

# CATFISH CREEK CONSERVATION AUTHORITY

## *Mission Statement*

*"To communicate and deliver resource management services and programs  
in order to achieve social and ecological harmony for the watershed"*

**A Full Authority meeting is to be held on  
Thursday, June 9<sup>th</sup>, 2022 at 10:00 a.m.**

## **Meeting Location:**

***The meeting will be conducted in the CCCA Boardroom.***

# A G E N D A

- 1) Welcome / Call to Order ..... Lori Baldwin-Sands
- 2) Land Acknowledgement
- 3) Adoption of Agenda
- 4) Disclosure of Pecuniary Interest
- 5) Disclosure of Intention to Audio / Video Record Meeting
- 6) Adoption of Minutes of:
  - a) Full Authority Meeting FA #04/2022 (May 12, 2022) ..... 3 - 7
  - b) Interview Committee IC #04/2022 (May 2, 2022) ..... 8
  - c) Land Management Committee LM #01/2022 (May 26, 2022) ..... 9 - 11
- 7) Business Arising from Minutes
- 8) Public / Special Delegations
- 9) Reports:
  - a) Report FA 23/2022 - Monthly Staff Reports ..... 12 - 13  
(Peter Dragunas, Gerrit Kremers)
  - b) Report FA 24/2022 - May Summary of Revenue & Expenditures ..... 14 - 15  
(Susan Simmons)
  - c) Report FA 25/2022 - Accounts Paid ..... 16  
(Susan Simmons)
  - d) Report FA 26/2022 - Latornell Conservation Symposium ..... 17  
(Dusty Underhill)

- 10) General Manager / Secretary-Treasurer's Report ..... Dusty Underhill
- 11) Unfinished Business
- 12) Chairperson's / Board Member's Report
- 13) Notice of Motions / New Business:
- 14) Correspondence:
  - a) Not Copied:
    - Correspondence Register for May, 2022
  - b) Copied:
    - None
- 15) Closed Session
- 16) Next Meeting / Termination

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, May 12<sup>th</sup>, 2022**

**Meeting #04/2022**

The meeting of the Catfish Creek Conservation Authority Full Authority was conducted at the Aylmer Legion to accommodate social distancing.

**PRESENT:**

Lori Baldwin-Sands	Chairperson	City of St. Thomas
Paul Buchner	Vice-Chairperson	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin

**STAFF:**

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Conservation Areas Supervisor
Brittany Bell	Program Support Assistant

**ABSENT:**

Rick Cerna	Member	Township of Malahide
Peter Dragunas	Water Management Technician	

**OTHERS PRESENT:**

Rob Perry	Aylmer Express, Reporter
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**WELCOME / CALL TO ORDER:**

Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:05 a.m.).

**ADOPTION OF AGENDA:**

<u>Motion # 44/2022</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Agenda for the May 12, 2022, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

No one had a pecuniary interest to disclose at this time.

## **DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

## **ADOPTION OF MINUTES:**

Motion # 45/2022                      P. Buchner                      A. Oslach                      CARRIED

THAT, the Minutes of Full Authority Meeting #03/2022 (April 14, 2022), be accepted as circulated.

Motion # 46/2022                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Minutes of Interview Committee Meeting #02/2022 (April 26, 2022), be accepted as circulated.

Motion # 47/2022                      S. Martyn                      P. Buchner                      CARRIED

THAT, the Minutes of Interview Committee Meeting #03/2022 (April 27, 2022), be accepted as circulated.

## **BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

## **PUBLIC / SPECIAL DELEGATIONS:**

None

## **REPORTS:**

Report FA 15/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 48/2022                      P. Buchner                      S. Martyn                      CARRIED

THAT, Staff Reports for the months of April 2022, be noted and filed.

Report FA 16/2022 – April Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 49/2022                      S. Martyn                      A. Oslach                      CARRIED

THAT, Report FA 16/2022 (April Summary of Revenue and Expenditures), be noted and filed.

Report FA 17/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 50/2022                      S. Martyn                      P. Buchner                      CARRIED

THAT, Accounts Paid totaling \$83,762.56 be approved as amended in Report FA 17/2022.

Report FA 18/2022 –Summer Employment Grants, was presented, discussed, and resolved.

Motion # 51/2022                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Full Authority acknowledge receipt of the information on the 2022 Summer Employment Programs as outlined in Report FA 18/2022.

Report FA 19/2022 – University of Guelph Research Request, was presented, discussed, and resolved.

Motion # 52/2022                      S. Martyn                      P. Buchner                      CARRIED

THAT, the Full Authority issue a Research Permit to the University of Guelph to undertake research projects at Springwater Conservation Area.

Report FA 20/2022 – Phase 2 Regulations, was presented, discussed, and resolved.

Motion # 53/2022                      P. Buchner                      A. Oslach                      CARRIED

THAT, the overview of Phase 2 Regulations in Report FA 20/2022, be received as information at this time.

Report FA 21/2022 –Conservation Ontario Annual General Meeting, was presented, discussed, and resolved.

Motion # 54/2022                      P. Buchner                      S. Martyn                      CARRIED

THAT, the Catfish Creek Conservation Authority receive report FA 21/2022 as information.

Report FA 22/2022 – WECI Capital Investment Program, was presented, discussed, and resolved.

Motion # 55/2022                      P. Buchner                      S. Martyn                      CARRIED

THAT, the Catfish Creek Conservation Authority contribute 50% matching funds to complete the above repairs to the Springwater Dam by March 31, 2023.

**GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:**

The General Manager provided the members a brief summary of activities he has undertaken since the last meeting:

- Construction of the Evans Sisters Stage will be back underway any day now and Falco construction should be able to complete it in a timely manner. Working with Kees Govers from LiveRoof Ontario to establish a date for delivery of the green roof material. Once the stage is near completion, a date will be set for a grand opening ceremony.
- Attended Conservation Ontario's AGM, highlights can be found in report in the May 12<sup>th</sup> Agenda package.
- Completed the 2021-22 Section. 39 Transfer Payment Year-End Summary Report.
- Attended a Webinar/ Information session on the development of Oxford Counties New water and wastewater master plan that provides the County with strategic long-term

water and wastewater servicing strategies that support existing needs and accommodate for further growth in population and employment through to the year 2046.

- Met with Peter, Tony, and Pat Prodanovic from TRUE Engineering in regards to updating our riverine floodplain mapping and coastal flood proofing guidelines. Mr. Prodanovic just completed a similar study for the Kettle Creek Conservation Authority
- Throughout the Month of April, the CCCA staff provided ongoing information in regards to the flooding in Port Bruce on February 17, 2022. The CCCA continues to work with Malahide Township to address concerns brought fourth by local watershed residents.
- Attended a virtual Lake Erie Region Mangers Meeting for source water protection. Work to update the Catfish Creek Source Protection Plan under s.36 of the Clean Water Act, 2006, is ongoing. Early engagement with the ministry was anticipated to occur in late April or early May 2022, and the updated plan will still be presented to the SPC on June 16, 2022 followed by release for pre-consultation.
- Had a question from a watershed resident in regards to the Ecological Gifts Program and whether or not we are applicable for the program or not as a qualified recipient. The program provides a way for Canadians with ecologically sensitive land to protect nature and leave a legacy for future generations. Made possible by the terms of the Income Tax Act of Canada and the Quebec Taxation Act, it offers significant tax benefits to landowners who donate land or a partial interest in land to a qualified recipient. Recipients ensure that the land's biodiversity and environmental heritage are conserved in perpetuity.
- Completed the job ad and posted the Resource Planning Coordinator position on various job platforms. Worked with Tony DeFazio to update the interview questionnaire.
- The 2022 Ontario Lyme disease map now includes a portion of Southwestern Public Health unit's coverage area in Malahide. On April 28th, 2022, I met with Jessica Fiddy from the Health Unit for a photoshoot to promote tick awareness.
- Completed the annual insurance renewal process with McFarlan Rowlands Insurance
- Phase 2 Regulations were released which was summarized in report number FA 20/2022.
- The Central Elgin Environmental Committee held a tree planting and composting workshop in Lawton Park in Union Ontario on Earth Day, April 22, 2022. It was very well attended. Upon arrival people would register then receive a poker chip that could be redeemed for a native tree species after the composting and planting workshop.
- Continual work on the Phase 1 and Phase 2 mandatory legislative requirements.

#### **UNFINISHED BUSINESS:**

None

#### **CHAIRPERSON'S / BOARD MEMBER'S REPORT:**

None

#### **NOTICE OF MOTIONS / NEW BUSINESS:**

None

## CORRESPONDENCE:

### a) Copied:

- M.P. Karen Vecchio re: Canada Summer Jobs 2022
- Port Bruce Ratepayers Association
- Port Bruce Community Project/Association
- 2022 Pre-Election Discussion Paper
- 2022 Pre-Election Handout

### b) Not Copied:

- Correspondence Register for April, 2022.

Motion #56/2022

A. Oslach

P. Buchner

CARRIED

THAT, the Copied Correspondence and the Correspondence Registers for April, 2022, be noted and filed.

## CLOSED SESSION:

Motion # 57/2022

S. Martyn

A. Oslach

CARRIED

THAT, the Full Authority adjourn to Closed Session at (10:55 a.m.).

Motion # 58/2022

S. Martyn

P. Buchner

CARRIED

THAT, the full authority rise from closed session with report at (11:15 a.m.).

