

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, April 14th, 2022

Meeting #03/2022

The meeting of the Catfish Creek Conservation Authority Full Authority was conducted at the Aylmer Legion to accommodate social distancing.

PRESENT:

Lori Baldwin-Sands	Chairperson	City of St. Thomas
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Rick Cerna	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Tony Difazio	Resource Planning Coordinator
Peter Dragunas	Water Management Technician
Gerrit Kremers	Conservation Areas Supervisor
Brittany Bell	Program Support Assistant

ABSENT:

Paul Buchner	Vice-Chairperson	Township of South-West Oxford
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OTHERS PRESENT:

Rob Perry	Aylmer Express, Reporter
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WELCOME / CALL TO ORDER:

The General Manager-Secretary/Treasurer welcomed Brittany Bell, the Authority's new Program Support Assistant and introduced the members of the Board.

Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:03 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 28/2022</u>	S. Martyn	R. Cerna	CARRIED
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THAT, the Agenda for the April 14th, 2022, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 29/2022 R. Cerna A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting # 02/2022 (March 10, 2022), be accepted as circulated.

Motion # 30/2022 A. Oslach S. Martyn CARRIED

THAT, the Minutes of Interview Committee Meeting #01/2022 (March 25, 2022), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report FA 08/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 31/2022 R. Cerna A. Oslach CARRIED

THAT, Staff Reports for the months of March, 2022, be noted as amended and filed.

Report FA 09/2022 – March Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 32/2022 S. Martyn A. Oslach CARRIED

THAT, Report FA 09/2022 (March Summary of Revenue and Expenditures), be noted and filed.

Report FA 10/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 33/2022 R. Cerna S. Martyn CARRIED

THAT, Accounts Paid totaling \$36,738.64, be approved as presented in Report FA 10/2022.

Report FA 11/2022 – Approved Section 29 Regulation Applications, was presented, discussed, and resolved.

Motion # 34/2022 A. Oslach R. Cerna CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 11/2022, as information.

Report FA 12/2022 – Municipal Plan Review, was presented, discussed, and resolved.

Motion # 35/2022 S. Martyn A. Oslach CARRIED

THAT, the Full Authority approve the Municipal Plan Review Report for the months of January, February & March 2022.

Report FA 13/2022 – 2022 General Insurance, was presented, discussed, and resolved.

Motion # 36/2022 A. Oslach R. Cerna CARRIED

THAT, the Cattfish Creek Conservation Authority renew its 2022-2023 insurance coverage with Intact Public Entities Inc. through McFarlan Rowlands Insurance Service Limited at a total cost of \$58,643.08, plus applicable taxes.

Report FA 14/2022 – Forest Birds at Risk Program Research Request, was presented, discussed, and resolved.

The Board requested staff obtain a copy of the finalized Study for presentation at a future meeting.

Motion # 37/2022 S. Martyn A. Oslach CARRIED

THAT, the Full Authority issue a Research Permit to Forest Birds at Risk Program orchestrated by Birds Canada to undertake research projects at various CCCA owned properties.

GENERAL MANAGER / SECRETARY-TREASURER’S REPORT:

Completed the final Great Lakes Local Action Fund Report. Construction and Rehabilitation of 4 sites totaling 275m including erosion protection, in-stream habitat enhancement, and trail restoration totalling 275m of shoreline restoration at the Archie Coulter Conservation Area with the assistance of Environmental Leadership Program Students. The ELP students participated in water quality and stream morphology assessments, benthic and stream morphology studies and helped with the design of the conceptual plans submitted to the GLLAF.

Met with Kristen Corrigan from MECP to discuss and ask questions in regards to the Agriculture Representative who will be a provincially appointed member to our board. The Agriculture rep will have all the same powers for voting but cannot vote on amalgamation or enlargement of a CA’s watershed. According to information related to the position, “the Minister appointed agricultural sector representative of the Conservation Authority will be expected to provide input on all Board matters, including discussions and applicable decisions related, but not limited, to, matters of strategic direction, the establishment and implementation of regulations, policies and programs, management of authority-owned lands, including proposals to acquire or dispose of land, subject to the requirements under the Conservation Authorities Act, the creation of Committees and/or Advisory Boards, the members thereof and the terms of reference for these

Committees and/or Advisory Boards, consultation requirements and processes for the delivery of programs and services, opportunities to raise money for non-mandatory programs and services, proposal for new and implementation of existing capital projects, matters related to administration of the Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNR) section 28 natural hazard permit, holding hearings required for the purpose of reviewing section 28 permit applications in accordance with the Statutory Powers and Procedures Act, planning matters under the Planning Act as delegated by Ministry of Municipal Affairs and Housing (MMAH) as part of the provincial one window review process and by NDMNR for consistency with natural hazard policies of the Provincial Policy Statement: and other operational matters.

