities.

Population of Ontario



Source: Created by the ECO, based on data from the MECP.

The government should:

- use the knowledge and tools developed through the source protection program to protect other water resources from contamination, particularly drinking water sources for the other 18% of Ontarians
- allow source protection committees to regulate significant threats to groundwater from above-grade outdoor fuel storage tanks
- require the Technical Standards and Safety Authority to protect municipal drinking water when it regulates liquid fuels that are a significant threat
- ensure nutrient management plans for farms within vulnerable source water areas protect drinking water sources from manure threats
- ensure remediation or control of historical contamination that poses a significant threat to municipal drinking water sources, and
- commit adequate multi-year funding for the source protection program.

Chapter 2: Polluting Our Waters

Fresh water is precious. Government allows too much pollution to pour into it.

Ontario is lucky to have so many lakes and rivers, containing some of the most abundant fresh water in the world. Unwisely, we still pollute many of them. This pollution threatens many aquatic ecosystems, impairs Ontarians' ability to swim and fish, and harms economic activities that rely on clean water.

Provincial laws have reduced many types of water pollution over the last half-century. But deliberate gaps in these laws are allowing some big water pollution



Phosphorus pollution contributes to algal blooms. Some algae can be toxic to fish, animals and people, such as the blue-green algal bloom off the southeast shore of Pelee Island, Ontario in 2011.

Photo credit: Tom Archer. Used with permission.

problems to persist or worsen. Raw municipal sewage, agricultural runoff, toxic industrial wastewater and road salt are four significant sources of pollutants that threaten Ontario waters, compounded by population growth and climate change.

In heavy rains, 44 Ontario municipalities still overflow their combined sewers and spill filthy, bacteria-laden sewage into lakes and rivers. Combined sewers are the primary source of raw sewage discharges, causing 766 overflows in the last year. Over 30 years after banning new combined sewers, the government has still not required municipalities to take all practicable steps to stop these overflows.

The government has not taken effective steps to stop agricultural runoff into fresh water, a major contributing cause of algae growth. Poorly monitored programs with too little funding and insufficient regulations have not worked.

The government allows industries to dump 58 toxic wastes directly into lakes and rivers, up to limits set 25 years ago to suit then-available technology. Promises to keep the limits up to date have never been kept.

And the government continues to allow too much road salt to poison lakes and rivers, even though some of it is wasted and could easily be reduced.

This pollution is neither inevitable nor necessary. Ontario should not keep tolerating the regulatory failures that allow so much pollution of our waters.

To reduce the pollutants pouring into Ontario's waters, the government should:

- require every municipality with combined sewers to do everything practicable to virtually eliminate combined sewer overflows within a reasonable time, including Pollution Prevention Control Plans, stormwater fees, and green infrastructure
- ensure dramatic reductions in phosphorus runoff from farms with clear targets, effective monitoring, and financial incentives
- set up-to-date limits on toxic industrial wastewater, i.e., require industries to use the best current technology to keep toxics out of Ontario waters and to virtually eliminate discharges of persistent toxic substances, and
- require municipalities, and encourage contractors, to minimize road salt pollution of Ontario waters.



Volunteers collect aquatic samples at an Ontario BioBlitz event.

Photo credit: Stacey Lee Kerr/Ontario BioBlitz/111k1, (CC-BY-NC-SA 2.0).

Volume 3: Wildlife and Wilderness

Chapter 1: Better Science, Better Decisions: Monitoring Ontario's Species and Ecosystems

Ontario collects a lot of data, but we need to connect the dots.

Biodiversity is crucial in supporting "ecosystem services," such as air purification, pollination and disease suppression, many of which offer direct benefits to human health. Yet globally, we are losing species at a rate that is unprecedented in history – the world's species are going extinct at 1,000 times the natural rate. Ontario's species are under tremendous pressure from habitat destruction, invasive species, overexploitation, pollution, disease and parasites, and climate change.

