

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, August 13th, 2020

Meeting #05/2020

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

STAFF:

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Dusty Underhill	Conservation Areas Supervisor
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Emily Febrey	Community Outreach Technician

ABSENT:

Mark Tinlin	Member	City of St. Thomas
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OTHERS PRESENT:

Veronica Reiner	Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at 9:34 a.m.

ADOPTION OF AGENDA:

<u>Motion # 53/2020</u>	A. Oslach	S. Martyn	CARRIED
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THAT, the Agenda for the August 13th, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 54/2020 S. Martyn A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting #04/2020 (June 11, 2020), be accepted as circulated.

Motion # 55/2020 A. Oslach S. Martyn CARRIED

THAT, the Minutes of Health and Safety Committee Meeting #s 19/2020 - #22/2020, be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 27/2020 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 56/2020 A. Oslach S. Martyn CARRIED

THAT, Staff Reports for the Months of June and July, 2020, be noted and filed.

Mr. Dragunas, Mr. Underhill, and Miss Febrey departed the meeting.

Report FA 28/2020 – June & July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 57/2020 S. Martyn A. Oslach CARRIED

THAT, Report FA 28/2020, be noted and filed.

Mr. Difazio departed the meeting.

Report FA 29/2020 – Accounts Payable, was presented, discussed, and resolved.

Motion # 58/2020 P. Buchner S. Martyn CARRIED

THAT, Accounts Paid totaling \$124,065.76, be approved as amended in Report FA 29/2020.

Report FA 30/2020 – Section 28 Permits, was presented, discussed, and resolved.

Motion # 59/2020 A. Oslach S. Martyn CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 30/2020, as information.

Report FA 31/2020 – Seasonal Hiring (additional park staff), was presented, discussed, and resolved.

Motion # 60/2020 P. Buchner A. Oslach CARRIED

THAT, seasonal staff outlined in Report FA 31/2020 be hired for the remainder of the 2020 season.

Report FA 32/2020 – Updated Return to Work Plan, was presented, discussed, and resolved.

Motion # 61/2020 P. Buchner A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority approve the Updated Return to Work Plan as presented in Report FA 32/2020.

Report FA 33/2020 – Land Acquisition and Disposal Policies, was presented, discussed, and resolved.

Motion # 62/2020 S. Martyn P. Buchner CARRIED

THAT the Land Acquisition and Disposal Policies be approved as amended; and further,

THAT staff be directed to follow these policies for the securement of new properties and the disposal of surplus lands.

Report FA 34/2020 – Land Acquisition and Disposal Policies, was presented, discussed, and resolved.

Motion # 63/2020 P. Buchner A. Oslach CARRIED

THAT, the tender to supply and deliver a 2020 full size 4 x 4 pickup truck in accordance with the tender specifications be awarded to St. Thomas Ford for a total price of \$32,904.00 plus applicable taxes, including trade-in of the CCCA's 2010 Ford F150 pickup valued at \$4,000.00.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

The General Manager advised the board that a security company has been hired for weekends up until and including Labour Day weekend to provide additional support to staff. The security company will remain on site until 3am on weekends providing an additional hour of patrols.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- A letter from Conservation Ontario to The Honourable Jeff Yurek sent June 3, 2020 re. Conservation Authorities: Next Steps
- A letter from Conservation Ontario to The Honourable John Yakabuski sent June 26, 2020 re. Update on Conservation Ontario's Client Service and Streamlining Initiative – Reporting on the Timeliness of Section 28 Reviews
- A letter from Conservation Ontario to The Honourable Jeff Yurek sent June 26, 2020 re. Update on Conservation Ontario's Client Service and Streamlining Initiative – Reporting on the Timeliness of Section 28 Reviews
- A letter from The Honourable Jeff Yurek Catfish Creek Conservation Authority sent July 8, 2020 re. Modernization of Environmental Assessments
- A letter from The Great Outdoors Fund to Catfish Creek Conservation Authority sent July 10, 2020 re. Unsmoke Canada Cleanup
- A letter from Catfish Creek Conservation Authority to MNRF sent July 22, 2020 re. WECl Motion
- A letter from Conservation Ontario to the Ministry of Environment, Conservation and Parks sent July 31, 2020 re. Updating Ontario's Water Quantity Management Framework (ERO#019-1340)

b) Not Copied:

- Correspondence Registers for June and July, 2020.

Motion #64/2020

S. Martyn

P. Buchner

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for June and July, 2020, be noted and filed.

CLOSED SESSION:

None

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 10, 2020, commencing at (10:00 a.m.).

Motion # 65/2020

P. Buchner

A. Oslach

CARRIED

THAT, the Full Authority be terminated at (10:51 a.m.).



General Manager / Secretary –Treasurer



Authority Chairperson