

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, October 7, 2021

Meeting #06/2021

The Full Authority Meeting #06/2021 of the Catfish Creek Conservation Authority was conducted at the Aylmer Legion to accommodate social distancing.

PRESENT:

Rick Cerna	Chairperson	Township of Malahide
Lori Baldwin-Sands	Vice-Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

STAFF:

Dusty Underhill	Acting General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Kelsey Oatman	Program Support Assistant

WELCOME / CALL TO ORDER:

Chairperson Cerna welcomed everyone and called the meeting to order at (1:05 p.m.).

LAND ACKNOWLEDGMENT:

The CCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwoonderk Neutrals.

ADOPTION OF AGENDA:

Vice Chairperson Baldwin-Sands asked to add two (2) items to the Agenda – one (1) for closed session and one (1) as a public delegation.

Motion # 77/2021 P. Buchner A. Oslach CARRIED

THAT, the Agenda for the October 7th, 2021, Full Authority meeting be adopted as amended.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 78/2021 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Full Authority Meeting #05/2021 (June 10, 2021), be accepted as circulated.

Motion # 79/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Minutes of Health & Safety Committee Meeting #06/2021 (June 10, 2021) and #07/2021 (July 12, 2021), be adopted as circulated.

Motion # 80/2021 L. Baldwin-Sands P. Buchner CARRIED

THAT, the Minutes of the Interview Committee #IC 03/2021 (June 24, 2021), be adopted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

- a) Lori Baldwin-Sands, Vice Chairperson of the Catfish Creek Conservation Authority

Vice Chairperson Baldwin-Sands enquired about the possibility of mapping the traditional indigenous hunting grounds contained within the Springwater Forest. She indicated she had previously heard stories that Member Oslach had shared during their first tenure on the Board of the CCCA. She requested that it be looked into and possibly published in honour of the first national Truth and Reconciliation Day.

Members and staff discussed the potential benefits and consequences to mapping and publishing this information. Member Martyn indicated that this should be further researched. Acting General Manager / Secretary – Treasurer Underhill stated he believed this information was already compiled back in the 1970's by the University of Western Ontario, and that he would prepare a Report for the Land Management Committee meeting.

As a result of the discussions the following motion was proposed:

Motion # 81/2021 P. Buchner L. Baldwin-Sands CARRIED

The staff of the CCCA investigate the possibility of investigating traditional hunting grounds and consequences at Springwater.

REPORTS:

Report FA 30/2021 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 82/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, Staff Reports for the month of June, July, August, and September 2021, be noted and filed.

Report FA 31/2021 – June & July Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 83/2021 P. Buchner A. Oslach CARRIED

THAT, Report FA 31/2021, be noted and filed.

Report FA 32/2021 – June & July Accounts Paid, was presented, discussed, and resolved.

Motion # 84/2021 P. Buchner L. Baldwin-Sands CARRIED

THAT, Accounts Paid totaling \$179,907.52, be approved as presented in Report FA 32/2021.

Report FA 33/2021 – Section 28 Permits, was presented, discussed, and resolved.

Motion # 85/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulations Applications Report FA 33/2021, as information.

Report FA 34/2021 – Plan Review Report, was presented, discussed, and resolved.

Motion # 86/2021 P. Buchner L. Baldwin-Sands CARRIED

THAT, the Full Authority approve the Municipal Plan Review Reports for the months of May, June, and July 2021.

Report FA 35/2021 – Research Permit, was presented, discussed, and resolved.

Motion # 87/2021 A. Oslach L. Baldwin-Sands CARRIED

THAT, the Full Authority approve the Research Permit for the University of Guelph as outlined in Report FA 35/2021.

Report FA 36/2021 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 88/2021 P. Buchner A. Oslach CARRIED

THAT, Report FA 36/2021, be received for information.

Report FA 37/2021 – COVID-19 Response – Return to Work Plan and Policy, was presented, discussed, and resolved.

