

# CATFISH CREEK CONSERVATION AUTHORITY

## *Mission Statement*

*"To communicate and deliver resource management services and programs  
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be held in the CCCA Boardroom on  
Thursday, April 11<sup>th</sup>, 2019, commencing at 10:00 a.m.

## A G E N D A

- 1) Welcome / Call to Order . . . . . Rick Cerna
- 2) Adoption of Agenda
- 3) Disclosure of Pecuniary Interest
- 4) Disclosure of Intention to Audio / Video Record Meeting
- 5) Adoption of Minutes of:
  - a) Full Authority Meeting #02/2019 (March 21<sup>st</sup>, 2019). . . . . 3 - 8
- 6) Business Arising from Minutes
- 7) Public / Special Delegations:
- 8) Reports:
  - a) Report FA 13/2019 - Monthly Staff Reports . . . . . 9 - 11  
(Tony Difazio, Peter Dragunas, Dusty Underhill, Emily Febrey)
  - b) Report FA 14/2019 - March Summary of Revenue & Expenditures . . . . . 12 - 13  
(Susan Simmons)
  - c) Report FA 15/2019 - Accounts Payable . . . . . 14  
(Susan Simmons)
  - d) Report FA 16/2019 - WECl Resolution of Support. . . . . 15  
(Christopher Wilkinson)
  - e) Report FA 17/2019 - Meeting Provincial Priorities for Reducing Regulatory Burden 16 - 19  
(Christopher Wilkinson)
  - f) Report FA 18/2019 - Provincial Offences Officer Appointment . . . . . 20 - 21  
(Christopher Wilkinson)

9) General Manager / Secretary-Treasurer's Report. . . . . Christopher Wilkinson

10) Unfinished Business

11) Chairperson's / Board Member's Report

12) Notice of Motions / New Business:

13) Correspondence:

a) Copied:

- Conservation Ontario - a letter sent March 22, 2019 to Conservation Ontario Re: Project Submission to First Nation Adapt entitled: Floodplain Mapping and Integrated Watershed Management with First Nations in Ontario-A Partnership Approach

- Catfish Creek Conservation Authority - A letter sent to the CAO of the County of Elgin on March 21, 2019 Re: Public Safety / Speed Limit on Springwater Road at the Springwater Conservation Area

- County of Elgin - A letter recieved by CCCA from the CAO of the County of Elgin on March 25, 2019 Re. Correspondence Received March 21, 2019 - public safety concern / speed limit

b) Not Copied:

- Correspondence Register for March, 2019.

14) Closed Session:

15) Next Meeting / Adjournment

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, March 21<sup>st</sup>, 2019**

**Meeting #02/2019**

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**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Mark Tinlin	Member	City of St. Thomas
Paul Buchner	Member	Township of South-West Oxford

**STAFF:**

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician

**ABSENT:**

Dusty Underhill	Conservation Areas Supervisor
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**OTHERS PRESENT:**

Brett Hueston	Reporter, The Aylmer Express
Robert Pearson	Reporter, The Aylmer Express

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:09 a.m.).

**ADOPTION OF AGENDA:**

<u>Motion # 15/2019</u>	M. Tinlin	P. Buchner	CARRIED
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THAT, the Agenda for the March 21<sup>st</sup>, 2019, Full Authority meeting be adopted as amended.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**ADOPTION OF MINUTES:**

Motion # 16/2019                      M. Tinlin                      P. Buchner                      CARRIED

THAT, the Minutes of Full Authority meeting # 01/2019 (February 21, 2019), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report FA 01/2019 – 2019 - 2020 General Insurance Program Renewal, was presented, discussed, and resolved.

Motion # 17/2019                      M. Tinlin                      P. Buchner                      CARRIED

THAT, the Full Authority approve the Catfish Creek Conservation Authority renewal of its 2019 – 2020 insurance coverage with Frank Cowan Company Limited through Hamilton Ward & Cathers Insurance Service Limited at the total cost of \$32,379.00, plus applicable taxes.

Report FA 02/2019 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 18/2019                      M. Tinlin                      P. Buchner                      CARRIED

THAT, Staff Reports for the months of January and February, 2019, be noted and filed.

Report FA 03/2019 – February Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 19/2019                      P. Buchner                      M. Tinlin                      CARRIED

THAT, Report FA 03/2019, be noted and filed.

Report FA 04/2019 – Accounts Paid, was presented, discussed, and resolved.

Motion # 20/2019                      A. Oslach                      M. Tinlin                      CARRIED

THAT, Accounts Paid totaling \$67,113.10, be approved as presented in Report FA 04/2019.

Report FA 05/2019 – Accounts Payable, was presented, discussed, and resolved.

Motion # 21/2019                      A. Oslach                      M. Tinlin                      CARRIED

THAT, Accounts Payable totaling \$14,164.60, be approved for payment as presented in Report FA 05/2019.

Report FA 06/2019 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 22/2019                      A. Oslach                                      M. Tinlin                                      CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of January and February, 2019.

Report FA 07/2019 – Catfish Creek Flooding at Port Bruce, was presented, discussed, and resolved.

Motion # 23/2019                      S. Martyn                                      A. Oslach                                      CARRIED

THAT, Report FA 07/2019, be received as information at this time.

Report FA 08/2019 - 2019 Final Budget and Municipal Levy, was presented, discussed, and resolved.

Motion # 24/2019                      S. Martyn                                      A. Oslach                                      CARRIED

THAT, the 2019 Catfish Creek Conservation Authority Budget totaling \$1,301,979.96, be adopted as presented; and further,

THAT, the 2019 Municipal General Levy in the amount of \$315,344.69 and the Special Plan Review Levy in the amount of \$8,250.00, be approved as presented.

Member's Name	Municipality	CVA Apportionment %	Yes	No
Rick Cerna	Township of Malahide	36.6079	✓	
Arthur Oslach	Town of Aylmer	26.6666	✓	
Sally Martyn	Municipality of Central Elgin	27.1101	✓	
Paul Buchner	Township of South-West Oxford	3.5441	✓	
Mark Tinlin	City of St. Thomas	6.0713	✓	

Carried unanimously by 100% of the weighted vote in attendance.

Report FA 09/2019 – Conservation Areas Supervisor Job Description, was presented, discussed, and resolved.

Motion # 25/2019                      A. Oslach                                      S. Martyn                                      CARRIED

THAT, the Full Authority approve the amendment to the Conservation Areas Supervisor Job Description as outlined in Report FA 09/2019.

Report FA 10/2019 - Firewood, was presented, discussed, and resolved.

Motion # 26/2019                      S. Martyn                      A. Oslach                      CARRIED

THAT, Report FA 10/2019, be received as information at this time..

Report FA 11/2019 - CCCA Committees, was presented, discussed, and resolved.

Motion # 27/2019                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Full Authority approve the Committee appointments for the year 2019, as outlined in Report FA 11/2019.

Report FA 12/2019 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 28/2019                      S. Martyn                      A. Oslach                      CARRIED

THAT, Report FA 12/2018, be received as information at this time.

#### **GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:**

a) Annual Meetings:

The General Manager / Secretary-Treasurer attended the Kettle Creek Conservation Authority (KCCA) Annual General Meeting (AGM) on February 20<sup>th</sup>, and the Long Point Region Conservation Authority (LPRCA) Annual General Meeting (AGM) on February 22<sup>nd</sup>, 2019. KCCA passed their municipal levy, and there was a presentation by the founder of Work Cabin on social media strategies. LPRCA had ALUS Canada present similarly to the presentation at the CCCA AGM.

b) Lake Erie Source Protection Region Management Committee:

The CCCA hosted the latest Lake Erie Source Protection Region Management Committee meeting on February 19<sup>th</sup>, 2019. Chairperson Cerna acted as the Chair for the meeting.

c) Grant Applications:

The General Manager / Secretary – Treasurer informed the members about the numerous grant applications that are in progress and have been submitted. They informed the members that the CCCA was successful in securing funding for two (2) Park Technician positions for eight (8) weeks each.

d) Springwater Community Room / Work Shop:

The General Manager / Secretary-Treasurer informed the members that renovations to the community room / work shop is almost complete. There has been positive feedback received from those using it during the Annual Springwater Maple Syrup Festival.

e) Strategic Plan Special Meeting:

The General Manager / Secretary-Treasurer thanked all the members for participating in the Strategic Plan Meeting. He presented a draft Strategic Plan for review, and informed them that the public survey has been released and noted the draft timeline of completion.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

None

**NOTICE OF MOTIONS / NEW BUSINESS:**

a) Seasonal Employment Interviews:

The Interview Committee decided on Friday, April 26<sup>th</sup>, 2019, to conduct interviews for seasonal employment positions. Paul Bucher and Arthur Oslach both indicated that they were available on that date. While the Personnel Policy requires only one (1) member to sit in on seasonal employee interviews, it was agreed that it would be beneficial for both to attend as Arthur has participated in these interviews in the past and Paul is new to the process.

**CORRESPONDENCE:**

a) Copied:

- Ministry of Natural Resources and Forestry – a copy of a letter received January 25, 2019 from Kathy Woeller, Acting Director of Integration Branch, advising that there is no information to share at this time in regards to the 2019/20 Water and Erosion Control Infrastructure (WECl) funding.
- Municipality of Central Elgin – a copy of Council's resolution approving Central Elgin's apportionment of the 2019 CCCA Levy in the amount of \$87,640.25, including the Special Planning Levy.
- Township of South-West Oxford – a copy of a letter from Chloe Senior, Clerk advising the CCCA that the abandoned railway corridor lands have been declared surplus lands, and that staff will back a report to Council on how the land will be disposed of for consideration. A copy of a letter of response was included for the Board's information.

b) Not Copied:

- Correspondence Registers for January and February, 2019.

Motion # 29/2019

S. Martyn

A. Oslach

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for January and February, 2019, be noted and filed.

**COMMITTEE OF THE WHOLE:**

Motion # 30/2019                      S. Martyn                      A. Oslach                      CARRIED

THAT, the Full Authority adjourn to Committee of a Whole at (11:21 a.m.).

Motion # 31/2019                      S. Martyn                      A. Oslach                      CARRIED

THAT, the Committee of Whole rise from Closed Session with report at (11:28 a.m.).

Motion # 32/2019                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Full Authority approve the re-hiring of Mr. Kremers as Park Technician for the 2019 season.

**NEXT MEETING / ADJOURNMENT:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, April 11<sup>th</sup>, 2019, commencing at (10:00 a.m.).

Motion # 33/2018                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Full Authority be adjourned at (11:30 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson



## **REPORT FA 13 / 2019: To The Full Authority**

**FROM:** Resource Planning Coordinator  
Water Management Technician  
Conservation Areas Supervisor  
Program Manager Active Naturally Initiative

**SUBJECT:** Monthly Staff Reports

**DATE:** April 1, 2019

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### **Resource Planning Coordinator, Tony Difazio**

#### **Current Activities:**

- Collection of Forestry field data and preparation of forestry management plans for landowners enrolled in the Managed Forest Tax Incentive Program (MFTIP);
- Completion of seeding of forbes (native wildflowers) for landowners that initiated tall grass prairie restoration projects in 2018;
- Attended a committee meeting of the Elgin County Stewardship Council; and,
- Participated in a Webinar by the Ministry of Natural Resources and Forestry for updates to the Managed Forest Tax Incentive Program and changes to the portal (data entry for plans enrolled in the program) and mapping tools

#### **Upcoming Activities:**

- Attend final technical committee meeting for the Elgin Natural Heritage Systems Study;
- Assist with this year's Envirothon Competition;
- Forestry data collection and plan writing for landowners participating in the MFTIP;
- Regular duties as assigned.

### **Water Management Technician, Peter Dragunas**

#### **Current Activities:**

- Conservation Ontario and Lake Erie Conservation Authorities, Lake Erie Action Plan Meeting at Upper Thames Conservation Authority.
- London Farm Show 2019, Conservation Authority reforestation display.
- March 8, Watershed Condition Statement, Water Safety.
- Flood watch and ice breakup monitoring.
- Issued a Flood Watch statement on March 10.
- Issued a Flood Warning statement on March 10.
- CCCA Chairman Rick Cerna visited Port Bruce during the March 10<sup>th</sup> flood and ice patrols. Provided Chairman Cerna with an on site briefing outlining and touring the locally significant Port Bruce flood/ice monitoring route and observation locations.
- March 14, Watershed Condition Statement, Water Safety.

- Meeting with Malahide Deputy Mayor, Dominique Giguere for an information session to discuss some flood related topics in the Township of Malahide and the Hamlet of Port Bruce and a tour of the lower flood and ice monitoring routes specific to Port Bruce.
- Forests Ontario 50 Million Tree Program administration.
- Administration of the Greening Communities Program for the CCCA.
- 2019 tree planting season assessments.
- Site visits with landowners to discuss / assist with CCCA 2019 Tree Planting Program.
- Review and updates of the Low Water Response data analysis model.

#### **Upcoming Activities:**

- CCCA 2019 Tree Planting Program.
- 2019 OLWR analysis and monitoring.
- Regular duties as assigned.

#### **Conservation Areas Supervisor, Dusty Underhill**

#### **Current Activities:**

- Called Andy Koolen to establish a game plan for preventative electrical maintenance and to replace a pole light at the Old Schoolhouse.
- Lined up two guest speakers for the Regional Envirothon
- Set up a Trout Drop for the pond from Mimosa Springs Trout Farm again, early to mid-April.
- Worked the Maple Syrup Program 6 days a week for the month of March assuring a good quality educational experience was had by all.
- Obtained my Provincial Offences Officer Training in Conservation Authority Compliance covering both Section 28, and Section 29 of the Conservation Authorities Act along with Regulation 100 under the Act specific to Catfish Creek Conservation Areas.
- Got nominated Valedictorian of my class and created a great network amongst my peers from other Conservation Authorities.
- Contacted Arnold Baertson to get some tree planter repairs done.
- Woodlot management and hazard tree removal.
- Ongoing day-to-day operations, maintenance and security at the various Conservation Areas.

#### **Upcoming Activities:**

- Preparing to host the Regional Envirothon on the 16th of April.
- New pressure tank installation in the Poplar Hill washroom
- Turning on the water in the Day Use Campground
- Springwater Pond Annual Trout Stocking program in preparation for season opener April 27th/ 2019
- OPC Path of Honor inspection to see what we are up against after the winter in regards to trail and tree maintenance.
- James Renwick, a University of Western Ontario Bachelors of Science and Education student will fulfill a month unpaid coop position to help us re-evaluate our Education Guide.

- Continual Supervision of the Cooperative Education program students.
- Assisting with tree planting as required
- New picnic tables for our day use area will be delivered the first week of April.
- Campground maintenance in preparation for the 2019 camping season.
- Seasonal Camper administration.
- Other duties as required

**Program Manager Active Naturally Initiative, Emily Febrey**

**Current Activities:**


- Current Activities:
- Hosted the CCCA Booth at Go Wild Grow Wild and prepared for Envirothon
- Continuing Healthy Hikes with Ranger Em throughout the month of April (4 dates)
- Supervisor of the Western University Co-op Student, James Renwick who is helping us with environmental education (currently updating the Education Booklet)
- Maintained our social media channels by creating new promotional videos with the help of James

**Upcoming Activities:**


- Scheduling more school groups for educational programs
- Scheduling organizations to attend Springwater Conservation Area for Active Naturally (Dale Brain Injury Services, CMHA, and more)
- Planning two major events in May (Birding event in collaboration with Bird Studies Canada and another series of Girl Guide Badge Days) and one major event in June (Women's Archery Day with OFAH)
- Other duties as assigned


**Recommendation:**

THAT, Staff Reports for the month of March, 2019, be received for information.

  
Tony Difazio  
Resource Planning Coordinator

  
Peter Dragunas  
Water Management Technician

  
Dusty Underhill  
Conservation Areas Supervisor

 For  
Emily Febrey  
Program Manager Active Naturally Initiative

**REPORT FA 14 / 2019 : To The Full Authority**  
**FROM: Susan Simmons, Financial Services Coordinator**  
**SUBJECT: March Summary of Revenue & Expenditures**  
**DATE: March 31, 2019**

**SUMMARY OF REVENUE**  
**for the period ending March 31, 2019**

	<b>2019 Budget</b>	<b>2019 To Date</b>	<b>Difference</b>	<b>2018 To Date</b>
MNRF Provincial Grants	\$ 79,835.00	\$ -	\$ (79,835.00)	\$ -
Other Provincial Grants	\$ 71,415.49	\$ 28,543.16	\$ (42,872.33)	\$ 44,878.17
Federal Grants	\$ 3,840.00	\$ 3,840.00	\$ -	\$ -
General Levy	\$ 315,344.69	\$ -	\$ (315,344.69)	\$ -
Special Benefiting Levy	\$ 30,861.50	\$ -	\$ (30,861.50)	\$ -
Employment Program Grants	\$ 19,900.00	\$ -	\$ (19,900.00)	\$ -
Donations/Sponsorships	\$ 43,400.00	\$ 22,370.80	\$ (21,029.20)	\$ 19,504.20
Conservation Areas Revenue	\$ 523,197.35	\$ 78,086.18	\$ (445,111.17)	\$ 98,726.74
Maple Syrup Revenue	\$ 64,641.22	\$ 55,024.96	\$ (9,616.26)	\$ 49,726.40
Bank Interest Earned	\$ 6,700.00	\$ 731.75	\$ (5,968.25)	\$ 246.93
Information & Education	\$ 7,900.00	\$ 10.62	\$ (7,889.38)	\$ -
Legal Inquiries/Permit Applications	\$ 5,000.00	\$ 951.34	\$ (4,048.66)	\$ 252.21
Trees/Planting/Spraying	\$ 4,250.00	\$ -	\$ (4,250.00)	\$ -
Woodlot Management	\$ 1,000.00	\$ 486.73	\$ (513.27)	\$ 486.73
Watershed Stewardship Projects	\$ -	\$ -	\$ -	\$ 10,000.00
Revenue from Other C.A. Lands	\$ 12,270.00	\$ 11,953.18	\$ (316.82)	\$ 13,466.37
Other Revenue	\$ 500.00	\$ 0.06	\$ (499.94)	\$ -
Vehicle & Equipment Rental Recoveries	\$ 38,705.00	\$ 8,252.44	\$ (30,452.56)	\$ 4,051.15
Previous Year Surplus (Deficit)	\$ 1,387.50	\$ 1,387.50	\$ -	\$ 1,169.70
Income Appropriation from Special Reserves	\$ 21,072.76	\$ -	\$ (21,072.76)	\$ -
Income Appropriation from General Reserves	\$ 50,759.44	\$ -	\$ (50,759.44)	\$ -
	<b>\$ 1,301,979.96</b>	<b>\$ 211,638.72</b>	<b>\$ (1,090,341.23)</b>	<b>\$ 242,508.60</b>

<b>DONATIONS/SPONSORSHIPS</b>	<b>2019 Budget</b>	<b>Received To Date</b>	<b>Difference</b>
Fish Stocking	\$ 1,000.00	\$ -	\$ (1,000.00)
Springwater Event Sponsorships	\$ 1,000.00	\$ -	\$ (1,000.00)
Annual Report	\$ 1,250.00	\$ 1,250.00	\$ -
Environmental Education	\$ 1,500.00	\$ 500.00	\$ (1,000.00)
EESS ELP Sponsorships	\$ 7,500.00	\$ 8,484.80	\$ 984.80
Community Forest	\$ 250.00	\$ -	\$ (250.00)
Maple Syrup Program	\$ 8,000.00	\$ 10,700.00	\$ 2,700.00
Springwater Forest Trails	\$ 9,000.00	\$ 886.00	\$ (8,114.00)
Archie Coulter C.A. Trails	\$ 900.00	\$ 250.00	\$ (650.00)
YNHA	\$ -	\$ 300.00	\$ 300.00
Wetland Restoration	\$ 10,000.00	\$ -	\$ (10,000.00)
Springwater C.A. Development	\$ 1,500.00	\$ -	\$ (1,500.00)
Ontario Police College Path of Honour	\$ 1,500.00	\$ -	\$ (1,500.00)
<b>TOTAL Donations/Sponsorships</b>	<b>\$ 43,400.00</b>	<b>\$ 22,370.80</b>	<b>\$ (21,029.20)</b>

# SUMMARY OF EXPENDITURES

for the period ending March 31, 2019

	2019 Budget	2019 To Date	Difference	2018 To Date
<b>ADMINISTRATION</b>				
A-1 Wages & Benefits	\$ 95,466.74	\$ 24,893.63	\$ 70,573.11	\$ 27,016.40
A-2 Travel Exp. & Allow.	\$ 10,162.00	\$ 320.04	\$ 9,841.96	\$ 320.68
A-3 Equip. Purchase & Rental	\$ 9,225.00	\$ 2,195.88	\$ 7,029.12	\$ 2,434.73
A-4 Materials & Supplies	\$ 4,350.00	\$ 1,057.69	\$ 3,292.31	\$ 1,517.37
A-5 Rent & Utilities	\$ 15,274.64	\$ 2,309.00	\$ 12,965.64	\$ 2,252.80
A-6 General Expenses	\$ 41,344.00	\$ 20,764.14	\$ 20,579.86	\$ 20,579.28
<b>TOTAL</b>	<b>\$ 175,822.38</b>	<b>\$ 51,540.38</b>	<b>\$ 124,282.00</b>	<b>\$ 54,121.26</b>
<b>FLOOD FORECASTING &amp; WARNING</b>				
F4-2 Flood Control Structures	\$ 10,887.89	\$ 3,004.63	\$ 7,883.26	\$ 2,145.17
F4-4 Flood Forecasting & Warning	\$ 155,380.30	\$ 38,121.09	\$ 117,259.21	\$ 40,632.73
F4-5 Ice Management	\$ 39,739.25	\$ 6,645.38	\$ 33,093.87	\$ 19,272.88
F4-6 Plan Input	\$ 36,439.13	\$ 8,928.40	\$ 27,510.73	\$ 8,833.34
F4-71 Watershed Planning	\$ 19,822.08	\$ 5,749.98	\$ 14,072.10	\$ 2,987.87
F4-72 Technical Studies (GIS)	\$ 7,314.83	\$ 1,787.59	\$ 5,527.24	\$ 7,004.15
<b>TOTAL</b>	<b>\$ 269,583.48</b>	<b>\$ 64,237.07</b>	<b>\$ 205,346.41</b>	<b>\$ 80,876.14</b>
<b>OTHER PROGRAM AREAS</b>				
B-1 Information & Education	\$ 41,322.25	\$ 6,337.15	\$ 34,985.10	\$ 3,270.18
E-1 Extension Services - Tree Planting	\$ 31,540.32	\$ 4,012.09	\$ 27,528.23	\$ 4,833.76
Community Forest	\$ -	\$ -	\$ -	\$ -
E-1 Extension Services - Woodlot Management	\$ 6,652.01	\$ 1,592.04	\$ 5,059.97	\$ 1,534.82
E-1 Extension Services - Watershed Stewardship	\$ 3,840.00	\$ -	\$ 3,840.00	\$ 3,590.56
E4-1 Fish & Wildlife Habitat	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 83,354.58</b>	<b>\$ 11,941.28</b>	<b>\$ 71,413.30</b>	<b>\$ 13,229.32</b>
<b>CAPITAL &amp; SPECIAL PROJECTS</b>				
Water Management Programs	\$ 26,762.68	\$ 4,273.75	\$ 22,488.93	\$ 3,059.20
Springwater C.A. Development	\$ 40,000.00	\$ 31,009.50	\$ 8,990.50	\$ -
Special Projects	\$ 30,299.00	\$ 15,437.22	\$ 14,861.78	\$ -
<b>TOTAL</b>	<b>\$ 97,061.68</b>	<b>\$ 50,720.47</b>	<b>\$ 46,341.21</b>	<b>\$ 3,059.20</b>
<b>CONSERVATION AUTHORITY LANDS</b>				
Springwater Operation & Maint	\$ 512,097.36	\$ 55,244.16	\$ 456,853.20	\$ 53,960.66
Vehicle & Equipment Pool Exp.	\$ 43,110.00	\$ 6,913.13	\$ 36,196.87	\$ 8,301.97
Maple Syrup	\$ 62,641.22	\$ 49,084.09	\$ 13,557.13	\$ 54,423.92
Other C.A. Lands	\$ 58,309.26	\$ 5,095.55	\$ 53,213.71	\$ 5,647.45
<b>TOTAL</b>	<b>\$ 676,157.84</b>	<b>\$ 116,336.93</b>	<b>\$ 559,820.91</b>	<b>\$ 122,334.00</b>
<b>APPROPRIATION TO GENERAL RESERVES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>APPROPRIATION TO SPECIAL RESERVES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 1,301,979.96</b>	<b>\$ 294,776.13</b>	<b>\$ 1,007,203.83</b>	<b>\$ 273,619.92</b>



Susan Simmons,  
Financial Services Coordinator


# REPORT FA 15 / 2019 : TO THE FULL AUTHORITY

FROM: Susan Simmons, Financial Services Coordinator  
SUBJECT: Accounts Payable  
DATE: March 31, 2019

VENDOR	CHQ #	TOTAL	EXPLANATION
payroll items (29023-29034)			
Langs Contracting	29035	\$ 11,096.04	Springwater C.A. Development Project
Sheppard, Velma	29036	\$ 508.50	Special Attraction at the Maple Syrup Festival
Bergen, Samuel	29037	\$ 7,346.00	maple products for resale
Hydro One	29038	\$ 30.12	gauge
Hydro One	29039	\$ 1,083.43	campground and Day Use area
VOID	29040		
VOID	29041		
payroll items (29042-29059)			
Lil' Country Woodshop	29060	\$ 9,989.20	picnic tables for Springwater Conservation Area
Hydro One	29061	\$ 30.12	gauge
payroll item	29062		
Bell Canada	29063	\$ 88.06	gauge
Hydro One	29064	\$ 43.11	gauge
payroll item	20965		
407 ETR	29066	\$ 20.05	toll highway fee: Provincial Offences Course
Aylmer Express Limited	29067	\$ 929.99	supplies for Springwater C.A. & envelopes
Aylmer Express Limited	29068	\$ 158.20	supplies for ELP: MarshQuest
Aylmer Tire	29069	\$ 579.23	vehicle maintenance
Bear Adventures	29070	\$ 3,000.00	support for Maple Syrup Festival
Canadian Tire	29071	\$ 563.45	small tools
Dowler Karn Propane Ltd.	29072	\$ 278.94	propane heat fuel
Elgin Chrysler	29073	\$ 94.41	vehicle maintenance
Elgin Pure Water	29074	\$ 247.02	Springwater C.A. maintenance
Glenbriar Bottled Water Co. Ltd.	29075	\$ 37.60	water cooler service
Integrity IT Services	29076	\$ 80.51	computer network support
Molly Maid	29077	\$ 79.00	administration centre cleaning services
Printers Plus	29078	\$ 250.86	office supplies
R Safety	29079	\$ 36.44	supplies for Springwater C.A.
Underhill, Dusty	29080	\$ 207.60	uniform items & expense reimbursement
Simmons, Susan	29081	\$ 131.76	mileage reimbursement Jan-Mar/2019
		<u>\$ 36,909.64</u>	

## RECOMMENDATION:

THAT, Accounts Payable totalling \$36,909.64 , be approved for payment as presented in Report FA 15 / 2019.

