

# CATFISH CREEK CONSERVATION AUTHORITY

## Mission Statement

*"To communicate and deliver resource management services and programs  
in order to achieve social and ecological harmony for the watershed"*

Meeting of the Full Authority is to be on  
**Thursday, December 16, 2021 at 10:00 a.m.**

**Meeting Location: Aylmer Legion (211 John Street North, Aylmer, ON)**

\* Proof of double Vaccination and I.D. is required. Masks must be worn when entering the building. The multi purpose room where the meeting will be held. Once you sit down masks can be removed. Any time you leave your seat, the mask has to be put back on.

## AGENDA

- 1) Welcome / Call to Order ..... Rick Cerna
- 2) Land Acknowledgement
- 3) Adoption of Agenda
- 4) Disclosure of Pecuniary Interest
- 5) Disclosure of Intention to Audio / Video Record Meeting
- 6) Adoption of Minutes of:
  - a) Full Authority Meeting #07/2021 (November 19, 2021) ..... 3 - 8
  - b) Land Management Committee Meeting #02/2021 (November 25, 2021) ..... 9 - 11
- 7) Business Arising from Minutes
  - a) Report FA 46/2021 - Springwater Conservation Area 2022 Camping Fees ..... 12 - 13  
(Susan Simmons & Dusty Underhill)
- 8) Public / Special Delegations:
- 9) Reports
  - a) Report FA 47/2021 - Monthly Staff Reports (November) ..... 14 - 15  
(Tony Difazio, Peter Dragunas, Dusty Underhill)
  - b) Report FA 48/2021 - November Summary of Revenue & Expenditures ..... 16 - 17  
(Susan Simmons)
  - c) Report FA 49/2021 - Accounts Paid ..... 18  
(Susan Simmons)
  - d) Report FA 50/2021 - Municipal Plan Review ..... 19 - 22  
(Tony Difazio)

- e) Report FA 51/2021 - Approved Section 28 Regulations Applications . . . . . 23 - 24  
(Tony Difazio)
- f) Report FA 52/2021 - 2022 Meeting Dates . . . . . 25  
(Dusty Underhill)
- g) Report FA 53/2021 - Revised Draft Budget 2022 . . . . . 26 - 45  
(Susan Simmons & Dusty Underhill)

10) Acting General Manager / Secretary-Treasurer's Report . . . . . Dusty Underhill

11) Unfinished Business

12) Chairperson's / Board Member's Report

13) Notice of Motions / New Business:

14) Correspondence:

- a) Copied:
  - A copy of an e-mail from the County of Elgin re: Port Bruce Temporary Bridge & Boat Launch Removal
- b) Not Copied:
  - Correspondence Register for November, 2021

15) Closed Session

- a) Personnel/Finance Committee Meeting #02/2021 (November 25, 2021) minutes

16) Next Meeting / Termination

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Friday, November 19, 2021**

**Meeting #07/2021**

The November Meeting of the Catfish Creek Conservation Authority Full Authority was conducted at the Aylmer Legion to accommodate social distancing.

**PRESENT:**

Rick Cerna	Chairperson	Township of Malahide
Lori Baldwin-Sands	Vice-Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Paul Buchner	Member	Township of South-West Oxford

**STAFF:**

Dusty Underhill	Acting General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Peter Dragunas	Water Management Technician
Kelsey Oatman	Program Support Assistant

**PRESENT:**

Rob Perry	Aylmer Express, Reporter
Alison Warwick	Chairperson, Kettle Creek Conservation Authority (KCCA)
Elizabeth VanHooen	General Manager/Secretary Treasurer, KCCA
Joe Gordon	Assistant Manager, KCCA

**WELCOME / CALL TO ORDER:**

Chairperson Cerna welcomed everyone and called the meeting to order at (10:02 a.m.). He thanked the Kettle Creek Conservation Authority representatives for attending the meeting, and their assistance over the past couple of months.

**LAND ACKNOWLEDGMENT:**

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiawonderonk Neutrals.

**ADOPTION OF AGENDA:**

<u>Motion # 100/2021</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the Agenda for the November 19<sup>th</sup>, 2021, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

No one had a pecuniary interest to disclose at this time.

## **DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

## **ADOPTION OF MINUTES:**

Motion # 101/2021                      A. Oslach                      L. Baldwin-Sands                      CARRIED

THAT, the Minutes of Full Authority Meeting #06/2021 (October 7, 2021), be accepted as circulated.

Motion # 102/2021                      L. Baldwin-Sands                      P. Buchner                      CARRIED

THAT, the Minutes of the Interview Committee #IC04/2021 (August 17, 2021), be adopted as circulated.

## **BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

## **PUBLIC / SPECIAL DELEGATIONS:**

None

## **REPORTS**

Report FA 41/2021 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 103/2021                      L. Baldwin-Sands                      A. Oslach                      CARRIED

THAT, Staff Reports for the month of October 2021, be noted and filed.

Report FA 42/2021 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 104/2021                      P. Buchner                      S. Martyn                      CARRIED

THAT, Report FA 42/2021, be noted and filed.

Report FA 43/2021 – Accounts Paid, was presented, discussed, and resolved.

Motion # 105/2021                      L. Baldwin-Sands                      A. Oslach                      CARRIED

THAT, Accounts Paid totaling \$89,416.85, be approved as presented in Report FA 43/2021.

Report FA 44/2021 – Conservation Authorities Act Transition Work Plan, was presented, discussed, and resolved.

Motion # 106/2021

A. Oslach

P. Buchner

CARRIED

THAT, the Catfish Creek Conservation Authority Transition Plan be approved as presented; and further,

THAT, the Transition Plan be circulated to Member Municipalities, the Ministry of the Environment, Conservation and Parks (MECP) and the CCCA website or made public knowledge by other means by December 31, 2021.

Report FA 45/2021 – Christmas Office Closure, was presented, discussed, and resolved.

Motion # 107/2021

S. Martyn

A. Oslach

CARRIED

THAT, the Christmas Office closure schedule be approved as presented; and further,

THAT, staff use vacation time and/or overtime credits to cover any days not covered in the Personnel Policy.

#### **ACTING GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:**

The Acting General Manager/Secretary-Treasurer provided members with the following updates:

a) Conservation Authorities Act Amendments:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that the first phase of the new regulations regarding the *Conservation Authorities Act* had been released at the beginning of October. These changes will affect the relationship between municipalities and Conservation Authorities for the delivery of programs and services. An inventory of programs and services must be created by February 28, 2022 categorizing services rendered into Category 1: Mandatory Programs and Services, Category 2: Municipal Programs and Services through Agreement, and Category 3: Programs CA's find advisable to meet the direction of the CA.

b) CCCA Budget:

The Acting General Manager / Secretary – Treasurer updated the Board of Directors that he and the Financial Services Coordinator had been working on the 2022 budget. He explained that they had preemptively separated the budget into Mandatory and Non-Mandatory Programs according to the *Conservation Authorities Act* changes.

c) Springwater Conservation Area – Evans' Sisters Green Roof Stage:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that the materials for the stage had been dropped off, and the erection had begun. The COVID-19 pandemic had created numerous problems, and shortages but the project is getting back on track.

d) Alternative Land Use Services (ALUS) – Memorandum of Understanding:

The Acting General Manager / Secretary – Treasurer updated the Board of Directors that the CCCA had finalized and submitted the memorandum of understanding with ALUS Canada to share data regarding certain projects with them for the with RBC Tech4Nature Test-Transfer project.

e) Lake Erie Source Protection Committee:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that he had met with Martin Keller of the Grand River Conservation Authority to get up-to-date with the Committee and all the upcoming changes due to the *Conservation Authorities Act* changes.

f) CO Ontario Client Centric Checklist:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that staff had been participating in the Conservation Ontario (CO) annual reporting cycle. Staff will provide CO with a table outlining whether or not permits were issued within the recommended timelines, as well as the CO best practice timelines.

g) Malahide Parks and Recreation Plan:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that he had reviewed the Township of Malahide's Parks and Recreation Plan. He stated he found it very progressive and the new *Regulation 688/21 Conservation Lands* is to interconnect passive day use things that don't seek immediate supervision, and connectivity between trail systems will go to fulfilling that part of the *Act*.

h) Section 39 Grant:

The Acting General Manager / Secretary – Treasurer updated the Board of Directors that the CCCA had finalized and submitted the mandatory interim reporting for the Section 39 Grant Transfer Agreement.

i) General Manager's Meeting Updates:

The Acting General Manager / Secretary – Treasurer informed the Board of Directors that he had been attending numerous General Manager's Meetings. The main topic of discussion was the new amendments to the *Conservation Authorities Act*. He stated that many of the Conservation Authorities had been interpreting the *Act* differently and found their viewpoints beneficial.

## **UNFINISHED BUSINESS:**

None

## **CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

Member Oslach asked to clarify the upcoming Committee meeting dates as well as the Full Authority December meeting date. He stated that if the Legion was to be used he had to book it right away due to the busy holiday season. Staff indicated that if the Legion was busy, the Springwater Schoolhouse is an alternative location to hold any upcoming meetings. Member Oslach said he would let staff know and they can coordinate from there.

## **NOTICE OF MOTIONS / NEW BUSINESS:**

None

## **CORRESPONDENCE:**

### **a) Copied:**

- A letter received November 4<sup>th</sup>, 2021 from the Ministry of the Environment, Conservation and Parks regarding Per Diems for Members of Conservation Authorities
- Copies of letter that Conservation Ontario sent October 5<sup>th</sup>, 2021 to various governmental organization regarding an Update on Conservation Ontario's Client Service and Streamlining Initiative

### **b) Not Copied:**

- Correspondence Registers for October, 2021.

<u>Motion # 108/2021</u>	P. Buchner	S. Martyn	CARRIED
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THAT, the Copied Correspondence and the Correspondence Registers for October, 2021, be noted and filed.

## **CLOSED SESSION:**

<u>Motion # 109/2021</u>	S. Martyn	P. Buchner	CARRIED
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THAT, the Full Authority adjourn to Closed Session at (10:33 a.m.).

<u>Motion # 110/2021</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority rise with report at (12:00 p.m.).

<u>Motion # 111/2021</u>	P. Buchner	L. Baldwin-Sands	CARRIED
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THAT, the Minutes of the Special Meetings of the CCCA Board or Directors (August 13, September 9, 19, and 21, 2021), be adopted as circulated.

Motion # 112/2021

L. Baldwin-Sands

P. Buchner

CARRIED

THAT, the CCCA work formally towards a shared service agreement with Kettle Creek Conservation Authority; and further,

THAT, CCCA set up a committee of equal representation to evaluate the next steps.

**NEXT MEETING / TERMINATION:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 16, 2021, at the Aylmer Legion commencing at 10:00 a.m.

Motion # 113/2021

A. Oslach

L. Baldwin-Sands

CARRIED

THAT, the Full Authority be terminated at (12:01 p.m.).



Acting General Manager / Secretary –Treasurer

\_\_\_\_\_  
Authority Chairperson



**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY  
LAND MANAGEMENT COMMITTEE**

**DRAFT**

**Thursday, November 25<sup>th</sup>, 2021**

**Meeting #02/2021**

The Land Management Committee Meeting of the Catfish Creek Conservation Authority was held at the Aylmer Legion to accommodate social distancing.

**PRESENT:**

Arthur Oslach	Committee Chairperson	Town of Aylmer
Sally Martyn	Committee Member	Municipality of Central Elgin
Paul Buchner	Committee Member	Township of South - West Oxford
Rick Cerna	Authority Chairperson	Township of Malahide

**STAFF:**

Dusty Underhill	Acting General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator

**ABSENT:**

Lori Baldwin-Sands	Committee Member	City of St. Thomas
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**WELCOME / CALL TO ORDER:**

Committee Chairperson Oslach welcomed everyone and called the meeting to order at (10:03 a.m.).

**LAND ACKNOWLEDGMENT:**

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwoonderonk Neutrals.

**ADOPTION OF AGENDA:**

<u>Motion #LMC 12/2021</u>	P. Buchner	S. Martyn	CARRIED
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THAT, the Agenda for the November 25, 2021, Land Management Committee meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to declare at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Committee Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**PUBLIC / SPECIAL DELEGATIONS:**

None

**REPORTS:**

Report LM 06/2021 – Traditional Hunting Grounds, was presented, discussed, and resolved.

Motion #LMC 13/2021                      S. Martyn                      P. Buchner                      CARRIED

THAT, the Land Management Committee receive this Traditional Hunting Grounds report for information, and further,

THAT, the Committee request that any other requests in regard to this topic be brought forth formally as per our Catfish Creek Conservation Authority Best Management Practices and Administrative By- Law

Report LM 07/2021 – Springwater Conservation Area 2022 Fee Schedule, was presented, discussed, and resolved.

After some discussion the Board recommended to increase the fees from the proposed 6% increase to an 8% increase in order to generate revenue for the Springwater Conservation Area.

Motion #LMC 14/2021                      R. Cerna                      S. Martyn                      CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the 2022 Springwater Conservation Area Fee Schedule attached to Report LM 07/2021, be adopted as amended to an 8% increase.

Report LM 08/2021 – Springwater C.A. Seasonal Rules and Regulations, was presented, discussed, and resolved.

Motion #LMC 15/2021                      S. Martyn                      P. Buchner                      CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the revised Rules and Regulations for the Springwater Conservation Area be approved as presented in Report LM 08/2021.

Report LM 09/2021 – Property Tax Comparison, was presented, discussed, and resolved.

Motion #LMC 16/2021                      P. Buchner                      R. Cerna                      CARRIED

THAT, Report LM 09/2021, be received as information at this time.

**UNFINISHED BUSINESS:**

None

**COMMITTEE CHAIRPERSON'S / COMMITTEE MEMBER'S REPORT:**

None

**CORRESPONDENCE:**

a) Copied:

- None

b) Not Copied:

- None

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CLOSED SESSION:**

None

**TERMINATION:**

Motion #LMC 17/2021

S. Martyn

R. Cerna

CARRIED

THAT, the meeting be terminated at (10:44 a.m.).



\_\_\_\_\_  
Acting General Manager / Secretary - Treasurer

\_\_\_\_\_  
Committee Chairperson

**Report FA 46 / 2021 : To The Full Authority**

**FROM:** Dusty Underhill, Acting General Manager / Secretary - Treasurer  
Susan Simmons, Financial Services Coordinator

**SUBJECT:** Springwater Conservation Area 2022 Camping Fees

**DATE:** December 6, 2021

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**PURPOSE:**

To ask the Board of Directors to reconsider raising camping rates by 8% for the 2022 Springwater Conservation Area (C.A.) camping season.

**DISCUSSION:**

At the November 25<sup>th</sup> meeting of the Land Management Committee, staff presented Report LM 07/2021 "Springwater Conservation Area 2022 Fee Schedule". The Report held a staff recommendation to increase camping fees at the Springwater Conservation Area by 6% for the 2022 camping season. After some discussion, the Board recommended that the increase to camping fees be adjusted from the proposed 6% increase to an 8% increase.

Shortly after the meeting was held, staff received 2022 Fee Schedules detailing fees for the 2022 camping season from neighbouring campgrounds. The attached chart compares overnight and seasonal camping rates at the Springwater C.A. with rates from surrounding Conservation Areas, Provincial Parks, and private campgrounds.

Based on this new information, staff feel that an 8% increase to overnight and seasonal camping fees would be significantly higher than comparable neighbouring campgrounds. Staff are asking that the increase remain at the proposed (6) percent in order for the Springwater C.A. rates to stay competitive during the 2022 camping season. The revenue generated from a 6% increase should generate approximately \$29,000.00 in additional revenue for 2022.

**RECOMMENDATION:**

THAT, overnight and seasonal camping fees for the 2022 camping season at the Springwater Conservation Area be increased by 6%.



