

# CATFISH CREEK CONSERVATION AUTHORITY

## *Mission Statement*

*"To communicate and deliver resource management services and programs  
in order to achieve social and ecological harmony for the watershed"*

**A Full Authority meeting is to be held on  
Thursday, November 10, 2022 at 10:00 a.m.**

## **Meeting Location:**

***The meeting will be conducted in the CCCA Boardroom***

# A G E N D A

- 1) Welcome / Call to Order ..... Lori Baldwin-Sands
- 2) Land Acknowledgement
- 3) Adoption of Agenda
- 4) Disclosure of Pecuniary Interest
- 5) Disclosure of Intention to Audio / Video Record Meeting
- 6) Adoption of Minutes of:
  - a) Full Authority Meeting FA #08/2022 (October 13, 2022) ..... 3 - 6
- 7) Business Arising from Minutes
- 8) Public / Special Delegations
- 9) Reports:
  - a) Report FA 61/2022 - Monthly Staff Report - Water Management Technician ..... 7  
(Peter Dragunas)
  - b) Report FA 62/2022 - Monthly Staff Report - Resource Planning Coordinator ..... 8  
(Gerrit Kremers)
  - c) Report FA 63/2022 - Monthly Staff Report - Conservation Areas Supervisor ..... 9 - 10  
(Al Bradford)
  - d) Report FA 64/2022 - Monthly Staff Report - Program Support Assistant ..... 11  
(Brittany Bell)
  - e) Report FA 65/2022 - October Summary of Revenue & Expenditures ..... 12 - 13  
(Susan Simmons)

f)	Report FA 66/2022 - Accounts Paid . . . . .	14
	(Susan Simmons)	
g)	Report FA 67/2022 - Approved Section 28 Regulations Applications . . . . .	15
	(Gerrit Kremers)	
h)	Report FA 68/2022 - Municipal Plan Review . . . . .	16
	(Gerrit Kremers)	
i)	Report FA 69/2022 - 2022 Conservation Areas Workshop . . . . .	17
	(Al Bradford)	
j)	Report FA 70/2022 - 2022 Conservation Ontario Latonell Symposium . . . . .	18 - 20
	(Brittany Bell)	
k)	Report FA 71/2022 - 2022 Conservation Ontario Latonell Symposium . . . . .	21
	(Gerrit Kremers)	
l)	Report FA 72/2022 - More Homes Built Faster Bill 23 . . . . .	22 - 24
	(Dusty Underhill)	
10)	General Manager / Secretary-Treasurer's Report . . . . .	25 - 26
11)	Unfinished Business	
12)	Chairperson's / Board Member's Report	
13)	Notice of Motions / New Business:	
14)	Correspondence:	
	a) Not Copied:	
	- Correspondence Register for October, 2022 . . . . .	27 - 30
	b) Copied:	
	- None	
15)	Closed Session	
16)	Next Scheduled Meeting: Thursday, December 15, 2022	
17)	Termination	

**MINUTES OF THE MEETING OF THE  
CATFISH CREEK CONSERVATION AUTHORITY**

**Thursday, October 13<sup>th</sup>, 2022**

**Meeting #08/2022**

---

**PRESENT:**

Lori Baldwin-Sands	Chairperson	City of St. Thomas
Paul Buchner	Vice-Chairperson	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Rick Cerna	Member	Township of Malahide

**STAFF:**

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Al Bradford	Conservation Area Supervisor
Peter Dragunas	Water Management Technician

**ABSENT:**

Brittany Bell	Program Support Assistant
---------------	---------------------------

**OTHERS PRESENT:**

Rob Perry	Reporter, the Aylmer Express
Henri Bennemeer	Drainage Superintendent
Dan Leduc	Drainage Superintendent (trainee)

**WELCOME / CALL TO ORDER:**

Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:00 a.m.).

**ADOPTION OF AGENDA:**

<u>Motion # 107/2022</u>	P. Buchner	R. Cerna	CARRIED
--------------------------	------------	----------	---------

THAT, the Agenda for the October 13, 2022, Full Authority meeting be adopted as circulated.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

No one had a pecuniary interest to disclose at this time.

**DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:**

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

**ADOPTION OF MINUTES:**

Motion # 108/2022                      A. Oslach                      S. Martyn                      CARRIED

THAT, the Minutes of Full Authority Meeting #07/2022 (September 8, 2022), be accepted as circulated.

**BUSINESS ARISING FROM MINUTES:**

No one reported any outstanding business to discuss from the previous Minutes.

**PUBLIC / SPECIAL DELEGATIONS:**

Township of South-West Oxford Drainage Superintendent re: the Vincent Drain

Motion # 109/2022                      S. Martyn                      A. Oslach                      CARRIED

THAT, the Board of Directors of the CCCA suggest moving forward in seeking alternatives to completing floodplain mapping for the Vincent drain.

**REPORTS:**

Report FA 51 to FA 54/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 110/2022                      R. Cerna                      P. Buchner                      CARRIED

THAT, Staff Reports FA 51 to FA 54 for the months of September, 2022, be noted and filed.

Report FA 55/2022 – September Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 111/2022                      P. Buchner                      A. Oslach                      CARRIED

THAT, Report FA 55/2022 (September Summary of Revenue and Expenditures), be noted and filed.

Report FA 56/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 112/2022                      S. Martyn                      R. Cerna                      CARRIED

THAT, Accounts Paid totaling \$88, 051.34 be approved as amended in Report FA 56/2022.

Report FA 57/2022 – Property Tax, was presented, discussed, and resolved.

Motion # 113/2022                      A. Oslach                      P. Buchner                      CARRIED

THAT, Report FA 57/2022, be received as information at this time.

Report FA 58/2022 – Flood Response Report, was presented, discussed, and resolved.

Motion # 114/2022                      S. Martyn                      R. Cerna                      CARRIED

THAT, Report 58/2022, Flood Response Report be received as information.

Report FA 59/2022 – General Managers Meeting, was presented, discussed, and resolved.

Motion # 115/2022                      P. Buchner                      A. Oslach                      CARRIED

THAT, Report FA 59/2022 be received as information as this time.

Report FA 60/2022 – Quarterly Progress Report, was presented, discussed, and resolved.

Motion # 116/2022                      S. Martyn                      P. Buchner                      CARRIED

THAT, Report 60/2022 Conservation Authorities Act Transition Quarterly October 1, 2022, Progress Report Ontario Regulation 687/21: Transition Plan and Agreements for Programs and Services be noted and filed.

Motion # 117/2022                      S. Martyn                      A. Oslach                      CARRIED

THAT, a research permit be issued to the University of Western Ontario to inventory mushrooms and other macro fungi in the Carolinian Life Zone.

Motion # 118/2022                      A. Oslach                      P. Buchner                      CARRIED

THAT, the Correspondence Register for September, 2022, be noted and filed.

#### **GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:**

Completed the S.39 Provincial Transfer Payment grant funding annual proposed budget summary request for Fiscal Year 2022-2023 in conjunction with our Financial Services Coordinator.

Completed and submitted the Flood Hazard Identification and Mapping Program grant application requesting funding to update both lake and riverine floodline hazard mapping.

Completed the second quarterly report required under Regulation 687/21.7(2) which states a Conservation Authority must provide quarterly reports to the MECP on July 1, 2022, October 1, 2022, January 1, 2023, April 1, 2023, and October 1, 2023. The October 1 Quarterly report details where we are at in regards to cost apportioning agreements, feedback received from Municipalities and difficulties the CA may be facing in regards to cost apportioning agreements.

Met with Waste Connections Canada and Al, Conservation Areas Supervisor to assist in negotiation a new "realistic" 5-year contract.

Attended Central Elgin's monthly environmental committee meeting.

Ongoing discussion and talks with Malahide, Port Bruce residents and the Port Bruce Rate Payers Association.

Attended a Southwestern General Managers Meeting. Topics included; Preparing for a new board/members with upcoming elections, Latonell Update, Status of MNR Species at Risk comments, CA University survey results, and updates on transition plans and status.

**CLOSED SESSION:**

<u>Motion # 119/2022</u>	R. Cerna	S. Martyn	CARRIED
--------------------------	----------	-----------	---------

THAT, the Full Authority adjourn to Closed Session at (11:11 a.m.).

<u>Motion # 120/2022</u>	P. Buchner	A. Oslach	CARRIED
--------------------------	------------	-----------	---------

THAT, the full authority rise from closed session with report at (11:31 a.m.).

<u>Motion # 121/2022</u>	S. Martyn	R. Cerna	CARRIED
--------------------------	-----------	----------	---------

THAT, the Board of Directors of the Catfish Creek Conservation Authority approve the General Manager/Secretary-Treasurer to move forward with the acquisition by donation of 50.17 acres from Dr. Donald Begg.

