



Catfish Creek Conservation Authority Transition Plan

Regulation 687/21

Purpose/ Introduction

With the passing of Ontario Regulation 687/21; “Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act” Conservation Authorities are required to develop and implement a Transition Plan outlining processes and timelines to ensure compliance and cost apportioning agreements (if applicable) are in place with their member municipalities as required by subsection 21.1.4 (1) of the Act.

The Transition Plan will be valid for all of the member municipalities within the Catfish Creek Watershed. The regulation sets January 1, 2024, as the transition date.

Regulated Timelines and Deliverables

Phase 1

Transition Plan

To be completed by December 31, 2021. The transition plan includes a timeline / work plan to meet the requirements of the first and second phases of the transition period. Prior to distribution, the CCCA Board of Directors will receive and approve the plan.

A copy of the transition plan will be sent to each member municipality, to the Ministry of Environment, Conservation and Parks, be published onto the Authority’s website, and be made available in print.

Inventory of Programs and Services

To be completed by February 28, 2022. The inventory will list all the programs and services that the (CCCA) will be providing to the watersheds member municipalities.

The inventory will include estimates of the annual costs of services, the sources of funding for the program or service, and will be categorized based on the following: Category 1 – Mandatory Programs and Services;

Category 2 – Non Mandatory; and

Category 3 – Other Programs and Services.

The above noted categories can be identified in Section 21 of the Conservation Authorities Act.

A record of Municipal Distribution of the inventory is to be forwarded to MECP.

Any changes in the inventory after the February 22, 2022, must be documented and forwarded to MECP.

Phase 2

Municipal Agreements

To be completed by January 1, 2024. The Consultation of Inventory and Cost Apportioning Agreements/Memoranda of Understanding fall under the second phase of the transition period. The Conservation Authority will consult with participating municipalities on the inventory of programs and services. The Conservation Authority will then take the necessary steps (if applicable) to enter into agreements/MOUs with municipalities for Category 2 and 3 programs and services where municipal funding will be required for non mandated programs and services.

The negotiations (if applicable) will be undertaken upon the circulation of the inventory in February of 2022. Cost apportioning and MOU's regulation

CCCA will also be working with neighbouring Conservation Authorities where applicable, to assure the needs of our mutual municipal partners are met.

Quarterly progress reports will also be submitted to the MECP from the CCCA and are as outlined below:

Timeline Summary Chart

Deliverable	Due Date	Timeline
Outgoing letter to municipalities		Week of Nov. 22, 2021, following board approval
Create Transition Plan	Dec. 31, 2021	Oct. 25, 2021 to Nov. 10, 2021
Obtain Board approval of Transition Plan	Nov. 19, 2021	
Make it Public	Dec. 31, 2021	
Create Programs and Services Inventory		Feb 2022
Circulate to Municipalities and MECP	Feb. 28, 2022	
Communications and Cost Apportioning Negotiations with Municipalities		Nov. 19, 2021 to Sept. 30, 2023
Consultation with neighbouring CA's		Nov. 19, 2021 to Nov. 1 2023
Execute Municipal Agreements	January 1, 2024	Sept./ Oct. 2023
Quarterly Reports to MECP as required by Regulation 687/21	July 1, 2022	
	Oct 1, 2022	
	Jan 1, 2023	
	April 1, 2023	
	July 1, 2023	
	Oct. 1, 2023	
Request for Extension of Transition Date	Oct. 1, 2023 (if required)	
Final Report	Jan. 30, 2024	

Notes: Dates are based on current regulation. Timeline may be influenced by the issuance of new related regulations.