

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 12th, 2020

Meeting #08/2020

The Full Authority Meeting of the Catfish Creek Conservation Authority was held at the Aylmer Legion to accommodate social distancing.

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Mark Tinlin	Vice-Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

STAFF:

Christopher Wilkinson	General Manager / Secretary – Treasurer
Susan Simmons	Financial Services Coordinator
Peter Dragunas	Water Management Technician
Dusty Underhill	Conservation Areas Supervisor
Emily Febrey	Community Outreach Technician (by telephone)

OTHERS PRESENT:

Veronica Reiner Aylmer Express

ABSENT:

Tony Difazio Resource Planning Coordinator

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:10 a.m.).

ADOPTION OF AGENDA:

Motion # 99/2020 P. Buchner A. Oslach CARRIED

THAT, the Agenda for the November 12th, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 100/2020 M. Tinlin A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting #07/2020 (October 8, 2020), be accepted as circulated.

Motion # 101/2020 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Health & Safety Committee Meeting #24 & 25/2020 (September 23 & October 7, 2020), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 49/2020 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 102/2020 M. Tinlin P. Buchner CARRIED

THAT, Staff Reports for the Month of October, 2020, be noted and filed.

Report FA 50/2020 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 103/2020 M. Tinlin A. Oslach CARRIED

THAT, Report FA 50/2020, be noted and filed.

Report FA 51/2020 – Accounts Paid, was presented, discussed, and resolved.

Motion # 104/2020 P. Buchner A. Oslach CARRIED

THAT, Accounts Paid totaling \$49,067.38, be approved as presented in Report FA 51/2020.

Report FA 52/2020 – Education Programs Update, was presented, discussed, and resolved.

Motion # 105/2020 M. Tinlin P. Buchner CARRIED

THAT, the Full Authority receive Report FA 52/2020 for information.

Mr. Underhill left the meeting at (11:30 a.m.).

Report FA 53/2020 – Christmas Office Closure, was presented, discussed, and resolved.

Motion # 106/2020 P. Buchner M. Tinlin CARRIED

THAT, Christmas Office Closure schedule be approved; AND FURTHER,

THAT, for 2021 only, staff receive two (2) additional paid days off (Tuesday, December 29 & Wednesday, December 30); AND FURTHER,

THAT, for 2021 only, Members modify PR 10(2)(c) allowing a maximum of ten (10) days carry-over into 2021 and waive the requirement to use carried over vacation by March 31, 2021.

Report FA 54/2020 – Strategic Plan Update, was presented, discussed, and resolved.

Motion # 107/2020 A. Oslach M. Tinlin CARRIED

THAT, Members receive Report FA 54/2020 for information.

Report FA 55/2020 – Ice Management RFQ, was presented, discussed, and resolved.

Motion # 108/2020 P. Buchner A. Oslach CARRIED

THAT, the Catfish Creek Conservation Authority forward the quotation for the dragline and the quotation for the long reach excavator to the Township of Malahide for Council's review and consideration.

Report FA 56/2020 – 2021 Revised Draft Budget, was presented, discussed, and resolved.

Motion # 109/2020 M. Tinlin P. Buchner CARRIED

THAT, members direct staff to complete the 2021 draft budget with a 3% levy increase for presentation at the next Personal Finance meeting.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

a) Conservation Authorities Act and Bill 229

The General Manager/Secretary-Treasurer provided members with a preliminary review of the proposed Conservation Authorities Act Legislated Amendments released Thursday November 5th via an email sent to the general manager from the Ministry of Environment Conservation and Parks.

b) Next meeting

The General Manager/Secretary-Treasurer advised Members that the next Full Authority meeting has moved to Thursday Dec 10th with a Box Lunch provided.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- a letter from Conservation Ontario to The Honourable Doug Ford sent on October 5, 2020 re. Update on Conservation Ontario's Client Service and Streamlining Initiative – Development of a Guideline for Conservation Authority Pre-Consultation (Planning and Permitting Applications)
- a letter from the Minister of Agriculture, Food and Rural Affairs sent October 29, 2020 re. COVID-19 workplace safety

b) Not Copied:

- Correspondence Registers for October, 2020.

Motion #110/2020

P. Buchner

A. Oslach

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for October, 2020, be noted and filed.

CLOSED SESSION:

None

NEXT MEETING / ADJOURNMENT:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 10, 2020, commencing at (10:00 a.m.).

Motion # 111/2020

A. Oslach

P. Buchner

CARRIED

THAT, the Full Authority be terminated at (11:50 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson