

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Friday, December 13, 2019**

**Meeting #10/2019**

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**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Mark Tinlin	Member	City of St. Thomas
Paul Buchner	Member	Township of South - West Oxford

**STAFF:**

Christopher Wilkinson	General Manager / Secretary – Treasurer
Dusty Underhill	Conservation Areas Supervisor
Peter Dragunas	Water Management Technician
Tony Difazio	Resource Planning Coordinator
Emily Febrey	Outdoor Education Technician
Susan Simmons	Financial Services Coordinator

**OTHERS PRESENT:**

Rob Perry                                      Reporter, The Aylmer Express

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:05 a.m.).

**ADOPTION OF AGENDA:**

Motion # 125/2019                      P. Buchner                                      A. Oslach                                      CARRIED

THAT, the Agenda for the December 13, 2019 Full Authority meeting be adopted, as amended.

**DISCLOSURE OF CONFLICT OF INTEREST:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**ADOPTION OF MINUTES:**

Motion # 126/2019                      M. Tinlin                                      P. Buchner                                      CARRIED

THAT, the Minutes of Full Authority Meeting #09/2019 (November 7, 2019), be accepted as circulated.

Motion # 127/2019                      A. Oslach                                      P. Buchner                                      CARRIED

THAT, the Minutes of Land Management Committee Meeting #02/2019 (November 28, 2019), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

None

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report FA 61/2019 - Monthly Staff Reports was presented, discussed, and resolved.

Motion # 128/2019                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, amended Staff Reports for the month of November, 2019, be noted and filed.

Report FA 62/2019 – November Summary of Revenue & Expenditures was presented, discussed, and resolved

Motion # 129/2019                      P. Buchner                                      M. Tinlin                                      CARRIED

THAT, Report FA 62/2019, be noted and filed.

Report FA 63/2019 – Accounts Payable, was presented, discussed, and resolved.

Motion # 130/2019                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, Accounts Payable totaling \$38,020.25, be approved for payment as presented in Report FA 63/2019.

Report FA 64/2019 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 131/2019                      A. Oslach                                      P. Buchner                                      CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of September, October, and November, 2019.

Report FA 65/2019 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion # 132/2019                      P. Buchner                                      M. Tinlin                                      CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 65/2019, as information.

Report FA 66/2019 – Special Advisor on Flooding Report to Government, was presented, discussed, and resolved.

Motion # 133/2019                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, Report FA 66/2019 be received for information.

Report FA 67/2019 – Request from Kettle Creek Conservation Authority, was presented, discussed, and resolved.

Motion # 134/2019                      M. Tinlin                                      P. Buchner                                      CARRIED

THAT, Sally Martyn and Rick Cerna be named as the two members to meet with KCCA to identify programs, services or staff that could be shared for cost containment.

Report FA 68/2019 – Springwater Conservation Area 2020 Fee Schedule, was presented, discussed, and resolved.

Motion # 135/2019                      A. Oslach                                      P. Buchner                                      CARRIED

THAT, the 2020 Springwater Conservation Area Fee Schedule attached to Report FA 68/2019 be adopted as presented.

Report FA 69/2019 – Proposed 2020 Meeting Schedule, was presented, discussed, and resolved.

Motion # 136/2019                      M. Tinlin                                      A. Oslach                                      CARRIED

THAT, the Full Authority approve the 2020 Meeting Date Schedule as outlined in Report FA 69/2019.

Report FA 70/2019 – Year-End Motions, was presented, discussed, and resolved.

Motion # 137/2019                      M. Tinlin                                      P. Buchner                                      CARRIED

THAT, the Full Authority approve the list of Year-End Motions contained in Report FA 70/2019.

**GENERAL MANAGER / SECRETARY - TREASURER'S REPORT:**

a) Conservation Ontario Meeting:

The General Manager/Secretary-Treasurer advised the Members that he and Chairperson Cerna attended the Conservation Ontario meetings held in Toronto on December 8<sup>th</sup> and 9<sup>th</sup>, 2019. The focus on the Sunday meeting was to discuss the recently released flood advisor report. Monday's focus was presentations from Jennifer Keyes, Manager with MNRF's Great Lakes and Policy Division, Ministry of the Environment, Conservation and Parks' deputy minister Serge Imbrogno. Staff and members had an opportunity to hear presentations and ask questions of both provincial representatives.

b) Staff Hiring:

The General Manager/Secretary-Treasurer informed the Members that at the Personnel/Finance Committee meeting held November 28<sup>th</sup>, 2019, the positions of Community Outreach Technician and two (2) Field Technicians were approved for 2020.

c) Staff Training:

The General Manager/Secretary-Treasurer informed the Members that training was limited to only legislated / mandatory training to help with the 40k shortfall in 2019. However, there is still a need for ongoing knowledge and capacity building, therefore on an opportunity basis, staff are visiting or speaking on the phone with other Conservation Authorities and sharing ideas, process, procedure, standards and ideas for improving our business.

