

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, April 9th, 2020

Meeting #02/2020

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

STAFF:

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator

ABSENT:

Mark Tinlin	Vice-Chair, City of St. Thomas
Dusty Underhill	Conservation Areas Supervisor
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Emily Febrey	Community Outreach Technician

OTHERS PRESENT:

Veronica Reiner	Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (1:40 p.m.).

ADOPTION OF AGENDA:

<u>Motion # 12/2020</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Agenda for the March 19th, 2020, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 13/2020 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Full Authority Meeting # 01/2020 (February 20, 2020), be accepted as circulated.

Motion # 14/2020 S. Martyn A. Oslach CARRIED

THAT, the Minutes of Interview Committee Meeting # 01/2020 (February 13, 2020), be accepted as circulated.

Motion # 15/2020 P. Buchner A. Oslach CARRIED

THAT, the Minutes of Heath and Safety Committee Meeting # 01/2020 (February 27, 2020), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 03/2020 – 2020 - 2021 General Insurance Program Renewal, was presented, discussed, and resolved.

Motion # 16/2020 S. Martyn A. Oslach CARRIED

THAT, the Full Authority approve the Catfish Creek Conservation Authority renewal of its 2020 – 2021 insurance coverage with Frank Cowan Company Limited through Hamilton Ward & Cathers Insurance Service Limited at the total cost of \$41,364.00, plus applicable taxes; and further,

THAT, staff be directed to obtain quotations prior to the 2021 renewal date.

Report FA 04/2020 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 17/2020 P. Buchner S. Martyn CARRIED

THAT, Staff Reports for the months of January and February, 2020, be noted and filed.

Report FA 05/2020 – January & February Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 18/2020 A. Oslach P. Buchner CARRIED

THAT, Report FA 05/2020, be noted and filed.

Report FA 06/2020 – Accounts Paid, was presented, discussed, and resolved.

Motion # 19/2020 P. Buchner S. Martyn CARRIED

THAT, Accounts Paid totaling \$59,767.62, be approved as presented in Report FA 06/2020.

Report FA 07/2020 – Accounts Payable, was presented, discussed, and resolved.

Motion # 20/2020 A. Oslach S. Martyn CARRIED

THAT, Accounts Payable totaling \$11,591.71, be approved for payment as presented in Report FA 07/2020.

Report FA 08/2020 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 21/2020 S. Martyn A. Oslach CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the months of January and February, 2020.

Report FA 09/2020 – Flood Forecasting & Warning Program Update, was presented, discussed, and resolved.

Motion # 22/2020 P. Buchner A. Oslach CARRIED

THAT, Report FA 09/2020, be received as information at this time.

Report FA 10/2020 - Firewood, was presented, discussed, and resolved.

Motion # 23/2020 S. Martyn P. Buchner CARRIED

THAT, Report FA 10/2020, be received as information at this time.

Report FA 11/2020 – Grants & Special Projects Funding Update, was presented, discussed, and resolved.

Motion # 24/2020 P. Buchner A. Oslach CARRIED

THAT, Report FA 11/2020, be received as information at this time.

Report FA 12/2020 - 2020 Final Budget and Municipal Levy, was presented, discussed, and resolved.

Motion # 25/2020 P. Buchner A. Oslach CARRIED

THAT, the 2020 Catfish Creek Conservation Authority budget document totalling \$1,330,076.10 be adopted as presented; and further,

THAT, the 2020 Municipal General Levy in the amount of \$344,356.40 (\$82,429.00 Matched and \$261,927.40 Non-Matched), the Special Plan Review Levy in the amount of

\$8,250.00, and the Special Benefiting Levy of \$30,463.97 for the Township of Malahide be approved as presented.

Member's Name	Municipality	CVA Apportionment %	Yes	No
Rick Cerna	Township of Malahide	36.8389	Yes	
Arthur Oslach	Town of Aylmer	26.2677	Yes	
Sally Martyn	Municipality of Central Elgin	27.0742	Yes	
Paul Buchner	Township of South-West Oxford	3.7711	Absent	
Mark Tinlin	City of St. Thomas	6.0480	Yes	

Report FA 13/2020 - CCCA Committees, was presented, discussed, and resolved.

Motion # 26/2020 S. Martyn A. Oslach CARRIED

THAT, the Full Authority approve the Committee appointments for the year 2020, as outlined in Report FA 13/2020.

Report FA 14/2020 – Community Safety and Well-Being Plan Committee, was presented, discussed, and resolved.

Motion # 27/2020 P. Buchner A. Oslach CARRIED

THAT, the Community Outreach Technician be appointed to represent the CCCA on the Community Safety and Well-Being (CSWB) Plan Advisory Committee.

Report FA 15/2020 – Purchasing Policy – In Year Review, was presented, discussed, and resolved.

Motion # 28/2020 S. Martyn P. Buchner CARRIED

THAT, the Full Authority receive Report FA 15/2020 as information.

Report FA 16/2020 – Provincial Flood Strategy, was presented, discussed, and resolved.

Motion # 29/2020 A. Oslach P. Buchner CARRIED

THAT, Staff Report FA 16/2020 be received as information.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

None

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- A council resolution received from The Municipality of Dutton Dunwich to Conservation Authorities on January 15, 2020 supporting the delivery of watershed management programs to the municipality.
- An email received from the Minister of Environment, Conservation and Parks to Chairperson Cerna on January 23, 2020 inviting the CCCA to the multi-stakeholder engagement consultations.
- A letter received from the Municipality of Central Elgin to CCCA on January 28, 2020 indicating approval of their levy apportionment.
- A letter sent to the Ministry of Natural Resources and Forestry from Conservation Ontario on January 30, 2020 regarding Conservation Ontario's comments on the "Proposal to amend Ontario Regulation 454/96 (Construction) to provide alternative regulatory approval requirements for repairs to existing low hazard wetland dams".
- A letter received from the Municipality of Central Elgin to CCCA on February 25, 2020 supporting the delivery of watershed management programs to the municipality.
- A letter sent to The Honourable Dave MacKenzie from the Township of South-West Oxford on March 6, 2020 expressing support of the Federal government commitment to plant two million trees.
- A letter sent from the Honourable John Yakabuski, Minister of Natural Resources and Forestry to Conservation Ontario on March 9, 2020 providing a link to the recent flood strategy and indicating he looks forward to continuing to work with Conservation Ontario on this vital matter.

b) Not Copied:

- Correspondence Registers for January and February, 2020.

Motion # 30/2020

A. Oslach

S. Martyn

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for January and February, 2020, be noted and filed.

CLOSED SESSION:

None

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 11, 2020, commencing at 10:00 a.m.

Motion # 31/2020

P. Buchner

A. Oslach

CARRIED

THAT, the Full Authority be terminated at 2:37 p.m.



General Manager / Secretary –Treasurer



Authority Chairperson