Motion # 59/2022

P. Buchner

S. Martyn

CARRIED

THAT, Gerrit Kremers be appointed Resource Planning Coordinator, and that the Interview Committee and further; THAT the Chair of the Personnel and Finance Committee suggest interviews be conducted for the position of Conservation Area Supervisor and at the same time each candidate will be provided a job description for Field Tech in case they are not successful in the Conservation Area Supervisor interview.

## NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 9, 2022, commencing at 10:00 a.m.


Motion # 60/2022

S. Martyn

A. Oslach

CARRIED

THAT, the Full Authority be terminated at (11:22 a.m.).



General Manager / Secretary –Treasurer

Authority Chairperson

## **Minutes of the Meeting of The Catfish Creek Conservation Authority Interview Committee**

**Monday, May 2, 2022**

**Meeting # IC 04/2022**

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### **PRESENT:**

Paul Bucher  
Sally Martyn

Authority Vice-Chairperson  
Committee Member

Township of South-West Oxford  
Municipality of Central Elgin

### **STAFF:**

Dusty Underhill  
Tony Difazio

General Manager/Secretary-Treasurer  
Resource Planning Coordinator

The meeting commenced at (8:30 a.m.).

The purpose of the meeting was to interview applicants for the position of Resource Planning Coordinator, which was advertised in the local newspaper, the Conservation Ontario job bank, Indeed and posted on the CCCA website and FaceBook page.

A total of four (4) candidates were contacted to be interviewed by the Interview Committee. A total of three (3) candidate attended the Catfish Creek Conservation Authority Administration Centre Board Room for interviews.

At the conclusion of the interview process, the Committee selected Gerrit Kremers as their choice for the position of Resource Planning Coordinator.

The meeting was adjourned at (11:30 p.m.).

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Paul Buchner  
Authority Vice-Chairperson

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Sally Martyn  
Committee Member



**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY  
LAND MANAGEMENT COMMITTEE**

**Thursday, May 26<sup>th</sup>, 2022**

**Meeting #01/2022**

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The Land Management Committee Meeting of the Catfish Creek Conservation Authority was held at the Catfish Creek Conservation Authority Administration Building.

**PRESENT:**

Arthur Oslach	Committee Chairperson	Town of Aylmer
Paul Buchner	Committee Member	Township of South - West Oxford
Rick Cerna	Committee Member	Township of Malahide
Lori Baldwin-Sands	Authority Chairperson	City of St. Thomas

**STAFF:**

Dusty Underhill	General Manager / Secretary-Treasurer
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**ABSENT:**

Sally Martyn	Committee Member	Municipality of Central Elgin
Gerrit Kremers	Conservation Area Supervisor	

**WELCOME / CALL TO ORDER:**

Committee Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:01 a.m.).

**LAND ACKNOWLEDGMENT:**

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwonderonk Neutrals.

**ADOPTION OF AGENDA:**

<u>Motion #LMC 01/2022</u>	R. Cerna	P. Buchner	CARRIED
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THAT, the Agenda for the May 26, 2022, Land Management Committee meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:**

No one had a pecuniary interest to declare at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Committee Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

## **PUBLIC / SPECIAL DELEGATIONS:**

None

## **REPORTS:**

Report LM 01/2022 – Wildlife Co-Management, was presented, discussed, and resolved.

<u>Motion #LMC 02/2022</u>	P. Buchner	L. Baldwin-Sands	CARRIED
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THAT, the members recommend to the Full Authority that the proposed Wildlife Co-Management Program for 2022-2023 be approved as presented in Report LM 01/2022.

Report LM 02/2022 – Floodplain Mapping Study, was presented, discussed, and resolved.

<u>Motion #LMC 03/2022</u>	P. Buchner	L. Baldwin-Sands	CARRIED
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THAT, the Land Management Committee recommend to the Full Authority that fifty percent (50%) of the cost of the CCCA Port Bruce Riverine Floodplain Mapping and Coastal Floodproofing Study be covered with the funds redirected from the money budgeted for the tractor replacement in 2022 and further; THAT the General Manager seek Municipal partnership to cover the other fifty percent (50%) of costs.

Report LM 03/2022 – Elgin Clean Water Program, was presented, discussed, and resolved.

<u>Motion #LMC 04/2022</u>	R. Cerna	L. Baldwin-Sands	CARRIED
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THAT, Report LM 03/2022, be received as information at this time.

Report LM 04/2022 – YNHA Controlled Hunt, was presented, discussed, and resolved.

<u>Motion #LMC 05/2022</u>	L. Baldwin-Sands	P. Buchner	CARRIED
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THAT, the Land Management Committee recommend to the Full Authority that a controlled hunt be authorized at the Yarmouth Natural Heritage Area in 2022 in accordance with the terms and conditions outlined in Report LM 04/2022.

Report LM 05/2022 – Playground Equipment Replacement, was presented, discussed, and resolved.