To protect wildlife and wilderness, the first step is the right information. The Ontario government, in partnership with others, collects much information about nature. But raw data from uncoordinated programs can only get us so far.

The government needs to effectively collect, analyze and share data to identify problems and trends, and to know which actions will most effectively conserve wildlife and wilderness.

Ontario should also show more respect and support for the nature conservation work done by dedicated volunteers and non-profit organizations across Ontario, such as the Ontario Biodiversity Council. The government leans heavily on their work to justify cutting back its own, but has not reciprocated with the modest funding commitments that they need. Sustaining and enhancing these valuable collaborations is highly cost-effective.

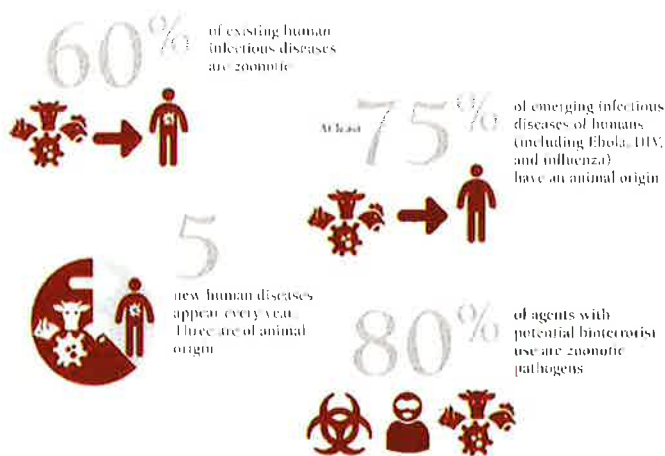
The Ministry of Natural Resources and Forestry should:

- commit to adequate long-term support for the Ontario Biodiversity Council and its reporting on the State of Ontario's Biodiversity.

Chapter 2: Keeping Nature Healthy: Managing Wildlife Disease in Ontario

Wildlife disease is a threat to biodiversity and people. Are we prepared?

Wildlife diseases can have devastating impacts on plants, animals, agriculture, our economy and our own health. Recent examples include declines in Ontario's bats and the spread of illnesses like Lyme disease.



Many infectious diseases originate in wildlife populations.

Source: World Organisation for Animal Health (www.oie.int). Used with permission.

The Ontario government has been doing a good job preventing, detecting and managing wildlife disease, but we can expect the task to get harder as Ontario's climate becomes warmer and wilder. The government should maintain, and when needed strengthen, wildlife disease surveillance, in co-operation with the Canadian Wildlife Health Co-operative. When it comes to the shared health of Ontarians and our wildlife, cutting corners would be penny wise and pound foolish.

The provincial government should:

- commit long-term funding to the Canadian Wildlife Health Co-operative.



A little brown bat suffering from white-nose syndrome.

Photo credit: Ryan von Linden/USFWS, (CC-BY 2.0).

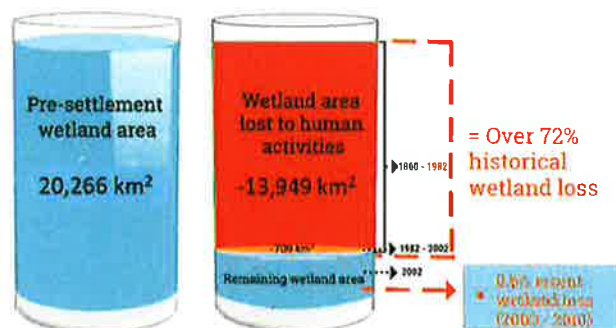
Volume 4: Southern Ontario's Wetlands and Forests

Chapter 1: Protecting Southern Ontario's Wetlands

Wetlands provide critical habitat and flood control. Government is letting them be destroyed.

Southern Ontario has lost nearly three-quarters of its wetlands in the last two centuries, and wetland loss continues today. Wetlands provide vital wildlife habitat for many species and important ecological services for people, including resilience to floods and other effects of climate change. Despite years of promises, the government continues to allow the loss of the few wetlands we have left.

The 2017 Wetland Conservation Strategy proposed to halt wetland loss by 2025. This is a good step, but still allows seven more years of damage. The government has done little to turn this target into meaningful action.



Historical wetland loss since European settlement and recent wetland loss (from 2000 to 2010) as a proportion of southern Ontario's remaining wetlands.

Source: Created by the Environmental Commissioner of Ontario.

Ontario's key failure is that wetlands generally receive no protection until the MNRF has got around to officially identifying each one as "provincially significant." The evaluation process is slow, inefficient, and has a 260-year backlog, creating uncertainty for developers and constant wetland loss. Instead, all unevaluated wetlands should be protected (i.e., presumed significant) until proven otherwise.

Second, the province unwisely permits destruction of even "protected" wetlands for many agricultural, infrastructure and resource extraction activities.

Third, conservation authorities lack clear authority and resources to protect all wetlands.

Fourth, Ontario's plan to halt wetland loss relies too heavily on "offsetting" – allowing destruction of wetlands in exchange for building an offset (replacement) somewhere else, a risky approach that may not replicate key ecological functions.

The government should:

- protect all southern Ontario wetlands as significant until proven otherwise
- revise the Provincial Policy Statement to provide strong protection for the remaining wetlands
- give conservation authorities clear authority and resources to regulate all activities that interfere with all wetlands
- make all wetlands on agricultural land eligible for a rebate through the Conservation Land Tax Incentive Program, and
- only allow offsetting in upcoming rules where wetland loss is truly unavoidable and only if key ecological functions are successfully and permanently replaced.

Chapter 2: Southern Ontario's Disappearing Forest

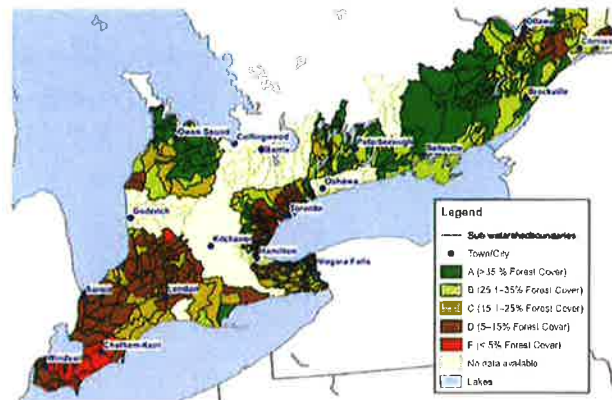
People and wildlife need forests. If we don't share the costs of forests fairly, we'll lose them again.

Forests filter pollutants from our air, absorb and filter storm water, prevent erosion and mitigate drought. Southern Ontario woodlands also provide vital wildlife habitat for many species, including over half of our 690 species of conservation concern.

Today, many southern Ontario watersheds have less than the 30% forest cover required for marginally functional ecosystems. Some municipalities in southwestern Ontario have less than 10% forest cover, and one has as little as 3% left, but the government continues to allow the loss of what little we have left.

For private landowners, planting and preserving woodlands has become an increasingly heavy burden which they bear alone, even though everyone in their community benefits from their trees. With little support or incentive for landowners to plant and retain trees, we risk losing more forests in southern Ontario.

Municipalities also struggle to protect urban trees, just as they are needed more than ever because of population growth and climate change. Municipalities are often unable to keep up with long-term urban forest planning and maintenance due to the high, sudden and growing costs of storm damage, invasive insects, and disease.



Percent forest cover in the watersheds of southern Ontario, 2018. Colour-coded by percent forest cover grade.

Source: Conservation Ontario data compiled and mapped by the ECO.