Dusty Underhill,  
Acting General Manager/Secretary-Treasurer



Susan Simmons,  
Financial Services Coordinator

SPRINGWATER CONSERVATION AREA  
OVERNIGHT AND SEASONAL CAMPING FEE ANALYSIS

TYPE OF FEE (prices include applicable taxes)	SPRINGWATER C.A.			OTHER CONSERVATION AREAS			Provincial Park
	2021	2022 Presented	2022 Suggested	KCCA 2022	UTRCA 2022	LPRCA Backus 2022	Port Burwell 2021
RESERVATION FEE (non-refundable)	\$ 13.00	\$ 14.00	\$ 14.00	\$ 15.00	\$ 14.00	\$ 15.00	\$ 13.00
EXTRA VEHICLE OVERNIGHT PASS	\$ 10.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 15.00	\$ 12.00	\$ 12.25
<b>NIGHTLY CAMPING</b>							
Unserviced	\$ 45.00	\$ 48.00	\$ 49.00	\$ 45.00	\$ 41.00	\$ 39.00	\$52.55 - 38.52
15 amp. service	\$ 50.00	\$ 53.00	\$ 54.00	\$ 50.00	\$ 51.00	\$ 53.00	
30 amp. service	\$ 58.00	\$ 60.00	\$ 63.00	\$ 58.00	\$ 51.00	\$ 60.00	\$59.33 - 43.79
<b>WEEKLY CAMPING</b>							
Unserviced	\$ 275.00	\$ 290.00	\$ 297.00	\$ 275.00	\$ 287.00	\$ 230.00	N/A
15 amp. service	\$ 305.00	\$ 320.00	\$ 330.00	\$ 305.00	\$ 357.00	\$ 320.00	N/A
30 amp. service	\$ 345.00	\$ 365.00	\$ 370.00	\$ 345.00	\$ 357.00	\$ 355.00	N/A
<b>MONTHLY CAMPING</b>							
Unserviced	\$ 810.00	\$ 850.00	\$ 875.00	\$ 810.00	N/A	\$ 700.00	N/A
15 amp. service	\$ 905.00	\$ 950.00	\$ 977.00	\$ 905.00	N/A	\$ 965.00	N/A
30 amp. service	\$ 1,050.00	\$ 1,100.00	\$ 1,135.00	\$ 1,050.00	N/A	\$ 1,065.00	N/A
<b>SEASONAL CAMPING</b>							
15 amp. service	\$ 2,470.00	\$ 2,620.00	\$ 2,665.00	Lake W: \$2,500.00	\$ 2,800.00	\$ 2,660.00	
30 amp. service	\$ 2,680.00	\$ 2,840.00	\$ 2,895.00	Lake W: \$2,700.00	\$ 3,100.00	\$ 2,915.00	\$3,018.75 - 1,250.00
<b>Notes:</b>				Dalewood: \$2,400.00 * (+ hydro deposit):		* 2021 rates	
				* \$150 for 15 amp * \$300 for 30 amp			
<b>Increase noted:</b>	5% increase in 2021	6% increase	8% increase	No fee increase in 2021	5% increase for 2022. There was no fee increase in 2021	seasonal camping fee to increase for 2022, no change to nightly camping	

## **REPORT FA 47 / 2021: To The Full Authority**

**FROM:** Resource Planning Coordinator                      Water Management Technician  
Conservation Areas Supervisor

**SUBJECT:** Monthly Staff Reports

**DATE:** November, 2021

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### **Resource Planning Coordinator, Tony Difazio**

#### **Current Activities:**

- Supervision of the Environmental Leadership Program (ELP) students from East Elgin Secondary School during chainsaw training activities in local plantations;
- Viewed an "Indigenous Nature Smart" Webinar outlining stewardship initiatives in the Province, including the Lower Thames River Watershed, completed in partnership with local Indigenous Communities and Peoples. Projects incorporate local knowledge, beliefs and connections to the lands and waters we share;
- Year-end financial reports for various stewardship projects and partner contribution agreements/requirements;
- Coordinating the removal of a log jam at the Brown Conservation Area, behind Terrace Lodge, which is causing upstream, localized flooding; and,
- Participated in an "Aquatic Species At Risk" Webinar delivered by the Department of Fisheries and Oceans, with updates to Species at Risk in the Catfish Creek and Grand River Watersheds. Field Technician, Gerrit Kremers, provided a presentation on Stewardship Initiatives in our watershed, with a focus on the partnership with the ELP students and restoring aquatic habitat at the Archie Coulter Conservation Area in 2021.

#### **Upcoming Activities:**

- Assist with the supervision of the ELP students during Plantation Management exercises;
- Review of proposed Regulations pursuant to the *Conservation Authority Act*, planning and delivery of future CA Environmental Programs; and,
- Monitoring of work permit conditions and processing of applications pursuant to Section 28 of the *Conservation Authorities Act*

### **Water Management Technician, Peter Dragunas**

#### **Current Activities:**

- Continue monitoring Lake Erie water levels and shoreline flood conditions for Flood Outlook, Watch and Warning condition assessments;
- Continue to monitor seasonal high flows within the Catfish Creek and its tributaries, to verify and issue watershed condition statements when required;
- Review of the long range 2021/2022 winter weather forecast;
- Analysis of upgraded ice management and flood mitigation procedures for better river ice transport through the lower reaches of the Catfish Creek at Port Bruce;
- Continue with the review, collation and compilation of existing CCCA reports for the Watershed Strategy Document; and,

- Continue with the compilation of Catfish Creek Conservation Authority Ontario Regulation 686/21 Mandatory Programs and Services GIS data and Water Management required modules.

**Upcoming Activities:**

- Continue with calibration for the Lake Erie shoreline storm surge and wave uprush monitoring and numeric interpretations;
- CCCA 2022 Tree Planting Program;
- Compilation of the CCCA Watershed Strategy Document; and,
- 2021 / 2022 flood criteria and threshold reviews.

**Conservation Areas Supervisor, Dusty Underhill**

**Current Activities:**

- Completed Section 2: Business Area Framework Capstone of Conservation University;
- Hosted a meeting with Dan Arppe of the Jaffa Outdoor Education Centre to discuss the 2022 Maple Syrup Education Program, and established a tentative schedule if we were to proceed;
- Attended small working group for Conservation University to complete Section 3 Capstone;
- Working to establish contracts for the Ontario Police College Path of Honor for tree replacement in Spring of 2022;
- Continued supervision of the two (2) cooperative education students;
- Attended an Employer Orientation for the Clean Tech Internship Grant;
- Working towards completing any outstanding work for year-end; and,
- Ongoing day-to-day operations, maintenance and security at the various Conservation Areas.

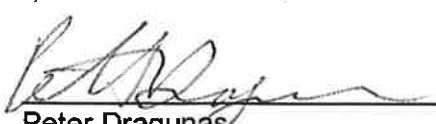
**Upcoming Activities:**


- Prepare for the possibility of a 2022 Maple Syrup season;
- Complete the End of Year Employee Performance reviews for staff;
- Attend the last session of Conservation University;
- Complete general grounds maintenance on Authority-owned lands;
- Hazard tree removal on Authority-owned lands; and,
- Seasonal Camper Administration.

**Recommendation:**

That, Staff Reports for the month of November, 2021, be noted and filed.

  
 Tony Difazio  
 Resource Planning Coordinator

  
 Peter Dragunas  
 Water Management Technician

  
 Dusty Underhill  
 Conservation Areas Supervisor

**REPORT FA 48 / 2021 : To The Full Authority**  
**FROM: Susan Simmons, Financial Services Coordinator**  
**SUBJECT: November Summary of Revenue & Expenditures**  
**DATE: November 30, 2021**

**SUMMARY OF REVENUE**  
**for the period ending November 30, 2021**

	<b>2021 Budget</b>	<b>2021 To Date</b>	<b>Difference</b>	<b>2020 To Date</b>
MNRF Provincial Grants	\$ 41,215.00	\$ 41,215.00	\$ -	\$ 41,215.00
Other Provincial Grants	\$ 16,684.87	\$ 102,612.62	\$ 85,927.75	\$ 10,187.95
Federal Grants	\$ 14,107.30	\$ -	\$ (14,107.30)	\$ 17,300.23
International Grants	\$ 3,928.23	\$ -	\$ (3,928.23)	\$ 4,297.36
General Levy	\$ 354,687.09	\$ 354,687.09	\$ -	\$ 323,179.66
Special Benefiting Levy	\$ 36,218.65	\$ 8,250.00	\$ (27,968.65)	\$ 8,250.00
Employment Program Grants	\$ 50,377.80	\$ 156,121.52	\$ 105,743.72	\$ 108,083.92
Donations/Sponsorships	\$ 28,775.00	\$ 91,497.18	\$ 62,722.18	\$ 414,971.48
Conservation Areas Revenue	\$ 583,276.89	\$ 579,593.88	\$ (3,683.01)	\$ 565,830.95
Maple Syrup Revenue	\$ 8,637.50	\$ 4,813.38	\$ (3,824.12)	\$ 19,016.63
Bank Interest Earned	\$ 3,000.00	\$ 1,085.66	\$ (1,914.34)	\$ 1,148.79
Information & Education	\$ 4,580.00	\$ 12,804.00	\$ 8,224.00	\$ 2,860.00
Legal Inquiries/Permit Applications	\$ 3,000.00	\$ 4,787.65	\$ 1,787.65	\$ 2,964.63
Trees/Planting/Spraying	\$ 2,750.00	\$ 738.72	\$ (2,011.28)	\$ 1,925.15
Woodlot Management	\$ 700.00	\$ -	\$ (700.00)	\$ 707.96
Watershed Stewardship	\$ -	\$ 11,536.00	\$ 11,536.00	\$ 8,280.00
Revenue from Other C.A. Lands	\$ 41,567.50	\$ 56,134.87	\$ 14,567.37	\$ 22,148.88
Other Revenue	\$ 500.00	\$ 3,154.87	\$ 2,654.87	\$ 500.00
Contract Services	\$ 1,500.00	\$ 775.78	\$ (724.22)	\$ 1,769.29
Vehicle & Equipment Rental Recoveries	\$ 39,988.89	\$ 29,151.90	\$ (10,836.99)	\$ 30,158.05
Previous Year Surplus (Deficit)	\$ 593.59	\$ 593.59	\$ -	\$ 1,028.80
Deferred Revenue	\$ 349,253.00	\$ -	\$ (349,253.00)	\$ -
Income Appropriation from Special Reserves	\$ 31,579.17	\$ -	\$ (31,579.17)	\$ -
Income Appropriation from General Reserves	\$ 96,543.35	\$ -	\$ (96,543.35)	\$ -
	<b>\$ 1,713,463.83</b>	<b>\$ 1,459,553.71</b>	<b>\$ (253,910.12)</b>	<b>\$ 1,585,824.73</b>

<b>DONATIONS/SPONSORSHIPS</b>	<b>2020 Budget</b>	<b>Received To Date</b>	<b>Difference</b>
Fish Stocking	\$ 1,000.00	\$ -	\$ (1,000.00)
Annual Report	\$ 875.00	\$ 450.00	\$ (425.00)
Environmental Education	\$ 4,000.00	\$ 1,820.00	\$ (2,180.00)
EES S ELP Sponsorships	\$ 4,600.00	\$ 4,500.00	\$ (100.00)
Commemorative Forest	\$ 300.00	\$ 1,080.00	\$ 780.00
Maple Syrup Program	\$ 3,500.00	\$ 800.00	\$ (2,700.00)
Springwater Forest Trails	\$ 10,000.00	\$ 19,913.38	\$ 9,913.38
Archie Coulter C.A. Trails	\$ 1,000.00	\$ 2,708.85	\$ 1,708.85
YNHA	\$ 1,000.00	\$ 2,674.95	\$ 1,674.95
Special Projects	\$ -	\$ 6,080.00	\$ 6,080.00
Springwater C.A. Visitor Centre	\$ -	\$ 1,470.00	\$ 1,470.00
Springwater C.A. Development	\$ 1,000.00	\$ 50,000.00	\$ 49,000.00
Ontario Police College Path of Honour	\$ 1,500.00	\$ -	\$ (1,500.00)
<b>TOTAL Donations/Sponsorships</b>	<b>\$ 28,775.00</b>	<b>\$ 91,497.18</b>	<b>\$ 62,722.18</b>



# SUMMARY OF EXPENDITURES

for the period ending November 30, 2021

	2021 Budget	2021 To Date	Difference	2020 To Date
<b>ADMINISTRATION</b>				
A-1 Wages & Benefits	\$ 84,571.91	\$ 72,580.36	\$ 11,991.55	\$ 99,048.68
A-2 Travel Exp. & Allow.	\$ 7,400.00	\$ 598.72	\$ 6,801.28	\$ 753.79
A-3 Equip. Purchase & Rental	\$ 3,151.40	\$ 4,616.00	\$ (1,464.60)	\$ 6,967.46
A-4 Materials & Supplies	\$ 4,250.00	\$ 823.64	\$ 3,426.36	\$ 3,084.95
A-5 Rent & Utilities	\$ 3,330.00	\$ 2,106.47	\$ 1,223.53	\$ 2,438.31
A-6 General Expenses	\$ 38,492.11	\$ 54,106.41	\$ (15,614.30)	\$ 36,774.89
<b>TOTAL</b>	<b>\$ 141,195.42</b>	<b>\$ 134,831.60</b>	<b>\$ 6,363.82</b>	<b>\$ 149,068.08</b>
<b>FLOOD FORECASTING &amp; WARNING</b>				
F4-2 Flood Control Structures	\$ 14,136.13	\$ 12,502.08	\$ 1,634.05	\$ 15,809.79
F4-4 Flood Forecasting & Warning	\$ 206,711.66	\$ 184,066.96	\$ 22,644.70	\$ 168,162.33
F4-5 Ice Management	\$ 30,468.65	\$ 29,802.16	\$ 666.49	\$ 33,512.36
F4-6 Plan Input	\$ 46,769.00	\$ 41,977.83	\$ 4,791.17	\$ 36,913.64
F4-71 Watershed Planning	\$ 5,904.03	\$ 5,238.70	\$ 665.33	\$ 5,217.69
F4-72 Technical Studies (GIS)	\$ 15,042.70	\$ 14,367.52	\$ 675.18	\$ 14,394.58
F4-8 Legal Costs	\$ -	\$ 175.50	\$ (175.50)	\$ 351.07
<b>TOTAL</b>	<b>\$ 319,032.17</b>	<b>\$ 288,130.75</b>	<b>\$ 30,901.42</b>	<b>\$ 274,361.46</b>
<b>OTHER PROGRAM AREAS</b>				
B-1 Information & Education	\$ 44,914.85	\$ 36,761.67	\$ 8,153.18	\$ 24,900.73
E-1 Extension Services - Tree Planting	\$ 17,276.71	\$ 19,145.30	\$ (1,868.59)	\$ 15,795.83
E-1 Extension Services - Woodlot Management	\$ 2,852.01	\$ 2,694.46	\$ 157.55	\$ 3,004.20
E-1 Extension Services - Watershed Stewardship	\$ 14,507.30	\$ 15,198.19	\$ (690.89)	\$ 19,713.76
E4-1 Fish & Wildlife Habitat	\$ -	\$ -	\$ -	\$ -
Water Management Programs	\$ 15,660.32	\$ 5,863.87	\$ 9,796.45	\$ 11,449.86
Community Forest	\$ -	\$ -	\$ -	\$ 162.82
<b>TOTAL</b>	<b>\$ 95,211.19</b>	<b>\$ 79,663.49</b>	<b>\$ 15,547.70</b>	<b>\$ 75,027.20</b>
<b>CAPITAL &amp; SPECIAL PROJECTS</b>				
Springwater C.A. Development	\$ 381,000.00	\$ 234,370.46	\$ 146,629.54	\$ 86,396.32
Special Projects	\$ 25,744.83	\$ 13,660.24	\$ 12,084.59	\$ 2,086.19
Contract Services	\$ -	\$ 320.04	\$ (320.04)	\$ 1,159.91
<b>TOTAL</b>	<b>\$ 406,744.83</b>	<b>\$ 248,350.74</b>	<b>\$ 158,394.09</b>	<b>\$ 89,642.42</b>
<b>CONSERVATION AUTHORITY LANDS</b>				
Springwater Operation & Maint	\$ 605,181.33	\$ 552,851.86	\$ 52,329.47	\$ 502,775.46
Vehicle & Equipment Pool Exp.	\$ 78,393.89	\$ 66,602.66	\$ 11,791.23	\$ 20,591.18
Maple Syrup	\$ 12,137.50	\$ 11,755.17	\$ 382.33	\$ 36,964.26
Other C.A. Lands	\$ 55,567.50	\$ 68,238.04	\$ (12,670.54)	\$ 37,409.20
<b>TOTAL</b>	<b>\$ 751,280.22</b>	<b>\$ 699,447.73</b>	<b>\$ 51,832.49</b>	<b>\$ 597,740.10</b>
<b>APPROPRIATION TO GENERAL RESERVES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>APPROPRIATION TO SPECIAL RESERVES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 1,713,463.83</b>	<b>\$ 1,450,424.31</b>	<b>\$ 263,039.52</b>	<b>\$ 1,185,839.26</b>



Susan Simmons,  
Financial Services Coordinator

**REPORT FA 49 / 2021 : TO THE FULL AUTHORITY**

FROM: Susan Simmons, Financial Services Coordinator  
SUBJECT: Accounts Paid  
DATE: December 7, 2021

VENDOR	CHQ #	TOTAL	EXPLANATION
payroll item	30925		
Dale Equipment Centre	30926	\$ 397.76	equipment maintenance (50/50 ELP & CCCA)
Febrey, Emily	30927	\$ 705.50	ELP video editing services
Zap's Tree and Lawn Service	30928	\$ 6,582.25	hazard tree removal
Hydro One	Cash	\$ 1,920.59	campground, Day Use, gauge
Aylmer Tire	30929	\$ 339.77	equipment maintenance
Dale Equipment Centre	30930	\$ 23.50	equipment maintenance - ELP
Dowler-Karn Limited	30931	\$ 418.60	propane - shop heat fuel
Elgin Feeds Ltd.	30932	\$ 55.36	operations centre maintenance
Elgin Fire Extinguishers	30933	\$ 358.44	operations centre maintenance
R Safety	30934	\$ 69.13	campground supplies
Zeus Athletics	30935	\$ 649.75	ELP supplies
Falco Construction	30936	\$ 42,940.00	Springwater C.A. Development - Stage
Bell Canada	Cash	\$ 88.04	gauge
CIBC Visa	Cash	\$ 731.59	office equipment & supplies
CIBC Visa	Cash	\$ 352.05	software upgrade from Sage Pro to Sage Premier
CIBC Visa	Cash	\$ 385.25	license plate renewals
CIBC Visa	Cash	\$ 67.39	equipment maintenance
CIBC Visa	Cash	\$ 378.82	campground supplies
CIBC Visa	Cash	\$ 149.95	campground maintenance
Waste Connections of Canada Inc.	Cash	\$ 44.36	campground maintenance
Municipality of Central Elgin	Cash	\$ 119.72	operations centre maintenance
payroll item	30937		
Aylmer Home Hardware	30938	\$ 119.65	campground & ELP supplies
Erie Excavating & Liquid Waste Removal Limited	30939	\$ 508.50	campground maintenance
Glenbriar Bottled Water Co. Ltd.	30940	\$ 53.42	water cooler service
Integrity IT Services	30941	\$ 3,967.43	computer purchases & network support
Koolen Electric	30942	\$ 4,813.80	Audrey's Place pavilion
Laemers Excavating	30943	\$ 53,700.01	Audrey's Place pavilion & Stage
Langs Contracting	30944	\$ 5,647.70	Audrey's Place pavilion
R Safety	30945	\$ 178.79	campground & ELP supplies

\$ 125,767.12

**RECOMMENDATION:**

THAT, Accounts Paid totalling \$125,767.12, be approved as presented in Report FA 49 / 2021.