<u>Motion #LMC 06/2022</u>	P. Buchner	R. Cerna	CARRIED
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THAT, the purchase of new playground equipment for the Poplar Hill Park be covered with funds redirected from the money budgeted for the tractor replacement in 2022 and further THAT, staff reach out to service club's in regard to funding available.

## **UNFINISHED BUSINESS:**

None

## **COMMITTEE CHAIRPERSON'S / COMMITTEE MEMBER'S REPORT:**

None

**CORRESPONDENCE:**

a) Copied:

- None

b) Not Copied:

- None

**NOTICE OF MOTIONS / NEW BUSINESS:**

None

**CLOSED SESSION:**

None

**TERMINATION:**

Motion #LMC 07/2022

P. Buchner

L. Baldwin-Sands

CARRIED

THAT, the meeting be terminated at (10:40 a.m.).



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General Manager / Secretary - Treasurer

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Committee Chairperson

**REPORT FA 15/2022 To The Full Authority**

**FROM:** Water Management Technician  
**SUBJECT:** Monthly Staff Report for the Month of April  
**DATE:** May 2, 2022

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**Water Management Technician, Peter Dragunas**

**Current Activities:**

- Forests Ontario 50 Million Tree Program administration.
- 2022 Malahide Roadside Tree Planting Program.
- Administration of the Greening Communities Program for the CCCA.
- Continue monitoring/assessments of Lake Erie shoreline storm surge and wave uprush for Flood Outlook, Storm Surge Watch and Warning watershed condition valuations.
- February 2022 flood analysis and Port Bruce resident written inquiry responses.
- Assessment of the CCCA vertical and spacial mapping requirements/availability for flood line mapping.
- Mapping of CCCA properties for land inventory mapping.
- Assessment and required adjustments to the Low Water Response, low water benchmark and threshold criteria to improve early identification of low water threats to support Level I, II and III low water condition reporting.

**Upcoming Activities:**

- Continue monitoring Lake Erie shoreline storm surge and wave uprush.
- CCCA 2022 Tree Planting Program.
- Lake Erie shoreline storm surge and wave uprush literature reviews as required to assist with flood tool designs.
- Low Water Response monitoring.
- Regular duties as assigned.

**Conservation Areas Supervisor, Gerrit Kremers**

**Current Activities:**

- Conducted Staff interviews to fill summer park positions;
- Coordinated appointments for people to move their trailers in or out of the campground co-dependent on individual situations;
- Charged up all three water systems within Springwater Campground, fixed all minor plumbing/ electrical issues;
- The first set of Drinking Water Samples were taken in to fulfill our due diligence in accordance to Drinking Water Regulation 319/08;
- Completed a study permit for permissions for University of Guelph to continue their work at Springwater Conservation Area;

- Seasonal camper/ staff administration;
- Assisted with tree planting season logistics;
- Assisted in the completion of a wetland complex as part of a stewardship project;
- Me and two fellow staff obtained our working at heights certification, for the green roof on the stage;
- Conducted property maintenance at Yarmouth Natural Heritage Area;
- Participated in a Conservation Ontario training session, in regards to regulatory investigations;
- Met ALUS Elgin at a private landowners to secure funding for a stewardship project;
- Assisted in and processing of applications pursuant to Section 28 of the **Conservation Authorities Act**;

### Upcoming Activities

- Seasonal camper administration/ enforcement;
- Springwater campground opens officially for Seasonal Camping May 6<sup>th</sup>, 2022;
- Grounds maintenance;
- Preparations for transient camping to open May 20<sup>th</sup>, 2022;
- Review of proposed Regulations pursuant to the **Conservation Authority Act**, planning and delivery of CCCA Programs;
- Monitoring of work permit conditions and processing of applications pursuant to Section 28 of the **Conservation Authorities Act**, and,



Peter Dragnas  
Water Management Technician



Gerrit Kremers  
Conservation Areas Supervisor

REPORT FA 24 / 2022 : To The Full Authority  
 FROM: Susan Simmons, Financial Services Coordinator  
 SUBJECT: Summary of Revenue & Expenditures - May  
 DATE: May 31, 2022