**UNFINISHED BUSINESS:**

None

**CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

None

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CORRESPONDENCE:**

a) Not Copied:

- Correspondence Register for November, 2019

b) Copied:

- A letter sent from Conservation Ontario to the Ministry of Natural Resources and Forestry on November 1, 2019 regarding Conservation Ontario's comments on "Proposed amendments to the *Aggregate Resources Act*" (ERO#019-0556) and Schedule 16 of Bill 132, *Better for People, Smarter for Business Act*, 2019
- A letter received from the Township of Ramara to Minister Yurek on November 7, 2019 regarding Conservation Authority Exit Clause
- A letter from the Township of Springwater received on November 8, 2019 regarding the Nottawasaga Valley Conservation Authority Levy
- A letter from the Town of Wasaga Beach to Doug Ford received on November 8, 2019 regarding a resolution from the Township of Springwater - Conservation Authority Levies

- A letter received by CCCA from the Township of Malahide on November 12, 2019 regarding the council approval of the quotation for the Dragline for Port Bruce Ice Breaking
- A letter from CCCA to the Elgin Stewardship Council on November 13, 2019 regarding a proposal to fill the vacant Project Coordinator position with CCCA staff.
- An email from the Elgin Stewardship Council to CCCA on November 14, 2019 regarding declining the partnership offer from November 13, 2019
- A letter from the Township of Amaranth received on November 26, 2019 regarding the Nottawasaga Valley Conservation Authority Levies
- A letter from the Township of Amaranth received on November 26, 2019 regarding Conservation Authority Exit Clause
- A letter sent from Conservation Ontario to the Ministry of Environment, Conservation and Parks, and the Ministry of Natural Resources and Forestry on November 27, 2019 regarding Conservation Ontario's comments on the "Waterpower Exemption from Permits To Take Water" (ERO#019-0545) and the "Amendments to Three Statutes administered by the Ministry of Natural Resources and Forestry to support the proposed Better for People, Smarter for Business Act, 2019 and a proposal for a new regulation under the Lakes and Rivers Improvement Act" (ERO#019-0732)
- A letter sent from Lerner's LLP to CCCA Chairperson and General Manager/Secretary-Treasurer on November 29, 2019 Re. Kyle and Isabel Cronk Revetment Application

Motion # 138/2019                      P. Buchner                                      A. Oslach                                      CARRIED

THAT, the Correspondence Register and the Copied Correspondence for November, 2019, be noted and filed.

**CLOSED SESSION:**

Motion # 139/2019                      M. Tinlin                                      P. Buchner                                      CARRIED

THAT, the Full Authority adjourn to Closed Session at (11:15 a.m.).

Motion # 140/2019                      A. Oslach                                      M. Tinlin                                      CARRIED

THAT, the Full Authority rise from Closed Session and report at (11:52 a.m.).

Motion # 141/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, the Minutes from the Closed Session November 7, 2019, be accepted as circulated.

Motion # 142/2019                      M. Tinlin                                      S. Martyn                                      CARRIED

THAT, the Minutes of Personnel/Finance Committee Meeting #02/2019 (November 28, 2019), be accepted as amended.

Motion # 143/2019                      S. Martyn                                      P. Buchner                                      CARRIED

THAT, the Members retain Ken Strong (Strong Nenniger LPC) on a case by case basis at the agreed upon rate and upset limit.

**NEXT MEETING / TERMINATION:**

The next meeting of the Catfish Creek Conservation Authority will be the Annual General Meeting held on Thursday, February 20, 2020, commencing at (2:00 p.m.).

Motion # 144/2019                      P. Buchner                                      A. Oslach                                      CARRIED

THAT, the Full Authority meeting be terminated at (11:50 a.m.).

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General Manager / Secretary –Treasurer

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Authority Chairperson