

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, April 11<sup>th</sup>, 2019**

**Meeting #03/2019**

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**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Mark Tinlin	Member	City of St. Thomas
Paul Buchner	Member	Township of South - West Oxford

**STAFF:**

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Dusty Underhill	Conservation Areas Supervisor
Emily Febrey	Active Naturally Program Coordinator

**ABSENT:**

Peter Dragunas	Water Management Technician
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**OTHERS PRESENT:**

None

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:04 a.m.).

**ADOPTION OF AGENDA:**

<u>Motion # 34/2019</u>	S. Martyn	P. Buchner	CARRIED
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THAT, the Agenda for the April 11<sup>th</sup>, 2019, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**ADOPTION OF MINUTES:**

Motion # 35/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, the Minutes of Full Authority meeting # 02/2019 (March 21, 2019), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

a) Insured Artwork:

There was some confusion regarding the Insurance Coverage provided by Hamilton Ward & Cathers Insurance Service Ltd. After some investigation the General Manager / Secretary – Treasurer concluded that it is general coverage for artefacts donated to the CCCA in 2012. The coverage will remain the same as we have the pieces still in our collection.

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report FA 13/2019 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 36/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, Staff Reports for the month March, 2019, be noted and filed.

Report FA 14/2019 – March Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 37/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, Report FA 14/2019, be noted and filed.

Report FA 15/2019 – Accounts Payable, was presented, discussed, and resolved.

Motion # 38/2019                      M. Tinlin                                      S. Martyn                                      CARRIED

THAT, Accounts Payable totaling \$36,909.64, be approved for payment as presented in Report FA 15/2019.

Report FA 16/2019 – WECI Resolution of Support, was presented, discussed, and resolved.

Motion # 39/2019                      S. Martyn                                      M. Tinlin                                      CARRIED

THAT, the Catfish Creek Conservation Authority contribute a portion of the 50% required funding to complete the Catfish Creek Emergency Spillway Maintenance, and further;

That, the Township of Malahide be requested to provide a Resolution of Support to contribute a portion of the 50% of the Catfish Creek Emergency Spillway Maintenance.

Report FA 17/2019 – Meeting Provincial Priorities for Reducing Regulatory Burden, was presented, discussed, and resolved.

Motion # 40/2019                      M. Tinlin                                      S. Martyn                                      CARRIED

THAT, the Full Authority endorse the three (3) key best practices developed by the Conservation Ontario working group to improve client services and accountability, increase speed of approvals, and reduce “red tape” and regulatory burden, and further;

That, Staff be directed to work with Conservation Ontario and our clients to identify additional improvement, and further;

That, Staff be directed to implement these solutions as soon as possible.

Report FA 18/2019 – Provincial Offenses Office Appointment, was presented, discussed, and resolved.

Motion # 41/2019                      S. Martyn                                      M. Tinlin                                      CARRIED

THAT, Ronald D. Underhill be appointed as a Provincial Offenses Officer #102 under Sections 28(1)(d) and (e) of the Conservation Authorities Act.

**GENERAL MANAGER / SECRETARY - TREASURER’S REPORT:**

a) CCCA Strategic Plan Update:

The General Manager / Secretary - Treasurer updated the Board that we have received 20 responses on the online survey thus far. He informed the Board that the Draft 2019 – 2023 Strategic Plan will be brought forward for review in the June Full Authority Meeting (June 13<sup>th</sup>, 2019).

b) Grant Applications:

The General Manager / Secretary – Treasurer advised the Board that the CCCA was not successful in an Ontario Power Generation applications, and those CA’s that did receive funding received significantly less money this year. The General Manager / Secretary – Treasurer attended a TD Friends of the Environmental reception.

c) Springwater Community Room Project:

The General Manager / Secretary – Treasurer advised the Board that the final payment has been issued for the Springwater Community Room Project and that the project was extremely successful with great reviews, especially from those with disabilities such as the 30+ CMHA clients who attended.

d) Conservation Ontario Meeting:

The General Manager / Secretary – Treasurer and CCCA Chairperson attended the Conservation Ontario (CO) meeting at Black Creek Pioneer Village, in Toronto on April 1, 2019. He informed the Board that a new Board of Directors had been elected. The new CO Chairperson is Wayne Emmerson of Lake Simcoe Region Conservation Authority.

The Chair and General Manager of CO scheduled a meeting with Honourable Rod Philips, Minister of the Environment Conservation and Parks, and Honourable John Yakubuski, Minister of Natural Resources and Forestry to discuss streamlining Conservation Authorities and will provide an update at the next meeting.

e) Modernizing the Conservation Authorities Act Webinar:

Senior staff attended a webinar regarding two EBR Postings related to the Modernizing Conservation Authorities Act.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

Member Tinlin informed Members that Honourable Victor Fedeli, Minister of Finance, will be attending a meeting from 7:00 p.m. – 8:30 p.m. held on April 23, 2019 at the Canada Southern Station (CASO Station) in St. Thomas.

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CORRESPONDENCE:**

a) Copied:

- County of Elgin – a letter notifying the CCCA that it had received the letter regarding the speed limit change for Springwater Road and a resolution will be provided when available.

a) Not Copied:

- Correspondence Register for March, 2019.

Motion # 42/2019                      P. Buchner                                      S. Martyn                                      CARRIED

THAT, the Copied Correspondence and Correspondence Register for March, 2019, be noted and filed.

**COMMITTEE OF THE WHOLE:**

Motion # 43/2019                      P. Buchner                                      S. Martyn                                      CARRIED

THAT, the Full Authority adjourn to the Committee of the Whole to discuss one (1) property matter at (11:05 a.m.).

Motion # 44/2019                      P. Buchner                                      S. Martyn                                      CARRIED

THAT, the Committee of the Whole rise and report at (11:15 a.m.).

Motion # 45/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, the Full Authority direct Staff to send a letter to the Town of Aylmer to express interest in acquiring the lands that have been declared surplus lands at the corner of Hacienda Road (north of the railway tracks).

**NEXT MEETING / ADJOURNMENT:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 13<sup>th</sup>, 2019, commencing at (10:00 a.m.).

Motion # 46/2019                      P. Buchner                                      S. Martyn                                      CARRIED

THAT, the Full Authority be adjourned at (11:16 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson