

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, September 10th, 2020

Meeting #06/2020

The Full Authority Meeting of the Catfish Creek Conservation Authority was held at the Aylmer Legion to accommodate social distancing.

PRESENT:

Mark Tinlin	Vice-Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

STAFF:

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Gerrit Kremers	Field Technician - Lands

ABSENT:

Rick Cerna	Chairperson	Township of Malahide
Dusty Underhill	Conservation Areas Supervisor	
Emily Febrey	Community Outreach Technician	

OTHERS PRESENT:

Veronica Reiner	Aylmer Express
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WELCOME / CALL TO ORDER:

Vice-Chairperson Tinlin welcomed everyone and called the meeting to order at 10:00 a.m. Vice-Chairperson Tinlin thanked Member Oslach for arranging the alternate venue for the meeting.

ADOPTION OF AGENDA:

<u>Motion # 66/2020</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the Agenda for the September 10th, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Vice-Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 67/2020 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Full Authority Meeting #05/2020 (August 13, 2020), be accepted as circulated.

Motion # 68/2020 P. Buchner A. Oslach CARRIED

THAT, the Minutes of Health and Safety Committee Meeting #23/2020 (August 24, 2020), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 35/2020 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 69/2020 S. Martyn A. Oslach CARRIED

THAT, Staff Reports for the Month of August, 2020, be noted and filed.

Report FA 36/2020 – August Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 70/2020 A. Oslach P. Buchner CARRIED

THAT, Report FA 36/2020, be noted and filed.

Report FA 37/2020 – Accounts Paid, was presented, discussed, and resolved.

Motion # 71/2020 S. Martyn A. Oslach CARRIED

THAT, Accounts Paid totaling \$53,796.58, be approved as amended in Report FA 37/2020.

Report FA 38/2020 – Property Tax Comparison, was presented, discussed, and resolved.

Motion # 72/2020 P. Buchner A. Oslach CARRIED

THAT, Report FA 38/2020, be received as information at this time.

Report FA 39/2020 – Monthly Plan Review, was presented, discussed, and resolved.

Motion # 73/2020 A. Oslach P. Buchner CARRIED

THAT, the Full Authority approve the Monthly Plan Review Report for the Months of January to September 2020.

Report FA 40/2020 – Johnson Tract Forest Tender, was presented, discussed, and resolved.

Motion # 74/2020 S. Martyn A. Oslach CARRIED

THAT, the Board offer the sale of standing timber at the Johnson Tract to Springwater Mills, consistent with the Tree Marking Prescription and Marking Inventory prepared by GWG Resources Services, dated April 8, 2020.

Report FA 41/2020 – COVID-19 Response – Updated Return to Work Plan, was presented, discussed, and resolved.

Motion # 75/2020 P. Buchner A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority approve the Updated Return to Work Plan for Administration and Field Work as presented in Report FA 41/2020.

Report FA 42/2020 – Amended By-Laws, was presented, discussed, and resolved.

Motion # 76/2020 A. Oslach S. Martyn CARRIED

THAT, the Catfish Creek Conservation Authority Best Management Practices and Administrative By-Law approved by the Full Authority in Motion #SM 01/2020 are hereby revoked; and further,

THAT, the new Administrative By-Law for the Catfish Creek Conservation Authority attached to Report FA 42/2020, be adopted as presented.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) AMO:

The General Manager/Secretary-Treasurer updated members regarding the AMO Conference 2020 – Aug 17 – Aug 19, in particular the remarks from Minister Yurek indicating the changes to the CA Act will result in a better, modernized and more sustainable conservation authority system.

b) Source Protection Plan:

The General Manager/Secretary-Treasurer updated Members regarding the Lake Erie Management Committee virtual meeting on September 9 2020.

c) Springwater Campground:

The General Manager/Secretary-Treasurer informed Members that seasonal camping will be open until October 25th, and transient camping will be open until October 12th

(Thanksgiving Weekend). He also advised the Springwater Management Plan update is going slower than expected due to COVID and a draft may be ready for the November meeting. He concluded by updating members about the Stage project where the design is almost complete and there is a documentary movie to be produced about the project.

f) Next Meeting Venue:

The General Manager/Secretary-Treasurer thanked Member Oslach for organizing the meeting space. The October 8, 2020 meeting is planned to be held at the Legion again however this will be confirmed in the Agenda package.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

Member Oslach asked to put forth a Notice of Motion regarding Staff investigating moving the Peacekeeper Park into the Catfish Creek Watershed. Member Martyn suggest a committee of Staff Members, including the General Manager-Secretary Treasurer, Financial Services Coordinator, and Conservation Areas Supervisor, be formed to investigate and report back to the Full Authority at a later meeting.

<u>Motion # 77/2020</u>	S. Martyn	P. Buchner	CARRIED
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THAT, Staff investigate the possibility of Peacekeeper Park (3684 Avon Drive, Belmont, ON) moving to the CCCA watershed.

CORRESPONDENCE:

a) Copied:

- A letter received by CCCA from the Ministry of Natural Resources and Forestry on August 10, 2020 indicating CCCA was unsuccessful in the application to the 2020/21 Species at Risk Stewardship Program
- A letter received by CCCA from Environment and Climate Change Canada on August 11, 2020 indicating CCCA was unsuccessful in the application to the Bradley Creek Phosphorus Reduction Study under the Great Lakes Protection Initiative
- A letter received by Wayne Emmerson, Chair of Conservation Ontario from John Yakabuski, Minister of Natural Resources and Forestry on August 11, 2020 thanking Authorities for providing an update to the Client Service and Streamlining initiative
- A letter received by CCCA from Southwestern Public Health on August 21, 2020 re. Memo to all businesses and organizations in Elgin County, Oxford County and the City of St. Thomas

b) Not Copied:

- Correspondence Registers for August, 2020.

Motion #78/2020 A. Oslach P. Buchner CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for August, 2020, be noted and filed.

CLOSED SESSION:

Motion # 79/2020 P. Buchner A. Oslach CARRIED

THAT, the Full Authority adjourn to Closed Session at (11:50 a.m.).

Motion # 80/2020 S. Martyn A. Oslach CARRIED

THAT, the Full Authority rise from Closed Session with report at (12:14 p.m.).

Motion # 81/2020 A. Oslach P. Buchner CARRIED

THAT, the Minutes from the December 10, 2010 Full Authority #10/2019 Closed Session, be accepted as circulated.

Motion # 82/2020 A. Oslach S. Martyn CARRIED

THAT, the Board approve the work from home pilot project, and report the results of the pilot project back to the Personnel / Finance Committee at the first meeting of 2021.

Motion # 83/2020 P. Buchner S. Martyn CARRIED

THAT, staff respond to the land disposal inquiry.

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday October 12, 2020, commencing at (10:00 a.m.).

Motion # 84/2020 S. Martyn A. Oslach CARRIED

THAT, the Full Authority be terminated at (12:18 p.m.).



General Manager / Secretary –Treasurer



Authority Chairperson