Ontario has made this mistake before. A century ago, government inaction allowed rampant deforestation. The devastation was so great that the province devoted decades to massive efforts to replant and support southern Ontario forests. In the last 30 years, these programs have been abandoned, culminating in this year's closure of the Ontario Tree Seed Plant without replacing its essential role in providing biologically and climactically appropriate seed.

To protect and regrow our forests, the province should:

- adequately support tree planting and forest stewardship on private land, to fairly share the financial burden and benefits
- guarantee funding for and public access to biologically and climactically appropriate seed, and
- establish an Ontario urban forest centre dedicated to protecting and enhancing urban forests.

The Environmental Commissioner of Ontario, also known as Ontario's "environmental watchdog," is an independent Officer of the Legislative Assembly responsible for reviewing and reporting annually on the government's compliance with the Environmental Bill of Rights (EBR) and the public's use of their EBR rights. The ECO also reports on government progress on environmental protection, climate change and energy conservation.

REPORT FA 79/2018: To The Full Authority

FROM: Christopher Wilkinson, General Manager / Secretary - Treasurer

SUBJECT: Ice Breaking Services and Ice Storage

DATE: November 30, 2018

Purpose:

To provide the members with an update of the ice breaking services procurement and the storage of the broken ice.

Discussion:

Staff have confirmed the ice breaking services of Laemers Excavating for January and Higgs Construction Ltd. for February and March, 2019 (attached).

Also confirmed is the permission for storage of ice at Port Burwell Provincial Park (attached).

As in past years, the Township of Malahide will provide additional support for transport of the ice

Recommendation:

THAT, Report FA 79/2018, be received as information at this time.



Christopher Wilkinson
General Manager / Secretary - Treasurer



CATFISH CREEK CONSERVATION AUTHORITY

8079 Springwater Road, R.R. 5, Aylmer, Ontario N5H 2R4

Phone: 519-773-9037 • Fax: 519-765-1489

E-mail: admin@catfishcreek.ca • www.catfishcreek.ca

November 20, 2018

Laemers Excavating
6480 Sunset Road
St. Thomas ON
N5P 3S8

Attention: Frank Laemers

Dear Sir:

Re: Ice Breaking Services - Port Bruce

Please be advised that the following Resolution was passed by Malahide Township Council on November 15th, 2018, concerning the above noted subject.

THAT, Malahide Township Council as the benefiting municipality, in conjunction with the Catfish Creek Conservation Authority, does hereby accept the quotation submitted by Laemers Excavating to provide Ice Breaking Services in Port Bruce from January 1, 2019 to January 30, 2019;

AND THAT, Laemers Excavating be notified by the Catfish Creek Conservation Authority to have the long arm excavator remain on-site in Port Bruce from January 1, 2019 to January 30, 2019, at a cost of \$2,400.00 per month plus \$500.00 move in and rigging costs (plus applicable taxes) and a working hourly rate of \$155.00 per hour, and a standby rate of \$75.00 per hour if required.

In addition to the aforementioned Resolution, please provide our office with a copy of your WSIB Clearance Certificate and Insurance Coverage as soon as possible.

The Catfish Creek Conservation Authority and / or the Township of Malahide will be in contact with you should additional needs for the long arm excavator arise.

Thank you for your attention regarding this important matter.

Sincerely,

Christopher Wilkinson
General Manager / Secretary-Treasurer

Mission Statement: "To communicate and deliver resource management services and programs in order to achieve social and ecological harmony for the watershed"





CATFISH CREEK CONSERVATION AUTHORITY

8079 Springwater Road, R.R. 5, Aylmer, Ontario N5H 2R4

Phone: 519-773-9037 • Fax: 519-765-1489

E-mail: admin@catfishcreek.ca • www.catfishcreek.ca

November 20, 2018

Higgs Construction Ltd.,
2230 Webber Bourne
London, ON
N6N 1L5

Attention: Dave Higgs

Dear Sir:

Re: Ice Breaking Services - Port Bruce

Please be advised that the following Resolution was passed by Malahide Township Council on November 15th, 2018, concerning the above noted subject.