Susan Simmons,  
Financial Services Coordinator

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<b>REPORT FA 50 / 2021</b>	:	<b>To The Full Authority</b>
<b>FROM</b>	:	Tony Difazio, Resource Planning Coordinator
<b>SUBJECT</b>	:	<b>MUNICIPAL PLAN REVIEW REPORT</b>
<b>DATE</b>	:	December 2021

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**PURPOSE:** To outline the plan input and review activities as it has been implemented from September to December 2021.

**BACKGROUND:** Technical staff have responded to each of the applications as per their committee dates.

**RECOMMENDATION:** THAT, the Full Authority approve the Municipal Plan Review Report for the months of September, October & November 2021.

  
\_\_\_\_\_  
Tony Difazio, Resource Planning Coordinator



**CATFISH CREEK CONSERVATION AUTHORITY**  
**PLAN REVIEW REPORT**  
 December 2021

ZONING BYLAW AMENDMENTS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
1	51275 Wilson Line; Township of Malahide	* This amendment, as a condition of Consent E21-21, will change the Zoning on a surplus farm dwelling to <i>Small Lot Agriculture</i> ; * The retained parcel will be rezoned <i>Special Agriculture</i> to prohibit the construction of new dwellings;	* NO OBJECTIONS
2	51681 College Line; Township of Malahide	* This amendment will rezone the property to permit the processing, storage and treatment of fruit and vegetables;	* NO OBJECTIONS
3	49408 Glencolin Line; Township of Malahide	* This amendment, as a condition of Consent E22-21 and farm consolidation, will change the Zoning on a surplus farm dwelling to <i>Small Lot Agriculture</i> ; * The retained parcel will be also be rezoned to <i>Small Lot Agriculture</i> to prohibit the construction of new dwellings;	* NO OBJECTIONS
4	51499 Glencolin Line; Township of Malahide	* This amendment, as a condition of Consent E51-21, will change the Zoning on a surplus farm dwelling to <i>Small Lot Agriculture</i> ; * The retained parcel will be rezoned <i>Special Agriculture</i> to prohibit the construction of new dwellings;	* NO OBJECTIONS
5	45561 Elm Line; Municipality of Central Elgin	* This amendment, as a condition of Consent E65-21, will change the Zoning to permit the residential use of a surplus farm dwelling; * The retained 20 ha. farm parcel will be rezoned to prohibit the construction of new dwellings;	* NO OBJECTIONS
6	51455 Calton Line; Township of Malahide	* This amendment, as a result of Consent applications E56 to E58-21, will rezone the 3 created parcels to residential use in the Hamlet of Mount Salem;	* NO OBJECTIONS
7	53367 Nova Scotia Line; Township of Malahide	* This amendment, as a condition of Consent E53-21, will change the Zoning on both the severed 31 ha. parcel and retained 98 ha. parcel to <i>General Agriculture</i> ; * The subject Zoning will place both parcels into compliance with the appropriate Zone standards;	* NO OBJECTIONS

SEVERANCE APPLICATIONS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
8	49779 Lyons Line; Township of Malahide	* Sever a 43m X 67m parcel with a residential dwelling, deemed surplus to the needs of the owner; * The owners are retaining 38.3 ha. to remain in agricultural use;	* NO OBJECTIONS
9	Canadian Southern Railway Lands; Village of Springfield	* Sever multiple parcels from the former Railway Lands to be conveyed to several abutting properties fronting Courtright Avenue; * The owners are retaining 8.22 ha. to remain as vacant railway lands;	* NO OBJECTIONS
10	51432 Woolleyville Line; Township of Malahide	* The applicants propose to sever a 44m X 134m parcel with a residential dwelling deemed surplus to the needs of the owners; * Applicants are also severing a .47 ha parcel to be conveyed to the abutting property to the west; * The owners are retaining 38 ha. to remain in agricultural use;	* NO OBJECTIONS
11	29 Linden Street; Town of Aylmer	* The applicants propose to sever a 9m X 31m parcel to create two residential/semi-detached dwellings for each of the retained and severed lots;	* NO OBJECTIONS
12	44581 Elm Line; Municipality of Central Elgin	* The applicants propose to sever an existing farm into 2 (40 ha & 65 ha.) parcels to remain in agricultural use;	* NO OBJECTIONS
5	45561 Elm Line; Municipality of Central Elgin	* The applicants propose to sever a 67m X 68m parcel with a residential dwelling deemed surplus to the needs of the owners; * The owners are retaining 20 ha. to remain in agricultural use;	* NO OBJECTIONS
13	50241 & 50155 Vienna Line; Township of Malahide	* The applicants propose to sever an existing farm into 2 (20 ha. & 23ha) parcels to remain in agricultural use;	* NO OBJECTIONS
14	49485 Nova Scotia Line; Township of Malahide	* The applicants propose to sever a 37m X 68m parcel in Copenhagen, containing a barn to be converted into a dwelling; * The owners are retaining a 32m X 68m parcel, containing a single family dwelling, to remain in residential use;	* NO OBJECTIONS



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**REPORT FA 51 / 2021** : **To the Full Authority**  
**FROM** : Tony Difazio, Resource Planning Coordinator  
**SUBJECT** : Approved Section 28 Regulation Applications  
**DATE** : December 2021

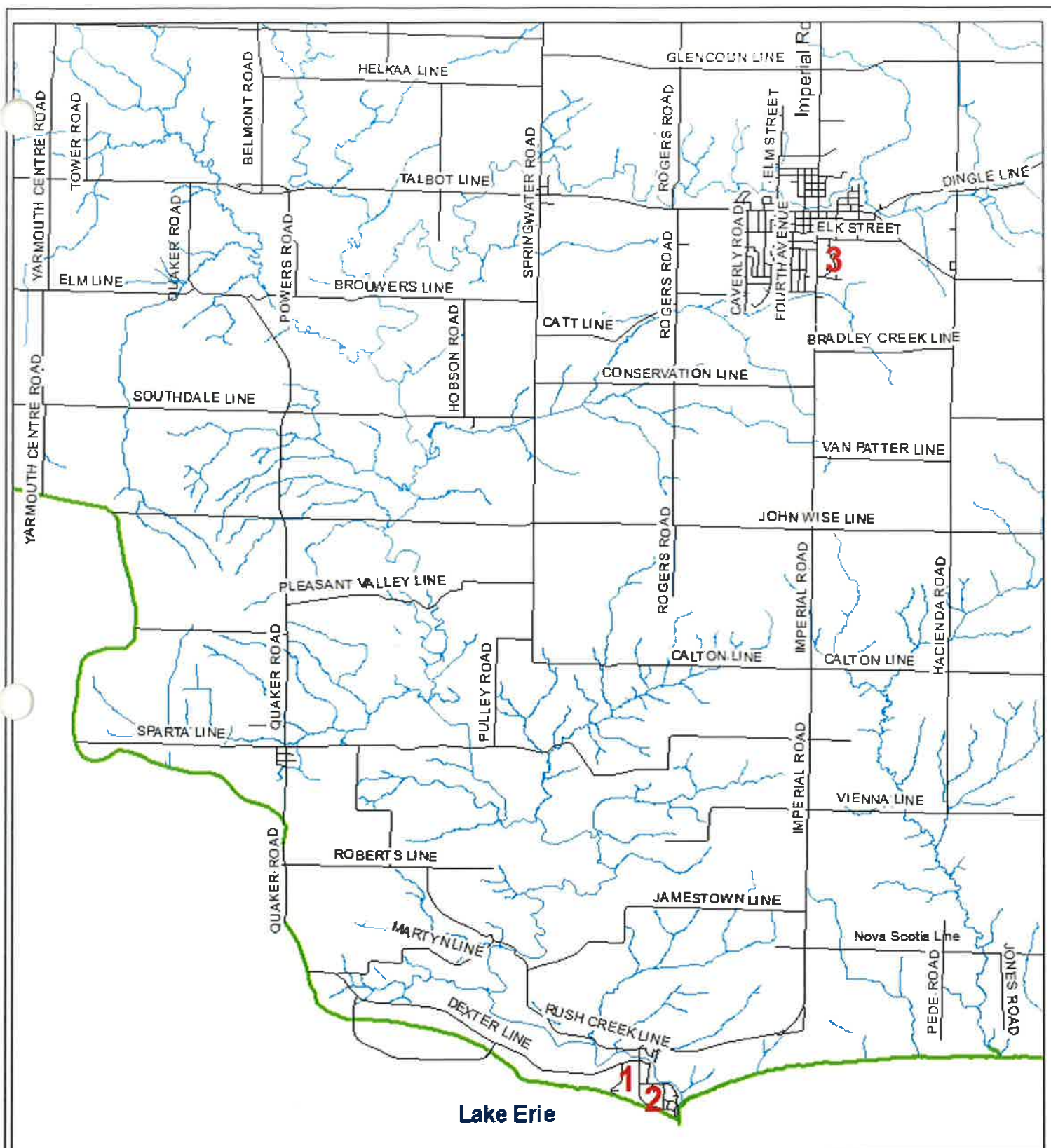
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**PURPOSE:** To outline the 'Development, Interference with Wetlands & Alterations to Watercourses' applications approved by staff from September to December, 2021.

PERMIT NO.	LOCATION	PROPOSAL	DATE ISSUED
<b>FR-11-21</b> (Site 1)	3521 Imperial Road; Village of Port Bruce	* Landowner is constructing a 12'X14' addition to the single family dwelling in the flood-fringe of Catfish Creek; * Designs/construction conform to CCCA flood-proofing requirements;	October 8, 2021
<b>FR-12-21</b> (Site 2)	3497 Colin Street; Village of Port Bruce	* This proposal involves the construction of a 34' X 14' garage in the flood-fringe of Catfish Creek; * Designs/construction conform to CCCA flood-proofing requirements;	October 19, 2021
<b>FR-13-21</b> (Site 3)	335 John St. South Town of Aylmer	* This proposal involves the development of a vacant, 1.35 ha. Draft Plan of Condominium, east of John Street South, a portion of which is comprised of Bradley Creek and the associated flood plain; * The 17 semi-detached houses/34 condo units, will maintain appropriate setbacks from the Bradley Creek floodway and flood proofing requirements as recommended in the ' <i>Bradley Creek Master Drainage Plan</i> ' (1991) prepared by Paragon Engineering; and, * Development, site servicing, grading and stormwater management designs by Dillon Engineering, are also in compliance with Town of Aylmer Requirements.	December 7, 2021

**RECOMMENDATION:** THAT, the Full Authority receive the staff approved Section 28 Regulation Applications **Report FA 51/2021**, as information.

  
 \_\_\_\_\_  
**Tony Difazio, Resource Planning Coordinator**



Lake Erie



## REGULATIONS REPORT MAP

December 2021

**1** Work Permit Location





**REPORT FA 52 / 2021: To The Full Authority**

**FROM:** Dusty Underhill, Acting General Manager / Secretary - Treasurer

**SUBJECT:** Proposed 2022 Meeting Schedule

**DATE:** December 1, 2021

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Purpose:

To present the members with a list of the proposed CCCA 2022 meeting dates.


Discussion:

In order to provide the members with ample notice of upcoming meetings, staff have prepared the following schedule of proposed CCCA meeting dates for 2022.

Personnel/Finance Committee	Thursday, January 27	10:00 a.m.
Annual General Meeting	Thursday, February 17	2:00 p.m.
Full Authority	Thursday, March 10	10:00 a.m.
Full Authority	Thursday, April 14	10:00 a.m.
Full Authority	Thursday, May 12	10:00 a.m.
Land Management Committee	Thursday, May 26	10:00 a.m.
Full Authority	Thursday, June 9	10:00 a.m.
Full Authority	Thursday, August 11	10:00 a.m.
Full Authority	Thursday, September 8	10:00 a.m.
Full Authority	Thursday, October 13	10:00 a.m.
Full Authority	Thursday, November 10	10:00 a.m.
Land Management Committee	Thursday, November 24	10:00 a.m.
Personnel/Finance Committee	Thursday, November 24	11:00 a.m.
Full Authority	Thursday, December 15	10:00 a.m.

Recommendation:

THAT, the Full Authority approve the 2022 Meeting Date Schedule as outlined in Report FA 52/2021, as presented.



Dusty Underhill  
Acting General Manager/Secretary-Treasurer

**Report FA 53 / 2021 : To The Full Authority**

**FROM:** Dusty Underhill, Acting General Manager / Secretary - Treasurer  
Susan Simmons, Financial Services Coordinator

**SUBJECT:** Revised Draft Budget 2022

**DATE:** December 6, 2021

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**PURPOSE:**

To approve the Catfish Creek Conservation Authority (CCCA) 2022 Draft Budget for circulation

**DISCUSSION:**

At the October 7<sup>th</sup>, 2021 meeting of the Full Authority, staff were directed to prepare the CCCA's Draft 2022 Budget with a 5% levy increase.

At the November 25<sup>th</sup> Personnel/Finance Committee meeting, the Committee recommended that the Full Authority approve updates to several job descriptions and salaries, and advised staff to prepare a revised Draft Budget for 2022 based on these changes.

The attached Budget Summary indicates that these updates have allowed for a savings of \$61,363.70. A majority of the reduction is realized through significantly less transfers from Reserve Fund Accounts.

**Recommendation:**

THAT, the Full Authority approve the 2022 Draft Budget as presented in report FA 53/2021; and further,

THAT the Budget and General Levies be circulated to the member municipalities for the 30-day notice period in accordance with the Municipal Levy Regulation made under the Conservation Authorities Act.



Dusty Underhill,  
Acting General Manager/Secretary-Treasurer



Susan Simmons,  
Financial Services Coordinator

**CATFISH CREEK CONSERVATION AUTHORITY  
DRAFT BUDGET 2022  
SUMMARY OF REVENUE AND EXPENDITURES  
Prepared December 6, 2021**

	Final Draft 2022 Draft Budget	First Draft 2022 Draft Budget	2021 Actual	2021 Approved Budget	2020 Actual	2019 Actual
<b>REVENUE</b>						
Provincial Grants (Transfer Payments)	\$ 41,215.00	\$ 41,215.00	\$ 37,615.00	\$ 41,215.00	\$ 41,215.00	\$ 41,214.50
Municipal General Levies	\$ 372,421.82	\$ 372,421.82	\$ 354,687.09	\$ 354,687.09	\$ 344,356.40	\$ 315,344.69
Special Benefiting Levies	\$ 24,919.00	\$ 22,114.22	\$ 36,619.56	\$ 36,218.65	\$ 38,181.68	\$ 36,801.75
Other Provincial Grants	\$ 26,326.02	\$ 27,207.25	\$ 102,836.58	\$ 16,684.87	\$ 11,390.05	\$ 53,288.02
Federal Grants	\$ 10,472.00	\$ 10,472.00	\$ 125,068.10	\$ 14,107.30	\$ 13,664.93	\$ 16,979.77
International Grants	\$ -	\$ -	\$ 3,928.23	\$ 3,928.23	\$ 369.13	\$ -
Employment Program Grants	\$ 42,000.00	\$ 42,000.00	\$ 167,563.53	\$ 50,377.80	\$ 157,276.36	\$ 60,750.75
Donations/Sponsorships	\$ 46,955.00	\$ 45,702.34	\$ 90,252.88	\$ 28,775.00	\$ 423,128.66	\$ 69,568.02
Camp User Fees & Sales	\$ 646,589.00	\$ 646,589.00	\$ 578,949.32	\$ 583,276.89	\$ 566,700.38	\$ 580,905.90
Maple Syrup	\$ 32,060.00	\$ 32,060.00	\$ 4,800.93	\$ 8,637.50	\$ 19,188.33	\$ 56,354.90
Other Revenue	\$ 58,340.61	\$ 58,340.61	\$ 115,440.02	\$ 97,586.39	\$ 83,284.06	\$ 96,750.59
Previous Year's Surplus (Deficit)	\$ -	\$ -	\$ 593.59	\$ 593.59	\$ 1,028.80	\$ 1,387.50
Deferred Revenue	\$ -	\$ -	\$ 296,845.21	\$ 349,253.00	\$ 349,253.00	\$ -
From Reserves - Special Projects	\$ 8,246.28	\$ 5,000.00	\$ 14,816.60	\$ 31,579.17	\$ 9,809.80	\$ 21,365.25
From Reserves - General	\$ 12,343.24	\$ 82,131.43	\$ 106,673.04	\$ 96,543.35	\$ 115,671.40	\$ 124,909.50
<b>TOTAL REVENUE</b>	<b>\$ 1,323,889.97</b>	<b>\$ 1,385,253.67</b>	<b>\$ 2,036,689.68</b>	<b>\$ 1,713,463.83</b>	<b>\$ 1,476,011.98</b>	<b>\$ 1,477,421.14</b>
<b>MANDATORY PROGRAMS</b>						
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$ 158,379.25	\$ 142,462.52	\$ 201,132.77	\$ 165,892.15	\$ 188,569.41	\$ 214,295.96
2 FLOOD FORECASTING & WARNING	\$ 202,568.77	\$ 211,631.18	\$ 194,824.79	\$ 215,433.96	\$ 180,667.62	\$ 165,046.14
3 DROUGHT AND LOW WATER RESPONSE	\$ 14,464.22	\$ 19,611.47	\$ 21.76	\$ -	\$ -	\$ -
4 ICE MANAGEMENT	\$ 16,669.00	\$ 13,864.22	\$ 30,869.56	\$ 30,468.65	\$ 34,931.68	\$ 35,351.75
5 INFRASTRUCTURE (Dam)	\$ 14,907.49	\$ 20,695.21	\$ 13,417.35	\$ 14,136.13	\$ 21,583.62	\$ 10,585.13
6&7 ACT REVIEWS & PLAN REVIEW	\$ 10,268.32	\$ 30,857.32	\$ -	\$ -	\$ -	\$ -
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$ 49,217.52	\$ 47,972.87	\$ 44,933.75	\$ 46,769.00	\$ 40,128.75	\$ 39,271.88
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$ 58,893.28	\$ 63,518.27	\$ 78,036.94	\$ 55,567.50	\$ 40,006.24	\$ 40,661.80
12 WATER QUALITY (PGMN & PSMP)	\$ 13,918.66	\$ 14,464.22	\$ 1,830.78	\$ 1,894.13	\$ 7,440.22	\$ -
13 SOURCE PROTECTION	\$ 5,768.02	\$ 5,147.25	\$ 4,245.37	\$ 5,043.89	\$ 4,764.53	\$ 9,899.83
<b>SUB TOTAL: MANDATED PROGRAMS Expenditures</b>	<b>\$ 545,052.53</b>	<b>\$ 570,244.53</b>	<b>\$ 569,313.07</b>	<b>\$ 535,205.41</b>	<b>\$ 518,092.07</b>	<b>\$ 515,112.49</b>
<b>OTHER PROGRAMS AND SERVICES</b>						
WATERSHED STEWARDSHIP	\$ 41,433.69	\$ 43,105.72	\$ 159,138.23	\$ 35,636.02	\$ 43,156.29	\$ 48,706.37
EDUCATION PROGRAMS	\$ 6,500.00	\$ 6,500.00	\$ 25,673.06	\$ 41,164.85	\$ 27,507.10	\$ 13,898.44
SPECIAL PROJECTS	\$ 1,500.00	\$ 1,500.00	\$ 19,873.43	\$ 24,744.83	\$ 2,455.32	\$ 59,952.53
CAPITAL PROJECTS	\$ 40,182.00	\$ 40,182.00	\$ 411,770.12	\$ 381,000.00	\$ 45,066.29	\$ 62,909.50
VEHICLE & EQUIPMENT OPERATIONS	\$ 91,000.00	\$ 91,000.00	\$ 69,103.10	\$ 78,393.89	\$ 22,542.68	\$ 36,447.98
MAPLE SYRUP PROGRAM	\$ 30,524.00	\$ 30,524.00	\$ 11,755.17	\$ 12,137.50	\$ 36,833.90	\$ 48,094.08
SPRINGWATER CONSERVATION AREA	\$ 567,697.75	\$ 602,197.42	\$ 576,040.62	\$ 605,181.33	\$ 531,044.37	\$ 516,545.36
To Reserves - Special Projects	\$ -	\$ -	\$ 49,487.50	\$ -	\$ 35,300.46	\$ 33,625.64
To Reserves - General	\$ -	\$ -	\$ 144,158.00	\$ -	\$ 213,420.00	\$ 142,100.00
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>	<b>\$ 778,837.44</b>	<b>\$ 815,009.14</b>	<b>\$ 1,466,997.23</b>	<b>\$ 1,178,258.42</b>	<b>\$ 957,326.41</b>	<b>\$ 961,279.90</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,323,889.97</b>	<b>\$ 1,385,253.67</b>	<b>\$ 2,036,310.30</b>	<b>\$ 1,713,463.83</b>	<b>\$ 1,475,418.48</b>	<b>\$ 1,476,392.39</b>
<b>NET Profit (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 379.38</b>	<b>\$ -</b>	<b>\$ 593.50</b>	<b>\$ 1,028.75</b>

**Difference between First Draft and Final Draft - 2022** -\$ 61,363.70



**CATFISH CREEK  
CONSERVATION AUTHORITY**

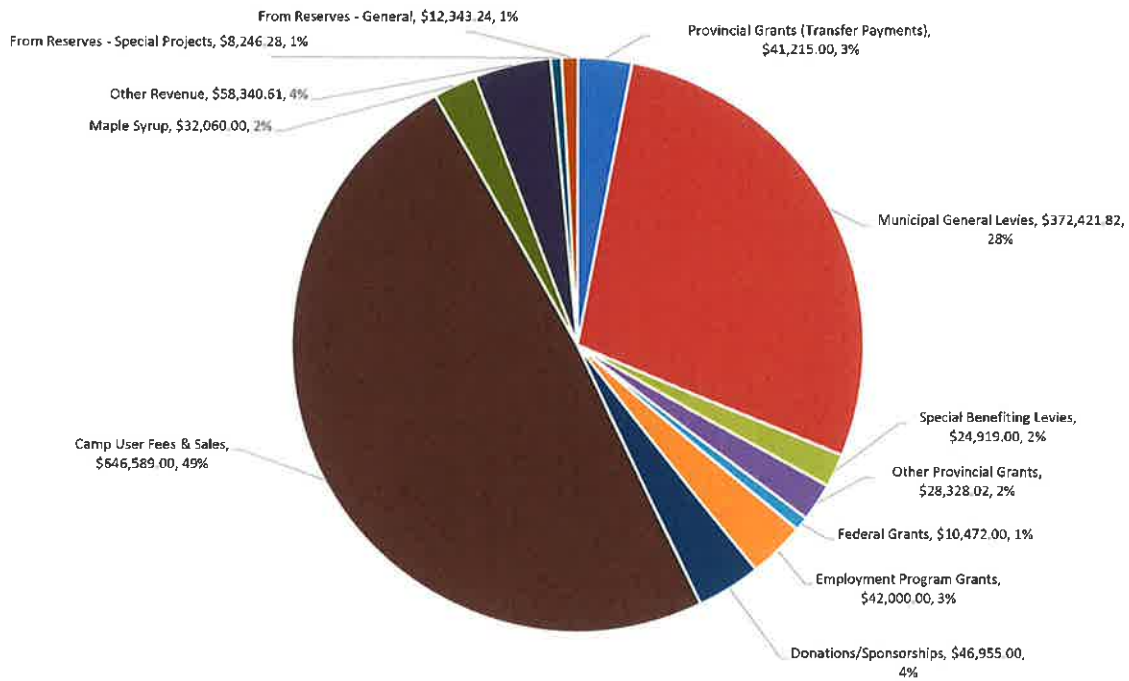
**2022  
DRAFT BUDGET**

**December 6, 2021**

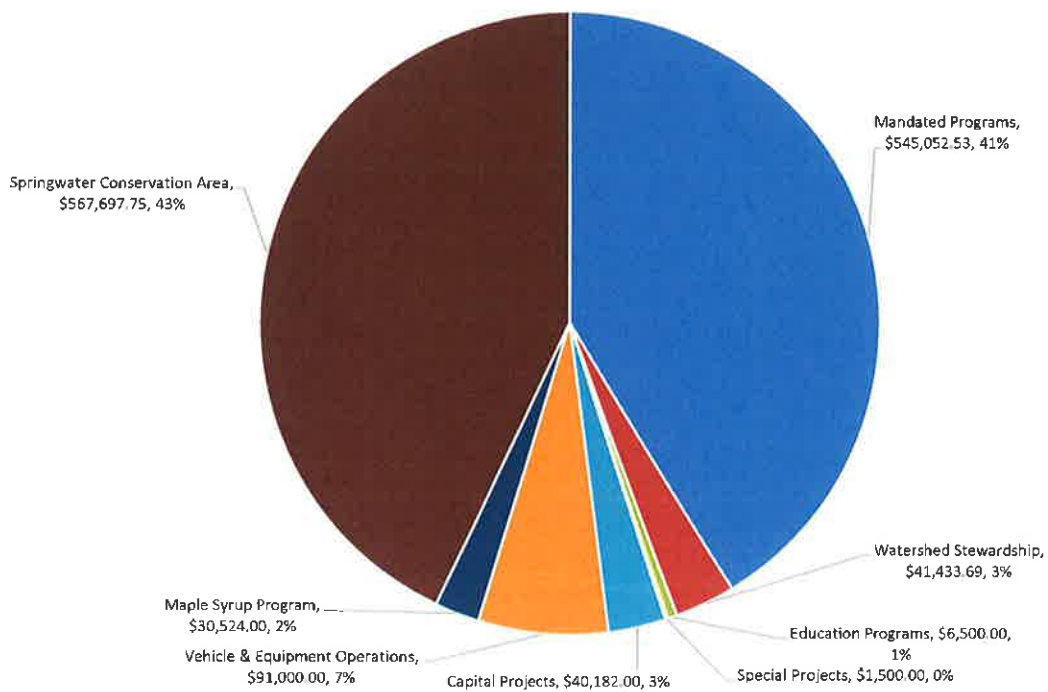
**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
**SUMMARY OF REVENUE AND EXPENDITURES**  
Prepared December 6, 2021

	2022 Budget	2021 Approved Budget	2021 Actual	2020 Actual	2019 Actual
<b>REVENUE</b>					
Provincial Grants (Transfer Payments)	\$41,215.00	\$41,215.00	\$37,615.00	\$41,215.00	\$41,214.50
Municipal General Levies	\$372,421.82	\$354,687.09	\$354,687.09	\$344,356.40	\$315,344.69
Special Benefiting Levies	\$24,919.00	\$36,218.65	\$36,619.56	\$38,181.68	\$38,601.75
Other Provincial Grants	\$28,328.02	\$16,684.87	\$102,836.58	\$11,390.05	\$53,288.02
Federal Grants	\$10,472.00	\$14,107.30	\$125,068.10	\$13,664.93	\$16,979.77
International Grants	\$0.00	\$3,928.23	\$3,928.23	\$369.13	\$0.00
Employment Program Grants	\$42,000.00	\$50,377.80	\$167,563.53	\$157,276.36	\$60,750.75
Donations/Sponsorships	\$46,955.00	\$28,775.00	\$90,252.88	\$423,128.66	\$69,568.02
Camp User Fees & Sales	\$546,589.00	\$583,276.89	\$578,949.32	\$566,700.38	\$580,905.90
Maple Syrup	\$32,060.00	\$8,637.50	\$4,800.93	\$19,188.33	\$56,354.90
Other Revenue	\$58,340.61	\$97,586.39	\$115,440.02	\$83,284.06	\$96,750.59
Previous Year's Surplus (Deficit)	\$0.00	\$593.59	\$593.59	\$1,028.80	\$1,387.50
Deferred Revenue	\$0.00	\$349,253.00	\$296,845.21	-\$349,253.00	\$0.00
From Reserves - Special Projects	\$8,246.28	\$31,579.17	\$14,816.60	\$9,809.80	\$21,365.25
From Reserves - General	\$12,343.24	\$96,543.35	\$106,673.04	\$115,671.40	\$124,909.50
<b>TOTAL REVENUE</b>	<b>\$1,323,889.97</b>	<b>\$1,713,463.83</b>	<b>\$2,036,689.68</b>	<b>\$1,476,011.98</b>	<b>\$1,477,421.14</b>
	2022 Budget	2021 Approved Budget	2021 Actual	2020 Actual	2019 Actual
<b>MANDATORY PROGRAMS</b>					
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$158,379.25	\$165,892.15	\$201,132.77	\$188,569.41	\$214,295.96
2 FLOOD FORECASTING & WARNING	\$202,568.77	\$215,433.96	\$194,824.79	\$180,667.62	\$165,046.14
3 DROUGHT AND LOW WATER RESPONSE	\$14,464.22	\$0.00	\$21.76	\$0.00	\$0.00
4 ICE MANAGEMENT	\$16,669.00	\$30,468.55	\$30,869.56	\$34,931.68	\$35,351.75
5 INFRASTRUCTURE (Dam)	\$14,907.49	\$14,136.13	\$13,417.35	\$21,583.62	\$10,585.13
6&7 ACT REVIEWS & PLAN REVIEW	\$10,268.32	\$0.00	\$0.00	\$0.00	\$0.00
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$49,217.52	\$46,769.00	\$44,933.75	\$40,128.75	\$39,271.88
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$58,893.28	\$55,567.50	\$78,036.94	\$40,006.24	\$40,661.80
12 WATER QUALITY (PGMN & PSMP)	\$13,916.66	\$1,894.13	\$1,830.78	\$7,440.22	\$0.00
13 SOURCE PROTECTION	\$5,768.02	\$5,043.89	\$4,245.37	\$4,764.53	\$9,899.83
<b>SUB TOTAL: MANDATED PROGRAMS Expenditures</b>	<b>\$545,052.53</b>	<b>\$535,205.41</b>	<b>\$569,313.07</b>	<b>\$518,092.07</b>	<b>\$515,112.49</b>
<b>OTHER PROGRAMS AND SERVICES</b>					
WATERSHED STEWARDSHIP	\$41,433.69	\$35,636.02	\$159,136.23	\$43,156.29	\$48,706.37
EDUCATION PROGRAMS	\$6,500.00	\$41,164.85	\$25,673.06	\$27,507.10	\$13,898.44
SPECIAL PROJECTS	\$1,500.00	\$24,744.83	\$19,873.43	\$2,455.32	\$59,952.53
CAPITAL PROJECTS	\$40,182.00	\$381,000.00	\$411,770.12	\$45,066.29	\$62,909.50
VEHICLE & EQUIPMENT OPERATIONS	\$91,000.00	\$78,393.69	\$69,103.10	\$22,542.68	\$35,447.98
MAPLE SYRUP PROGRAM	\$30,524.00	\$12,137.50	\$11,755.17	\$36,833.90	\$48,094.08
SPRINGWATER CONSERVATION AREA	\$567,697.75	\$605,181.33	\$576,040.62	\$531,044.37	\$516,545.36
To Reserves - Special Projects	\$0.00	\$0.00	\$49,487.50	\$35,300.46	\$33,625.64
To Reserves - General	\$0.00	\$0.00	\$144,156.00	\$213,420.00	\$142,100.00
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>	<b>\$778,837.44</b>	<b>\$1,178,258.42</b>	<b>\$1,466,997.23</b>	<b>\$957,326.41</b>	<b>\$961,279.90</b>
<b>TOTAL EXPENSES</b>	<b>\$1,323,889.97</b>	<b>\$1,713,463.83</b>	<b>\$2,036,310.30</b>	<b>\$1,475,418.48</b>	<b>\$1,476,392.39</b>
<b>NET Profit (Loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$379.38</b>	<b>\$593.50</b>	<b>\$1,028.75</b>

## Revenue Sources - 2022



## Expenditures - 2022



**CATFISH CREEK CONSERVATION AUTHORITY  
2022 MUNICIPAL GENERAL LEVY COMPARISON**

Municipality	2021 CVA Apport. %	2021 General Levy	2021 General Levy With New CVA	General Levy Change Due to New CVA	* 2021 Planning Levy	2021 Total Levy	Approved General Levy Increase	2022 General Levy	* 2022 Planning Levy	2022 Total Levy
Aylmer, Town of	26.1389%	93,167.86	92,711.30	-456.56	850.00	93,561.30	4,635.57	97,346.87	850.00	98,196.87
Central Elgin, Municipality of	27.2106%	94,403.21	96,512.49	2,109.28	2,150.00	98,662.49	4,825.62	101,338.11	2,150.00	103,488.11
Malahide, Township of	36.8570%	132,691.94	130,727.02	-1,964.92	4,550.00	135,277.02	6,536.35	137,263.37	4,550.00	141,813.37
South-West Oxford, Township of	3.7220%	13,394.38	13,201.45	-192.93	350.00	13,551.45	660.07	13,861.53	350.00	14,211.53
St. Thomas, City of	6.0716%	21,029.70	21,535.18	505.48	350.00	21,885.18	1,076.76	22,611.94	350.00	22,961.94
	<b>100%</b>	<b>354,687.09</b>	<b>354,687.44</b>	<b>0.35</b>	<b>8,250.00</b>	<b>362,937.44</b>	<b>17,734.37</b>	<b>372,421.82</b>	<b>8,250.00</b>	<b>380,671.82</b>

**Footnotes:**

\* Levies partially support the costs of operating the provincially mandated responsibilities of municipal plan input and review. Operating grants for provincially mandated responsibilities have been flatlined since 2000. The Special Planning Levy is calculated based on past, existing, and anticipated program activity. The municipality has the option of recovering this Special Planning Levy through application fees.

**Data for Calculation of Sliding Scale of Grants and Levy for 2021**

Municipality	% of Municipality in Watershed	Current Value Assessment (CVA) for Municipality	Current Value Assessment (CVA) in Watershed	CVA Based Apportionment Percentage
Aylmer, Town of	100%	748,865,505.00	748,865,505.00	26.1389%
Central Elgin, Municipality of	40%	1,948,927,105.95	779,570,842.38	27.2106%
Malahide, Township of	82%	1,287,725,227.80	1,055,934,686.80	36.8570%
South-West Oxford, Township of	8%	1,332,914,660.50	106,633,172.84	3.7220%
St. Thomas, City of	4%	4,348,691,379.60	173,947,655.18	6.0716%
		<b>9,667,123,879</b>	<b>2,864,951,862</b>	<b>100.0001%</b>

The apportionment figures are calculated from assessment data provided by the Municipal Property Assessment Corporation (MPAC), and further revised based on the Conservation Authority Levies Regulation (Ontario Regulation 670/00 under the Conservation Authorities Act).

**CATFISH CREEK CONSERVATION  
DRAFT BUDGET 2022  
REVENUE SOURCES**

PROGRAM	2021 BUDGET TOTALS	MNRF GRANT	GENERAL LEVY	SPECIAL LEVY	OTHER PROVINCIAL GRANTS	EMPLOYMENT GRANTS	FEDERAL/ INTERNATIONAL GRANTS	DEFERRED REVENUE	RESERVES	SURPLUS (DEFICIT)	DONATIONS	INCOME	TOTAL
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$ 158,379.25	\$ -	\$ 115,757.45			\$ -			\$ 38,736.90	\$ -	\$ 875.00	\$ 3,000.00	\$ 158,379.25
2 FLOOD FORECASTING & WARNING	\$ 202,568.77	\$ 37,006.95	\$ 165,581.82										\$ 202,568.77
3 DROUGHT AND LOW WATER RESPONSE	\$ 14,464.22		\$ 14,464.22										\$ 14,464.22
4 ICE MANAGEMENT	\$ 16,669.00	\$ -		\$ 16,669.00									\$ 16,669.00
5 INFRASTRUCTURE (Dam)	\$ 14,907.49	\$ 2,617.00	\$ 12,290.49		\$ -								\$ 14,907.49
6&7 ACT REVIEWS & PLAN REVIEW	\$ 10,268.32		\$ 10,268.32										\$ 10,268.32
8 ADMINSTRATING & ENFORCING THE ACT (Section 26)	\$ 49,217.52	\$ 1,581.05	\$ 35,152.86	\$ 8,250.00								\$ 4,223.61	\$ 49,217.52
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$ 58,893.28		\$ 5,000.00						\$ 7,245.28		\$ 33,580.00	\$ 13,067.00	\$ 58,893.28
12 WATER QUALITY (PGMN & PSMP)	\$ 13,916.66		\$ 13,916.66						\$ -				\$ 13,916.66
13 SOURCE PROTECTION	\$ 5,768.02		\$ -		\$ 5,768.02				\$ -				\$ 5,768.02
<b>SUB TOTAL: MANDATED PROGRAMS Revenue</b>	<b>\$ 545,052.53</b>	<b>\$ 41,215.00</b>	<b>\$ 372,421.82</b>	<b>\$ 24,919.00</b>	<b>\$ 5,768.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,983.08</b>	<b>\$ -</b>	<b>\$ 34,455.00</b>	<b>\$ 20,290.61</b>	<b>\$ 646,052.53</b>
WATERSHED STEWARDSHIP	\$ 41,433.69				\$ 22,560.00		\$ 10,472.00		\$ 8,851.69		\$ -	\$ 1,550.00	\$ 41,433.69
EDUCATION PROGRAMS	\$ 6,500.00								\$ -		\$ 6,500.00	\$ -	\$ 6,500.00
SPECIAL PROJECTS	\$ 1,500.00						\$ -		\$ 1,000.00		\$ -	\$ 500.00	\$ 1,500.00
CAPITAL PROJECTS	\$ 40,182.00							\$ -	\$ 40,182.00		\$ -		\$ 40,182.00
VEHICLE & EQUIPMENT OPERATIONS	\$ 91,000.00								\$ 55,000.00			\$ 36,000.00	\$ 91,000.00
MAPLE SYRUP PROGRAM	\$ 30,524.00								\$ 7,536.00		\$ 6,000.00	\$ 32,080.00	\$ 30,524.00
SPRINGWATER CONSERVATION AREA	\$ 587,897.75					\$ 42,000.00			\$ 120,851.25		\$ -	\$ 646,589.00	\$ 587,897.75
<b>SUB TOTAL: OTHER PROGRAMS Revenue</b>	<b>\$ 778,837.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,560.00</b>	<b>\$ 42,000.00</b>	<b>\$ 10,472.00</b>	<b>\$ -</b>	<b>\$ 25,383.56</b>	<b>\$ -</b>	<b>\$ 12,500.00</b>	<b>\$ 716,699.00</b>	<b>\$ 778,837.44</b>
<b>TOTALS</b>	<b>\$ 1,323,889.97</b>	<b>\$ 41,215.00</b>	<b>\$ 372,421.82</b>	<b>\$ 24,919.00</b>	<b>\$ 28,328.02</b>	<b>\$ 42,000.00</b>	<b>\$ 10,472.00</b>	<b>\$ -</b>	<b>\$ 20,589.52</b>	<b>\$ -</b>	<b>\$ 46,955.00</b>	<b>\$ 736,989.61</b>	<b>\$ 1,323,889.97</b>



**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
**TRANSFERS TO/FROM RESERVES**

RESERVE NAME	BALANCE at Start Of 2022	Transfers To/From	BALANCE 2022 at Year End	Category
<b>SPECIAL PROJECTS RESERVES:</b>				
Bradley Creek	\$ 5,785.53		\$ 5,785.53	
Commemorative Forest	\$ 3,451.49	\$ -	\$ 3,451.49	
ACCA	\$ 7,835.00	\$ 2,000.00	\$ 5,835.00	C.A. Lands
Johnson Tract	\$ 35,076.00	\$ -	\$ 35,076.00	C.A. Lands
Environmental Education (General)	\$ 10,485.46	\$ -	\$ 10,485.46	Education
Environmental Education (ELP)	\$ 2,022.11	\$ -	\$ 2,022.11	Education
Special Projects Support	\$ 7,858.29		\$ 7,858.29	
Funded Projects	\$ -	\$ -	\$ -	Special Projects
Recycling Initiative	\$ -	\$ -	\$ -	Special Projects
Path of Honour	\$ 22,897.28	\$ 1,000.00	\$ 21,897.28	Special Projects
		\$ 1,246.28		C.A. Lands
		\$ -		Watershed Stewardship
YNHA	\$ 13,279.83	\$ 1,246.28	\$ 12,033.55	
		\$ 4,000.00		C.A. Lands
		\$ -		Watershed Stewardship
Springwater Forest	\$ 121,426.79	\$ 4,000.00	\$ 117,426.79	
<b>SUB-TOTAL SPECIAL PROJECTS RESERVES</b>	<b>\$ 230,117.78</b>	<b>\$ 8,246.28</b>	<b>\$ 221,871.50</b>	
<b>GENERAL RESERVES:</b>				
		\$ 38,736.80		Corporate Services
		\$ -		C.A. Lands
		\$ -		Water Quality
		\$ -		SPP
		\$ 6,851.69		Watershed Stewardship
		\$ -		Education
		\$ -		Special Projects
		\$ 41,466.17		SPW C.A.
Working Capital	\$ 276,284.11	\$ 4,122.32	\$ 272,161.79	
		\$ 55,000.00		Vehicle & Equipment
		\$ 33,391.58		SPW C.A.
Capital Acquisition	\$ 82,658.17	\$ 21,608.42	\$ 61,049.75	
Land Acquisition	\$ 75,757.35	\$ -	\$ 75,757.35	
		\$ 40,182.00		General
		\$ -		Maple Pavilion
		\$ -		Visitor Centre
		\$ -		Stage
		\$ 7,536.00		Maple Syrup
		\$ 46,033.50		SPW C.A.
SPW C.A. Development	\$ 120,454.92	\$ 13,387.50	\$ 133,842.42	
<b>SUB-TOTAL GENERAL RESERVES</b>	<b>\$ 555,154.55</b>	<b>\$ 12,343.24</b>	<b>\$ 542,811.31</b>	
<b>TOTALS</b>	<b>\$ 785,272.33</b>	<b>\$ 20,589.52</b>	<b>\$ 764,682.81</b>	

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)									
Administration									
Wages & Benefits		\$ 89,884.20		\$ 100,205.89	\$ 68,991.88	\$ 27,257.00	\$ 96,248.88	\$ 33,303.25	\$ 124,471.20
TRAVEL EXPENSES & ALLOWANCES		\$ 8,800.00		\$ 6,800.00			\$ -	\$ -	\$ 5,624.68
- FA Mtgs 9x5x\$50.00	\$ 2,250.00		\$ 2,250.00			\$ 1,880.00	\$ 1,880.00	\$ 1,880.00	
- P/F Mtgs 2x5x\$20.00	\$ 350.00		\$ 350.00			\$ 300.00	\$ 300.00	\$ 300.00	
- LMC Mtgs 2x5x\$50.00	\$ 500.00		\$ 500.00			\$ 500.00	\$ 500.00	\$ 500.00	
- Interview Committee 2x2x\$50.00	\$ 200.00		\$ 200.00			\$ 50.00	\$ 50.00	\$ 50.00	
- Special Meetings 2x5x\$50.00	\$ 500.00		\$ 500.00			\$ 350.00	\$ 350.00	\$ 350.00	
- Members Mileage	\$ 1,000.00		\$ 1,000.00			\$ 562.68	\$ 562.68	\$ 562.68	
- Chair's Honorarium	\$ 1,000.00		\$ 1,000.00			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
- Meeting Expenses	\$ 1,000.00		\$ 1,000.00			\$ 982.00	\$ 982.00	\$ 982.00	
Staff Mileage & Expenses		\$ 600.00		\$ 600.00	\$ 598.72	\$ 200.00	\$ 798.72		\$ 293.28
Office Equipment Purchase		\$ 1,000.00		\$ 1,000.00	\$ 284.92	\$ 600.00	\$ 884.92		\$ 1,124.45
Office Equipment Rental:		\$ 655.40		\$ 655.40			\$ -		\$ 3,186.44
- postage meter	\$ 150.00		\$ 150.00		\$ 384.66	\$ 130.00	\$ 514.66	\$ 659.40	
- photocopier	\$ 505.40		\$ 505.40		\$ 1,527.20	\$ 100.00	\$ 1,627.20	\$ 2,527.04	
Maintenance of Office Equip:		\$ 996.00		\$ 996.00			\$ -		\$ 2,371.58
- photocopier	\$ 296.00		\$ 296.00		\$ 1,296.64	\$ 260.00	\$ 1,556.64	\$ 1,752.24	
- postage meter	\$ 100.00		\$ 100.00		\$ 398.07		\$ 398.07	\$ 61.06	
- computer & network support	\$ 600.00		\$ 600.00		\$ 443.00	\$ 100.00	\$ 543.00	\$ 558.28	
Vehicle/Equipment Rental		\$ 500.00		\$ 500.00	\$ 100.12		\$ 100.12		\$ 348.23
Uniforms		\$ 150.00		\$ 150.00			\$ -		\$ 126.58
Postage		\$ 1,100.00		\$ 1,100.00	\$ 43.37	\$ 1,000.00	\$ 1,043.37		\$ 1,656.08
Stationery & Office Supplies		\$ 2,500.00		\$ 2,500.00	\$ 780.27	\$ 300.00	\$ 1,080.27		\$ 1,426.27
General Printing		\$ 500.00		\$ 500.00			\$ -		\$ 939.31
Telephone		\$ 2,200.00		\$ 2,200.00	\$ 1,798.65	\$ 360.00	\$ 2,158.65		\$ 2,125.39
Heat (Hot Water Heater Rental)		\$ 130.00		\$ 130.00	\$ 131.59		\$ 131.59		\$ 131.86
Office Cleaning & Maintenance:		\$ 3,276.35		\$ 3,276.35			\$ -		\$ 2,638.07
- office cleaning	\$ 2,276.35		\$ 2,276.35		\$ -		\$ -	\$ 2,750.63	
- general maintenance	\$ 1,000.00		\$ 1,000.00		\$ -		\$ -	\$ 87.44	
Legal Fees		\$ 750.00		\$ 750.00	\$ 16,642.27		\$ 16,642.27		\$ -
General Expenses		\$ 3,000.00		\$ 3,000.00	\$ 314.65	\$ 500.00	\$ 814.65		\$ 2,637.90
Insurance		\$ 8,303.00		\$ 5,672.11	\$ 5,730.65		\$ 5,730.65		\$ 5,156.46
Bank Charges		\$ 500.00		\$ 500.00	\$ 835.37	\$ 280.00	\$ 1,115.37		\$ 426.00
Audit Fees		\$ 9,170.00		\$ 9,170.00	\$ 9,667.20		\$ 9,667.20		\$ 8,904.00
Conservation Ontario Levy		\$ 19,400.00		\$ 19,400.00	\$ 19,400.00		\$ 19,400.00		\$ 19,797.00
		\$ 149,414.95		\$ 159,105.75	\$ 129,569.23	\$ 36,711.68	\$ 166,280.91		\$ 183,584.78
Communications:									
Wages & Benefits		\$ -		\$ -	\$ 10,975.28	\$ -	\$ 10,975.28		\$ -
Training		\$ -		\$ -	\$ 1,272.00	\$ -	\$ 1,272.00		\$ -
Travel & Expenses		\$ 600.00		\$ 600.00	\$ -	\$ -	\$ -		\$ 630.73
Annual Meeting		\$ 650.00		\$ 650.00	\$ 201.34	\$ -	\$ 201.34		\$ 625.76
Annual Report		\$ 1,200.00		\$ 1,200.00	\$ 1,124.45	\$ -	\$ 1,124.45		\$ 1,124.45
Miscellaneous Materials & Supplies		\$ 500.00		\$ 500.00	\$ 155.63	\$ -	\$ 155.63		\$ 811.50
Advertising & Promotion		\$ 300.00		\$ 300.00	\$ -	\$ -	\$ -		\$ 295.00
70th Anniversary Celebrations		\$ 500.00		\$ 500.00	\$ -	\$ -	\$ -		\$ -
		\$ 3,750.00		\$ 3,750.00	\$ 13,728.70	\$ -	\$ 13,728.70		\$ 3,487.44

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

	Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020	
GIS:											
Wages & Benefits											
- ESRI Annual Enterprise License Agreement		\$	2,836.40	\$	2,836.40	\$	10,298.94	\$	1,852.96	\$	12,151.90
- SWOOP Orthophotography		\$	-	\$	-	\$	777.85	\$	-	\$	777.85
- training		\$	1,000.00	\$	-	\$	1,431.55	\$	-	\$	1,431.55
- Office Equipment Rental and Maintenance		\$	-	\$	-	\$	-	\$	-	\$	-
- computer & network support		\$	629.52	\$	-	\$	370.04	\$	75.00	\$	445.04
- Vehicle & Equipment Rental		\$	34.82	\$	-	\$	548.27	\$	110.00	\$	658.27
- Miscellaneous & Supplies		\$	13.56	\$	-	\$	-	\$	-	\$	-
		\$	4,514.30	\$	2,836.40	\$	13,426.65	\$	2,037.96	\$	15,464.61
										\$	1,477.19
Watershed Planning:											
Wages & Benefits											
- Implementation (expenses)		\$	100.00	\$	100.00	\$	4,822.01	\$	836.54	\$	5,658.55
- Watershed Report Card		\$	500.00	\$	-	\$	-	\$	-	\$	-
- Monitoring (vehicle/equipment rentals)		\$	100.00	\$	100.00	\$	-	\$	-	\$	-
		\$	700.00	\$	200.00	\$	4,822.01	\$	836.54	\$	5,658.55
		\$	158,379.25	\$	165,892.15	\$	161,546.59	\$	39,596.18	\$	201,132.77
										\$	20.00
										\$	188,569.41
REVENUE											
Grants: Provincial	4010	\$	-	\$	2,500.00	\$	2,500.00	\$	-	\$	2,500.00
Municipal General Levy	4100	\$	115,767.45	\$	130,755.30	\$	130,755.30	\$	11,885.00	\$	142,640.30
Grants: Employment (COVID-19)	4210	\$	-	\$	-	\$	10,577.81	\$	2,280.00	\$	12,857.81
Grants: Ontario Small Business Grant	4050	\$	-	\$	-	\$	40,000.00	\$	-	\$	40,000.00
Revenue: Sundry Income	4650	\$	-	\$	-	\$	500.00	\$	-	\$	500.00
Revenue: Interest Income	4675	\$	3,000.00	\$	3,000.00	\$	1,085.66	\$	-	\$	1,085.66
Donations (Annual Report)	4325	\$	875.00	\$	875.00	\$	450.00	\$	-	\$	450.00
Revenue Appropriated from SPW Operations		\$	-	\$	5,599.40	\$	-	\$	-	\$	-
Reserve - Working Capital	3150	\$	38,736.60	\$	24,693.86	\$	-	\$	-	\$	-
Previous Year Surplus (Deficit)	4955	\$	-	\$	593.59	\$	593.59	\$	-	\$	593.59
		\$	158,379.25	\$	168,017.15	\$	186,462.36	\$	14,165.00	\$	200,627.36
										\$	190,914.49