  
Susan Simmons,  
Financial Services Coordinator

## REPORT FA 16 / 2019 : To The Full Authority

**FROM:** Christopher Wilkinson, General Manager / Secretary-Treasurer

**SUBJECT:** WECl Capital Investment Program

**DATE:** April 5, 2019

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### Purpose:

To adopt a Resolution of Support to undertake a Flood Control Maintenance project under the Water and Erosion Control Infrastructure (WECl) Capital Investment Program.

### Discussion:

Staff entered one candidate project into the WECl Inventory Database for funding consideration in 2019/2020 prior to the April 12<sup>th</sup> submission deadline.

The fund is cost shared between the Province and with participating CAs and municipalities on a 1-1 cost share basis for repair projects. For the purposes of the application process, written confirmation (usually a copy of a municipal council resolution) is required by April 12, 2019 to acknowledge that the 50% of the funding will be provided by the Municipality and the CCCA, and that the project will be completed by March 31, 2020.

The project submitted by the CCCA is as follows:

Name of Project	Category	Estimated Cost	Provincial Grant	Municipal Resolution
Emergency Spillway Repair	Repair	\$100,000	\$50,000	Township of Malahide

### RECOMMENDATION:

- 1) THAT, the Catfish Creek Conservation Authority contribute a portion of the 50% required funding to complete the Catfish Creek Emergency Spillway Maintenance.
- 2) THAT, the Township of Malahide be requested to provide a Resolution of Support to contribute a portion of the 50% the Catfish Creek Emergency Spillway Maintenance.



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Christopher Wilkinson  
General Manager / Secretary-Treasurer

## REPORT FA 17 / 2019 : To The Full Authority

**FROM:** Christopher Wilkinson, General Manager / Secretary-Treasurer

**SUBJECT:** Meeting Provincial Priorities for Reducing Regulatory Burden

**DATE:** April 5, 2019

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### Purpose:

To seek endorsement of the Board of Directors of the Catfish Creek Conservation Authority for staff to pursue streamlining and client service measures to contribute to provincial priorities for housing supply

### Background:

In June of 2018 a new government was elected and moved quickly to implement the *Plan for the People* platform which included promises to:

- “Cut red tape and stifling regulations that are crippling job creation and growth, and
- ...single-window access for approvals with a hard one-year deadline”

Since that time the government has introduced a number of consultations, draft proposals and proposed amendments to legislation in support of their agenda.

### Made in Ontario Environment Plan

The Ministry of Environment, Conservation and Parks released the *Preserving and Protecting our Environment for Future Generations: A Made-in-Ontario Environment Plan (2018)* that affirmed support for conservation and environmental planning and specifically mentioned that they would:

- “work in collaboration with municipalities and stakeholders to ensure that conservation authorities focus and deliver on their core mandate of protecting people and property from flooding and other natural hazards and conserving natural resources”.

### Housing Supply Action Plan

The Ministry of Municipal Affairs and Housing has initiated consultations on a *Housing Supply Action Plan* with the purpose to increase supply and streamline the development approval process. The Ministry is also reviewing the *Planning Act* and the *Provincial Policy Statement* to ensure that the land use planning and development approvals process is aligned with their goal.

### Concerns About CAs

Conservation authorities (CAs) in Ontario are part of the planning and development approvals process as we implement our mandate. Concerns have been expressed that conservation authorities “need to stick to their mandate” and that they present a “significant barrier” to timely development approvals. Many of these concerns arise in the Greater Toronto Area where land development is complex, and demands are high, however, it is also very relevant to other areas in the province where development is occurring.

CAs have acknowledged that we can always improve our processes and relationships with the many stakeholders that we interact with. In 2007 Conservation Ontario and CAs participated with the Ontario Home Builders Association (OHBA) and the Building Industry and Land Development



Association (BILD) along with municipalities, the province and other stakeholders as members of the Conservation Authority Liaison Committee (CALC). In 2010, the Ministry of Natural Resources and Forestry (MNRF) and Ministry of Municipal Affairs and Housing (MMAH) approved the *Policies and Procedures for Conservation Authority Plan Review and Permitting Activities* that would form part of MNRF's Policies and Procedures Manual. Conservation Ontario provided training in 2012 and 2014 to assist CAs in implementing the best practices laid out in this document. Each CA was encouraged to prepare publicly available policies and procedures to ensure transparency and outline expectations to stakeholders including review and permitting timelines and fees. All of CCCAs, guidelines and mapping are available to our clients and staff work to adhere to the review and permitting timelines as determined through the CALC process.

It is imperative that conservation authorities engage in the conversation about our very important role in land use planning and development approvals as well as helping the new government understand our mandate and the relationships we have with our municipalities.

#### Discussion:

Conservation Ontario (CO) retained Strategy Corp to provide insights and advice on working with the new government. Through this process a number of General Managers volunteered to establish a small CO working group to work with CO to identify recommendations for solutions that will address the issues identified by the government around the housing supply while still protecting natural hazards management and plan review activities required to protect the health and safety of Ontario's watersheds and residents.

#### Conservation Authority Mandate

The CO working group discussed clarifying and restating our mandate as supported by the recent update to the *Conservation Authorities Act (2017)* and as described in the province's *Made in Ontario Environment Plan*:

**"The core mandate of conservation authorities is to undertake watershed-based programs to protect people and property from flooding and other natural hazards, and to conserve natural resources for economic, social and environmental benefits".**

This has always been the purpose of CAs and now, more than ever, it is necessary to have organizations like this on the ground and being able to work at the right scale to protect and manage natural resources. Our monitoring, identification of issues and appropriate mitigation measures, helps our communities to be able to respond to climate change and increase their resiliency. Further, as the federal and provincial governments restrict their activities more to policy related activities there is a gap in capacity to address local environmental issues.

The following excerpt from a Conservation Ontario briefing note to the province identifies that:

"Conservation authorities are a cost-effective mechanism for the Province and municipalities for the delivery of objectives under the Provincial Policy Statement (PPS)

- In addition to acting as a commenting agency on behalf of the Province with regard to natural hazards, conservation authorities also act as regulators. Additionally, conservation authorities act as technical advisors for municipalities in the review of planning applications, and, as source protection authorities under the Clean Water Act supporting policy implementation.

- Conservation authorities ensure that applicants and municipal planning authorities are aware of regulations and requirements as well as assist in the coordination of applications under the Planning Act and the Conservation Authorities Act. The focus is to eliminate unnecessary delay or duplication in the process as it relates to protecting public health and safety from natural hazards, now and into the future.
- Conservation authorities, through the provision of advice from watershed-based science, enable municipalities to cost effectively consider in their decision-making other PPS considerations such as 'wise use and management of resources' and stormwater."

#### Streamlining Conservation Authority Activities

The CO working group has been evaluating ways that CAs can streamline approval activities and "reduce red tape" in order to help the province address the lack of housing supply. It is recognized that we need to identify the **outcomes** that the province and our municipalities need and review and **modify our processes** to ensure the **best solutions**.

The CO working group developed the following three key solutions that we will work on with the development and construction community and municipalities. Through these activities we will also identify any other specific concerns to be addressed.

