

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, March 11, 2021

Meeting #02/2021

The Full Authority Meeting #02/2021 of the Catfish Creek Conservation Authority was conducted virtually and streamed live to YouTube.

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Lori Baldwin-Sands	Vice-Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

The following staff members were also present on the call electronically:

STAFF:

Christopher Wilkinson	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Kelsey Oatman	Program Support Assistant
Emily Febrey	Community Outreach Technician
Tony Difazio	Resource Planning Coordinator
Dusty Underhill	Conservation Areas Supervisor
Peter Dragunas	Water Management Technician

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (10:58 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 13/2021</u>	L. Baldwin-Sands	A. Oslach	CARRIED
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THAT, the Agenda for the March 11th, 2021, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's YouTube along with the official written minutes.

ADOPTION OF MINUTES:

Motion # 14/2021 P. Buchner A. Oslach CARRIED

THAT, the Minutes of Personnel/Finance Meeting # 01/2021 (January 28, 2021), be accepted as circulated.

Motion # 15/2021 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Health and Safety Committee Meeting #26/2020, #01/2021, and #02/2021, be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 03/2021 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 16/2021 S. Martyn P. Buchner CARRIED

THAT, Staff Reports for the months of December, 2020, January 2021, and February, 2021, be noted and filed.

Report FA 04/2021 – January & February Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 17/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, Report FA 04/2021, be noted and filed.

Report FA 05/2021 – Accounts Paid, was presented, discussed, and resolved.

Motion # 18/2021 A. Oslach P. Buchner CARRIED

THAT, Accounts Paid totaling \$151,275.48, be approved as presented in Report FA 05/2021.

Report FA 06/2021 - 2021 Final Budget and Municipal Levy, was presented, discussed, and resolved.

Motion # 19/2021 A. Oslach P. Buchner CARRIED

THAT, the 2020 Catfish Creek Conservation Authority budget document totaling \$1,713,463.83 be adopted as presented; and further,

THAT, the Catfish Creek Conservation Authority adopt the matching levy of \$82,429.00.

Member's Name	Municipality	# of Members	Vote %
Rick Cerna	Township of Malahide	1	20.00
Arthur Oslach	Town of Aylmer	1	20.00
Sally Martyn	Municipality of Central Elgin	1	20.00
Paul Buchner	Township of South-West Oxford	1	20.00
Lori Baldwin-Sands	City of St. Thomas	1	20.00

Motion # 20/2021 P. Buchner L. Baldwin-Sands CARRIED

THAT, the Catfish Creek Conservation Authority adopt the non-matching levy of \$272,258.09 and the Special Plan Review Levy of \$8,250.00; and further,

THAT, the Township of Malahide is designated as the sole-benefitting municipality for ice management in the amount of \$27,968.65.

Member's Name	Municipality	CVA Apportionment %	Yes	No
Rick Cerna	Township of Malahide	36.8389	Yes	
Arthur Oslach	Town of Aylmer	26.2677	Yes	
Sally Martyn	Municipality of Central Elgin	27.0742	Yes	
Paul Buchner	Township of South-West Oxford	3.7711	Yes	
Lori Baldwin-Sands	City of St. Thomas	6.0480	Yes	

Report FA 07/2021 - CCCA Committees, was presented, discussed, and resolved.

Motion # 21/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority approve the Committee appointments for the year 2021, as amended in Report FA 07/2021.

Personnel / Finance Committee (5) Paul Buchner, Chairperson Full Membership	Land Management Committee (5) Arthur Oslach, Chairperson Full Membership
Health and Safety Committee (3) Dusty Underhill, Employee Representative (Chair) Christopher Wilkinson, Management Representative Vacant, Employee Representative	Conservation Ontario Council Rick Cerna, Voting Delegate (Chairperson) Lori Baldwin-Sands, 1st Alternate (Vice Chairperson) Christopher Wilkinson, 2nd Alternate
Interview Committee Sally Martyn, Committee Member (check motion!) Arthur Oslach, Committee Member Paul Buchner, Committee Member	Lake Erie Source Protection Region Rick Cerna, Committee Member (Chairperson) Christopher Wilkinson, Committee Member

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

None

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

Member Baldwin-Sands enquired about the possibility of painting the money boxes a brighter neon colour. She stated the current traffic yellow colour can blend in with the forest. The General Manager / Secretary-Treasurer said he will have staff look into the possibility.

CORRESPONDENCE:

a) Copied:

- Town of Aylmer to the Minister of Environment, Conservation and Parks sent December 10, 2020 re. Bill 229
- Township of Malahide to the Minister of Environment, Conservation and Parks sent December 11, 2020 re. Bill 229
- City of St. Thomas to the Minister of Environment, Conservation and Parks received December 14, 2020 re. Bill 229
- Oxford County to the Minister of Environment, Conservation and Parks sent December 18, 2020 re. Bill 229
- Conservation Ontario to the Minister of Environment, Conservation and Parks sent December 18, 2020 re. CA Act Indemnification Clause
- Ontario Ministry of Agriculture, Food and Rural Affairs to CCCA sent December 21, 2020 re. Drainage Act
- Municipality of Central Elgin to CCCA sent January 12, 2021 re. 2021 Levy
- Conservation Ontario to Provincial Policy Planning Branch sent January 28, 2021 re. Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order
- Conservation Ontario to the Minister of Environment, Conservation and Parks sent February 4, 2021 re. Drainage Act Regulator Proposal
- Conservation Ontario to the Minister of Environment, Conservation and Parks sent February 4, 2021 re. Updates to Ontario's Water Quantity Management Framework
- Conservation Ontario to the Ontario Professional Foresters Association sent February 4, 2021 re. Review of Professional Foresters Act, 2000
- Ministry of Environment, Conservation and Parks to CCCA sent February 5, 2021 re. CA Act amendments
- Elgin Clean Water Annual Report 2020
- Ministry of Environment, Conservation and Parks to CCCA sent February 22, 2021 re. CA Act amendments

b) Not Copied:

- Correspondence Registers for December, 2020 January, 2021, and February, 2021.

Motion # 22/2021

P. Buchner

A. Oslach

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for December 2020, January, 2021, and February, 2021, be noted and filed.

CLOSED SESSION:

Motion # 23/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority adjourn to Closed Session at (11:15 a.m.).

Motion # 24/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority rise from Closed Session with report at (11:40 a.m.).

Motion # 25/2021 P. Buchner A. Oslach CARRIED

THAT, the Minutes from the Land Management Committee In-Camera Meeting #02/2020, be accepted as circulated.

Motion # 26/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority authorize staff to proceed as directed regarding the property disposal.

Motion # 27/2021 P. Buchner L. Baldwin-Sands CARRIED

THAT, the Full Authority authorize staff to proceed as directed regarding the proposed spending limit for the proposed pavilion build.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, April 8, 2021, commencing at 10:00 a.m.

Motion # 28/2021 P. Buchner A. Oslach CARRIED

THAT, the Full Authority be terminated at (11:41 a.m.).

General Manager / Secretary –Treasurer

Authority Chairperson