<u>Motion # 122/2022</u>	S. Martyn	A. Oslach	CARRIED
--------------------------	-----------	-----------	---------

THAT, a property matter was discussed and resolved.

**NEXT MEETING / TERMINATION:**

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, November 10, 2022, commencing at 10:00 a.m.

<u>Motion # 123/2022</u>	A. Oslach	R. Cerna	CARRIED
--------------------------	-----------	----------	---------

THAT, the Full Authority be terminated at (11:33 a.m.).

---

General Manager / Secretary –Treasurer

---

Authority Chairperson

**REPORT FA 61/2022 To The Full Authority**

**FROM:** Water Management Technician

**SUBJECT:** Monthly Staff Report

**DATE:** November 1, 2022

---

**Water Management Technician, Peter Dragunas**

**Current Activities:**

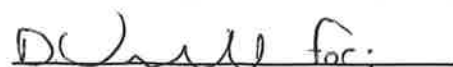
- Review and updates of the 2022 Ontario Low Water Response season monitoring and evaluation parameters.
- Completion of the 2022 seasonal low flows within the Catfish Creek and its tributaries.
- Meeting with Port Bruce Rate Payers Association (PBRA) to discuss the 2023 flood season and the Authorities flood and ice mitigation procedures and programs.
- Meeting with Michael Brodzky, PBRA Vice-Chair to discuss possible alternative upstream physical ice/flood mitigation strategies and ice management procedures and programs.
- Meeting with Ian Johnson to discuss PBRA data and information collected regarding the February 2022.
- Issued a Lake Erie shoreline Watershed Condition Statement on October 17<sup>th</sup>.
- Continue with seasonal Lake Erie shoreline Flood Outlook, Watch and Warning condition assessments and monitoring for wind induced storm surge and subsequent shoreline flood conditions.
- Begin the monitoring for seasonal high flows within the Catfish Creek and its tributaries, to verify and issue watershed condition statements when required;
- Continue with the updates and assessment of the CCCA Flood Watch and Warning Procedures document.
- Ongoing Conservation Authority modifications and documentation of the CCCA mandated program, to better identify and represent conditions within the Authorities administrative boundary.
- Natural hazard mapping classifications for lands within the CCCA administrative boundary.
- 2022/2023 Forests Ontario 50 Million Tree Program administration.
- Continue with the compilation of Catfish Creek Conservation Authority Ontario Regulation 686/21 Mandatory Programs and Services GIS data and Water Management required modules.

**Upcoming Activities:**

- Continue the monitoring for seasonal high flows to verify and issue watershed condition statements;
- Continue with monitoring of Lake Erie shoreline storms for storm surge and wave uprush conditions.
- CCCA 2023 Tree Planting Program.
- 2023 Forests Ontario 50 Million Tree Program administration;
- Continue with Compilation of the CCCA water management programs/documents for the 2024 Conservation Authority mandated program target.
- Flood forecasting baseline and threshold analysis.
- Other Duties as required

**Recommendation:**

That, Staff Reports for the month of November, 2022, be noted and filed.

  
Peter Dragunas  
Water Management Technician

**REPORT FA 62/2022 : To The Full Authority**

**FROM:** Gerrit Kremers

**SUBJECT:** Monthly Staff Report

**DATE:** November 1, 2022

---

**Resource Planning Coordinator**

**Current Activities:**

- Attended the 2022 Conservation Ontario Latonell symposium at Royal Botanical Gardens in Burlington;
- Assisted with the 2022 Carolinian Forest Festival. Assisted running the Harvest Time station with fellow colleagues;
- Attended part two of a Stormwater Management Pond training event online;
- Had various site meetings with landowners in regards to CA policies, s.28, pertaining to future development on their properties;
- Had site meeting with landowner to discuss potentially planting trees on their property;
- Monitored work permits for compliance in regards to conditions of work permits;
- Participated in an online Coastal Working Group meeting with various other Conservation Authority staff;
- Obtained Prescribed Burning Certification to conduct prescribed prairie grassland prescribed burns;
- Participated in an Elgin Clean Water Program meeting and secured funding for a landowners project and submission of a completed stewardship project for another landowner; and;
- Completed native tree and shrub plantings with EESS Environmental Leadership Program at Yarmouth Natural Heritage Area.

**Upcoming Activities:**

- Planning pre-consultation meetings with member municipalities and private landowners looking to conduct work within adjacent lands of a Natural Heritage or Natural Hazard Feature;
- Lead EESS Environmental Leadership Program in an educational bus tour throughout CCCA watershed;
- Monitoring of work permit conditions and processing of applications pursuant to Section 28 of the Conservation Authorities Act; and,
- Review of proposed development pursuant to the Conservation Authority Act, planning and delivery of CA Environmental Programs;

**Recommendation:**

That, Staff Report for the month of October, 2022, be noted and filed.



Gerrit Kremers  
Resource Planning Coordinator



## **REPORT FA 63/ 2022: To The Full Authority**

**FROM:** Conservation Areas Supervisor

**SUBJECT:** Monthly Staff Report

**DATE:** November 3, 2022

---

### **Conservation Areas Supervisor, Al Bradford**

#### **Current Activities:**

- Carolinian Forest festival Oct 3-6<sup>th</sup>, CCCA had a station which we ran in past years called "Harvest Time". The forest festival was a success and I was glad to assist with the environmental education portion again
- Oct 7/22 we hosted 80 students from Mitchel Hepburn school with our Soils & Aquatic Program (hosted by Austin) as well Interpretive Forest Hike (hosted by Gerrit/Al)
- Met with some electrical incentive programs for site visits (as mentioned at the last Board Meeting, one program which is provincial will be covered to replace existing T8 fluorescents over too LED lamps) they cover up to \$2000 due too additional meters throughout the park this program will cover our main campground as well as day use
- I have looked into another program that may cover the fixtures not covered under the first program
- Koolen Electric has completed the 30amp install on 12 sites in day use. Staff feel this will be huge for next year for transient camping
- Proceeded with the improved contract through Waste Connections Canada this was also mentioned briefly at the previous board meeting where a substantial monthly cost has been reduced with the new contract
- Thanks Giving weekend our camping season came to an end, as we switch directions to getting facilities closed for the upcoming winter season
- Started winterizing in main campground
- Attended the Conservation Areas Workshop on Oct 26/27 2022 in Orillia which was greatly informative with knowledge shared from CA's across the Province
- Attended the RX100 Prescribed Burns at the Delta Waterfowl Heritage Centre
- Gerrit Kremers and I attended the RX 100 Low Complexity Prescribed Burn Course offered from Wildfire Specialists, at the Delta Waterfowl Centre in Turkey Point. This will allow Catfish Creek CA to proceed completing Prairie Grass Prescribed Burns on CA property and potentially fee for service on land owners properties throughout the watershed.
- It was a two day course that gave us theory and practical knowledge that is necessary to make sure burns are conducted properly and in a safe manner. This will hopefully expand our services we are able to offer here at the Conservation Authority.

**Upcoming Activities (November):**

- Finish Winterizing main campground and day use
- Collecting information from the campgrounds to prioritize work to be completed over the next few months (water tap repairs, electrical covers that are broken, tree branches to be trimmed, Picnic table repairs,
- Meeting to prepare for upcoming Spirit walk
- Meetings with contractor for gate options for our day use
- Obtaining quotes for the work that needs to be done at the schoolhouse (touched on at last Board meeting as well)
- Accessibility grant due, being submitted for the School house entrance as a new ramp is needed for the 2023 season, also Main office ramp replacement)
- Hazard tree removal, firewood processing and general maintenance and operations;
- Regular duties as assigned.
- ELP Chainsaw course starts the Nov 14/22

**Recommendation:**

THAT, Staff Report for the month of October, 2022, be noted and filed.

  
Al Bradford,  
Conservation Areas Supervisor

**REPORT FA 64 /2022 : To The Full Authority**

**FROM:** Brittany Bell  
**SUBJECT:** Monthly Staff Report  
**DATE:** November 1, 2022

---

**Program Support Assistant**

**Current Activities:**

- Oversaw Visitor Centre operations
- Seasonal camper administration
- Attended Southwest Ontario Tourisms' Digital Marketing on a Shoestring Budget, Recruitment and Retention, Crafting Content for Social Media webinars
- Prepped for events (weddings, reunions, family gatherings) at Springwater Conservation Area
- Maintained social media channels and posted entertaining content
- Created social media posts advertising Springwater Conservation Area and posted them to our Facebook page
- Monitoring CCCA website inquiries
- Set up CCCA social media channels to post for the Healthy Hikes Campaign
- Catfish Creek Conservation Authority administrative duties
- Attended the 2022 Conservation Ontario Latonnell Conservation Symposium at Royal Botanical Gardens in Burlington

**Upcoming Activities:**

- Catfish Creek Conservation Authority administrative duties
- Maintain social media channels and post entertaining content
- Monitor CCCA website inquiries

**Recommendation:**

That, Staff Report for the month of October, 2022, be noted and filed.

  
\_\_\_\_\_  
Brittany Bell  
Program Support Assistant

REPORT FA 65 / 2022 : To The Full Authority  
 FROM: Susan Simmons, Financial Services Coordinator  
 SUBJECT: Summary of Revenue & Expenditures - September  
 DATE: October 31, 2022

**SUMMARY OF REVENUE**  
 for the period ending October 31, 2022

	2022 Budget	2022 To Date	Difference	2021 To Date
MNRF Provincial Grants	\$ 41,215.00	\$ -	\$ (41,215.00)	\$ 41,215.00
Other Provincial Grants	\$ 30,321.84	\$ 21,597.03	\$ (8,724.81)	\$ 102,436.58
Federal Grants	\$ 131,904.79	\$ 204,212.08	\$ 72,307.29	\$ -
Employment Program Grants	\$ 37,000.00	\$ 36,101.20	\$ (898.80)	\$ 142,236.53
General Levy	\$ 372,421.82	\$ 358,560.29	\$ (13,861.53)	\$ 354,687.09
Special Benefiting Levy	\$ 20,890.39	\$ 7,900.00	\$ (12,990.39)	\$ 8,250.00
Donations/Sponsorships	\$ 42,380.00	\$ 38,515.08	\$ (3,864.92)	\$ 88,852.88
Conservation Areas Revenue	\$ 636,589.00	\$ 662,524.43	\$ 25,935.43	\$ 573,499.32
Maple Syrup Revenue	\$ 4,860.00	\$ 7,234.70	\$ 2,374.70	\$ 4,800.93
Bank Interest Earned	\$ 3,000.00	\$ 3,674.86	\$ 674.86	\$ 1,085.66
Education Programs	\$ 720.00	\$ 4,130.00	\$ 3,410.00	\$ 10,004.00
Legal Inquiries/Permit Applications	\$ 4,223.61	\$ 6,769.92	\$ 2,546.31	\$ 4,787.65
Watershed Stewardship	\$ 21,458.00	\$ 23,100.18	\$ 1,642.18	\$ 7,149.72
Revenue from Other C.A. Lands	\$ 13,067.00	\$ 12,885.59	\$ (181.41)	\$ 56,134.87
Other Revenue	\$ 500.00	\$ -	\$ (500.00)	\$ 500.00
Contract Services	\$ 831.00	\$ 490.54	\$ (340.46)	\$ 775.78
Vehicle & Equipment Rental Recoveries	\$ 36,000.00	\$ 25,635.34	\$ (10,364.66)	\$ 26,177.34
Previous Year Surplus (Deficit)	\$ 8,666.73	\$ 8,666.73	\$ -	\$ 593.59
Income Appropriation from Special Reserves	\$ 23,673.94	\$ -	\$ (23,673.94)	\$ -
Income Appropriation from General Reserves	\$ 28,677.93	\$ -	\$ (28,677.93)	\$ -
	\$ 1,458,401.05	\$ 1,421,997.97	\$ (36,403.08)	\$ 1,423,186.94

	2022 Budget	Received To Date	Difference
<b>DONATIONS/SPONSORSHIPS</b>			
Special Projects	\$ 6,080.00	\$ 6,080.00	\$ -
Springwater CA Development	\$ -	\$ 4,599.25	\$ 4,599.25
Annual Report	\$ 1,000.00	\$ 1,000.00	\$ -
Environmental Education	\$ 500.00	\$ 2,180.00	\$ 1,680.00
EESS ELP	\$ 6,500.00	\$ 2,500.00	\$ (4,000.00)
Community Forest	\$ 300.00	\$ -	\$ (300.00)
Maple Syrup Festival	\$ -	\$ -	\$ -
Springwater Forest Trails	\$ 23,000.00	\$ 12,300.78	\$ (10,699.22)
Archie Coulter C.A. Trails	\$ 2,500.00	\$ 1,136.00	\$ (1,364.00)
YNHA	\$ 2,000.00	\$ 1,377.35	\$ (622.65)
Special Conservation Projects	\$ -	\$ 4,121.70	\$ 4,121.70
Springwater Playground Fundraiser	\$ -	\$ 3,220.00	\$ 3,220.00
Ontario Police College Path of Honour	\$ 500.00	\$ -	\$ (500.00)
<b>TOTAL Donations/Sponsorships</b>	\$ 42,380.00	\$ 38,515.08	\$ (3,864.92)

12

REPORT FA 65 / 2022 : To The Full Authority  
 FROM: Susan Simmons, Financial Services Coordinator  
 SUBJECT: Summary of Revenue & Expenditures - September  
 DATE: October 31, 2022

# SUMMARY OF EXPENDITURES

for the period ending October 31, 2022

	2022 Budget	2022 To Date	Difference	2021 To Date
<b>MANDATORY PROGRAMS</b>				
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Service:	\$162,205.25	\$ 135,889.63	\$ (26,315.62)	\$ 142,478.24
2 FLOOD FORECASTING & WARNING	\$204,457.99	\$ 161,931.98	\$ (42,526.01)	\$ 171,174.57
3 DROUGHT AND LOW WATER RESPONSE	\$14,517.11	\$ 11,364.88	\$ (3,152.23)	\$ -
4 ICE MANAGEMENT	\$12,640.39	\$ 14,657.02	\$ 2,016.63	\$ 28,876.36
5 INFRASTRUCTURE (Dam)	\$26,133.72	\$ 12,144.69	\$ (13,989.03)	\$ 11,598.67
6&7 ACT REVIEWS & PLAN REVIEW	\$10,310.51	\$ 6,479.27	\$ (3,831.24)	\$ -
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$43,286.76	\$ 36,358.97	\$ (6,927.79)	\$ 38,764.21
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$76,296.51	\$ 41,509.34	\$ (34,787.17)	\$ 63,310.49
12 WATER QUALITY (PGMN & PSMP)	\$10,179.59	\$ 11,004.29	\$ 824.70	\$ -
13 SOURCE PROTECTION	\$5,481.84	\$ 5,044.39	\$ (437.45)	\$ 5,308.75
<b>SUB TOTAL: MANDATED PROGRAMS Expenditures</b>	<b>\$565,509.67</b>	<b>\$436,384.46</b>	<b>-\$129,125.21</b>	<b>\$461,511.29</b>
<b>OTHER PROGRAMS AND SERVICES</b>				
WATERSHED STEWARDSHIP	\$180,077.22	\$ 112,109.82	\$ (67,967.40)	\$ 36,125.91
EDUCATION PROGRAMS	\$7,720.00	\$ 7,441.87	\$ (278.13)	\$ 33,701.76
SPECIAL PROJECTS	\$2,331.00	\$ 2,309.29	\$ (21.71)	\$ 13,649.00
C.A. DEVELOPMENT PROJECTS	\$40,182.00	\$ 164,494.47	\$ 124,312.47	\$ 196,282.25
MAPLE SYRUP PROGRAM	\$4,860.00	\$ 3,075.38	\$ (1,784.62)	\$ 11,755.17
SPRINGWATER CONSERVATION AREA	\$566,721.16	\$ 505,431.34	\$ (61,289.82)	\$ 508,311.98
VEHICLE & EQUIPMENT OPERATIONS	\$91,000.00	\$ 34,753.00	\$ (56,247.00)	\$ 66,023.10
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>	<b>\$892,891.38</b>	<b>\$829,615.17</b>	<b>-\$63,276.21</b>	<b>\$865,849.17</b>
<b>APPROPRIATION TO GENERAL RESERVES</b>	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATION TO SPECIAL RESERVES</b>	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 1,458,401.05</b>	<b>\$ 1,265,999.63</b>	<b>\$ (192,401.42)</b>	<b>\$ 1,327,360.46</b>

*Susan Simmons*

Susan Simmons,  
 Financial Services Coordinator

**REPORT FA 66 / 2022 : TO THE FULL AUTHORITY**

FROM: Susan Simmons, Financial Services Coordinator  
SUBJECT: Accounts Paid  
DATE: October 31, 2022

VENDOR	CHQ #	TOTAL	EXPLANATION
Bell Canada	Online	\$ 91.60	gauge
CIBC Visa	Online	\$ 265.54	Office Equipment
CIBC Visa	Online	\$ 230.19	Office Supplies
CIBC Visa	Online	\$ 70.07	Internet Services
CIBC Visa	Online	\$ 22.60	Meeting Expenses
CIBC Visa	Online	\$ 51.48	Flood Forecasting Supplies
CIBC Visa	Online	\$ 226.00	Conservation Ontario - Latornell
CIBC Visa	Online	\$ 226.00	Conservation Ontario - Latornell
CIBC Visa	Online	\$ 71.03	Plan Input Supplies
CIBC Visa	Online	\$ 519.80	Credit Valley CA - CA Workshop
CIBC Visa	Online	\$ 1,409.58	Campground Supplies
CIBC Visa	Online	\$ 70.57	Campground Maintenance
CIBC Visa	Online	\$ 137.93	Store Product For Resale
CIBC Visa	Online	\$ 265.25	Vehicle License Plate Renewal
CBSC Capital Inc.	Online	\$ 701.54	photocopier maintenance
Waste Connections of Canada Inc.	Online	\$ 4,401.79	campground maintenance
Francotyp-Postalia Canada	31187	\$ 67.80	postage metre rental
Glenbriar Bottled Water Co. Ltd.	31188	\$ 77.18	water cooler service
Integrity IT Services	31189	\$ 181.93	computer network support
Koolen Electric	31190	\$ 22,600.00	Springwater CA Development (east camp upgrades)
Printers Plus	31191	\$ 1,672.38	office supplies
RMB Communication Systems	31192	\$ 351.88	security services annual renewal
Springwater Mills Ltd.	31193	\$ 1,469.00	firewood for resale
Koolen Electric	31194	\$ 30,453.50	Springwater CA Development (stage)
Wise Line Tools Inc	31195	\$ 42.36	campground supplies
Eastlink	Online	\$ 1,044.37	phone, fax line, gauges, internet
Telus Mobility	Online	\$ 884.72	mobile phone monthly and renewals
Hydro One	Online	\$ 8,909.98	campground, admin centre, gauge
De Lage Landen Financial Services Canada Inc.	Online	\$ 111.87	postage metre rental
Waste Connections of Canada Inc.	Online	\$ 1,864.07	campground maintenance
Bell Canada	Online	\$ 90.59	gauge
Hydro One	Online	\$ 525.59	schoolhouse and day use area
Affordable Portables	31196	\$ 576.30	ELP - MarshQuest
Aylmer Home Hardware	31197	\$ 141.75	campground supplies
Canadian Tire	31198	\$ 417.91	equipment and vehicle maintenance
Canon Canada Inc.	31199	\$ 493.31	photocopier service agreement
City of St. Thomas	31200	\$ 580.00	per diems for Mark Tinlin (2020)
Dowler-Karn Limited	31201	\$ 3,230.91	equipment and vehicle fuel
Duff's Garage	31202	\$ 1,414.80	vehicle maintenance
Elgin Pure Water	31203	\$ 1,163.90	campground maintenance
Erie Excavating & Liquid Waste Removal Limited	31204	\$ 1,017.00	campground maintenance
Francotyp-Postalia Canada	31205	\$ 565.00	postage metre rental
Glenbriar Bottled Water Co. Ltd.	31206	\$ 22.49	water cooler service
Integrity IT Services	31207	\$ 181.93	computer network support
Langs, Dale	31208	\$ 75.00	refundable site cleaning deposit refund - seasonal
McGregor, Jeff	31209	\$ 75.00	refundable site cleaning deposit refund - seasonal
Mission Management Information Systems Inc.	31210	\$ 545.00	campground software annual fee
Purolator Courier	31211	\$ 5.09	water quality monitoring
Sciensational Sssnakes!!	31212	\$ 2,260.00	ELP - MarshQuest
Telus Mobility	31213	\$ 397.21	mobile phones
Wallace, Christopher	31214	\$ 75.00	refundable site cleaning deposit refund - seasonal
Zeus Athletics	31215	\$ 1,627.20	ELP - MarshQuest

**REPORT FA 66 / 2022 : TO THE FULL AUTHORITY**

FROM: Susan Simmons, Financial Services Coordinator  
SUBJECT: Accounts Paid  
DATE: October 31, 2022

VENDOR	CHQ #	TOTAL	EXPLANATION
A&J Baertsoen	31216	\$ 100.77	campground maintenance
Passport Labs, Inc.	31217	\$ 7.00	mobile parking software service fees
CIBC Visa	Online	\$ 96.56	Office Supplies
CIBC Visa	Online	\$ 70.07	Starlink Internet services
CIBC Visa	Online	\$ 57.10	general expenses
CIBC Visa	Online	\$ 71.03	Starlink Internet services
CIBC Visa	Online	\$ 2,045.20	campground supplies
CIBC Visa	Online	\$ 1,785.40	Sage 50 accounting software annual fee
CIBC Visa	Online	\$ 402.62	Latarnell accommodations & meal
CIBC Visa	Online	\$ 1,241.47	vehicle maintenance
		<u>\$ 99,850.21</u>	

**RECOMMENDATION:**

THAT, Accounts Paid totalling \$99,850.21 , be approved as amended in Report FA 66/2022



Susan Simmons,  
Financial Services Coordinator

---

**REPORT FA 67/ 2022** : **To the Full Authority**  
**FROM** : Gerrit Kremers, Resource Planning Coordinator  
**SUBJECT** : Approved Section 28 Regulation Applications  
**DATE** : November 1<sup>st</sup>, 2022

---

**PURPOSE:** To outline the 'Development, Interference with Wetlands & Alterations to Watercourses' applications approved by staff from May to August, 2022.

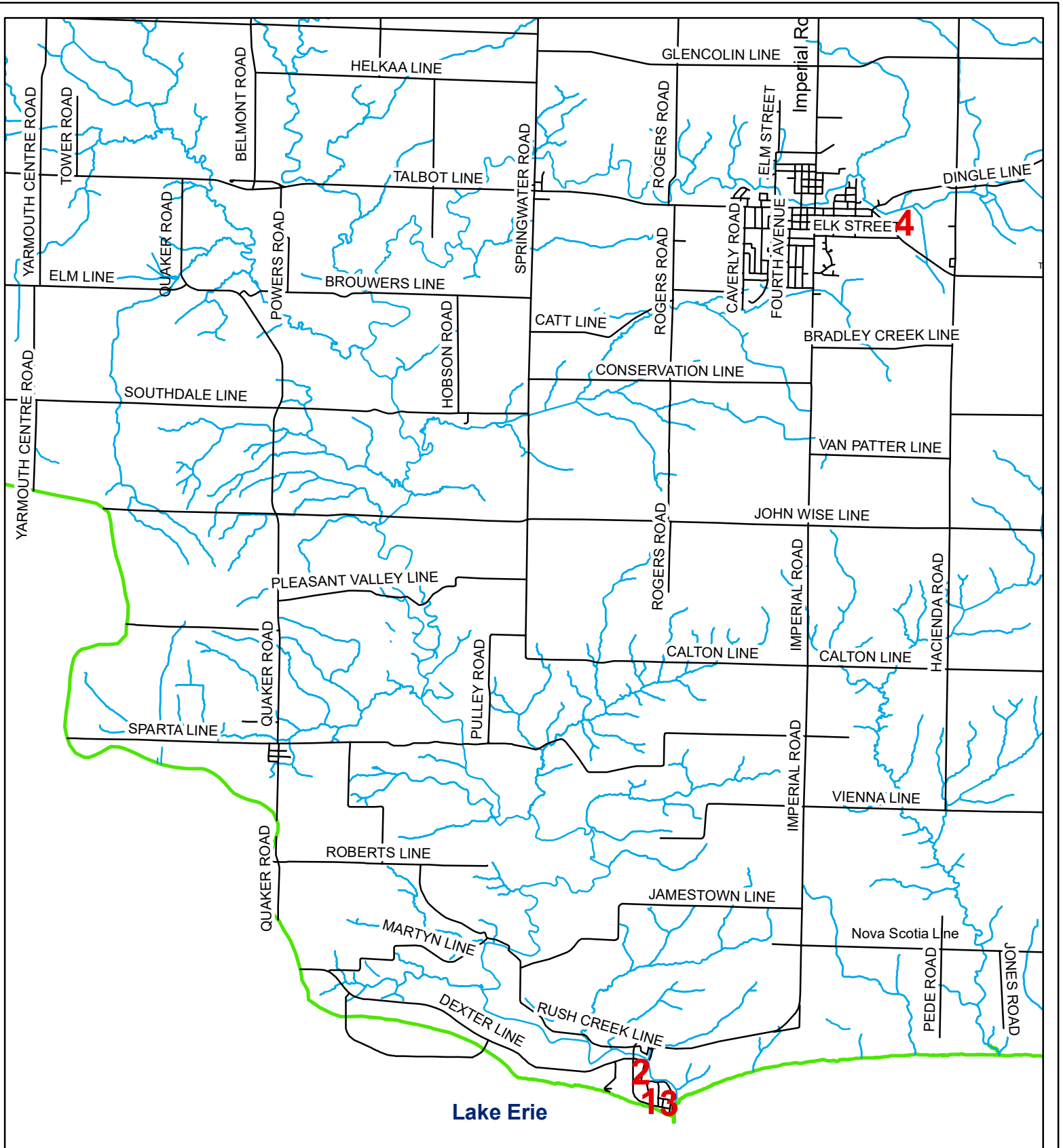
PERMIT NO.	LOCATION	PROPOSAL	DATE ISSUED
<b>FR-14-22</b> (Site 1)	3186 Levi Street; Township of Malahide, Port Bruce	* This proposal involves the lifting of a single family cottage dwelling in the floodplain of port Bruce; * Construction and site elevations will conform to final drawings submitted in FR-14-22 Application;	August 11 <sup>th</sup> , 2022
<b>FR-15-22</b> (Site 2)	49436 Dexter Line; Township of Malahide, Port Bruce	* This proposal involves the placement of armour stone to stabilize bank and reduce erosion; * All construction to occur outside of fish spawning window;	September 1 <sup>st</sup> , 2022
<b>FR-16-22</b> (Site 3)	3228 Imperial Road; Township of Malahide, Port Bruce	* This proposal involves the construction and lifting of a single family cottage dwelling in the floodplain of port Bruce; * Construction and site elevations will conform to final drawings submitted in FR-16-22 Application;	October 20 <sup>th</sup> , 2022
<b>FR-17-22</b> (Site 4)	49604 Talbot Street East; Township of Malahide	* This proposal involves the construction of a tile drain system in the flood fringe of Catfish Creek; * Construction to incorporate sediment and erosion control measures;	October 20 <sup>th</sup> , 2022

**RECOMMENDATION:** THAT, the Full Authority receive the staff approved Section 28 Regulation Applications **Report FA 67/2022**, as information.

---

**Gerrit Kremers, Resource Planning Coordinator**

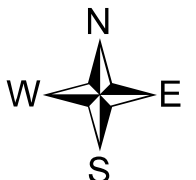
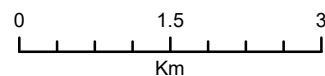




## REGULATIONS REPORT MAP

November 2022

**1** Work Permit Location



---

<b>REPORT FA 68/ 2022</b>	:	<b>To The Full Authority</b>
<b>FROM</b>	:	Gerrit Kremers, Resource Planning Coordinator
<b>SUBJECT</b>	:	<b>MUNICIPAL PLAN REVIEW REPORT</b>
<b>DATE</b>	:	November 3, 2022

---

**PURPOSE:** To outline the plan input and review activities as it has been implemented from July to November 2022.

**BACKGROUND:** Technical staff have responded to each of the applications as per their committee dates.

**RECOMMENDATION:** THAT, the Full Authority approve the Municipal Plan Review Report for the months of July to November 2022.

  
\_\_\_\_\_  
Gerrit Kremers, Resource Planning Coordinator

**CATFISH CREEK CONSERVATION AUTHORITY**  
**PLAN REVIEW REPORT**  
November 2022

ZONING BYLAW AMENDMENTS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>1</b>	49779 Lyons Line; Township of Malahide	* As a condition of the approval of Application No. E92-21, this amendment will place the retained/remnant farm property into the “Agricultural (A2) Zone”. The Amendment will also place the severed dwelling property into the “Rural Residential (RR) Zone”;	* NO OBJECTIONS; Noted future development may require permit
<b>2</b>	51403 Ron McNeil Line; Township of Malahide	* The Owner/applicant is requesting a rezoning to a site-specific Village Residential One (Vr1) Zone to recognize the proposed number of dwelling units, setbacks and height;	* NO OBJECTIONS; Noted future development may require permit
<b>3</b>	11644 Carter Road Township of Malahide	* As a condition of Consent Application, this amendment will place the retained/remnant farm property into the “Agricultural (A2) Zone and place the retained lands into the appropriate ‘Agricultural Zone’;	* NO OBJECTIONS; Noted future development may require permit
<b>4</b>	53008 Calton Line; Town of Malahide	* The subject Zoning By-law Amendment will place the proposed severed parcel into the “Rural Residential (RR) Zone” to match the lands to which the severed lot will be conveyed. The retained lot will remain zoned “Small Lot Agricultural (A4) Zone;	* NO OBJECTIONS

*Continued . . .*

ZONING BY-LAW AMENDMENTS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>5</b>	51681 College Line; Township of Malahide	* Application seeks to revise the existing site-specific zoning of the property currently permitted for a food processing plant to allow or the processing, packaging, storage, and shipping of locally produced milk/cheese products;	* NO OBJECTIONS
<b>6</b>	448 Talbot Street East; Town of Aylmer	* Application to redesignate a portion of the lands from Arterial Commercial to Low Density Residential, to facilitate a residential lot severance ;	* NO OBJECTIONS
<b>7</b>	Part Lots 85 & 86, Con NTR; Town of Aylmer	* Application to rezone a portion of subject lands from Residential Holdings (RH) to Residential Type 1, to permit low density residential use;	* NO OBJECTIONS
<b>8</b>	46942 Talbot Line; Municipality of Central Elgin	* The applicant proposing the addition of an Additional Residential Unit (ARU) on subject lands;	* Portion of lands within Hazards Limit

MINOR VARIANCE APPLICATIONS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>9</b>	3228 Imperial Road; Township of Malahide	* The Application sought relief from the minimum Side Yard Setback requirement of 2 metres (approximately 6.5 feet), and the Front Yard Setback requirement of 6 metres (approximately 19.6 feet) in order to construct a new single-detached dwelling on the subject property.;	* NO OBJECTIONS; Noted future development requires permit
<b>10</b>	47231 Lyons Line; Township of Malahide	* The Application sought relief from the requirements of the Township of Malahide Zoning By-Law, specifically, the requirements of the Small Lot Agricultural (A4) Zone which restrict the size of accessory buildings;	* NO OBJECTIONS;
<b>11</b>	292192 Culloden Road Township of South-West Oxford	*The Applicant sought relief from the required top of bank setback from 30 metres to 6 metres;	* Require minimum of 6 metre setback for emergency access
<b>12</b>	45 Progress Drive; Town of Aylmer	* The Applicant sought relief to reduce front yard depth from 9.0 metres to 4.02 metres, to permit a covered lean-to addition;	* NO OBJECTIONS

<b>13</b>	2 Cedar Street; Town of Aylmer	* The Applicant sought relief to construct a dwelling in the same location as previous dwelling, to reduce both front yard and side yard depth	* NO OBJECTIONS
<b>14</b>	44 Beech Street East; Town of Aylmer	* The Applicant sought to construct a semi-detached dwelling to replace the former duplex dwelling	* NO OBJECTIONS

**CATFISH CREEK CONSERVATION AUTHORITY**  
**PLAN REVIEW REPORT**  
November 2022

SEVERENCE APPLICANTIONS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>1</b>	10938 Rogers Road; Township of Malahide	* To sever an area of 0.4 ha (0.99 acres) to be a lot addition to adjacent lot * Applicant retaining a lot with an area of 19.31 ha (47.72 acres) to remain in agricultural use.	* NO OBJECTIONS;
<b>2</b>	53008 Calton Line; Township of Malahide	* To sever an area of 1882.3 m <sup>2</sup> (0.47 acres) to be a lot addition to adjacent lot; * Applicant retaining a lot with an area of 7775.1 m <sup>2</sup> (47.72 acres) to remain in residential use.	* NO OBJECTIONS;
<b>3</b>	14508 Putnam Road; Township of Malahide	* To sever an area of 464.52 m <sup>2</sup> (0.11 acres) to be a lot addition to adjacent lot; * Applicant retaining a lot with an area of 5363.1 m <sup>2</sup> (1.33 acres) to remain in agricultural use.	* NO OBJECTIONS;
<b>4</b>	13405 Imperial Road; Town of Malahide	* To sever an area of 2100.0 m <sup>2</sup> (0.52 acres) to remain in residential use; * Applicant retaining a lot with an area of 3100.0 m <sup>2</sup> (0.77 acres) to remain in current use.	* NO OBJECTIONS

*Continued . . .*

SEVERENCE APPLICATIONS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>5</b>	11644 Carter Road; Township of Malahide	* To sever an area of 6519.9 m <sup>2</sup> (1.61 acres) containing a residence, barn, three sheds and a garage for residential use; * Applicant retaining a lot with an area of 20.1 ha (49.67 acres) to remain in agricultural use.	* NO OBJECTIONS
<b>6</b>	47932 College Line; Town of Malahide	* To sever an area of 1858.8 m <sup>2</sup> (0.46 acres) to create a new residential lot; * Applicant retaining a lot with an area of 3018.6 m <sup>2</sup> (0.75 acres) to remain in residential use.	* NO OBJECTIONS
<b>7</b>	57 Water Street; Town of Aylmer	* To sever an area of 0.063 ha (0.16 acres) to create a new residential lot; * Applicant retaining a lot with an area of 0.092 ha (0.23 acres) to remain in residential use	* NO OBJECTIONS
<b>8</b>	448 Talbot Street East; Town of Aylmer	* To sever an area of 0.073 ha (0.18 acres) to create a new residential lot; * Applicant retaining a lot with an area of 0.20 ha (0.49 acres) to remain in residential use	* NO OBJECTIONS