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code		Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
2 FLOOD FORECASTING & WARNING										
Wages & Benefits			\$ 163,985.37		\$ 170,010.13	\$ 140,962.22	\$ 17,420.22	\$ 158,382.44	\$	\$ 148,097.87
Data Collection (Operation/Maintenance of Gauges)			\$ 4,700.00		\$ 4,700.00	\$ 3,328.74	\$ 665.00	\$ 3,993.74	\$	\$ 4,700.89
Flood Forecasting			\$ 500.00		\$ 200.00	\$ 250.00	\$ -	\$ 250.00	\$	\$ 100.85
COMMUNICATIONS:			\$ 5,400.00		\$ 5,300.00			\$ -	\$	\$ 3,995.86
- Equipment Purchase		\$ 2,000.00		\$ 2,000.00		\$ -	\$ 3,000.00	\$ 3,000.00	\$ 74.54	
- Industry Canada (mobile radio license)		\$ 200.00		\$ 200.00		\$ 198.71	\$ -	\$ 198.71	\$ 195.20	
- Maintenance of radio equipment		\$ 100.00		\$ -		\$ -	\$ -	\$ -	\$ 725.03	
- computer & network support		\$ 800.00		\$ 800.00		\$ 447.44	\$ 90.00	\$ 537.44	\$ 695.55	
- Cell Phone		\$ 2,300.00		\$ 2,300.00		\$ 2,043.60	\$ 400.00	\$ 2,443.60	\$ 2,295.54	
OPERATIONS CENTRE			\$ 12,015.40		\$ 11,706.14			\$ -	\$	\$ 10,653.32
- Heat & Hydro		\$ 5,300.00		\$ 5,300.00		\$ 4,735.11	\$ 950.00	\$ 5,885.11	\$ 5,317.35	
- Insurance		\$ 1,029.00		\$ 936.74		\$ 935.23	\$ -	\$ 935.23	\$ 851.58	
- Taxes on Operation Centre		\$ 3,117.00		\$ 2,900.00		\$ 3,116.91	\$ -	\$ 3,116.91	\$ 2,851.59	
- Office Equipment Rental and Maintenance		\$ 936.40		\$ 936.40		\$ 738.49	\$ 150.00	\$ 888.49	\$ -	
- Maintenance		\$ 1,633.00		\$ 1,633.00		\$ 1,168.51	\$ 200.00	\$ 1,368.51	\$ 1,632.80	
Response To Flood			\$ 500.00		\$ 500.00	\$ -		\$ -		
Precipitation Gauge			\$ -		\$ 8,722.30			\$ -		
FLOOD CONTROL SYSTEMS			\$ 14,467.00		\$ 13,295.39			\$ -	\$	\$ 12,362.78
- Insurance		\$ 11,067.00		\$ 9,895.39		\$ 10,060.76	\$ -	\$ 10,060.76	\$ 8,995.81	
- Telephone/Fax/Internet		\$ 3,400.00		\$ 3,400.00		\$ 2,875.44	\$ 575.00	\$ 3,450.44	\$ 3,366.97	
Vehicle & Equipment Rental			\$ 1,000.00		\$ 1,000.00	\$ 313.41	\$ 200.00	\$ 513.41	\$	\$ 766.05
			\$ 202,568.77		\$ 215,433.96	\$ 171,174.57	\$ 23,650.22	\$ 194,824.79		\$ 180,667.62
REVENUE										
Grants: Provincial		4010	\$ 37,006.95		\$ 32,006.95	\$ 32,006.95		\$ 32,006.95	\$	\$ 32,006.95
Municipal General Levy		4100	\$ 165,561.82		\$ 174,704.71	\$ 174,704.71	\$ 11,885.00	\$ 162,819.71	\$	\$ 149,660.67
Grants: Other Provincial - gauge (PPR)		2540	\$ -		\$ 8,722.30	\$ -	\$ -	\$ -	\$	\$ -
			\$ 202,568.77		\$ 215,433.96	\$ 206,711.66	\$ 11,885.00	\$ 194,826.66		\$ 180,667.62
3 DROUGHT AND LOW WATER RESPONSE										
Wages & Benefits			\$ 13,464.22		\$ -	\$ -	\$ -	\$ -	\$	\$ -
- Miscellaneous & Supplies			\$ 500.00			\$ -	\$ -	\$ -		
- Vehicle/Equipment Rental			\$ 500.00			\$ 21.76	\$ -	\$ 21.76		
		5455	\$ 14,464.22		\$ -	\$ 21.76	\$ -	\$ 21.76	\$	\$ -
REVENUE										
Municipal General Levy		4100	\$ 14,464.22		\$ -	\$ -	\$ -	\$ -	\$	\$ -
			\$ 14,464.22		\$ -	\$ -	\$ -	\$ -	\$	\$ -
4 ICE MANAGEMENT										
Wages & Benefits			\$ 16,269.00		\$ 16,139.20	\$ 14,695.48	\$ 1,893.20	\$ 16,588.68	\$	\$ 21,153.79
EXPENSES:			\$ 400.00		\$ 14,329.45	\$ -	\$ -	\$ -	\$	\$ 13,777.89
- Ice Breaking			\$ -		\$ 14,000.00	\$ 13,763.04	\$ -	\$ 13,763.04	\$ 13,564.60	
- Dredging			\$ -		\$ -	\$ -	\$ -	\$ -		
- Miscellaneous & Supplies			\$ 100.00		\$ 100.00	\$ -	\$ -	\$ -		
- Vehicle/Equipment Rental			\$ 300.00		\$ 229.45	\$ 417.84	\$ 100.00	\$ 517.84	\$ 213.29	
			\$ 16,669.00		\$ 30,468.65	\$ 28,876.36	\$ 1,993.20	\$ 30,869.56	\$	\$ 34,931.68
REVENUE										
Grants: Provincial		4010	\$ -		\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$	\$ 5,000.00
Municipal General Levy		4100	\$ -		\$ -	\$ -	\$ -	\$ -	\$	\$ -
Special Benefiting Levy		4120	\$ 16,669.00		\$ 27,968.65	\$ -	\$ 28,369.56	\$ 28,369.56	\$	\$ 29,931.68
			\$ 16,669.00		\$ 30,468.65	\$ 2,500.00	\$ 28,369.56	\$ 30,869.56	\$	\$ 34,931.68

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

	Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020			
5 INFRASTRUCTURE (Dam)													
Wages & Benefits		\$	10,795.49	\$	9,855.04	\$	9,676.74	\$	1,818.68	\$	11,495.42	\$	13,586.24
Vehicle & Equipment Rentals		\$	250.00	\$	250.00	\$	-	\$	-	\$	-	\$	-
Routine/Minor Maintenance		\$	550.00	\$	550.00	\$	-	\$	-	\$	-	\$	50.21
Preventative Maintenance		\$	1,200.00	\$	1,200.00	\$	51.48	\$	-	\$	51.48	\$	1,156.01
WECI Dam Inspection		\$	-	\$	625.00	\$	-	\$	-	\$	-	\$	5,088.00
Operation of Flood Control Structures (insurance&taxes)		\$	2,112.00	\$	1,856.09	\$	1,870.45	\$	-	\$	1,870.45	\$	1,703.16
		\$	14,907.49	\$	14,136.13	\$	11,598.67	\$	1,818.68	\$	13,417.35	\$	21,583.62
REVENUE													
Grants: Provincial	4010	\$	2,617.00	\$	2,617.00	\$	2,617.00	\$	-	\$	2,617.00	\$	2,617.00
Grants: Other Provincial (WECI)		\$	-	\$	625.00	\$	625.00	\$	-	\$	625.00	\$	1,875.00
Municipal General Levy	4100	\$	12,290.49	\$	10,894.13	\$	10,894.13	\$	-	\$	10,894.13	\$	17,091.62
		\$	14,907.49	\$	14,136.13	\$	14,136.13	\$	-	\$	14,136.13	\$	21,583.62
6&7 ACT REVIEWS (Aggregate/Drainage/Environmental Assessment) & PLAN REVIEW													
Wages & Benefits		\$	9,756.32	\$	-	\$	-	\$	-	\$	-	\$	-
Miscellaneous Expenses		\$	500.00	\$	-	\$	-	\$	-	\$	-	\$	-
		\$	10,266.32	\$	-	\$	-	\$	-	\$	-	\$	-
REVENUE													
Grants: Provincial	4010	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Municipal General Levy	4100	\$	10,266.32	\$	-	\$	-	\$	-	\$	-	\$	-
		\$	10,266.32	\$	-	\$	-	\$	-	\$	-	\$	-
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)													
Wages & Benefits		\$	40,644.12	\$	38,692.33	\$	32,709.51	\$	5,674.54	\$	38,384.05	\$	34,348.07
EXPENSES:		\$	8,373.40	\$	8,076.67							\$	5,429.61
- Miscellaneous & Supplies		\$	500.00	\$	500.00			\$	-	\$	-	\$	174.48
- Equipment Purchase		\$	1,000.00	\$	1,000.00	\$	1,029.03	\$	-	\$	1,029.03	\$	-
- Office Equipment Rental and Maintenance		\$	936.40	\$	936.40	\$	370.04	\$	75.00	\$	445.04	\$	-
- Uniforms		\$	100.00	\$	100.00	\$	-	\$	-	\$	-	\$	75.56
- Vehicle & Equipment Rental		\$	1,800.00	\$	1,800.00	\$	1,066.38	\$	200.00	\$	1,266.38	\$	1,679.52
- Telephone/Fax/Internet		\$	850.00	\$	850.00	\$	712.44	\$	142.00	\$	854.44	\$	945.45
- computer & network support		\$	450.00	\$	450.00	\$	388.76	\$	78.00	\$	466.76	\$	436.17
- Insurance		\$	2,737.00	\$	2,440.27	\$	2,488.05	\$	-	\$	2,488.05	\$	2,218.43
- Legal Fees		\$	350.00	\$	350.00			\$	-	\$	-	\$	351.07
		\$	49,217.52	\$	46,769.00	\$	38,764.21	\$	6,169.54	\$	44,933.75	\$	40,128.75
REVENUE													
Grants: Provincial	4010	\$	1,591.05	\$	1,591.05	\$	1,591.05	-\$	3,600.00	-\$	2,008.95	\$	1,591.05
Municipal General Levy	4100	\$	35,152.86	\$	33,927.95	\$	33,927.95	\$	-	\$	33,927.95	\$	27,119.54
Special Benefiting Levy (Plan Review)	4120	\$	8,250.00	\$	8,250.00	\$	8,250.00	\$	-	\$	8,250.00	\$	8,250.00
Revenue: Legal Inquiries/Permit Applications	4700	\$	4,223.61	\$	3,000.00	\$	4,787.65	\$	-	\$	4,787.65	\$	3,169.16
		\$	49,217.52	\$	46,769.00	\$	48,556.65	-\$	3,600.00	\$	44,956.65	\$	40,128.75

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>9-11 CONSERVATION AND MANAGEMENT OF LANDS</b>									
Wages & Benefits		\$ 40,661.28		\$ 18,478.66	\$ 19,446.43	\$ 3,435.46	\$ 21,881.89		\$ 17,364.63
General Maintenance		\$ 2,000.00		\$ 2,750.00	\$ 167.60		\$ 167.60		\$ 7,014.74
- Archie Coulter	\$ 1,000.00		\$ 250.00		\$ 300.96		\$ 300.96	\$ 259.34	
- Aylmer Tract	\$ -		\$ -		\$ -		\$ -	\$ 357.57	
- Brownley	\$ -		\$ -		\$ 8.71		\$ 8.71	\$ -	
- Brown C.A.	\$ -		\$ -		\$ -		\$ -	\$ 35.00	
- Calton Swamp	\$ -		\$ -		\$ 17.41		\$ 17.41	\$ 208.93	
- Hawkins Tract	\$ -		\$ -		\$ 108.82		\$ 108.82	\$ 95.75	
- Johnson Tract	\$ -		\$ 1,500.00		\$ 187.17		\$ 187.17	\$ 2,453.34	
- Ward McKenna	\$ -		\$ -		\$ -		\$ -	\$ -	
- YNHA	\$ 1,000.00		\$ 1,000.00		\$ 280.65		\$ 280.65	\$ 1,851.37	
- YNHA TD Special Project	\$ -		\$ -		\$ -	\$ 6,080.00	\$ 6,080.00	\$ -	
- ISN Network (OPG administration)	\$ -		\$ -		\$ -		\$ -	\$ 1,139.71	
- COVID-19 property inspections	\$ -		\$ -		\$ 17.41		\$ 17.41	\$ 613.72	
C.A. Lands Projects:									
- YNHA (TD Project)		\$ 6,080.00		\$ -	\$ -		\$ -		\$ 3,559.97
		\$ 48,741.28		\$ 21,228.66	\$ 19,535.16	\$ 9,515.46	\$ 29,050.62		\$ 27,939.34
Springwater Forest Trails Expenses		\$ 2,000.00		\$ 2,000.00	\$ 3,034.93		\$ 3,034.93		\$ 1,820.31
Springwater Forest Hazard Tree Removal		\$ 5,000.00		\$ 4,044.20	\$ 2,500.00		\$ 2,500.00		\$ 7,573.49
Other CAs Special Projects		\$ -		\$ -	\$ 37,764.51	\$ 2,535.49	\$ 40,300.00		\$ -
Taxes - Local Areas		\$ 150.00		\$ 150.00	\$ 148.63		\$ 148.63		\$ 145.07
Taxes - on CAs		\$ 56.00		\$ 50.00	\$ 55.55		\$ 55.55		\$ 54.18
Taxes - Agreement Forests		\$ 1,033.00		\$ 1,000.00	\$ 1,032.91		\$ 1,032.91		\$ 924.16
Insurance		\$ 1,913.00		\$ 1,704.66	\$ 1,738.80		\$ 1,738.80		\$ 1,549.69
Reserve (Working Capital)	3150			\$ 25,389.98	\$ -		\$ -		\$ -
Legal Fees		\$ -		\$ -	\$ 175.50		\$ 175.50		\$ -
		\$ 58,893.28		\$ 55,567.50	\$ 65,985.99	\$ 12,050.95	\$ 78,036.94		\$ 40,006.24
<b>REVENUE</b>									
Municipal General Levy	4100	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants: Employment (COVID-19)	4210	\$ -	\$ -	\$ -	\$ 3,846.48	\$ -	\$ 3,846.48	\$ -	\$ -
Grants: Other Provincial (Great Lakes Local Action Fund)	4050	\$ -	\$ -	\$ -	\$ 40,300.00	\$ -	\$ 40,300.00	\$ -	\$ -
Reserve - Spw Forest	3225	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 12,500.00	\$ -	\$ 19,000.00
Reserve - Land Acquisition	3400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve - Johnson Tract	3235	\$ -	\$ -	\$ -	\$ -	\$ 31,987.50	\$ 31,987.50	\$ -	\$ 3,088.50
Reserve - ACCA	3230	\$ 2,000.00	\$ 1,000.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 1,835.00
Reserve - YNHA	3425	\$ 1,246.28	\$ 1,000.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 3,650.00
Reserve - Working Capital	3150	\$ -	\$ -	\$ -	\$ -	\$ 2,889.00	\$ 2,889.00	\$ -	\$ 8,000.00
Donations SPW Forest	4325	\$ 23,000.00	\$ 10,000.00	\$ 17,685.08	\$ 1,000.00	\$ 18,685.08	\$ 18,685.08	\$ 23,914.11	\$ -
Donations ACCA	4325	\$ 2,500.00	\$ 1,000.00	\$ 2,517.00	\$ 200.00	\$ 2,717.00	\$ 2,717.00	\$ 2,085.36	\$ -
Donations YNHA	4325	\$ 2,000.00	\$ 1,000.00	\$ 2,450.80	\$ 200.00	\$ 2,650.80	\$ 2,650.80	\$ 1,944.66	\$ -
Donations TD Friends of the Environment	4325	\$ 6,080.00	\$ -	\$ 6,080.00	\$ -	\$ 6,080.00	\$ 6,080.00	\$ -	\$ -
Revenue: Sale of Logs From SPW Forest	4760	\$ -	\$ -	\$ 11,200.00	\$ -	\$ 11,200.00	\$ 11,200.00	\$ 4,450.00	\$ -
Revenue: Sale of Logs From Johnson Tract	4782	\$ -	\$ 28,687.50	\$ 31,987.50	\$ -	\$ 31,987.50	\$ 31,987.50	\$ 5,062.50	\$ -
Revenue: Sale of Logs From YNHA	4785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250.00	\$ -
Revenue: Sale of CA Lands	4790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Other CA's (Land Use Agreement - TVDSB)	4960	\$ 12,567.00	\$ 12,380.00	\$ 12,381.00	\$ -	\$ 12,381.00	\$ 12,381.00	\$ 12,020.00	\$ -
Revenue: Equestrian Permits	4870	\$ 500.00	\$ 500.00	\$ 566.37	\$ -	\$ 566.37	\$ 566.37	\$ 566.38	\$ -
		\$ 58,893.28	\$ 55,567.50	\$ 129,014.23	\$ 50,976.50	\$ 78,037.73	\$ 40,019.51		\$ -



**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
12 WATER QUALITY (PGMN & PSMP)									
Wages & Benefits		\$ 12,916.66		\$ 1,894.13	\$ 1,512.63	\$ 336.88	\$ 1,851.51		\$ 6,915.50
- Miscellaneous & Supplies		\$ 500.00			\$ 107.34	\$ -	\$ 107.34		\$ 341.91
- Vehicle/Equipment Rental		\$ 500.00			\$ 178.07	\$ 50.00	\$ 128.07		\$ 182.81
		\$ 13,916.66		\$ 1,894.13	\$ 1,441.90	\$ 388.88	\$ 1,830.78		\$ 7,440.22
REVENUE									
Municipal General Levy	4100	\$ 13,916.66		\$ -	\$ -	\$ -	\$ -		\$ -
Reserve - Working Capital	3150	\$ -		\$ 1,894.13	\$ -	\$ 1,830.78	\$ 1,830.78		\$ 7,400.00
		\$ 13,916.66		\$ 1,894.13	\$ -	\$ 1,830.78	\$ 1,830.78		\$ 7,400.00
13 SOURCE PROTECTION									
Wages & Benefits		\$ 5,768.02		\$ 4,843.89	\$ 3,745.37	\$ 400.00	\$ 4,145.37		\$ 4,564.53
SPA Meetings		\$ -		\$ 200.00	\$ -	\$ 100.00	\$ 100.00		\$ 200.00
		\$ 5,768.02		\$ 5,043.89	\$ 3,745.37	\$ 500.00	\$ 4,245.37		\$ 4,764.53
REVENUE									
Grants: Other Provincial (Source Protection Planning)	4050	\$ 5,768.02		\$ 4,837.57	\$ 2,544.08	\$ 400.00	\$ 2,944.08		\$ 4,446.30
Municipal General Levy	4100	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -
Reserve - Working Capital	3150	\$ -		\$ 206.32	\$ -	\$ 1,300.00	\$ 1,300.00		\$ -
		\$ 5,768.02		\$ 5,043.89	\$ 2,544.08	\$ 1,700.00	\$ 4,244.08		\$ 4,446.30
SUB TOTAL: MANDATED PROGRAMS Expenditures									
		\$ 545,052.53		\$ 535,205.41	\$ 483,155.42	\$ 86,157.65	\$ 569,313.07		\$ 518,092.07
SUB TOTAL: MANDATED PROGRAMS Revenue									
		\$ 545,052.53		\$ 537,330.41	\$ 589,925.11	\$ 20,396.16	\$ 569,528.95		\$ 520,091.97

