

CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

**A Full Authority meeting is to be held on
Thursday, December 15, 2022 at 10:00 a.m.**

Meeting Location:

The meeting will be conducted in the CCCA Boardroom

A G E N D A

- 1) Welcome / Call to Order. Paul Buchner
- 2) Land Acknowledgement
- 3) Adoption of Agenda
- 4) Disclosure of Pecuniary Interest
- 5) Disclosure of Intention to Audio / Video Record Meeting
- 6) Adoption of Minutes of:
 - a) Full Authority Meeting FA #09/2022 (November 10, 2022). 3 - 7
 - b) Land Management Committee LMC #02/2022 (November 24, 2022). 8 - 9
- 7) Business Arising from Minutes
- 8) Public / Special Delegations
- 9) Reports:
 - a) Report FA 73/2022 - Monthly Staff Report - Water Management Technician. 10
(Peter Dragunas)
 - b) Report FA 74/2022 - Monthly Staff Report - Resource Planning Coordinator. 11
(Gerrit Kremers)
 - c) Report FA 75/2022 - Monthly Staff Report - Conservation Areas Supervisor. 12 - 13
(Al Bradford)
 - d) Report FA 76/2022 - Monthly Staff Report - Program Support Assistant. 14
(Brittany Bell)

e)	Report FA 77/2022 (Susan Simmons)	- November Summary of Revenue & Expenditures	15 - 16
f)	Report FA 78/2022 (Susan Simmons)	- Accounts Paid	17
g)	Report FA 79/2022 (Peter Dragunas)	- Catfish Creek Channel Sounding	18 - 19
h)	Report FA 80/2022 (Dusty Underhill)	- Bill 23 Royal Assent	20 - 21
i)	Report FA 81/2022 (Dusty Underhill)	- Conservation Ontario Council Meeting	22 - 26
j)	Report FA 82/2022 (Dusty Underhill)	- Ontario Regulation 687/21 Progress Report	27 - 55
k)	Report FA 83/2022 (Dusty Underhill)	- Christmas Office Closure	56
m)	Report FA 84/2022 (Dusty Underhill)	- Proposed 2023 Meeting Schedule	57
10)	General Manager / Secretary-Treasurer's Report		58 - 59
11)	Unfinished Business		
12)	Chairperson's / Board Member's Report		
13)	Notice of Motions / New Business:		
14)	Correspondence:		
a)	Not Copied:		
	-	Correspondence Register for November, 2022	60 - 63
b)	Copied:		
	-	None	
15)	Closed Session		
a)	Personnel/Finance Committee Meeting #02/2022 (November 24, 2022) minutes		
b)	Property Matter		
16)	Next Scheduled Meeting		
17)	Termination		

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 10, 2022

Meeting #09/2022

PRESENT:

Lori Baldwin-Sands	Chairperson	City of St. Thomas
Paul Buchner	Vice-Chairperson	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Rick Cerna	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Brittany Bell	Program Support Assistant
Peter Dragunas	Water Management Technician

ABSENT:

Al Bradford	Conservation Areas Supervisor
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OTHERS PRESENT:

Rob Perry	Reporter, the Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 124/2022</u>	A. Oslach	R. Cerna	CARRIED
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THAT, the Agenda for the November 10th, 2022, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 125/2022 R. Cerna A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting #08/2022 (October 13, 2022), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 61 to FA 64/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 126/2022 P. Buchner R. Cerna CARRIED

THAT, Staff Reports FA 61 to FA 64 for the months of October, 2022, be noted and filed.

Report FA 65/2022 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 127/2022 A. Oslach P. Buchner CARRIED

THAT, Report FA 65/2022 (October Summary of Revenue and Expenditures), be noted and filed.

Report FA 66/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 128/2022 R. Cerna A. Oslach CARRIED

THAT, Accounts Paid totaling \$99,850.21 be approved as amended in Report FA 66/2022.