SEVERENCE APPLICATIONS			
SITE NO	LOCATION	PROPOSAL	COMMENTS
<b>9</b>	96 Coulter Ave; Municipality of Central Elgin	* To sever an area of 1418.5 m <sup>2</sup> (0.35 acres) to create a new residential lot; * Applicant retaining a lot with an area of 2039.9 m <sup>2</sup> (0.5 acres) to remain in residential use.	* NO OBJECTIONS
<b>10</b>	45714 Edgeware Line; Municipality of Central Elgin	* To sever an area of 0.6 ha (1.48 acres) to sever an existing residential dwelling that is surplus to farming operation * Applicant retaining a lot with an area of 39.6 ha (97.85 acres) to remain in agricultural use.	* NO OBJECTIONS;
<b>11</b>	45255 Sparta Line; Municipality of Central Elgin	* To sever an area of 0.81 ha (2 acres) to sever an existing residential dwelling that is surplus to farming operation * Applicant retaining a lot with an area of 79.58 ha (196.6 acres) to remain in agricultural use.	* NO OBJECTIONS
<b>12</b>	142 Centennial Ave; Municipality of Central Elgin	* To sever an area of 0.85 ha (1.12 acres) to be a lot addition to adjacent parcel * Applicant retaining a lot with an area of 0.186 ha (0.46 acres) to remain in residential use.	* NO OBJECTIONS
<b>13</b>	8684 Centennial Road; Municipality of Central Elgin	* To sever an area of 1.62 ha (3.98 acres) to be a lot addition to adjacent parcel * Applicant retaining a lot with an area of 0.186 ha (0.46 acres) to remain in residential use.	* NO OBJECTIONS
<b>14</b>	43841 Talbot Line; Municipality of Central Elgin	* To sever an area of 30.27 ha (74.8 acres) to be an addition to adjacent parcel * Applicant retaining a lot with an area of 4.16 ha (10.28 acres) to remain in residential use.	* Noted regulated area and requirement for permit

## **REPORT FA 69/ 2022: To The Full Authority**

**FROM:** Conservation Areas Supervisor

**SUBJECT:** Conservation Areas Workshop

**DATE:** November 3, 2022,

---

October 26 & 27 2022 I was fortunate to attend the Conservation Areas Workshop held in Orillia

- The First Day started with a Presentation called (Pathway to Reciprocity: Us & the Land)
  - “Indigenous women led collectives that share understandings passed to them through ceremony, roles and responsibilities to the land and each other.”
- (1<sup>st</sup> workshop) **A Focus on Permitting: Weddings, Events and Filming in Conservation Areas**
  - I gathered some good information on how other CA's go about different Events (offering Wedding Packages, permits fees for various items, vendor permits)
- (2<sup>nd</sup> workshop) **Tech Solutions for Managing Conservation Area Visitors**
  - This touched on: Park Pass Online Registration program (which works with gates, phone apps and reservation details/time slots)
  - Autogates options for paying with entry gates

Second Day of workshop

### **- Visitor Experience Enhancement: Passive Recreation Opportunities**

- Looked at projects from other CA's that require minimal operational requirements that will engage visitors on our properties
- A few interesting ideas that in the future may be useful to incorporate on our properties

### **Managing for Success and Employee Growth: Panel Discussion on Ascending the Ladder**

- Spoke about how to go about hiring staff in today's world (staffing issues) we face
- CA Managers spoke about their careers from start to present

This was an excellent Workshop with great opportunities for Networking, learning from others. They offer multiple sessions that you can choose from for the workshop. I found out that you can apply for assistance to potentially send more than one staff. I feel that learning opportunities at this workshop are great with being able to speak with staff across the province on various Operations procedures.



## REPORT FA 70 / 2022 : To The Full Authority

**FROM:** Brittany Bell, Program Support Assistant

**SUBJECT:** 2022 Conservation Ontario Latornell Symposium

**DATE:** November 1, 2022

---

Conservation Ontario's 2022 Latornell Symposium was held on October 17, 2022 and October 18, 2022 and was held at the Royal Botanical Gardens in Burlington.

- Attended a field trip to the site of Jim Tovey Lakeview Conservation Area. We heard about construction, designs and wetland development happening at the conservation area. Indigenous design elements are a major factor for the conservation area. Credit Valley Conservation Area is planning on developing a ceremonial amphitheater for those wishing to use the space and view the space. A promontory is being constructed as a picnic area with great views of the CN Tower. They are also building three islands attached to the conservation area.



- Attended "How Conservation Authorities are Working Together Across the Great Lakes seminar where there were 3 presentations: A GIS Based Approach to Agricultural Green Infrastructure. In this seminar, Chris Menary (TRCA) spoke of his project with Kettle Creek Conservation Authority, Catfish Creek Conservation Authority, and Long Point Region Conservation Authority to create a GIS program to determine agricultural best practices, determine validity methodologies which took 1 year to complete. The next presentation, "Collaborating on Flood Risk Assessments", which involved MVCA, RVCA and SNCA, discussed creating a Flood Risk Assessment management plan that looked at mapping, hazards and vulnerability. The third presentation called, "A Partnership to Develop Inherent Erosion Potential Mapping and BMP Adoption Analysis along the Southeastern Shores of Lake Huron". This presentation

discussed water quality, Basin Wide Assessments, erosion potential mapping.

- Attended the “Mechanisms of Flooding” seminar which consisted of 3 presentations. “40 Years of Hydroclimatic Change (Or Lack Thereof) Over the Lake Erie Basin”, discussed analyzing temperatures and precipitations to see if there was a trend on climate change effecting the Lake Erie Basin. The second presentation, “What Produces More Runoff? A Comparison of Snowmelt, Rain-on-Snow and Rain-only Events in the Lake Erie Basin”, discussed what weather event created more runoffs. It was determine through analysis that mixed-events created the most runoffs. The final presentation, “Can Tile Drainage Reduce Flood Risk by Increasing Soil Water Infiltration and Retention With Long-term Changes in Soil Structure? This presentation discussed how helpful tile drainage was to the agricultural sector.
- Attended the mid-day luncheon with keynote speaker Dr. Krantzberg. Dr. Krantzberg is a Professor of Engineering and Public Policy at McMaster University. Her presentation “Reimagining the Great Lakes 50 Years Forward”, discussed how fragile the Great Lakes are and how they have been stressed to a breaking point. She discussed the lack of funding and feature necessary government response to help the Great Lakes.
- Attended another seminar titled “Advancing Natural Heritage Policies”. The first of the 3 presentations, “When Everything is Significant How Do We Decide What’s Important?”. The presenter discussed the private environmental sector and its role. The second presentation in the series, “Patterns of Species Loss and Recovery in Ontario”, Dan Karus discussed coming across listed extinct species of plants and animals in Ontario that have reemerged years later. He discussed his project on creating a wide range database to contain endangered species and investigating those listed as extinct but remerged. The final presentation, Support Accessible, Streamlined, and Transparent Land Use Planning Processes: Halton Region’s Updated Environmental Impact Assessment Guideline. In this presentation, the speakers spoke of creating an assessment tool for regulation permits that would fast track simple regulation permits if they met a certain criteria.
- The final seminar attended titled, “Conservation Authorities Leading the Way, as They Collaborate with Partners to Support Federal Efforts to Meet 2030 Ghg Reduction Targets”. The first presentation spoke about the Natures Smart Climate Solutions Fund. Conservation Authorities partner with Conservation Ontario for funding towards battling climate change. The second presentation titled “Securing the St. Mary’s Tract to Prevent Future Aggregate Extraction, Support Carbon Sequestration, and Protect a Core Habitat”, spoke of partnering with Conservation Ontario using the Natures Smart Climate Solutions Fund. Central Lake Ontario Conservation Authority acquired a piece of property attached to one of their current conservation areas. They discussed developing the area as a wetland. The third presentation, “Promoting Carbon Storage

through the Creation of Two Wetlands from Cropland within the Essex Region", discussed securing two wetlands using the Natures Smart Climate Solutions Fund. The final presentation, "The Implementation of Cover Crops in the Lower Thames Valley Conservation Authority Soil Health Program", discussed partnering with local farmers for a crop cover program. This was also funded by the Natures Smart Climate Solutions Fund.

## REPORT FA 71/ 2022 : To The Full Authority

**FROM:** Gerrit Kremers, Resource Planning Coordinator

**SUBJECT:** 2022 Conservation Ontario Latornell Symposium

**DATE:** November 3, 2022

---

Conservation Ontario's 2022 Latornell Symposium was held on October 17, 2022 and October 18, 2022 and was held at the Royal Botanical Gardens in Burlington.

- Attended a field trip to the four (4) different Conservation Halton properties, where environmental restoration projects were presented.
  - Abandoned quarry site at base of Oak Ridge's Moraine, restored to natural habitat and potential beach/swimming area for public
  - Partnering with local developers to restore natural habitat to disturbed valleylands

Attended and participated in four different workshops and/or seminars:

- Climate Change and Watershed Planning 101
  - Staff from Otonabee Conservation and Toronto and Region Conservation Authority talked about how each of their respect CA's included climate change modelling into watershed plan updates;
- Mechanisms of Flooding
  - Academia from University of Guelph and Trent University dicussed their respective research and the relation to that data and flooding in Ontario;
- Advancing Natural Heritage Policies
  - Staff from Halton Region and private environmental consultants discussed natural heritage policies and how they need to be continually updated to keep up with the ever changing natural landscape;
- Ecosystem Management
  - Staff from Credit Valley Conservation and Upper Thames River Conservation Authority, along with Invasive Species Centre and Canadian Biosphere Reserves Association talked about CA's and municipalities entering into agreements to combat invasive species, as CA's are a large knowledge source in regards to invasive species and can either support or assist local municipalities with invasive species issues.

### **Recommendation:**

That, REPORT FA #/2022, 2022 Conservation Ontario Latornell Symposium be received as information at this time.

  
Gerrit Kremers  
Resource Planning Coordinator

## **REPORT FA 72/ 2022: To The Full Authority**

**FROM:** Dusty Underhill, General Manager/ Secretary - Treasurer

**SUBJECT:** More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23

**DATE:** October 27, 2022

---

### Purpose:

To inform the members of significant changes to conservation and planning legislation that challenges the ability of Conservation Authorities and municipal partners to manage the natural environment and development within our communities.

### Discussion:

Schedule 2 of Omnibus Bill 23, More Homes Built Faster; Ontario's Housing Supply Action Plan 2022-23 proposal is part of the government's commitment under the Housing Supply Action Plan to support 1.5 million homes over the next 10 years to address Ontario's current housing crisis. While we can all agree on the need for more affordable homes, this is not the way to achieve this goal. Bill 23 proposes sweeping changes to the regulatory responsibilities of Ontario's 36 conservation authorities that, if passed, will undermine the collaborative and productive changes put forward by the Ministry led Conservation Authority Working Group over the past two years. The proposal is intended to reduce red tape that delays construction and pushes the price of homes up. Building near transit will be promoted and zoning will be refined to create additional density that has a minimal impact on a neighborhood while providing for additional housing options such as secondary suites, backyard suites, and internal conversions in existing single-unit homes.

The role Conservation Authorities (CAs) play across the province in reviewing and commenting for municipalities could be reduced significantly by Bill 23, More Homes Built Faster Act 2022. If passed, the scope of CA review and commenting would only be in respect to development applications and land use planning policy under prescribed Acts to matters set out in the Mandatory Programs and Services Ontario Regulation 686/21. A new proposed Minister's regulation will amend Sections 21.1.1 and 21.1.2 of the Act and will prescribe the Acts in which CAs may not enter into municipal or other programs or services agreements to provide review or comment. The Acts, proposed to be prescribed in regulation include: Aggregate Resources Act, Condominium Act, Drainage Act, Endangered Species Act, Environmental Assessment Act, Environmental Protection Act, Niagara Escarpment Planning and Development Act, Ontario Heritage Act, Ontario Water Resources Act and the Planning Act.

Current arrangements between CA's and municipalities are cost effective and provide certainty and predictability in the development review process. Conservation authorities are not a barrier to growth; timely reviews are provided and service enhancements and improvements are continued. The Client Service and Streamlining Initiative improves client service and accountability while protecting public health/ safety, and, the environment. It already increases the speed of approvals and reduces red tape and regulatory burden. The plan review process

by CAs ensures a watershed-based approach and enables networks to be made between flood control, wetlands and other green infrastructure or natural cover, ensuring safe development.

New Regulation making ability has been introduced in the *Conservation Authorities Act* to enable exemptions from natural hazard permits where *Planning Act* approvals are in place in select municipalities. New regulation would focus permitting decisions on matters related to the control of flooding and other natural hazards and the protection of people and property only. There are currently 36 individual regulations under the Conservation Authorities Act, one for each conservation authority in the province that sets out the activities and associated requirements for permits (or permissions). These regulations are proposed to be revoked and the ministry is proposing to make a single provincial regulation to ensure clear and consistent requirements across all conservation authorities.

It was also proposed that conservation authority development fees be fixed as of January 1, 2023. This change puts additional pressure on Conservation Authorities and Municipalities. Conservation authority plan review and permitting fees are based on a cost recovery principal and currently there is no mechanism being proposed to make up for the accumulating shortfalls.

When a Conservation Authority owns land, Ontarians trust that it will remain permanently off-limits for destruction. Through Bill 23, it is proposed Conservation Authorities identify potential conservation lands that could support housing development in the inventory of conservation lands CA's are required to develop. Special considerations related to zoning, natural heritage, integration of provincial and municipal owned land or publicly accessible lands and trails are also included. Process improvements are proposed to enable CAs to sever and dispose of land that does not meet their requirements for ownership. The Minister can direct the CA to apply a share of the proceeds of dispositions to support mandatory programs and services. Conservation authority lands protect against flooding and erosion, contribute to public well-being as well as protect important sources of drinking water and biodiversity. They also contribute to climate change adaptation measures by capturing emissions, cooling temperatures and protecting water quality. CA lands are often acquired through various means, some of which result after complex negotiations with private or other public funders or donors. Clear policies are needed to protect these locally significant conservation lands and land use should only be considered for housing in exceptional circumstances.

Bill 23 would remove the power of Conservation Authorities to regulate or prohibit sprawl developers from destroying wetlands, river or stream valleys, within their jurisdiction, in almost every case. It does this through Section 7 of the Bill, which would amend s. 28 of the Conservation Authorities Act to exempt any project that has received land use planning approval under *the Planning Act* from Conservation Authority regulations regulating water-taking, interference with rivers, creeks, streams, watercourses, and wetlands, or controlling flooding, erosion, conservation of land.

Sections 8. (3)(a), 8(6)(a), 9 (1) (a), 9 (2) (a) & (b), 10 (4) (a), 10 (7)(a), 11(2)(1), 12 (2)(i) of the Act would remove the power of Conservation Authorities to protect the ecological function and potentially the long-term stability and viability of wetlands. It would do this by removing the power to regulate and refuse permits based on "pollution or the conservation of land", and removing the obligation of the Minister to consider those matters in appeals.

Local stability amongst CA's and municipalities is crucial right now. The recent municipal elections in Ontario have created a surplus of new municipal council and conservation authority Board appointments. The Conservation Authorities' collaboration in plan review with municipalities provides a long-term solution, consistency enabling effective planning, and plan implementation.

Recommendation:

THAT, Report More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23 be received as information; and further,

THAT, the Board sign and endorse a letter to the provincial government in regard to the proposed changes in Bill 23.

  
\_\_\_\_\_  
Dusty Underhill  
General Manager / Secretary-Treasurer

## **REPORT To The Full Authority**

**FROM:** Dusty Underhill, General Manager / Secretary-Treasurer

**SUBJECT:** General Managers Report October 2022

**DATE:** October 31, 2022

---

Completed a consultation with MECP Staff in regards to CCCA's Inventory of Programs and Services. Amendments will be made and presented during the next quarterly Progress Report.

Completed the Source Protection agenda for the November Source Protection Authority Meeting. Meeting will provide an update on all activities from May until November of 2022.

Applied for the Enabling Accessibility Grant to replace the accessibility ramps at the administration center and the historical schoolhouse. It works on an 80/20 cost share basis and provides funding for accessibility projects through the small projects stream.

Submitted a Water and Erosion Control Infrastructure Progress report. The dam gantry and fence has been painted preventing any further corrosion and rust. A new staff gauge will be affixed on the northern wing wall of the dam for staff to collect hydrological data in regards to water depths. Concrete repairs will be completed on the southern wing wall increasing the dam's longevity and preventing further damage from occurring.

Completed the Ontario Southwest Tourism Relief Fund report. To date all works associated with the OSTRF Grant is complete. The grant covered new washroom partitions for Pine Ridge and Pavilion bathrooms, new lift arms, the drive through window in the visitor center, picnic tables and hydro to 12 new campsites in the arboretum.