THAT, Malahide Township Council as the benefiting municipality, in conjunction with the Catfish Creek Conservation Authority, does hereby accept the quotation submitted by Higgs Construction Limited to provide Ice Breaking Services in Port Bruce from February 1, 2019 to March 31, 2019;

AND THAT, Higgs Construction Limited be notified by the Catfish Creek Conservation Authority to have the dragline remain on-site in Port Bruce from February 1 to March 31, 2019, at a cost of \$4,500.00 per month plus \$1,500.00 move in and rigging costs (plus applicable taxes), \$1,500.00 additional cost to leave a job to respond to an emergency call, and a working hourly rate of \$195.00 per hour, and a standby rate of \$97.50 per hour if required.

In addition to the aforementioned Resolution, please provide our office with a copy of your WSIB Clearance Certificate and Insurance Coverage as soon as possible.

The Catfish Creek Conservation Authority and / or the Township of Malahide will be in contact with you should the need for the dragline arise to respond to an emergency situation prior to February 1st, 2019.

Thank you for your attention regarding this important matter.

Sincerely,

Christopher Wilkinson
General Manager / Secretary-Treasurer

Mission Statement: "To communicate and deliver resource management services and programs in order to achieve social and ecological harmony for the watershed"





ONTARIO
PARKS

Port Burwell Provincial Park Cluster
9 Wilson Lane, PO Box 9
Port Burwell, ON N0J 1T0
519-874-4691

MEMORANDUM OF UNDERSTANDING

Between

*Ministry of Environment, Conservation and Parks, Ontario Parks,
Port Bruce Provincial Park*

AND

Catfish Creek Conservation Authority and the Township of Malahide

Effective Period of December 1, 2018 to March 31, 2023

This Memorandum of Understanding is in the matter of the Ministry of Environment, Conservation and Parks, Ontario Parks, Port Bruce Provincial Park allowing Catfish Creek Conservation Authority and the Township of Malahide to dump riverine ice from Catfish Creek in Port Bruce Provincial Park.

THE UNDERSTANDING

Catfish Creek Conservation Authority, in conjunction with the Township of Malahide are permitted to dump riverine ice from Catfish Creek in the parking lot located in Port Bruce Provincial Park. All dumped ice will be deposited east of the vault privies, map attached.

- Only clean ice from Catfish Creek (no contaminants) may be dumped.
- Any woody debris/garbage remaining in the parking lot after the melt will be removed by the Township of Malahide.
- Any damage occurring to the parking lot from this activity will be repaired by the Township of Malahide.
- All cleanup and/or repair to the parking lot will be to the satisfaction of Ontario Parks and is to be completed by the 1st of May.
- All costs associated with ice removal, ice dumping and cleanup will be borne by either Catfish Creek Conservation Authority or the Township of Malahide.

The assistance of Ontario Parks and the terms of this agreement will be reviewed and updated on a five year basis.

Agreed to by:

Rhonda Card
Park Superintendent
Port Bruce Provincial Park, Ontario Parks
Ministry of Environment, Conservation and Parks

November 21, 2018
Date

Christopher Wilkinson
General Manager / Secretary-Treasurer
Catfish Creek Conservation Authority

November 20, 2018
Date

Michelle Casavecchia-Somers
Chief Administrative Officer/Clerk
Township of Malahide

November 20, 2018
Date

REPORT FA 80/2018: To The Full Authority**FROM:** Christopher Wilkinson, General Manager / Secretary - Treasurer**SUBJECT:** Proposed 2019 Meeting Schedule**DATE:** December 7, 2018

Purpose:

To present the members with a list of the proposed CCCA 2019 meeting dates.

Discussion:

In order to provide the members with ample notice of upcoming meetings, staff have prepared the following schedule of proposed CCCA meeting dates for 2019.