Report FA 67/2022 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion # 129/2022 P. Buchner S. Martyn CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 67/2022, as information.

Report FA 68/2022 – Municipal Plan Review, was presented, discussed, and resolved.

Motion # 130/2022

R. Cerna

A. Oslach

CARRIED

THAT, the Full Authority approve the Municipal Plan Review Report for the months of July to November 2022.

Report FA 69/2022 –2022 Conservation Areas Workshop, was presented, discussed, and resolved.

Motion # 131/2022

S. Martyn

A. Oslach

CARRIED

THAT, Report FA 69/2022, be noted and filed.

Report FA 70 and 71/2022 –2022 Conservation Ontario Latonnell Symposium, was presented, discussed, and resolved.

Motion # 132/2022

P. Buchner

R.Cerna

CARRIED

THAT, Reports FA 70/2022 and FA 71/2022 be received as information at this time.

Report FA 72/2022 – More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23, was presented, discussed, and resolved.

Motion # 133/2022

S. Martyn

A. Oslach

CARRIED

THAT, report More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23 be received as information;

THAT, the Board sign and endorse a letter to the provincial government in regard to the proposed changes in Bill 23.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

Completed a consultation with MECP Staff in regards to CCCA's Inventory of Programs and Services. Amendments will be made and presented during the next quarterly Progress Report.

Completed the Source Protection agenda for the November Source Protection Authority Meeting. Meeting will provide an update on all activities from May until November of 2022.

Applied for the Enabling Accessibility Grant to replace the accessibility ramps at the administration center and the historical schoolhouse. It works on an 80/20 cost share basis and provides funding for accessibility projects through the small projects stream.

Submitted a Water and Erosion Control Infrastructure Progress report. The dam gantry and fence has been painted preventing any further corrosion and rust. A new staff gauge will be affixed on the northern wing wall of the dam for staff to collect hydrological data in regards to water depths. Concrete repairs will be completed on the southern wing wall increasing the dam's longevity and preventing further damage from occurring.

Completed the Ontario Southwest Tourism Relief Fund report. To date all works associated with the OSTRF Grant is complete. The grant covered new washroom partitions for Pine Ridge

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and Pavilion bathrooms, new lift arms, the drive through window in the visitor center, picnic tables and hydro to 12 new campsites in the arboretum.

Attended a General Managers meeting where discussions transpired on the Natural Hazard Infrastructure Requirements for Ice Management Plans and Operational Management Plans. Next steps and discussions on approaches to these plans carried much of the discussion. Currently CCCA's Ice Management Plan is being reviewed and edited to meet the requirements of the Mandatory Programs and Services Regulation.

Attended Central Elgin's Environmental Committee meeting. Topics discussed included budgetary concerns for the upcoming fiscal year. A few updates were given and the committee decided that it would reconvene in January after Municipal Elections and appointments.

Completed ASTRA Training and Global Payment training alongside Mr Kremers and Mr Bradford. We can all accept payment for goods and services offered through the Authority. Staff can also utilize ASTRA Campground Software to obtain campground/ camper information and to take payments.

Attended webinars that highlighted over views of the Phase 1 and Phase 2 changes in regards to Ontario Regulation 687/21 Transition Plans and Agreements for Programs and Services. It can be noted that all 36 CA's were in compliance and on time with all requirements of Phase 1.

Arranged and attended a meeting with Image Advantage, Ontario's premier digitizing company. Paperless is becoming the new trend and digitizing historical records to protect them from ware and loss. Discussion included what they have to offer, how File-Hold software works, the advantages and of course the costs associated.

Met with Tony Duclos from the Simcoe Heritage Organization. Tony toured our stage to get ideas for a similar build for a Simcoe Ontario park.

Conservation Ontario held a General Managers Meeting on the More Homes Built Faster Act Bill 23 which was highlighted in report FA / 2022.

Hosted another information session with the Port Bruce rate payers in regards to the flood of 2017, measures that are taken annually and how the PBRA may be able to contribute.