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>OTHER PROGRAMS AND SERVICES</b>									
<b>WATERSHED STEWARDSHIP</b>									
Wages & Benefits		\$ 9,429.43		\$ 11,808.58	\$ 8,379.27	\$ 1,404.60	\$ 9,784.07		\$ 12,395.93
Tree Planting									
Seasonal Staff wages and benefits		\$ 2,138.40		\$ -	\$ -	\$ -	\$ -		\$ -
Operating Expenses		\$ 1,000.00		\$ 350.00	\$ 157.55	\$ -	\$ 157.55		\$ 344.17
Telephone/Fax/Internet		\$ 500.00		\$ 500.00	\$ 363.21	\$ 75.00	\$ 438.21		\$ 425.26
Insurance		\$ 1,673.86		\$ 1,470.14	\$ 1,519.94	\$ -	\$ 1,519.94		\$ 1,343.68
Vehicle & Equipment Charges		\$ 800.00		\$ 500.00	\$ 721.23	\$ -	\$ 721.23		\$ 322.94
Nursery Stock (private landowners)		\$ 13,280.00		\$ 4,500.00	\$ 9,231.26	\$ -	\$ 9,231.26		\$ 4,636.80
CCCA Lands		\$ 450.00		\$ -	\$ -	\$ -	\$ -		\$ 54.50
Municipal Lands		\$ 700.00		\$ 700.00	\$ 663.72	\$ -	\$ 663.72		\$ -
Community Forest		\$ 300.00		\$ 300.00	\$ -	\$ -	\$ -		\$ 162.82
Woodlot Management Expenses		\$ 100.00		\$ -	\$ 75.05	\$ -	\$ 75.05		\$ 405.35
Contract Services		\$ 590.00		\$ 1,000.00	\$ 320.04	\$ -	\$ 320.04		\$ 1,159.91
NSCSI Project		\$ -		\$ -	\$ -	\$ 121,432.80	\$ 121,432.80		\$ -
Private Landowner Grants (HSP)		\$ 10,472.00		\$ 14,107.30	\$ 13,895.76	\$ -	\$ 13,895.76		\$ 20,695.80
Vehicle & Equipment Charges		\$ -		\$ 400.00	\$ 748.66	\$ -	\$ 748.66		\$ 552.78
Miscellaneous		\$ -		\$ -	\$ 50.22	\$ -	\$ 50.22		\$ 656.35
COA		\$ -		\$ -	\$ 99.72	\$ -	\$ 99.72		\$ -
		\$ 41,433.69		\$ 35,636.02	\$ 36,225.63	\$ 122,912.60	\$ 159,138.23		\$ 43,156.29
<b>REVENUE</b>									
Grants: Other Provincial (Forests Ontario)	4050	\$ 22,560.00		\$ 2,500.00	\$ 7,217.50	\$ -	\$ 7,217.50		\$ 4,068.75
Grants: Other Provincial - COA	4050	\$ -		\$ -	\$ 6,000.00	\$ -	\$ 6,000.00		\$ -
Grants: Other Provincial - Elgin Clean Water Program	4050	\$ -		\$ -	\$ 4,000.00	\$ -	\$ 4,000.00		\$ -
Grants: Federal (ERCA)	4060	\$ 10,472.00		\$ 10,472.00	\$ -	\$ -	\$ -		\$ 17,300.23
Grants: Federal (NSCSI)	4060	\$ -		\$ -	\$ -	\$ 121,432.80	\$ 121,432.80		\$ -
Donations (Commemorative Forest)	4325	\$ -		\$ 300.00	\$ 1,080.00	\$ -	\$ 1,080.00		\$ 960.00
Revenue: Ducks Unlimited Canada	4830	\$ -		\$ -	\$ 4,786.00	\$ 5,125.00	\$ 9,911.00		\$ 8,260.00
Revenue: Elgin Stewardship Council	4830	\$ -		\$ -	\$ 1,625.00	\$ -	\$ 1,625.00		\$ -
Revenue: Landowners	4750	\$ -		\$ 2,000.00	\$ -	\$ -	\$ -		\$ 1,781.00
Revenue: Municipalities	4750	\$ 750.00		\$ 750.00	\$ 738.72	\$ -	\$ 738.72		\$ 144.15
Revenue: Forest Management Plan Approval Fees	4775	\$ -		\$ 700.00	\$ -	\$ -	\$ -		\$ 707.96
Revenue: Contract Services	4880	\$ 800.00		\$ 1,500.00	\$ 775.78	\$ -	\$ 775.78		\$ 1,769.29
Prepaid Revenue Long-Term Projects: ERCA (HSP)	4060	\$ -		\$ 3,635.30	\$ -	\$ 3,635.30	\$ 3,635.30		\$ 3,635.30
Reserve - Commemorative Forest	3165	\$ -		\$ 200.00	\$ -	\$ -	\$ -		\$ 797.00
Reserve - Working Capital	3150	\$ 6,851.69		\$ 12,078.72	\$ -	\$ 2,722.00	\$ 2,722.00		\$ 10,721.00
Reserve - YNHA	3425	\$ -		\$ 2,000.00	\$ -	\$ -	\$ -		\$ -
Reserve - SPW Forest	3225	\$ -		\$ -	\$ -	\$ -	\$ -		\$ 2,505.00
		\$ 41,433.69		\$ 36,136.02	\$ 26,223.00	\$ 132,915.10	\$ 159,138.10		\$ 43,805.08



**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

	Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020			
EDUCATION PROGRAMS													
Wages & Benefits		\$	-	\$	27,704.28	\$	10,975.28	\$	5,700.00	\$	16,675.28	\$	18,475.62
Seasonal Staff wages and benefits		\$	-	\$	798.00	\$	-	\$	-	\$	-	\$	795.28
Staff Training		\$	-	\$	1,000.00	\$	-	\$	-	\$	-	\$	-
Education Programs		\$	-	\$	500.00	\$	839.91	\$	-	\$	839.91	\$	40.77
TD Education Program Special Project		\$	-	\$	4,040.46	\$	3,480.70	\$	-	\$	3,480.70	\$	1,566.92
Environmental Leadership Program		\$	6,000.00	\$	6,822.11	\$	4,177.17	\$	-	\$	4,177.17	\$	6,128.51
Conservation Scholarship		\$	500.00	\$	500.00	\$	500.00	\$	-	\$	500.00	\$	500.00
		\$	6,500.00	\$	41,164.85	\$	19,973.06	\$	5,700.00	\$	25,673.06	\$	27,507.10
REVENUE													
Grants: Employment (COVID-19)	4210	\$	-	\$	-	\$	7,692.96	\$	-	\$	7,692.96	\$	-
Grants: Other Provincial (Maple Leaves Forever - Envirothon)	4050	\$	-	\$	-	\$	1,750.00	\$	-	\$	1,750.00	\$	-
Revenue: Programs	4900	\$	-	\$	500.00			\$	-	\$	-		
Revenue: Carolinian Forest Festival	4900	\$	-	\$	1,200.00			\$	-	\$	-	\$	268.00
Revenue: Miscellaneous	4900	\$	-	\$	-	\$	4,000.00	\$	-	\$	4,000.00	\$	-
Revenue: Summer Day Camps (2 weeks)	4900	\$	-	\$	2,880.00	\$	6,004.00	\$	-	\$	6,004.00	\$	2,592.00
Reserve - Working Capital	3150	\$	-	\$	16,797.28			\$	-	\$	-	\$	10,384.11
Reserve - Environmental Education (General)	3407	\$	-	\$	7,040.46		\$	-	-	\$	-	\$	4,040.46
Reserve - Environmental Education (ELP Program)	3415	\$	-	\$	2,022.11		\$	-	-	\$	-	\$	530.64
Donations (Environmental Education)	4325	\$	-	\$	4,000.00	\$	1,820.00	\$	-	\$	1,820.00	\$	4,180.00
Donations (TD Env. Education Project)		\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,607.38
Donations (ELP Program)	4325	\$	6,500.00	\$	4,600.00	\$	4,500.00	\$	-	\$	4,500.00	\$	6,659.15
		\$	6,500.00	\$	39,039.85	\$	25,766.96	\$	-	\$	25,766.96	\$	25,119.54
SPECIAL PROJECTS													
OPC Path of Honour		\$	1,000.00	\$	5,500.00	\$	13.06	\$	1,200.00	\$	1,213.06	\$	1,241.14
Pollinator Garden		\$	-	\$	-	\$	-	\$	-	\$	-	\$	661.65
UnSmoke CleanUp Project		\$	-	\$	3,928.23	\$	3,843.77	\$	-	\$	3,843.77	\$	369.13
Recycling Initiative		\$	-	\$	14,816.60	\$	9,792.17	\$	5,024.43	\$	14,816.60	\$	183.40
Miscellaneous		\$	500.00	\$	500.00	\$	-	\$	-	\$	-	\$	-
		\$	1,500.00	\$	24,744.83	\$	13,649.00	\$	6,224.43	\$	19,873.43	\$	2,455.32
REVENUE													
Grants: International (prepaid revenue - long term projects)	25400			\$	3,928.23	\$	-	\$	3,928.23	\$	3,928.23	\$	369.13
Revenue: OPC Administration		\$	500.00	\$	500.00	\$	-	\$	1,200.00	\$	1,200.00	\$	500.00
Donations - OPC Path of Honour	4325	\$	-	\$	1,500.00	\$	-	\$	-	\$	-	\$	5,000.00
Reserve - OPC Path of Honour	3430	\$	1,000.00	\$	3,500.00	\$	-	\$	-	\$	-	\$	3,758.86
Reserve - Funded Projects	3428	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,221.40
Reserve - Recycling Initiative	3155	\$	-	\$	14,816.60	\$	-	\$	14,816.60	\$	14,816.60	\$	183.40
Reserve - Working Capital	3150	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,670.00
		\$	1,500.00	\$	24,244.83	\$	-	\$	19,944.83	\$	19,944.83	\$	1,845.07

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>CAPITAL DEVELOPMENT PROJECTS</b>									
		\$ -	\$ -	\$ -	\$ 3,625.00	\$ -	\$ 3,625.00	\$ -	\$ -
		\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,420.00
		\$ 9,182.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 20,000.00	\$ 5,000.00	\$ -	\$ 352.50	\$ -	\$ 352.50	\$ -	\$ -
		\$ -	\$ 51,000.00	\$ -	\$ 70,644.26	\$ -	\$ 70,644.26	\$ -	\$ 54,899.29
		\$ -	\$ -	\$ -	\$ 49,556.15	\$ 15,000.00	\$ 64,556.15	\$ -	\$ -
Investment in Capital Assets (Visitor Centre)	3550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,899.29
CA Development Projects Adjustment	3250	\$ -	\$ 44,097.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,646.29
Springwater CA Evans Sisters Film		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Springwater CA Evans Sisters Art Trail		\$ -	\$ 25,000.00	\$ -	\$ 4,190.00	\$ 12,500.00	\$ 16,690.00	\$ -	\$ -
Springwater CA Evans Sisters Stage		\$ -	\$ 255,902.21	\$ -	\$ 67,914.34	\$ 187,987.87	\$ 255,902.21	\$ -	\$ 44,097.79
Investment in Capital Assets (Evans Sisters Stage)	3550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,097.79
		\$ 40,182.00	\$ 381,000.00	\$ 196,282.25	\$ 215,467.67	\$ 411,770.12	\$ 45,066.29		
<b>REVENUE</b>									
Reserve - CA Development (general)	3250	\$ 40,182.00	\$ 6,873.04	\$ -	\$ -	\$ 3,533.00	\$ 3,533.00	\$ -	\$ 4,420.00
Reserve - CA Development (Maple Pavilion)	3250	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -
Reserve - CA Development (Visitor Centre)	3250	\$ -	\$ -	\$ -	\$ -	\$ 44,921.26	\$ 44,921.26	\$ -	\$ 30,646.29
Reserve - CA Development (Evans Sisters Stage)	3250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue - Evans Sisters Stage	2650	\$ -	\$ 300,000.00	\$ -	\$ 255,902.21	\$ 255,902.21	\$ -	\$ 300,000.00	\$ -
Deferred Revenue - Evans Sisters Art Trail	2651	\$ -	\$ 25,000.00	\$ -	\$ 16,690.00	\$ 16,690.00	\$ -	\$ 25,000.00	\$ -
Deferred Revenue - Visitor Centre	2655	\$ -	\$ 24,253.00	\$ -	\$ 24,253.00	\$ 24,253.00	\$ -	\$ 24,253.00	\$ -
Donations - Capital Development (Miscellaneous)	4325	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations - Visitor Centre Project Fundraiser	4325	\$ -	\$ -	\$ -	\$ 1,470.00	\$ -	\$ 1,470.00	\$ -	\$ 24,253.00
Donations - Maple Pavilion	4325	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ -
Donations - Donna Bushell Evans Estate - Film	4325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Donations - Donna Bushell Evans Estate - Stage	4325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
Donations - Donna Bushell Evans Estate - Art Trail	4325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
		\$ 40,182.00	\$ 357,126.04	\$ 51,470.00	\$ 360,299.47	\$ 411,769.47	\$ 45,066.29		
Revenue Appropriated from SPW Operations		\$ -	\$ 23,873.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 40,182.00	\$ 381,000.00	\$ 51,470.00	\$ 360,299.47	\$ 411,769.47	\$ 45,066.29		

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**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>VEHICLE &amp; EQUIPMENT OPERATIONS</b>									
Vehicle Acquisition	\$	-	\$	33,000.00	\$ 37,453.22	\$ -	\$ 37,453.22	\$	-
Equipment Acquisition	\$	52,000.00	\$	-	\$ -	\$ -	\$ -	\$	-
Miscellaneous Small Tools	\$	-	\$	2,000.00	\$ -	\$ -	\$ -	\$	-
Vehicle Fuel	\$	9,500.00	\$	11,500.00	\$ 7,893.49	\$ 1,580.00	\$ 9,473.49	\$	4,995.50
Vehicle Maintenance & Repairs	\$	2,500.00	\$	5,200.00	\$ 1,912.45	\$ 500.00	\$ 2,412.45	\$	1,630.15
Vehicle Licenses	\$	505.00	\$	510.00	\$ 124.25	\$ -	\$ 124.25	\$	505.25
Insurance	\$	12,260.00	\$	7,059.80	\$ 11,151.00	\$ -	\$ 11,151.00	\$	6,418.00
Equipment Fuel	\$	3,000.00	\$	4,000.00	\$ 2,474.14	\$ 500.00	\$ 2,974.14	\$	1,927.13
Equipment Maintenance & Repairs	\$	10,000.00	\$	14,000.00	\$ 4,140.78	\$ 500.00	\$ 4,640.78	\$	6,044.75
Equipment Insurance	\$	1,235.00	\$	1,124.09	\$ 1,122.27	\$ -	\$ 1,122.27	\$	1,021.90
	\$	91,000.00	\$	78,393.89	\$ 66,023.10	\$ 3,080.00	\$ 69,103.10	\$	22,542.68
<b>REVENUE</b>									
Municipal General Levy 4100	\$	-	\$	4,405.00	\$ 4,405.00	\$ -	\$ 4,405.00	\$	4,405.00
Revenue: Vehicle & Equipment Rental Charges 4980	\$	36,000.00	\$	39,988.89	\$ 26,177.34	\$ 2,500.00	\$ 28,677.34	\$	35,893.50
Reserve - Capital Acquisition 3450	\$	55,000.00	\$	34,000.00	\$ -	\$ 36,020.00	\$ 36,020.00	\$	17,750.00
	\$	91,000.00	\$	78,393.89	\$ 30,582.34	\$ 38,520.00	\$ 69,102.34	\$	22,548.50
<b>MAPLE SYRUP PROGRAM</b>									
Wages & Benefits - Permanent Staff	\$	-	\$	7,525.58	\$ 7,525.60	\$ -	\$ 7,525.60	\$	14,712.11
Wages & Benefits - Seasonal Staff	\$	7,524.00	\$	-	\$ -	\$ -	\$ -	\$	4,766.80
Building Repairs & Renovations	\$	500.00	\$	-	\$ -	\$ -	\$ -	\$	-
Vehicle & Equipment Rental	\$	2,000.00	\$	500.00	\$ 34.82	\$ -	\$ 34.82	\$	1,913.09
Purchase of Resaleable Supplies	\$	13,000.00	\$	3,092.00	\$ 4,109.75	\$ -	\$ 4,109.75	\$	10,846.57
Advertising	\$	500.00	\$	-	\$ -	\$ -	\$ -	\$	462.02
Equipment Maintenance & Repair	\$	1,000.00	\$	500.00	\$ -	\$ -	\$ -	\$	198.00
Operating Expenses - General	\$	5,500.00	\$	519.92	\$ 85.00	\$ -	\$ 85.00	\$	2,892.77
Special Attractions	\$	500.00	\$	-	\$ -	\$ -	\$ -	\$	1,242.44
	\$	30,524.00	\$	12,137.50	\$ 11,755.17	\$ -	\$ 11,755.17	\$	36,833.90
<b>REVENUE</b>									
Reserve - CA Development 3250	\$	7,536.00	\$	-	\$ -	\$ 1,346.00	\$ 1,346.00	\$	6,000.00
Grants: Employment (COVID-19) 4210	\$	-	\$	-	\$ 4,808.10	\$ -	\$ 4,808.10	\$	-
Revenue: Sales 4650	\$	16,000.00	\$	5,587.50	\$ 4,800.93	\$ -	\$ 4,800.93	\$	11,578.91
Revenue: School Groups (TVDSB) 4650	\$	4,860.00	\$	-	\$ -	\$ -	\$ -	\$	-
Revenue: Tours (non-TVDSB) 4650	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-
Revenue: Admissions 4650	\$	11,200.00	\$	3,050.00	\$ -	\$ -	\$ -	\$	6,901.45
Revenue: Facility Rental 4650	\$	-	\$	-	\$ -	\$ -	\$ -	\$	707.96
Donations/Sponsorships 4325	\$	6,000.00	\$	3,500.00	\$ 800.00	\$ -	\$ 800.00	\$	11,650.00
	\$	30,524.00	\$	12,137.50	\$ 10,409.03	\$ 1,346.00	\$ 11,755.03	\$	36,838.33