**Catfish Creek Conservation Authority
2019 Proposed Meeting Dates**

Personnel / Finance Committee	Thursday, January 24	10:00 am
AGM	Thursday, February 21	2:00 pm
Full Authority	Thursday, March 21	10:00 am
Full Authority	Thursday, April 11	10:00 am
Land Management Committee	Thursday, May 2	10:00 am
Full Authority	Thursday, June 13	10:00 am
Full Authority	Thursday, August 8	10:00 am
Full Authority	Thursday, September 12	10:00 am
Full Authority	Thursday, October 10	10:00 am
Full Authority	Thursday, November 7	10:00 am
Land Management Committee	Thursday, November 28	10:00 am
Personnel / Finance Committee	Thursday, November 28	11:00 am
Full Authority	Friday, December 13	10:00 am

Recommendation:

THAT, the Full Authority approve the 2019 Meeting Date Schedule as outlined in Report FA 80/2018.



Christopher Wilkinson
General Manager / Secretary - Treasurer

REPORT FA 81/2018: To The Full Authority

FROM: Christopher Wilkinson, General Manager / Secretary-Treasurer

SUBJECT: Year-End Motions

DATE: December 7, 2018

Purpose:

To seek approval for the following list of Year-End Motions.

Discussion:

The following Motions require ratification prior to the end of the year.

- 1) THAT, the Personnel / Finance Committee be given the power to deal with any matters that may arise prior to the first Full Authority meeting in the year 2019.
- 2) THAT, the Chairperson and the General Manager / Secretary-Treasurer be authorized to discharge Accounts Payable for December, 2018, and January, 2019, or until the next Full Authority meeting is held.
- 3) THAT, the CCCA office be closed to the public (except for emergency response) from 4:30 p.m. on Friday December 21st, 2018, to 8:30 a.m. on Wednesday January 2nd, 2019; and further,

That the Personnel/Finance committee authorize staff to use the two (2) paid personal days specified in Bill 148, the Fair Workplaces, Better Jobs Act, 2017, for use on Christmas Eve day (1/2 day), December 28th (full day), December 31st (1/2 day).

Recommendation:

THAT, the Full Authority approve the list of Year-End Motions contained in Report FA 81/2018.



Christopher Wilkinson
General Manager / Secretary-Treasurer

Correspondence: To The Full Authority**FROM:** Christopher Wilkinson, General Manager / Secretary - Treasurer**SUBJECT:** Correspondence Register, November 1-30, 2018**DATE:** November 30, 2018

Purpose:

To update members on correspondence received by the General Manager / Secretary-Treasurer.

Discussion:

The following is a list of correspondence received by the General Manager / Secretary-Treasurer:

Date	Type	Agency	Topic
November 20, 2018	Email for information and Webinar (attended by staff)	Ministry of Environment, Conservation and Parks	Great Lakes Water Quality Annex Update Webinar Webinar on projects to Reduce Phosphorous Loadings in Lake Erie
November 20, 2018	Email for information	Ministry of Tourism, Culture and Sport	Celebrate Ontario 2019 is open for applications
November 20, 2018	Email for information	Environment Canada	2019-2020 Call for proposals for the Habitat Stewardship Program (HSP)
November 21, 2018	Email for information	Conservation Ontario	Ministry of the Environment, Conservation and Parks - Re-alignment November 2018
November 22, 2018	Email and CCCA response including final report	Ministry of Natural Resources and Forestry, Peterborough	Ontario Low Water Response (OLWR) Grant Funding Report
November 22, 2018	Email for information	Conservation Ontario	CO Blog Post re. Online Consultation - Increasing Housing Supply in Ontario
November 23, 2018	Email for information	Forest Gene Conservation Association	Update on Loss of Ontario Tree Seed Plant Services.
November 27, 2018	Email and CCCA response	Conservation Ontario	Response REQUIRED by Dec 20: Annual Report for CO Class EA
November 28, 2018	Email for information	Conservation Halton c/o Conservation Ontario	Smoke Free Conservation Areas Working Group
November 29, 2018	Email for information	Conservation Ontario	New Environment / Climate Change Plan
November 30, 2018	Email for information	Conservation Ontario	Indigenous Engagement Workshop Report
November 30, 2018	Email for information	Conservation Ontario	Conservation Ontario Council Agenda, December 10, 2018