**SUMMARY OF REVENUE**  
 for the period ending May 31, 2022

	<b>2022 Budget</b>	<b>2022 To Date</b>	<b>Difference</b>	<b>2021 To Date</b>
MNRF Provincial Grants	\$ 41,215.00	\$ -	\$ (41,215.00)	\$ -
Other Provincial Grants	\$ 30,321.84	\$ 14,739.54	\$ (15,582.30)	\$ 87,146.72
Federal Grants	\$ 131,904.79	\$ 166,752.08	\$ 34,847.29	\$ -
Employment Program Grants	\$ 37,000.00	\$ 7,581.20	\$ (29,418.80)	\$ 63,156.05
General Levy	\$ 372,421.82	\$ 169,552.87	\$ (202,868.95)	\$ 215,392.63
Special Benefiting Levy	\$ 20,890.39	\$ 3,350.00	\$ (17,540.39)	\$ 5,250.00
Donations/Sponsorships	\$ 42,380.00	\$ 20,335.30	\$ (22,044.70)	\$ 72,367.90
Conservation Areas Revenue	\$ 636,589.00	\$ 437,503.84	\$ (199,085.16)	\$ 362,531.19
Maple Syrup Revenue	\$ 4,860.00	\$ 7,234.70	\$ 2,374.70	\$ 3,871.88
Bank Interest Earned	\$ 3,000.00	\$ -	\$ (3,000.00)	\$ -
Education Programs	\$ 720.00	\$ -	\$ (720.00)	\$ -
Legal Inquiries/Permit Applications	\$ 4,223.61	\$ 2,893.81	\$ (1,329.80)	\$ 3,309.76
Watershed Stewardship	\$ 21,458.00	\$ 20,850.48	\$ (607.52)	\$ 1,625.00
Revenue from Other C.A. Lands	\$ 13,067.00	\$ 12,885.59	\$ (181.41)	\$ 55,993.28
Other Revenue	\$ 500.00	\$ -	\$ (500.00)	\$ -
Contract Services	\$ 831.00	\$ -	\$ (831.00)	\$ -
Vehicle & Equipment Rental Recoveries	\$ 36,000.00	\$ 3,254.05	\$ (32,745.95)	\$ 8,108.16
Previous Year Surplus (Deficit)	\$ 8,666.73	\$ 8,666.73	\$ -	\$ 593.59
Income Appropriation from Special Reserves	\$ 23,673.94	\$ -	\$ (23,673.94)	\$ -
Income Appropriation from General Reserves	\$ 28,677.93	\$ -	\$ (28,677.93)	\$ -
	<b>\$ 1,458,401.05</b>	<b>\$ 875,600.19</b>	<b>\$ (582,800.86)</b>	<b>\$ 879,346.16</b>

<b>DONATIONS/SPONSORSHIPS</b>	<b>2022 Budget</b>	<b>Received To Date</b>	<b>Difference</b>
Special Projects	\$ 6,080.00	\$ 6,080.00	\$ -
Annual Report	\$ 1,000.00	\$ 1,000.00	\$ -
Environmental Education	\$ 500.00	\$ 2,020.00	\$ 1,520.00
EESS ELP Sponsorships	\$ 6,500.00	\$ -	\$ (6,500.00)
Community Forest	\$ 300.00	\$ -	\$ (300.00)
Maple Syrup Festival	\$ -	\$ -	\$ -
Springwater Forest Trails	\$ 23,000.00	\$ 6,339.15	\$ (16,660.85)
Archie Coulter C.A. Trails	\$ 2,500.00	\$ 393.55	\$ (2,106.45)
YNHA	\$ 2,000.00	\$ 380.90	\$ (1,619.10)
Special Conservation Projects	\$ -	\$ 4,121.70	\$ 4,121.70
Ontario Police College Path of Honour	\$ 500.00	\$ -	\$ (500.00)
<b>TOTAL Donations/Sponsorships</b>	<b>\$ 42,380.00</b>	<b>\$ 20,335.30</b>	<b>\$ (22,044.70)</b>