Austin Verbeek has registered for Level 1 Provincial Offences Training. After completion of his training, he will be the third officer on staff at the CCCA and will be able to assist with the enforcement of section 28 and 29 of the Conservation Authorities Act.

Assisted Ilona Feldman Source Water Protection with data collection to support the completion of the 2021 Catfish Creek Source Protection report. All 19 threats have been addressed and the CCCA has completed 100% of its regulatory compliance.

Throughout the Month of March, the CCCA staff provided ongoing information in regards to the flooding in Port Bruce on February 17, 2022. The CCCA continues to work with Malahide Township to address concerns brought forth by local watershed residents.

Met with the OPC Path of Honor committee for the first time in two years with Gerrit Kremers to discuss the OPC path of honor maintenance plan and to set a formal workday to complete tree plantings etc. The OPC signed the annual maintenance agreement contract on March 24 for a two-year period.

Worked with Gerry Richer to finalize a time with Alizabeth George, our Guest Speaker from Oneida of the Thames who will be doing a formal presentation for staff on Indigenous Culture, History and Truth and Reconciliation at the Aylmer Legion on May 12th, 2022.

The Central Elgin Environmental Committee met in March to discuss the status of the tall grass prairie project. Betsy gave an update on what plugs were available for planting for that project. Staff are still working diligently to complete a tree cutting education program in conjunction with KCCA's Jeff Lawrence, the Elgin County Tree Commissioner. A "Local Champions" social media campaign was discussed with the group to recognize people in the municipality of Central Elgin for their outstanding environmental contributions. Alex Piggot Central Elgin's Environmental Services Manager gave a very informative presentation on the status of solid waste and recycling trends within the municipality of Central Elgin.

Touched base with Jake Hiebert from Falco construction who is going to make a plan of action to start the completion of the stage. He is obtaining quotations for the rest of the work that needs to be completed.

It's been three years since Latornell came together in-person and since that time, so much has happened and many things have changed. For that reason, the theme of the Latornell Symposium this year is Re-Imagining Conservation. Through an in-person Symposium and several webinars this fall, CA staff plan to explore how conservation governance, policy, and operations are being redefined and re-imagined in the work we do at CA's today, and how this shapes the future for the next seven generations.

The CCCA attended a Virtual Lake Erie Source Protection Region Management Committee meeting on March 31, 2022. The Project Manager presented a summary report, which indicated the CCCA source protection plan is expected to undergo s.36 updates within the year. CCCA has made some updates on the Lake Erie Source Protection website regarding the description of the watershed in regards to agricultural sector and current population of the watershed.

UNFINISHED BUSINESS:

None

CHAIRPERSON'S / BOARD MEMBER'S REPORT:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CORRESPONDENCE:

- a) Copied:
 - none
- b) Not Copied:
 - Correspondence Register for March, 2022.

<u>Motion #38/2022</u>	R. Cerna	S. Martyn	CARRIED
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THAT, the Copied Correspondence and the Correspondence Registers for March, 2022, be noted and filed.

CLOSED SESSION:

<u>Motion # 39/2022</u>	R. Cerna	A. Oslach	CARRIED
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THAT, the Full Authority adjourn to Closed Session at (11:10 a.m.).

<u>Motion # 40/2022</u>	S. Martyn	A. Oslach	CARRIED
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THAT, the Full Authority rise from Closed Session with report at (11:55 p.m.).

<u>Motion # 41/2022</u>	R. Cerna	S. Martyn	CARRIED
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THAT, the Full Authority renew its 2022 - 2023 Employee Group Benefits Plan with Sun Life Financial through Dorbar Employee Benefits and Insurance Solutions effective May 1st, 2022.

<u>Motion # 42/2022</u>	A. Oslach	R. Cerna	CARRIED
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THAT, the Committee of the Whole recommend to the Full Authority that the Board of Directors' Code of Conduct be reviewed and signed/ resigned; and further,

THAT, the Code of Conduct be incorporated into the Catfish Creek Conservation Authority's Best Management Practices and Administrative by Laws as "Appendix A."

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, May 12, 2022, commencing at 10:00 a.m.


Motion # 43/2022

S. Martyn

A. Oslach

CARRIED

THAT, the Full Authority be terminated at (12:01 p.m.).



General Manager / Secretary –Treasurer



Authority Chairperson