Motion # 89/2021 L. Baldwin-Sands P. Buchner CARRIED

WHEREAS the State of Emergency has been lifted; Therefore, be it resolved...

THAT, the Catfish Creek Conservation Authority rescind the Long Term Work from Home policy permissions.

Report FA 38/2021 – August & September Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 90/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, Report FA 38/2021, be noted and filed.

Report FA 39/2021 – August & September Accounts Paid, was presented, discussed, and resolved.

Motion # 91/2021 P. Buchner A. Oslach CARRIED

THAT, Accounts Paid totaling \$136,053.07, be approved as presented in Report FA 39/2021.

Report FA 40/2021 – Budget Direction – 2022, was presented, discussed, and resolved.

Motion # 92/2021 A. Oslach L. Baldwin-Sands CARRIED

THAT, the Full Authority approve the preparation of the 2022 Draft Budget that includes a levy increase of 5% and Consumer Price Index increase to the 2022 Salary Grid at 3%.

ACTING GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

The Acting General Manager/Secretary-Treasurer provided members with the following updates:

a) Conservation Authorities Act Amendments:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that the first phase of the new regulations regarding the *Conservation Authorities Act* had been released at the beginning of October. He indicated that there would be quite a bit of work ahead to meet the Province of Ontario's deadlines. He also indicated that more information would be coming soon regarding the changes to the Mandatory versus Non-Mandatory programs.

b) Alternative Land Use Services (ALUS) – Memorandum of Understanding:

The Acting General Manager / Secretary – Treasurer updated the Board of Directors that the CCCA had signed a memorandum of understanding with ALUS Canada to share

data regarding certain projects with them. He indicated that there would be some revenue generated with little staff time input.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

Member Oslach indicated that he thought it would be beneficial to send the CCCA's most recent Press Release regarding the General Manager / Secretary – Treasurer position to the member municipalities. Staff and other members agreed, and staff indicated that they would send it out the following week.

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- A letter received June 3, 2021 from the Ministry of Natural Resources and Forestry re: Transfer Payment
- A letter received June 14, 2021 from The Municipality of Central Elgin re: Conservation Authorities Regulatory Consultation
- A letter received on June 22, 2021 from Conservation Ontario re: A review of the regulatory proposals for the *Conservation Authorities Act*
- A letter received July 2, 2021 from Letter from the Honourable Lisa Thompson re: Updates to the Drainage Act

b) Not Copied:

- Correspondence Registers for June & July, 2021.

<u>Motion # 93/2021</u>	L. Baldwin-Sands	P. Buchner	CARRIED
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THAT, the Copied Correspondence and the Correspondence Registers for June and July, 2021, be noted and filed.

CLOSED SESSION:

<u>Motion # 94/2021</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the Full Authority adjourn to Closed Session at (2:12 p.m.).

<u>Motion # 95/2021</u>	P. Buchner	L. Baldwin-Sands	CARRIED
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THAT, the Full Authority rise with report at (2:45 p.m.).

Motion # 96/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority authorize the General Manager / Secretary – Treasurer to execute a Memorandum of Understanding for legal services with the County of Elgin effective August 1, 2021.

Motion # 97/2021 P. Buchner S. Martyn CARRIED

THAT, the Chairperson, Vice-Chairperson, Member Martyn, and the Acting General Manager / Secretary – Treasurer to review the files of the two complainants off site and make recommendations to the lawyer and report back as amended.

Motion # 98/2021 S. Martyn A. Oslach CARRIED


THAT, the Full Authority authorize the General Manager / Secretary – Treasurer to execute a Memorandum of Understanding with ALUS as presented.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Friday, November 19, 2021, commencing at 10:00 a.m.

Motion # 99/2021 L. Baldwin-Sands A. Oslach CARRIED

THAT, the Full Authority be terminated at (2:47 p.m.).



Acting General Manager / Secretary –Treasurer



Authority Chairperson