# SUMMARY OF EXPENDITURES

for the period ending May 31, 2022

	2022 Budget	2022 To Date	Difference	2021 To Date
<b>MANDATORY PROGRAMS</b>				
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$162,205.25	\$ 76,417.33	\$ (85,787.92)	\$ 73,266.26
2 FLOOD FORECASTING & WARNING	\$204,457.99	\$ 89,377.14	\$ (115,080.85)	\$ 93,901.41
3 DROUGHT AND LOW WATER RESPONSE	\$14,517.11	\$ 5,406.02	\$ (9,111.09)	\$ -
4 ICE MANAGEMENT	\$12,640.39	\$ 7,573.41	\$ (5,066.98)	\$ 21,605.09
5 INFRASTRUCTURE (Dam)	\$26,133.72	\$ 7,153.97	\$ (18,979.75)	\$ 6,536.96
6&7 ACT REVIEWS & PLAN REVIEW	\$10,310.51	\$ 3,985.15	\$ (6,325.36)	\$ -
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$43,286.76	\$ 21,208.06	\$ (22,078.70)	\$ 21,305.75
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$76,296.51	\$ 24,680.66	\$ (51,615.85)	\$ 14,716.65
12 WATER QUALITY (PGMN & PSMP)	\$10,179.59	\$ 5,204.74	\$ (4,974.85)	\$ -
13 SOURCE PROTECTION	\$5,481.84	\$ 2,481.88	\$ (2,999.96)	\$ 2,800.38
<b>SUB TOTAL: MANDATED PROGRAMS Expenditures</b>	<b>\$565,509.67</b>	<b>\$243,488.36</b>	<b>-\$322,021.31</b>	<b>\$234,132.50</b>
<b>OTHER PROGRAMS AND SERVICES</b>				
WATERSHED STEWARDSHIP	\$180,077.22	\$ 106,073.01	\$ (74,004.21)	\$ 17,135.65
EDUCATION PROGRAMS	\$7,720.00	\$ 930.74	\$ (6,789.26)	\$ 18,159.65
SPECIAL PROJECTS	\$2,331.00	\$ 1,077.54	\$ (1,253.46)	\$ 11,929.99
C.A. DEVELOPMENT PROJECTS	\$40,182.00	\$ 8,849.56	\$ (31,332.44)	\$ 84,642.10
MAPLE SYRUP PROGRAM	\$4,860.00	\$ 1,997.98	\$ (2,862.02)	\$ 11,755.17
SPRINGWATER CONSERVATION AREA	\$566,721.16	\$ 131,400.33	\$ (435,320.83)	\$ 156,113.57
VEHICLE & EQUIPMENT OPERATIONS	\$91,000.00	\$ 21,920.10	\$ (69,079.90)	\$ 56,882.45
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>	<b>\$892,891.38</b>	<b>\$272,249.26</b>	<b>-\$620,642.12</b>	<b>\$356,618.58</b>
<b>APPROPRIATION TO GENERAL RESERVES</b>	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATION TO SPECIAL RESERVES</b>	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 1,458,401.05</b>	<b>\$ 515,737.62</b>	<b>\$ (942,663.43)</b>	<b>\$ 590,751.08</b>



Susan Simmons,  
Financial Services Coordinator

**REPORT FA 25 / 2022 : TO THE FULL AUTHORITY**

FROM: Susan Simmons, Financial Services Coordinator  
SUBJECT: Accounts Paid  
DATE: May 31, 2022

VENDOR	CHQ #	TOTAL	EXPLANATION
Bell Canada	Cash	88.33	gauge
Royal Canadian Legion Branch 81	31052	200.00	donation for use of meeting space
Waste Connections of Canada Inc.	Cash	901.40	campground maintenance
Winkelmolen Nursery Ltd.	31053	2,406.90	trees for OPC Path of Honour
Hydro One	Cash	1,846.04	campground & gauges
Hydro One	Cash	216.11	day use area
Bell Canada	Cash	88.15	gauge
CIBC Visa	Cash	3,616.37	
Aaroc Aggregates And Recycling	31054	503.00	campground maintenance
Aylmer Express Limited	31055	163.85	advertising for farm show
Aylmer Home Building Centre	31056	37.57	campground maintenance
Aylmer Home Hardware	31057	189.99	campground maintenance
Aylmer Tire	31058	526.04	equipment & vehicle maintenance
Buttonbush Farm	31059	750.00	Township of Malahide Roadside Tree Program
Checkers Cleaning Supply	31060	1,647.13	campground supplies
Coin Wash & Dry Ltd.	31061	734.50	campground supplies
Delta Power Equipment Ltd.	31062	7.32	equipment maintenance
Dowler-Karn Limited	31063	6,245.07	equipment and vehicle fuel
Durand, Chris	31064	300.00	website management
Glenbriar Bottled Water Co. Ltd.	31065	53.42	water cooler service
Integrity IT Services	31066	268.38	computer network support
J.J. MacKay Canada Limited	31067	7.91	mobile pay system service charges
Koolen Electric	31068	952.71	campground maintenance
London Quality Dairy and Wholesale	31069	704.42	store product for resale
M Live Bait Wholesale	31070	122.04	store product for resale
My Broadcasting Corp	31071	1,015.87	advertising for Springwater C.A.
Purolator Courier	31072	5.09	courier fees
R Safety	31073	311.34	campground supplies
Somerville Nurseries Inc.	31074	11,152.58	seedlings for resale
Speedy Auto Service	31075	69.67	vehicle maintenance
Springwater Mills Ltd.	31076	3,672.50	firewood for resale
Studer's Ice	31077	463.24	store product for resale
Vector Electric	31078	121.48	equipment maintenance
		<u>\$ 39,388.42</u>	

**RECOMMENDATION:**

THAT, Accounts Paid totalling \$39,388.42 , be approved as amended in Report FA 25/2022



Susan Simmons,  
Financial Services Coordinator



**REPORT FA 26 / 2022 : To The Full Authority**

**FROM:** Dusty Underhill, General Manager / Secretary-Treasurer

**SUBJECT:** A.D. Latornell Conservation Symposium

**DATE:** April 22, 2022

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Purpose:

To consider sending one or two staff delegates to the Latornell Conservation Symposium.

Discussion:

The Latornell Conservation Symposium is bringing back an in person forum which will be held at the Royal Botanical Gardens on October 17-18<sup>th</sup> 2022. Prior to the in person there will be a series of webinars in September, November and December.