#### 1. Improve Client Service and Accountability

- Provide client service training and establish client service standards implementing activities such as one point of contact for applications, and template guidelines for policies, processes, and, CA/Municipal MOUs that have clear deadlines for the different plan review services.
- Our commitment to timely approvals will be reported on annually.

#### 2. Increase speed of approvals

- Assess current application review/approval timelines, identifying problem areas where timelines are not being met and developing solutions to meet timelines.
- Establish timelines that match the complexity of development applications (e.g. simple and complete applications can be processed more quickly).

#### 3. Reduce "red tape" and regulatory burden

- Examine where conservation authorities can improve or change our processes to speed up or simplify permitting in hazard areas.
- Explore additional legislative or regulatory amendments to achieve increased housing supply and decreased approval timeframes.

#### Work Underway Among CAs

Some of these activities have already been started with the CO Section 28 Regulations Committee meeting over the past six months to identify potential streamlining options that can be implemented immediately.

We too experience issues with other regulatory or planning processes that influence our ability to complete our work. We have identified several of these including the opportunity to revisit recent changes to the *Safe Drinking Water Act (O. Reg 205/18)* and streamlining of approvals under the *Endangered Species Act*.

There is always more we can do and CCCA is committed to ensuring that we deliver our mandate while working with clients efficiently and effectively. CCCA intends to embrace the key actions identified by the CO working group and develop additional actions based on internal discussions.

The province is seeking to streamline planning and development approvals to facilitate the housing supply. CAs have a role to play in examining our processes for plan review and permitting and CCCA is committed to continuous improvement.

Recommendation:

WHEREAS the provincial government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; and

WHEREAS the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; and

WHEREAS Conservation Authorities support and can help deliver the Government's objective not to jeopardize public health and safety or the environment;

THEREFORE BE IT RESOLVED THAT the Board of Directors endorse the three key best practices developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce "red tape" and regulatory burden; and

THAT staff be directed to work with Conservation Ontario and our clients to identify additional improvements; and further

THAT staff be directed to implement these solutions as soon as possible.



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Christopher Wilkinson  
General Manager / Secretary-Treasurer

## **REPORT FA 18 / 2019 : To The Full Authority**

**FROM:** Christopher Wilkinson, General Manager / Secretary-Treasurer  
**SUBJECT:** Provincial Offences Officer Appointment  
**DATE:** March 26, 2019

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### Purpose:

To appoint the Conservation Lands Supervisor as a Provincial Offences Officer with the primary purpose of regulating or prohibiting activities on CCCA property.

### Discussion:

CCCA is responsible for enforcing regulations under Sections 28 and 29 of the Conservation Authorities Act. The legislation enables CCCA to appoint provincial offences officers for this purpose.

The Section 28 regulation is in place to regulate or prohibit development, interference with wetlands and alterations to shorelines and watercourses. For example, placing soil or rock fill along a shoreline or streambank is a regulated activity. Compliance and enforcement tasks for the Section 28 (development) regulation are addressed by CCCA staff, in particular the Resource Planning Coordinator who was appointed as a Provincial Offences Officer by motion #63/2011.

The Section 29 regulation is in place to regulate or prohibit activities on CCCA property. For example, starting a campfire at a conservation area is a regulated activity. The Section 29 (property) regulation is administered by both CCCA staff and external contractors (the Commissionaires) hired through an agreement with the Township of Malahide.

CCCA maintains Provincial Offences Officers on staff to perform compliance and enforcement duties under Section 28 and 29 of the Conservation Authorities Act. There is a need to appoint an additional officer at this time.

Ronald D. Underhill (Dusty Underhill) is employed by the CCCA as the Conservation Areas Supervisor. In March 2019, Mr. Underhill successfully completed the Conservation Authority Compliance Training Level 1 course, which is an intensive training opportunity specifically provided to Conservation Authority staff who wish to be appointed as a Provincial Offences Officer. In addition, a Canadian Police Certificate has been obtained for Mr. Underhill with no issues identified.

Mr. Underhill is primarily responsible for ensuring compliance and enforcing the Section 29 regulations, however he may also be called upon to assist with ensuring compliance and enforcing the Section 28 regulation (Ontario Regulation 146/06: Development, Interference with Wetlands & Alterations to Shorelines and Watercourses).

Recommendation:

THAT Roland D. Underhill be appointed as a Provincial Offences Officer #102 under Sections 28(1)(d) and (e) of the Conservation Authorities Act.



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Christopher Wilkinson  
General Manager / Secretary-Treasurer



## CATFISH CREEK CONSERVATION AUTHORITY

8079 Springwater Road, R.R. 5, Aylmer, Ontario N5H 2R4

Phone: 519-773-9037 • Fax: 519-765-1489

E-mail: [admin@catfishcreek.ca](mailto:admin@catfishcreek.ca) • [www.catfishcreek.ca](http://www.catfishcreek.ca)

March 22, 2019

Kim Gavine  
General Manager  
Conservation Ontario  
120 Bayview Parkway  
Newmarket, ON L3Y 3W3

Dear Ms. Gavine:

**Re: Project Submission to First Nation Adapt entitled: Floodplain Mapping and Integrated Watershed Management with First Nations in Ontario-A Partnership Approach**

On behalf of Catfish Creek Conservation Authority, I am pleased to provide this letter supporting the proposed submission to First Nation Adapt towards a partnership approach for Floodplain Mapping and Integrated Watershed Management with First Nations in Ontario.

We are supportive of this proposed collaboration between Conservation Ontario and Cambium Aboriginal Inc. that would guide and support Crown Indigenous Relations and Northern Affairs (CIRNA's) objectives to better understand the extent of potential flooding and plan adaptive measures within Indigenous Communities. We understand that this partnership will encourage the participation in regional watershed management processes, assist in collecting and sharing regional watershed data, assist communities in the development of floodplain maps in order to identify flood risks to local infrastructure, develop best practices, tools and adaptation options for flood management as well as create sustainability of these initiatives through the fostering of promising respectful, reciprocal relationships between CAs and Indigenous Communities. We anticipate this new relationship could potentially be utilized as a framework for building relationships between Indigenous Communities and other Non-Indigenous organizations in the future as well as creating sustainable projects to help reduce, adapt and possibly mitigate the threats and impacts of climate change.

We also understand that the first year of this project is anticipated to identify where Indigenous Communities are vulnerable to flooding and identify which of those Communities and Conservation Authorities are receptive to collaborating to build capacity in Indigenous Communities towards the activities identified above.

Our Authority has a vast amount of scientific water quality and water quantity data and information about our watershed and Lake Erie that could be useful to the First Nations of Ontario's environmental, social and economic work being undertaken by First Nations in Ontario. We are also prepared to help any First Nations in Ontario to understand, interpret and manage our information to assist in decision making.

*Mission Statement: "To communicate and deliver resource management services and programs in order to achieve social and ecological harmony for the watershed"*



Kim Gavine  
General Manager  
Conservation Ontario  
March 22, 2019  
Page 2

Catfish Creek Conservation Authority is encouraged by and anticipates the many potential benefits of this project and looks forward to learning about the success of the proposal, and further details about ways we can engage. In the meantime if you have any questions about this letter of support, please do not hesitate to contact me at [generalmanager@catfishcreek.ca](mailto:generalmanager@catfishcreek.ca), 519-773-9037.

Yours truly,

A handwritten signature in blue ink, appearing to read 'C. Wilkinson', with a horizontal line extending to the right.

Christopher Wilkinson  
General Manager / Secretary-Treasurer

cc: Jo-Anne Rzadki, Business Development and Partnerships, Conservation Ontario  
Kerry Ann Charles, Cambium Aboriginal Inc.



**CATFISH CREEK CONSERVATION AUTHORITY**  
8079 Springwater Road, RR# 5, Aylmer, Ontario N5H 2R4  
PHONE: (519) 773-9037 • FAX: 519-765-1489  
e-mail: [admin@catfishcreek.ca](mailto:admin@catfishcreek.ca) • [www.catfishcreek.ca](http://www.catfishcreek.ca)

March 21, 2019

County of Elgin  
450 Sunset Drive  
St. Thomas, ON N5R 5V1

Attention: Julie Gonyou, Chief Administrative Officer

**Re: Public Safety/Speed limit on Springwater Road (Hwy 35) at the Springwater Conservation Area**

Springwater Conservation Area has a number of recreation/tourism services and hosts a number of annual events resulting in thousands of annual visitors both from within our community and beyond. Many of these visitors are required to cross Springwater Road (Hwy 35) to access our recently renovated Community Room. Although there is a tunnel to cross under the road, it is unsafe in the winter and many people take the route of least resistance and cross between driveways at 8079 Springwater Road to get from the Springwater Forest Main Parking Lot to the Community Room.

During the 2019 Maple Syrup Festival, the vast majority of folks driving were respectful and were happy to slow down or stop to let visitors and school groups cross the road. However, unfortunately I personally observed many pick up trucks in particular, and one logging truck, not slowing down. In some cases, the vehicles actually sped up when children or visitors were standing next to the road to try and cross it. The flying rocks from the trucks is a danger to both staff and visitors, in particular young persons. There was at least one really close call with flying debris from a truck carrying large logs driving at well over 80km/hr that passed more than a few feet from staff, and about five feet from a school group.

With our new accessible Community Room, we anticipate the number of folks with disabilities visiting our facilities, and numbers and length of time to cross the road is anticipated to increase.

Additionally, many stories and close calls have been shared with me in my short time with the Authority. In particular, two of our staff members have been in accidents trying to exit the Administration Centre parking lot and were run into by folks driving way too fast down Springwater Road. Staff have also witnessed motor vehicle collisions happening when visitors are turning into the Springwater Forest parking lot.

*Mission Statement: "To communicate and deliver resource management services and programs in order to achieve social and ecological harmony for the watershed"*





Julie Gonyou, Chief Administrative Officer  
County of Elgin  
March 21, 2019  
Page 2

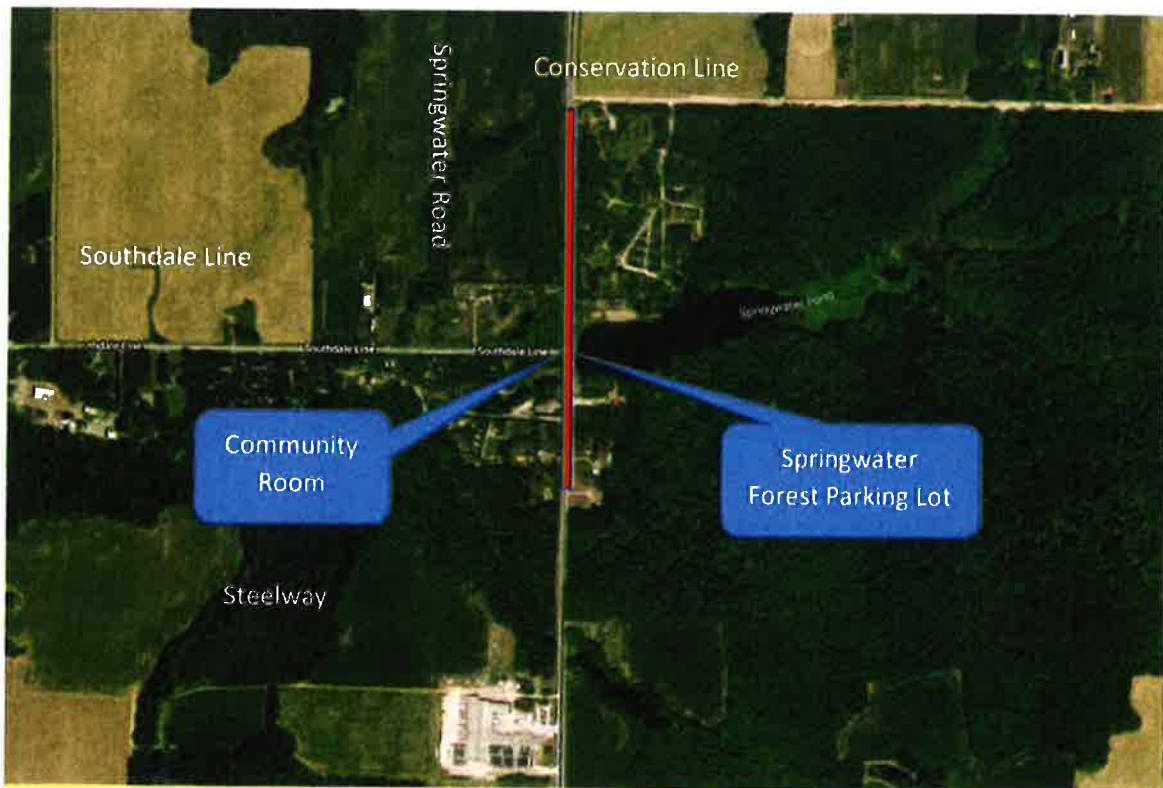
As a result of the above, and in an attempt to mitigate any future accidents, I would like to formally request on behalf of the Catfish Creek Conservation Authority, that the speed limit be reduced back down to 60km/hr as it was in the past, or if possible even slower (40 km / hr) on Springwater Road between Conservation Line and the top of the hill to the North of Steelway Building Systems. The proposed area for speed limit reduction is outlined as red on the attached map.

Thank you for your consideration of this request to ensure public safety. If you need any more information, please let me know. Please advise of any next steps required to move our request forward for Council consideration.

Sincerely,



Christopher Wilkinson  
General Manager / Secretary-Treasurer





March 25, 2019

Catfish Creek Conservation Authority  
8079 Springwater Road, RR#5  
Aylmer ON N5H 2R4  
Sent electronically: [admin@catfishcreek.ca](mailto:admin@catfishcreek.ca)

Attention: Christopher Wilkinson, General Manager/Secretary-Treasurer

Re: Correspondence received March 21, 2019 - public safety concern/speed limit

Dear Mr. Wilkinson,

I am writing to acknowledge receipt of your formal request, sent on behalf of Catfish Creek Conservation Authority on March 21, 2019:

"that the speed limit be reduced back down to 60km/hr as it was in the past, or if possible, even slower (40 km/hr) on Springwater Road between Conservation Line and the top of the hill to the North of Steelway Building Systems."