Registered for my first in person General Managers meeting to be held at Credit Valley Conservation Authority on November 15, 2022.

Ongoing work on the CCCA's Inventory of Programs and Services. With the ever changing Bill 23 amendments, will agreements for Category 2 services even be necessary?

Continual work on Phase 2 of the Conservation Authorities Act legislative amendments.

Motion # 134/2022

S. Martyn

P. Buchner

CARRIED

THAT, the Correspondence Register for October, 2022, be noted and filed.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 15, 2022, commencing at 10:00 a.m.

Motion # 135/2022

R. Cerna

A. Oslach

CARRIED

THAT, the Full Authority be terminated at 11:07 a.m.

General Manager / Secretary –Treasurer

Authority Chairperson

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY
LAND MANAGEMENT COMMITTEE**

Thursday, November 24th, 2022

Meeting #02/2022

The Land Management Committee Meeting of the Catfish Creek Conservation Authority was held at the Catfish Creek Conservation Authority Administration Building.

PRESENT:

Arthur Oslach	Committee Chairperson	Town of Aylmer
Paul Buchner	Authority Vice-Chairperson	Township of South - West Oxford
Rick Cerna	Committee Member	Township of Malahide
Lori Baldwin-Sands	Authority Chairperson	City of St. Thomas
Sally Martyn	Committee Member	Municipality of Central Elgin

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Al Bradford	Conservation Area Supervisor
Brittany Bell	Program Support Assistant

WELCOME / CALL TO ORDER:

Committee Chairperson Arthur Oslach welcomed everyone and called the meeting to order at (12:06 p.m.).

LAND ACKNOWLEDGMENT:

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwasandewonk Neutrals.

ADOPTION OF AGENDA:

<u>Motion #LMC 8/2022</u>	R. Cerna	P. Buchner	CARRIED
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THAT, the Agenda for the November 24, 2022, Land Management Committee meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to declare at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Committee Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report LM 06/2022 – Springwater CA 2023 Fee Schedule, was presented, discussed, and resolved.

Motion #LMC 09/2022 P. Buchner S. Martyn CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the 2023 Springwater Conservation Area Fee Schedule attached to Report LM 06/2022, be adopted as presented.

Report LM 07/2022 – Springwater CA Regulations, was presented, discussed, and resolved.

Motion #LMC 10/2022 S. Martyn P. Buchner CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the revised Rules and Regulations for the Springwater Conservation Area Visitors Guide and Seasonal Handbook be approved as presented in Report LM 07/2022.

UNFINISHED BUSINESS:

None

COMMITTEE CHAIRPERSON'S / COMMITTEE MEMBER'S REPORT:

None

CORRESPONDENCE:

- a) Copied:
 - None
- b) Not Copied:
 - None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CLOSED SESSION:

None

TERMINATION:

Motion #LMC 11/2022 P. Buchner S. Martyn CARRIED

THAT, the meeting be terminated at (12:35 p.m.).

General Manager / Secretary - Treasurer

Committee Chairperson

REPORT FA 73/2022 To The Full Authority

FROM: Water Management Technician

SUBJECT: Monthly Staff Report

DATE: December 5, 2022

Water Management Technician, Peter Dragunas

Current Activities:

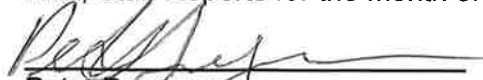
- Compiled inquiries from the Port Bruce Rate Payers Association (PBRA) regarding the February 2022.
- November 10 issued a Water Safety Watershed Condition Statement
- Issued a Lake Erie shoreline Watershed Condition Statement on November 21 and November 29.
- Continue with seasonal Lake Erie shoreline Flood Outlook, Watch and Warning condition assessments and monitoring for wind induced storm surge and subsequent shoreline flood conditions.
- Analysis of the November 2022 Catfish Creek at Port Bruce sounding.
- Monitoring for seasonal high flows within the Catfish Creek and its tributaries, to verify and issue watershed condition statements when required;
- Continue with the updates and assessment of the CCCA Flood Watch and Warning Procedures document.
- Ongoing Conservation Authority modifications and documentation of the CCCA mandated program, to better identify and represent conditions within the Authorities administrative boundary.
- Natural hazard mapping classifications for lands within the CCCA administrative boundary.
- 2022/2023 Forests Ontario 50 Million Tree Program administration.