December 6, 2018	Email for information	Conservation Ontario	Letter from Minister Steve Clark - Streamlining Approvals
December 6, 2018	Email for information	Conservation Ontario	MNR/MECP Transition

Christopher Wilkinson
General Manager / Secretary - Treasurer



November 29, 2018

The Honourable Rod Phillips
Minister of Environment, Conservation and Parks
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, ON, M7A 2T5

Dear Minister Phillips,

Conservation Ontario is pleased to inform you on behalf of its member Conservation Authorities that, as of November 22nd, all Conservation Authorities have approved their new Administrative By-laws to be compliant with Section 19.1 of the *Conservation Authorities Act*. The approval of By-laws within one year of royal assent was a legislative requirement.

With funding support from the Ministry of Natural Resources and Forestry in 2017-2018, Conservation Ontario developed the attached guidance, *Conservation Authority Best Management Practices (BMP) and Administrative By-Law Model* including Code of Conduct and Conflict of Interest policies. In April 2018 it was endorsed by Conservation Ontario Council for implementation. To assist members in achieving the December 2018 deadline, training was provided to all 36 CAs on this document. As well, the Model by-law was made available on Conservation Ontario's member pages along with sample CA policies that are relevant to the exercise. In the last eight months, the Conservation Authorities have been working on reviewing and ultimately approving their Administrative By-Laws. During this process, some minor edits/amendments to the model by-law were shared with CAs as they were identified/raised by individual members and these are included in the attachment.

Overall, we trust that you share our pleasure in achieving approval of the CAs' Administrative by-laws which is a reflection of our ongoing commitment to making improvements in the areas of accountability, transparency, efficiency and consistency.

As Chair of Conservation Ontario, I look forward to working with you and should there be any questions or the need for additional information, please contact Kim Gavine at ext. 231 or kgavine@conservationontario.ca.

Sincerely,



Don McIver
Chair, Conservation Ontario

c.c. All CA General Managers/Chief Administrative Officers

Encl.

Conservation Ontario
120 Bayview Parkway, Newmarket ON L3Y 3W3
Tel: 905.895.0716 Email: info@conservationontario.ca
www.conservationontario.ca



November 29, 2018

The Honourable John Yakabuski
Minister of Natural Resources and Forestry
Suite 6630, 6th Floor, Whitney Block
99 Wellesley Street West
Toronto, ON, M7A 1W3

Dear Minister Yakabuski,

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Sincerely,



Don McIver
Chair, Conservation Ontario

c.c. All CA General Managers/Chief Administrative Officers

Encl.

Conservation Ontario
120 Bayview Parkway, Newmarket ON L3Y 3W3
Tel: 905.895.0716 Email: info@conservationontario.ca
www.conservationontario.ca

Chris Wilkinson

From: Michelle Casavecchia-Somers <MCasavecchia@malahide.ca>
Sent: December 4, 2018 11:42 AM
To: Chris Wilkinson
Cc: Diana Wilson
Subject: Council Appointment to CCCA

Good morning,

At its Inaugural Meeting held on December 3, 2018, the Malahide Township Council re-appointed Rick Cerna to the Catfish Creek Conservation Authority Board of Directors for the term of Council ending November 14, 2022.

Regards,
Michelle



Michelle Casavecchia-Somers
CAO/Clerk
519-773-5344 ext 225

Township of Malahide
87 John Steet South
Aylmer, ON, N5H 2C3
www.malahide.ca

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