Your request will be included in County Council's agenda for consideration at their next meeting on April 9, 2019. In the meantime, I have shared your concerns with Elgin County Director of Engineering Services, Brian Lima ([blima@elgin.ca](mailto:blima@elgin.ca)), who will begin an investigation.

I will follow up with you directly on April 10, 2019.

Sincerely,

Julie Gonyou  
Chief Administrative Officer

cc. Elgin County Council  
Brian Lima, Director of Engineering Services

County of Elgin  
Administrative Services  
450 Sunset Drive  
St. Thomas, ON N5R 5V1  
Phone: 519-631-1460  
[www.elgincounty.ca](http://www.elgincounty.ca)

**Correspondence: To The Full Authority****FROM:** Christopher Wilkinson, General Manager / Secretary - Treasurer**SUBJECT:** Correspondence Register, March 1 - 31, 2019**DATE:** March 31, 2019

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**Purpose:**

To update members on correspondence received by the General Manager / Secretary-Treasurer.

**Discussion:**

The following is a list of correspondence received by the General Manager / Secretary-Treasurer:

<b>Date</b>	<b>Type</b>	<b>Agency</b>	<b>Topic</b>
March 1, 2019	Letter	Oxford County	Resolution of Oxford County Council re Surplus Lands
March 4, 2019	Email with attachment	Salvation Army	proof of insurance
March 4, 2019	Email for information	Ministry of Natural Resources, Surface Water Monitoring Centre	Provincial Flood Watch for Lake Erie Issued by the Surface Water Monitoring Centre of the Ministry of Natural Resources and Forestry Monday March 4, 2019
March 5, 2019	Email with attachment	Conservation Ontario	Conservation Ontario's Submission on the 10th Year Review of Ontario's Endangered Species Act (ERO 013-4143)
March 5, 2019	Email with attachment	Conservation Ontario	Conservation Ontario's Submission on the Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe (ERO 013-4504)
March 5, 2019	Email with attachment and CCCA Response	Conservation Ontario	CAU-Indigenous Awareness Training Follow Up
March 6, 2019	Email for Information	Conservation Ontario	Local Planning Appeal Tribunal (LPAT) Webinar: Follow-Up to Question
March 8, 2019	Email for Information	Conservation Ontario	Windsor Climate Change Symposium is 1 month away!
March 6, 2019	Email and CCCA Response	Conservation Ontario	Staff Directory
March 8, 2019	Email for Information	Upper Thames Conservation	Water Conditions Statement - Water Safety
March 8, 2019	Email for Information	Kettle Creek Conservation	News Release: KCCA warns that with spring

March 11, 2019	Email for Information	Conservation Ontario	Great Lakes St. Lawrence Collaborative Newsletters
March 12, 2019	Email for Information	Conservation Ontario	Economic Impacts of Invasive Species to Ontario Conservation Authorities
March 12, 2019	Email for Information	Kettle Creek Conservation	FW: 2018 KCCA Annual Report
March 12, 2019	Email for Information	Ministry of Natural Resources and Forestry, Surface Water Monitoring Centre	Provincial Flood Watch for Northwest, Northeast and Southern Ontario, Issued March 12; 11:15 AM
March 12, 2019	Email for Information	Conservation Ontario	FW: Economic Impacts of Invasive Species to Ontario Conservation Authorities
March 12, 2019	Email for Information	Conservation Ontario	Expression of Interest Requested - Collaboration on First Nation Adapt Fund project collaboration
March 13, 2019	Email for Information	Upper Thames Conservation	Water Conditions Statement - Water Safety
March 12, 2019	Email for Action	Conservation Ontario	FOR YOUR COLLABORATION RE: Consultation: Regional government review
March 12, 2019	Email for Action	Conservation Ontario	Expression of Interest Requested - Collaboration on First Nation Adapt Fund project collaboration
March 13, 2019	Email for Information	Department of Fisheries and Oceans	Proposed Listing of Aquatic Species under the Species at Risk Act
March 17, 2019	Email for Information	Aylmer District Trappers	ADTC Trapping Report
March 19, 2019	Email for Information	Conservation Ontario	Indigenous Awareness Training Presentations/Resources
March 20, 2019	Email for Information and CCA Response	Service Canada	Reminder - EAF Project #1509681 - final report template
March 20, 2019	Email for Information	Conservation Ontario	Comments Requested: TRCA Draft Erosion and Sediment Control Guide for Urban Construction
March 21, 2019	Email for Information	HWC Insurance, Aylmer	2019 Renewal Report
March 21, 2019	Email for Information	Ministry of Natural Resources and Forestry, Surface Water Monitoring Centre	Provincial Flood Watch Issued for Southeastern Ontario by the Surface Water Monitoring Centre of the Ministry of Natural Resources and Forestry on March 21, 2019 at 10:30 AM
March 21, 2019	Email for Information	Canada-United States Collaboration for Great Lakes Water Quality	Great Lakes Lakewide Action and Management Plans 2018 Annual Reports Available Online
March 21, 2019	Email for Information	Ontario Trails Council	OTC Report on Trail Relevant Funds in 2019 Federal Budget

March 21, 2019	Email for Information	Conservation Ontario	TEMPLATE LETTER of SUPPORT: First Nation Adapt Fund project collaboration
March 22, 2019	Email for Information	Conservation Ontario	Conservation Ontario Council Agenda April 1, 2019
March 22, 2019	Email for Information	Conservation Ontario	Annual Statistical Survey - 2018 Data Intake
March 25, 2019	Email for Information	County of Elgin	Correspondence re Speed Limit on Springwater Road
March 26, 2019	Email for Information	Conservation Ontario	Indigenous Engagement/Awareness Event Reports
March 27, 2019	Email for Information	Ontario Power Generation	Biodiversity Program - Qualification Results (Catfish)
March 27, 2019	Email for Information	Long Point Region Conservation Authority	PRCA News: Long Point Region Amended Source Protection Plan Approved
March 27, 2019	Email for Information	Conservation Ontario	UPDATE: Comments Requested: TRCA Draft Erosion and Sediment Control Guide for Urban Construction
March 27, 2019	Email for Information	Integration Branch Ministry of Natural Resources and Forestry	Call for 2019- 2020 Submissions to the WECI Capital Investment Program
March 28, 2019	Email for Information	Grand River Conservation Authority	Job Posting GRCA - CAO
March 29, 2019	Email for Information	Ministry of Natural Resources and Forestry, Surface Water Monitoring Centre	Provincial Flood Watch for Southern Ontario issued by the Surface Water Monitoring Centre of the Ministry of Natural Resources and Forestry on March 29, 2019 at 11:30 AM

Christopher Wilkinson  
General Manager / Secretary - Treasurer