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
 Prepared December 6, 2021

Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>SPRINGWATER CONSERVATION AREA</b>									
<b>Campground Expenditures</b>									
<b>WAGES &amp; BENEFITS</b>		\$ 153,406.03		\$ 253,691.04	\$ 210,212.14	\$ 43,645.52	\$ 253,857.66	\$	225,918.30
Seasonal Staff wages and benefits		\$ 180,340.97		\$ 125,449.98	\$ 112,057.31	\$ 5,683.12	\$ 117,740.43	\$	101,948.13
Vehicle & Equipment Rental		\$ 26,761.75		\$ 26,761.75	\$ 17,285.40	\$ 1,700.00	\$ 18,985.40	\$	23,738.98
Advertising		\$ 1,100.00		\$ 1,100.00	\$ 196.00	\$	\$ 196.00	\$	723.00
Camp Taxes		\$ 7,415.00		\$ 7,500.00	\$ 7,415.16	\$	\$ 7,415.16	\$	7,385.57
Camp Insurance		\$ 12,618.00		\$ 11,312.97	\$ 11,470.97	\$	\$ 11,470.97	\$	10,284.52
Telephone Expenses		\$ 2,600.00		\$ 2,600.00	\$ 2,177.37	\$ 400.00	\$ 2,577.37	\$	2,512.00
Camp Hydro		\$ 45,000.00		\$ 45,000.00	\$ 40,777.88	\$ 4,000.00	\$ 44,777.88	\$	41,319.92
Camp Heat		\$ 300.00		\$ 300.00	\$ 406.04	\$	\$ 406.04	\$	639.61
<b>SUPPLIES:</b>		\$ 21,400.00		\$ 27,000.00		\$	\$	\$	23,903.76
- General Printing	\$ 700.00		\$ 1,000.00		\$ 474.00	\$	\$ 474.00	\$ 576.50	
- Sanitary Supplies	\$ 6,000.00		\$ 7,000.00		\$ 3,275.09	\$	\$ 3,275.09	\$ 5,154.60	
- JCP Program	\$		\$		\$	\$	\$	\$ 1,116.00	
- Computer & Radio Equipment	\$ 1,200.00		\$ 1,000.00		\$ 1,554.72	\$	\$ 1,554.72	\$ 1,924.36	
- General Materials & Supplies	\$ 12,000.00		\$ 12,000.00		\$ 13,281.89	\$	\$ 13,281.89	\$ 13,607.58	
- Golf Cart	\$		\$ 4,000.00		\$	\$	\$	\$	
- Uniforms	\$ 1,500.00		\$ 2,000.00		\$ 2,433.50	\$	\$ 2,433.50	\$ 1,324.72	
<b>MAINTENANCE:</b>		\$ 47,950.00		\$ 41,172.48		\$	\$	\$	29,325.95
- computers & network support	\$ 1,000.00		\$ 3,000.00		\$ 620.07	\$ 120.00	\$ 740.07	\$ 649.87	
- office equipment rental and maintenance	\$ 1,200.00		\$ 922.48		\$ 1,007.62	\$ 200.00	\$ 1,207.62	\$	
- Garbage Collection	\$ 15,000.00		\$ 13,000.00		\$ 13,835.77	\$ 1,500.00	\$ 15,335.77	\$ 13,780.85	
- General Infrastructure	\$ 15,000.00		\$ 10,000.00		\$ 5,486.62	\$	\$ 5,486.62	\$ 9,480.01	
- Water Heater	\$		\$ 1,000.00		\$	\$	\$	\$	
- Hazard Tree Removal	\$ 10,000.00		\$ 7,000.00		\$ 4,985.00	\$ 5,825.00	\$ 10,810.00	\$ 1,950.00	
- Liquid Waste Removal	\$ 4,000.00		\$ 4,000.00		\$ 2,250.00	\$ 500.00	\$ 2,750.00	\$ 2,700.00	
- Picnic Table Maintenance	\$ 750.00		\$ 750.00		\$	\$	\$	\$	
- Water System Maintenance & Testing	\$ 1,000.00		\$ 1,500.00		\$ 802.61	\$	\$ 802.61	\$ 765.22	
Store Product (for resale)	\$ 6,000.00		\$ 11,000.00		\$ 5,621.43	\$	\$ 5,621.43	\$	8,699.09
Firewood Purchased (for resale)	\$ 12,000.00		\$ 13,000.00		\$ 10,530.00	\$	\$ 10,530.00	\$	16,500.00
Firewood Processing	\$ 2,000.00		\$ 2,000.00		\$ 2,127.47	\$	\$ 2,127.47	\$	2,352.18
<b>MISCELLANEOUS:</b>		\$ 31,900.00		\$ 18,845.00		\$	\$	\$	26,521.60
- Staff Training	\$ 1,000.00		\$ 1,000.00		\$ 2,591.00	\$	\$ 2,591.00	\$	
- Reservation System	\$ 900.00		\$ 545.00		\$ 838.00	\$	\$ 838.00	\$ 545.00	
- Bank Charges (Card Processing Fees)	\$ 29,000.00		\$ 17,000.00		\$ 24,032.50	\$ 5,000.00	\$ 29,032.50	\$ 25,961.75	
- MacKay Pay Mobile App Fees	\$ 700.00		\$		\$ 571.12	\$ 100.00	\$ 671.12	\$	
- Miscellaneous Expenses	\$ 300.00		\$ 300.00		\$ 221.30	\$	\$ 221.30	\$ 14.85	
Day-Use Hydro	\$ 1,900.00		\$ 1,700.00		\$ 1,602.66	\$ 300.00	\$ 1,902.66	\$	1,486.88
Day-Use Taxes	\$ 120.00		\$ 120.00		\$ 120.13	\$	\$ 120.13	\$	117.16
Day-Use Insurance	\$ 5,686.00		\$ 5,078.11		\$ 5,168.84	\$	\$ 5,168.84	\$	4,616.45
Schoolhouse Heat & Hydro	\$ 1,700.00		\$ 2,050.00		\$ 1,487.17	\$ 150.00	\$ 1,637.17	\$	2,009.27
Schoolhouse Maintenance/Furnishings	\$ 500.00		\$ 500.00		\$	\$	\$	\$	
Trout Program	\$		\$ 1,000.00		\$	\$	\$	\$	1,000.00
Special Events Expenses	\$ 5,000.00		\$ 8,000.00		\$	\$	\$	\$	60.00
<b>TOTAL EXPENSES - SPRINGWATER</b>		\$ 567,697.75		\$ 605,161.33	\$ 506,916.98	\$ 69,123.64	\$ 576,040.62	\$	531,044.37

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2022**  
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Code	Subtotals	Budget 2022	Subtotals	Budget 2021	Actual 2021	Year-End Projections	New 2021 Totals	Subtotals	Actual 2020
<b>REVENUE</b>									
Donations (Trout Program)	4325	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Revenue: Camp/Day Use User Fees		\$ 135,000.00	\$ 135,000.00	\$ 135,000.00	\$ 109,443.15	\$ -	\$ 109,443.15	\$ -	\$ 138,266.69
Revenue: Store Sales		\$ 12,000.00	\$ 12,000.00	\$ 14,000.00	\$ 8,961.52	\$ -	\$ 8,961.52	\$ -	\$ 14,716.61
Revenue: Firewood Sales		\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 23,907.08	\$ -	\$ 23,907.08	\$ -	\$ 30,362.84
Revenue: Facility Rentals		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,163.71	\$ -	\$ 2,163.71	\$ -	\$ 2,592.92
Revenue: Seasonal Fees & Winter Storage		\$ 456,589.00	\$ 456,589.00	\$ 398,276.89	\$ 434,473.86	\$ -	\$ 434,473.86	\$ -	\$ 379,311.32
Revenue: Trout Program		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Special Events		\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,450.00
Grants: COVID-19 Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Grants: Employment (Youth Employment)	4255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,209.87
Grants: Employment (COVID-19)	4210	\$ -	\$ -	\$ -	\$ 69,236.60	\$ -	\$ 69,236.60	\$ -	\$ 82,492.05
Grants: Employment (C.S.J)	4225	\$ 12,000.00	\$ 12,000.00	\$ 20,000.00	\$ 26,570.00	\$ -	\$ 26,570.00	\$ -	\$ 20,250.00
Grants: Employment (Green Jobs) CPRA		\$ -	\$ -	\$ -	\$ 11,430.09	\$ 10,000.00	\$ 21,430.09	\$ -	\$ 5,712.00
Grants: Employment (Green Jobs) PLT		\$ 5,000.00	\$ 5,000.00	\$ 11,424.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 20,268.72
Grants: Employment (Career Launcher Internship)		\$ 25,000.00	\$ 25,000.00	\$ 5,230.80	\$ 8,074.49	\$ -	\$ 8,074.49	\$ -	\$ 8,500.00
Grants: Employment (Career Launcher Internship - local)		\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,796.72
Grants: Employment (JCP)		\$ -	\$ -	\$ 11,223.00	\$ -	\$ 8,047.00	\$ 8,047.00	\$ -	\$ 8,047.00
Reserve - Capital Acquisition	3450	\$ 33,391.59	\$ 33,391.59	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
Reserve - Working Capital	3150	\$ 41,466.17	\$ 41,466.17	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 114,000.00
Reserve - C.A. Development	3250	\$ 46,033.50	\$ 46,033.50	\$ -	\$ -	\$ 71,267.00	\$ 71,267.00	\$ -	\$ 80,000.00
		\$ 567,697.75	\$ 567,697.75	\$ 634,654.89	\$ 694,260.50	\$ 118,220.00	\$ 576,040.50	\$ -	\$ 531,976.74
Revenue Appropriated to Administration		\$ -	\$ -	\$ 5,599.40	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Appropriated to C.A. Development		\$ -	\$ -	\$ 23,873.96	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 567,697.75	\$ 567,697.75	\$ 605,181.33	\$ 694,260.50	\$ 118,220.00	\$ 576,040.50	\$ -	\$ 531,976.74
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>									
		\$ 778,837.44	\$ 778,837.44	\$ 1,178,259.42	\$ 850,825.19	\$ 422,528.54	\$ 1,273,353.73	\$ -	\$ 708,605.95
<b>SUB TOTAL: OTHER PROGRAMS Revenue</b>									
		\$ 778,837.44	\$ 778,837.44	\$ 1,178,133.42	\$ 838,711.83	\$ 434,805.40	\$ 1,273,517.23	\$ -	\$ 707,199.55
<b>TOTAL EXPENDITURES</b>									
		\$ 1,323,889.97	\$ 1,323,889.97	\$ 1,713,463.83	\$ 1,333,980.61	\$ 508,686.19	\$ 1,842,666.80	\$ -	\$ 1,226,698.02
<b>TOTAL REVENUE</b>									
		\$ 1,323,889.97	\$ 1,323,889.97	\$ 1,713,463.83	\$ 1,428,636.94	\$ 414,409.24	\$ 1,843,046.18	\$ -	\$ 1,227,291.52
		\$ -	\$ -	\$ -	\$ 94,656.33	\$ 94,276.95	\$ 379.38	\$ -	\$ 593.50

## General Manager

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**From:** Brian Lima <blima@ELGIN.ca>  
**Sent:** November 23, 2021 8:25 AM  
**To:** Tony Difazio  
**Cc:** General Manager; Julie Gonyou; Stephen Gibson  
**Subject:** RE: Port Bruce Temporary Bridge & Boat Launch Removal - CCCA Permit

Good Morning Tony,

Hope all is well!

As you've likely already noticed, please be advised that Elgin County recently completed removal of the temporary Port Bruce bridge and boat launch, and that both sites have been fully restored in accordance with the approved drawings and CCCA requirements.

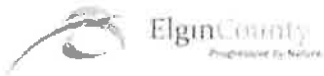
On behalf of Elgin County, I want to thank you personally and all CCCA staff that have always guided us through your CA's requirements since the pre-existing bridge collapsed on February 23, 2018! Your teams empathy and understanding shown throughout this emergency project is truly appreciated and respected.

Please pass on our appreciation to your management and each member of your team. We look forward to continuing to work with you in future.

Sincerely,

**Brian Lima, P.Eng.**

*General Manager of Engineering, Planning & Enterprise / Deputy CAO*



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St. Thomas, ON. N5R 5V1  
(519) 631-1460 ext. 117  
[blima@elgin.ca](mailto:blima@elgin.ca)  
[www.elgincounty.ca](http://www.elgincounty.ca)



**From:** Tony Difazio <planning@catfishcreek.ca>  
**Sent:** February 10, 2021 10:46 AM  
**To:** Evan Way <Evan.Way@cima.ca>  
**Cc:** Brian Lima <blima@ELGIN.ca>  
**Subject:** RE: Port Bruce Temporary Bridge & Boat Launch Removal - CCCA Permit

Hi Evan/Brian,

I have attached an electronic copy of the above note permit for your records.

**Catfish Creek Conservation Authority**  
**Correspondence Register – November 1 – 30, 2021**

<b>Date</b>	<b>Type</b>	<b>Agency</b>	<b>Topic</b>
Nov 1	Email	Conservation Ontario	Level 1 Enforcement
Nov 1	Email	MECP	PWQMN Regional Meeting
Nov 1	Email	MECP	Regs. Under CA Act
Nov 2	Email/ Reply	SPC	Source Protection Committee Meeting
Nov 2	Email/ Reply	SPC	Martin Keller
Nov 2	Email	CO	Municipal Climate Resiliency Program
Nov 2	Email/ Reply	SPC	Source Protection Chat
Nov 2	Email	CO	Overview of Phase 1 Regs.
Nov 3	Email	CO	Exempting Low Risk Sewage Works from an ECA
Nov 3	Email/ Reply	CO	CO and AMO Webinar Invite
Nov 3	Email	Steelway	Cladding Erection Drawings Stage
Nov 3	Email/ Reply	RVCA	Small CA's Working Group
Nov 3	Email	CO	AMO Policy Update
Nov 4	Email/ Reply	Lakehead CA	Small CA Working Group
Nov 4	Email	KCCA	Small CA Working Group
Nov 4	Email	MECP	CA Membership Remuneration
Nov 4	Email	Grey Sauble CA	CA Membership Remuneration
Nov 4	Email/ Reply	Crowe Valley CA	Small CA Working Group Final Regs
Nov 4	Email/ Reply	DFO	Aquatic Species At Risk
Nov 4	Email	CO	Council Meeting minute Distribution
Nov 4	Email/ Reply	CO	Municipal Climate Resiliency Program
Nov 4	Email	CO	CAA Regs. Webinar
Nov 5	Email	CO	Amendments under the Endangered Species Act
Nov 5	Email	CO	ROMA Conference
Nov 5	Email	Ontario Land Trust	Climate Change Adaption Workshop
Nov 8	Email	SPC	Updating CCA Water Protection Assessment Report
Nov 8	Email	NDMNRF	Surface Water Low Water Products
Nov 8	Email	CVC	CAW Virtual Site Tour
Nov 8	Email/ Reply	CO	CAU GM Session
Nov 9	Email	NDMNRF	Flood Forecasting and Warning Tools
Nov 9	Email/ Reply	DFO	Aquatic SAR Webinar
Nov 9	Email	SPC	Admin Protocol
Nov 9	Email	Ontario Land Trust	Conservation through Reconciliation
Nov 10	Email	NDMNRF	Provincial Food Watch Issued
Nov 12	Email	CO	Watershed Views Blog
Nov 12	Email	City of St Thomas	Pollution Prevention Control Plan
Nov 12	Email	KCCA	Shoreline Conditions Statement
Nov 12	Email/ Reply	HWC	Indemnity for Board Members
Nov 12	Email	CO	Weekly Updates
Nov 15	Email	Ontario Land Trust Alliance	Climate Change Adaption Workshops
Nov 15	Email/ Reply	MECP	CA Membership Remuneration
Nov 15	Email	Ontario Land Trust Alliance	Gathering Landmarks 2021



Date	Type	Agency	Topic
Nov 17	Email/ Reply	DFO	SAR Webinar Update
Nov 18	Email	CO	Proposed Additional Delegation of Planning Decisions
Nov 18	Email	MECP	CA Membership Remuneration
Nov 19	Email	Federation of Ontario Cottagers	Fall Seminar Recap
Nov 19	Email/ Reply	Kawartha CA	GM CAO Meeting Follow Up
Nov 19	Email	DFO	SAR Updates
Nov 22	Email	CO	Weekly Updates
Nov 22	Email	Marmak	2021 Assessment Workshop
Nov 22	Email	Eco Canada	Natural Resource Canada Wait Listed
Nov 23	Email	Elgin County	Temporary Bridge and Boat Launch Removal
Nov 23	Email	Town of Aylmer	Replacement of the Existing Water Storage Facility
Nov 23	Email	Central Elgin	Port Bruce Temporary Bridge Removal
Nov 23	Email	CO	CA Representation on the Ontario Hydrometric Program Coordinating
Nov 23	Email		
Nov 23	Email	Town of Aylmer	Water Tower Replacement
Nov 24	Email	NDMNRF	Southwestern Ontario Provincial Flood Watch
Nov 24	Email	Upper Thames CA	Flood Watch
Nov 24	Email/ Reply	Hamilton Ward and Cather's	Indemnity coverage for board members
Nov 24	Email	CO	Additional information and guidance re: FUNDING Intact Foundation
Nov 24	Email	CO	Article re: Conservation Authorities and Province - Narwhal Publication
Nov 25	Email	MECP	PWQMN- Cutoff date for December samples
Nov 25	Email/ Reply	DFO	CCCA Presentation on Species at Risk
Nov 25	Email	CO	Status of Class EA Updates
Nov 26	Email	Credit Valley CA	CAW Virtual Site Tour
Nov 26	Email	NDMNRF	CCL portal maintenance
Nov 26	Email/ Reply	Fanshawe College	Mapping of Indigenous Grounds
Nov 26	Email	MECP	Environmental Assessments
Nov 29	Email	Upper Thames CA	Flood Coordinators meeting
Nov 29	Email/ Reply	GRCA	Lake Erie Management Committee
Nov 29	Email	CO	Request for emergency support for BC
Nov 30	Email	CO	Collection of Information for Emergency Management Ontario
Nov 30	Email	CO	Additional info on BC deployment