Attended a General Managers meeting where discussions transpired on the Natural Hazard Infrastructure Requirements for Ice Management Plans and Operational Management Plans. Next steps and discussions on approaches to these plans carried much of the discussion. Currently CCCA's Ice Management Plan is being reviewed and edited to meet the requirements of the Mandatory Programs and Services Regulation.

Attended Central Elgin's Environmental Committee meeting. Topics discussed included budgetary concerns for the upcoming fiscal year. A few updates were given and the committee decided that it would reconvene in January after Municipal Elections and appointments.

Completed ASTRA Training and Global Payment training alongside Mr Kremers and Mr Bradford. We can all accept payment for goods and services offered through the Authority. Staff can also utilize ASTRA Campground Software to obtain campground/ camper information and to take payments.

Attended webinars that highlighted over views of the Phase 1 and Phase 2 changes in regards to Ontario Regulation 687/21 Transition Plans and Agreements for Programs and Services. It can be noted that all 36 CA's were in compliance and on time with all requirements of Phase 1.



Arranged and attended a meeting with Image Advantage, Ontario's premier digitizing company. Paperless is becoming the new trend and digitizing historical records to protect them from wear and loss. Discussion included what they have to offer, how File-Hold software works, the advantages and of course the costs associated.

Met with Tony Duclos from the Simcoe Heritage Organization. Tony toured our stage to get ideas for a similar build for a Simcoe Ontario park.

Conservation Ontario held a General Managers Meeting on the More Homes Built Faster Act Bill 23 which was highlighted in report FA / 2022.

Hosted another information session with the Port Bruce rate payers in regards to the flood of 2017, measures that are taken annually and how the PBRA may be able to contribute.

Registered for my first in person General Managers meeting to be held at Credit Valley Conservation Authority on November 15, 2022.

Ongoing work on the CCCA's Inventory of Programs and Services. With the ever changing Bill 23 amendments, will agreements for Category 2 services even be necessary?

Continual work on Phase 2 of the Conservation Authorities Act legislative amendments.

**Catfish Creek Conservation Authority  
Correspondence Register – October 1 – 31, 2022**

Date	Type	Agency	Topic
October 1, 2022	Email/ Response	CO	Weekly Updates
October 1, 2022	Email/ Response	Malahide	Equipment Procuring
October 1, 2022	Email/ Response	CO	Client Service and Streamlining Initiative
October 3, 2022	Email	Waste Connections of Canada	Service Agreement
October 3, 2022	Email/ Response	Denise Love	Multilingual Signs
October 4, 2022	Email	ALUS	Update from ALUS
October 4, 2022	Email/ Response	Chirs Durand	IT Assistance
October 5, 2022	Email	CO	Habitat Stewardship Program
October 5, 2022	Email	ImageAd	FileHold Presentation
October 5, 2022	Email/ Response	Dr Begg	Tisdale Property
October 5, 2022	Email/ Response	CO	Review and Feedback Requested: Standard Operating
October 5, 2022	Email/ Response	PBRA	Inquiry
October 5, 2022	Email/ Response	Dr Begg	Tisdale Survey
October 6, 2022	Email/ Response	Dr Begg	Tisdale survey
October 6, 2022	Email/ Response	Paul Shipway	MoA Cat 2
October 6, 2022	Email/ Response	CO	CA Working Group Request
October 6, 2022	Email/ Response	LPRCA	Municipal Contact Request
October 6, 2022	Email	Dr Begg	Tisdale Survey
October 7, 2022	Email/ Response	Andy Koolen	Quote
October 7, 2022	Email/ Response	Mary Ellen and Michelle	Port Bruce Flood Mitigation
October 7, 2022	Email	Judy Maxwell	Thank you for info
October 7, 2022	Email	CO	Weekly Updates
October 11, 2022	Email/ Response	Andy Koolen	Quotes
October 11, 2022	Email/ Response	ImageAd	FileHold Presentation on Friday, October 28th
October 11, 2022	Email	MNRF	Ontario Low Water products for the Month Ending September 30, 2022

October 12, 2022	Email/ Response	McBainms Signs	Signs are ready
October 12, 2022	Email/ Response	MNRF	WECI In Year Reporting
October 12, 2022	Email/ Response	Lyne Milford MNRF	CCCA 2022-23 Section 39 Provincial Grant Transfer Payment Agreement
October 12, 2022	Email/ Response	LDS Consultants	3311 Lakeview Drive
October 13, 2022	Email/ Response	Shannon Zylstra	Environmental Committee Meeting
October 13, 2022	Email/ Response	CO	Conservation Authorities University: Natural Hazard Infrastructure
October 13, 2022	Email/ Response	Donald Begg	Tisdale Property
October 14, 2022	Email/ Response	Brandon Fox	Catfish Creek Conservation Authority Request
October 14, 2022	Email/ Response	MNRF	WECI Reporting
October ,2022	Email/ Response	CO	Conservation Ontario Council Meeting eBulletin -
October 14, 2022	Email	Amy Boddy	Aylmer Industrial Manufacturing Park - Environmental Assessment
October 14, 2022	Email	CO	Conservation Authorities' nature-based solutions address climate change
October 17, 2022	Email	Central Elgin	CCCA October 1 Progress Report Electronic Request
October 17, 2022	Email/ Response	Live Roof Ontario	Warranty for green roof
October 17 ,2022	Email	OSTRF	Communications Package - Ontario's Southwest Tourism Relief Fund
October 18, 2022	Email/ Response	MNRF	Phase 1 Regulations Refresher
October 18, 2022	Email/ Response	Central Elgin	Environmental Committee

			Meeting Minutes - October 14 2022
October 18, 2022	Email/ Response	Oxford County	Levy Payment Request
October 18, 2022	Email/ Response	Steam Center	Trail Signage
October 19, 2022	Email/ Response	Oxford County	Invoive/ Levy Package
October 19, 2022	Email/ Response	SWOX	Vincent Drain
October 19, 2022	Email/ Response	WECI	October Invoice
October 19, 2022	Email/ Response	OSTRF	Progress Report for Grant
October 20, 2022	Email/ Response	UWO	Vincent Drain Flood Mapping Discussion
October 20 ,2022	Email/ Response	Bowsher and Bowsher	Questions
October 20, 2022	Email	CO	Heads Up: Sharing what is circulating regarding the October 25, 2022 MMAH announcements
October 20, 2022	Email/ Response	WECI	Progress Report
October 20, 2022	Email	MECP	Phase 2 Regulation Overview
October 21, 2022	Email/ Response	CO	Bill 23 Overview
October 21, 2022	Email	CO	Weekly Updates
October 21, 2022	Email	CO	Recording Available: CAU Natural Hazard Infrastructure Requirements Webinar
October 24, 2022	Email/ Response	City of St Thomas	Follow up on MoA
October 25, 2022	Email/ Response	Andrew Gunn	Progress Report
October 25, 2022	Email	Tim Lanthier GSCA	Bill 23 Comments
October 25, 2022	Email	Rhonda Bateman LTRCA	Bill 23 Comments
October 25, 2022	Email	Richard Pilon RRCA	Bill 23 Comments
October 25, 2022	Email	Tim Byrne ERCA	Bill 23 Comments
October 25, 2022	Email	Chitra Gowda	Re: Heads Up: Sharing what is circulating

			regarding the October 25, 2022 MMAH announcements
October 25, 2022	Email/ Response	CO	GM Meeting Invite
October 25, 2022	Email/ Response	CO	Discussion Bill 23
October 26, 2022	Email/ Response	Steam Center	Media Release
October 26, 2022	Email/ Response	CO	Slide-deck from meeting
October 26, 2022	Email/ Response	Janet Ivey	Lake Erie source protection updates
October 27, 2022	Email/ Response	Steam Center	Date Change for Media Release
October 27, 2022	Email/ Response	CO	CO Council Meeting Minutes
October 27, 2022	Email	CO	Communication Messaging
October 27, 2022	Email	UTRCA	Access to Aerial Imagery
October 28, 2022	Email/ Response	NBMCA	Insurance Broker Inquiry
October 28, 2022	Email/ Response	CO	Media Release Bill 23
October 29, 2022	Email	CO	Update Bill 23
October 30, 2022	Email	NPCA	Bill 23 Wetland Impact Analysis
October 31, 2022	Email/ Response	CO	CO Approach to Bill 23
October 31, 2022	Email	HRCA	Letter from HRCA Bill 23
October 31, 2022	Email/ Response	Steam Center	Media Advisory
October 31, 2022	Email/ Response	UWO	Flood Line Study Vincent Drain
October 31, 2022	Email/ Response	CO	GM Meeting Invite