This year's theme is "Re-imagining Conservation". Some of the proposed sessions include:

- Climate Change
- Nature-based Solutions
- Great Lakes Research
- Watershed Management
- Natural Heritage and Biodiversity
- Environment and Public Health / Eco Health
- Land-use Planning
- Habitat Restoration and Rehabilitation
- Indigenous Perspectives on Conservation and Governance
- New Models of Governance, Administration, Financing

RECOMMENDATION:

THAT, the Full Authority authorize one or two delegates to attend the Annual Latornell Conservation Symposium on October 17-18<sup>th</sup>, 2022

  
\_\_\_\_\_  
Dusty Underhill  
General Manager / Secretary-Treasurer

**Catfish Creek Conservation Authority  
Correspondence Register – May 1 – 31, 2022**

Date	Type	Agency	Topic
May 2, 2022	Email/. Response	Donnie Ivey	Green Stage Documentary inquiry
May 2, 2022	Email	DFO	Posting of the five year report on progress of management plan implementation for the Blackstripe Topminnow, Pugnose Minnow, Spotted Sucker, and Warmouth
May 2, 2022	Email	GLSLCI	Message Regarding the GLSLCI Annual General Meeting from Mayor Walter Sendzik
May 2, 2022	Email/ Response	Ravenhill Group	Inquiry into the opening of General Manager at Otonabee
May 2, 2022	Email	CO	Step into Nature Campaign
May 3, 2022	Email/ Response	Kees Grover	Green Roof delivery inquiry
May 3, 2022	Email/ Response	Paul Shipway	Response to
May 3, 2022	Email/ Response	NDMNRF	WECI Confirmation
May 3, 2022	Email/ Response	SPC	SPC Meeting
May 3, 2022	Email	OSG	Workplace Well being
May 3, 2022	Email/ Response	Town of Aylmer	Facility rental question
May 3, 2022	Email	Canada Life	Sources of retirement income
May 4, 2022	Email/ Response	TRUE Engineering	Port Bruce Flood Mapping Project
May 4, 2022	Email/ Response	Gerry Richer	Guest Speaker
May 4, 2022	Email/ Response	Town of Aylmer	Josh Brick response to speaker
May 5, 2022	Email	CO	Kim Gavines retirement announcement
May 5, 2022	Email	Complewater	Complewaters ROV and USV services
May 5, 2022	Email	MacKayPay	MacKayPay Notice
May 5, 2022	Email	STEGH	Guest Speaker session
May 6, 2022	Email	NDMNRF	Provincial Flood Watch
May 6, 2022	Email	CO	Conservation Ontario Council and Annual General Meeting Minutes - April 11, 2022

May 13, 2022	Email	LERMC	Lake Erie Region Source Protection Funding Agreement
May 13, 2022	Email	NDMNRF	Updated Provincial Flood Watch for Northwestern & Northeastern Ontario, Issued by NDMNR's Surface Water Monitoring Centre
May 13, 2022	Email	MECP	PWQMN - entering field data and LabOnline interruption
May 13, 2022	Email	CO	Weekly Updates
May 16, 2022	Email/ Response	CO	GM session
May 16, 2022	Email/ Response	Town of Aylmer	NOTICE OF PUBLIC INFORMATION CENTRE REPLACEMENT OF THE EXISTING WATER STORAGE FACILIT
May 17, 2022	Email	Central Elgin Enviro. Committee	Agenda Package
May 17, 2022	Email	ALUS	RBC Test Transfer Project Update
May 17, 2022	Email	ADTC	Trappers Report
May 18, 2022	Email	Eco Gifts	Submission Information
May 18, 2022	Email	CO	Pre-election info.
May 18, 2022	Email	MECP	Conformation of Auditors Report submission
May 18, 2022	Email	NDMNRF	Transfer Payment Agreements
May 18, 2022	Email	NDMNRF	Provincial Flood Watch Issued for Northwestern Ontario
May 19, 2022	Email	CO	Invitation: Federal Flood Hazard Identification and Mapping Program (FHIMP) Webinar for Conservation
May 19, 2022	Email	CO	General Manager Recruitment Process
May 19, 2022	Email	PEASI	Alert Ready test
May 19, 2022	Email	CO	Annual Statistical Survey
May 20, 2022	Email	Sparks Consulting	Grant Research and Writing for NFPs
May 20, 2022	Email	HotSpot Parking	Introduction
May 20, 2022	Email	Andrew Gunn	Stage
May 20, 2022	Email	Donnie Ivey	Stage Film

**Catfish Creek Conservation Authority  
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May 3, 2022	Email/ Response	Paul Shipway	Response to
May 3, 2022	Email/ Response	NDMNRF	WECI Confirmation
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May 5, 2022	Email	STEGH	Guest Speaker session
May 6, 2022	Email	NDMNRF	Provincial Flood Watch
May 6, 2022	Email	CO	Conservation Ontario Council and Annual General Meeting Minutes - April 11, 2022

May 6, 2022	Email/ Response	LPRCA	Lakeshore Erosion Meeting
May 6, 2022	Email	CO	Auditor Report submission to the Minister
May 6, 2022	Email/ Response	Malahide	Guest Speaker Attendees
May 6, 2022	Email	Town of Aylmer	May - June Newsletter
May 6, 2022	Email	CO	Weekly Updates for Conservation Authorities
May 9, 2022	Email	McKay Pay	Termination of services
May 9, 2022	Email	MECP	Changes to Field Data capture for the PWQMN
May 9, 2022	Email	Hydro One	Annual Workplan for the CCCA Watershed
May 9, 2022	Email	ALUS	Speaker Confirmation
May 9, 2022	Email	ALUS	Speaker Confirmation
May 10, 2022	Email	CO	CAU Needs members
May 10, 2022	Email	NDMNRF	Hydrometric Station Telecommunications Update (CA's)
May 10, 2022	Email	McKay pay	Updated invitation for webinar
May 10, 2022	Email	LPRCA	Time change for webinar
May 10, 2022	Email	KCCA	Attendance at speaker
May 11, 2022	Email	OSG	JHSC training opportunities
May 11, 2022	Email	CO	National Flood Hazard Data Layer
May 12, 2022	Email	Town of Aylmer	Speaker response
May 12, 2022	Email	Chris Durand	WOCA Meeting
May 12, 2022	Email	MECP	LabOnline planned interruption - May 16
May 12, 2022	Email	DFO	Recovery Strategy and Action Plan for Black Redhorse
May 12, 2022	Email	Central Elgin	Notice of commencement
May 13, 2022	Email/ Response	Mary Elgersma	Fred Eaglesmith weekend
May 13, 2022	Email	Friends of Springwater	Request for grill and hand basin
May 13, 2022	Email	R.V. Anderson Associates Limited	E: Notice of Study Commencement: St. Thomas Water Pollution Control Plant Wastewater Management Master Plan

May 13, 2022	Email	LERMC	Lake Erie Region Source Protection Funding Agreement
May 13, 2022	Email	NDMNRF	Updated Provincial Flood Watch for Northwestern & Northeastern Ontario, Issued by NDMNR's Surface Water Monitoring Centre
May 13, 2022	Email	MECP	PWQMN - entering field data and LabOnline interruption
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May 17, 2022	Email	Central Elgin Enviro. Committee	Agenda Package
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May 18, 2022	Email	NDMNRF	Transfer Payment Agreements
May 18, 2022	Email	NDMNRF	Provincial Flood Watch Issued for Northwestern Ontario
May 19, 2022	Email	CO	Invitation: Federal Flood Hazard Identification and Mapping Program (FHIMP) Webinar for Conservation
May 19, 2022	Email	CO	General Manager Recruitment Process
May 19, 2022	Email	PEASI	Alert Ready test
May 19, 2022	Email	CO	Annual Statistical Survey
May 20, 2022	Email	Sparks Consulting	Grant Research and Writing for NFPs
May 20, 2022	Email	HotSpot Parking	Introduction
May 20, 2022	Email	Andrew Gunn	Stage
May 20, 2022	Email	Donnie Ivey	Stage Film

May 20, 2022	Email	Shannon Zylstra	Minutes CE Enviro Committee
May 20, 2022	Email	Martin Keller SPC	Election of Acting Chair
May 20, 2022	Email	CO	Climate National Adaptation Strategy Public Engagement Opportunity.
May 20, 2022	Email	CO	Weekly Updates
May 24, 2022	Email	Malahide Township	RE: Invitation: Federal Flood Hazard Identification and Mapping Program
May 24, 2022	Email	Martin Keller	SPC Chair Appointment
May 24, 2022	Email	NDMNRF	Provincial Flood Watch Issued for Northwestern Ontario by the Surface Water Monitoring Centre of the Ministry of Northern Development, Mines, Natural Resources and Forestry
May 25, 2022	Email	NrCan	Integration of new flood studies in NFHDL
May 25, 2022	Email/ Response	Ilona Feldman	Meeting Invite
May 25, 2022	Email	CO	Kim Gavine Retirement Announcement
May 25, 2022	Email	Malahide Township	Questions
May 26, 2022	Email	LiveRoof Ontario	Green roof delivery.
May 26, 2022	Email	CO	NBMCA announces Chitra Gowda as new CAO
May 26, 2022	Email	NDMNRF	WECI Submission
May 27, 2022	Email	Town of Aylmer	Spraying Requests
May 29, 2022	Email	NDMNRF	UPDATED: Provincial Flood Watch
May 30	Email	Friends of Springwater	Update