Upcoming Activities:

- Continue the monitoring for seasonal high flows to verify and issue watershed condition statements;
- Continue with monitoring of Lake Erie shoreline storms for storm surge and wave uprush conditions.
- 2023 Tree Planting Program and Forests Ontario 50 Million Tree Program administration;
- Continue with Compilation of the CCCA water management programs/documents for the 2024 Conservation Authority mandated program target.
- Flood forecasting baseline and threshold analysis.

Recommendation:

That, Staff Reports for the month of November, 2022, be noted and filed.


Peter Dragunas
Water Management Technician

REPORT FA 74 /2022 : To The Full Authority

FROM: Gerrit Kremers

SUBJECT: Monthly Staff Report

DATE: December 6, 2022

Resource Planning Coordinator

Current Activities:

- Participated in Planning pre-consultation meetings with member municipalities and private landowners looking to conduct work within adjacent lands of a Natural Heritage or Natural Hazard Feature;
- Held site meetings with landowners about potential stewardship projects on their properties;
- Assisted fellow staff in completing bathymetric surveying of Catfish Creek through Port Bruce;
- Supervision of the Environmental Leadership Program (ELP) students from East Elgin Secondary School during chainsaw training activities in local plantations;
- Held site meeting with representative of ALUS Elgin to discuss potential funding for upcoming stewardship projects
- Year-end financial reports for various stewardship projects and partner contribution agreements/requirements;
- Participated in an online southwest planners meeting with various planners from southwestern Ontario to discuss bill 109/23
- Presented to a grade 9 geography class at Parkside Collegiate Institute on Conservation Authorities and my job at CCCA;

Upcoming Activities:

- Assist with the supervision of the ELP students during Plantation Management exercises;
- Planning pre-consultation meetings with member municipalities and private landowners looking to conduct work within adjacent lands of a Natural Heritage or Natural Hazard Feature;
- Monitoring of work permit conditions and processing of applications pursuant to Section 28 of the Conservation Authorities Act; and,
- Review of proposed development pursuant to the Conservation Authority Act, planning and delivery of CA Environmental Programs;

Recommendation:

That, Staff Report for the month of November, 2022, be noted and filed.


Gerrit Kremers
Resource Planning Coordinator

REPORT FA 75/2022: To The Full Authority

FROM: Conservation Areas Supervisor

SUBJECT: Monthly Staff Report

DATE: December 2, 2022

Conservation Areas Supervisor, Al Bradford

Current Activities:

- Finished Winterizing main campground and day use areas for the season
- Collected information from the campgrounds to prioritize work to be completed over the next few months (water tap repairs, electrical covers that are broken, tree branches to be trimmed, Picnic table repairs)
- Conservation Area staff installed signage which STEAM Learning designed for translating to many different languages to give our guests information on CCCA and Springwater CA
- Received lumber to start our repairs on picnic tables
- Meeting(s) to prepare for upcoming Spirit walk
- Meetings with contractor for gate options for our day use
- Obtaining quotes for the work that needs to be done at the Schoolhouse
- Accessibility grant submitted for the School house entrance as a new ramp is needed for the 2023 season, also Main office ramp replacement
- Hazard tree removal, firewood processing and general maintenance and operations;
- ELP chainsaw course started Nov 14/22 took place at Springwater School house for theory, we had several trees throughout day use for practice before moving to a Spruce Plantation on Mapleton Line with the class
- Met with Dan & Lindsay from Jaffa Outdoor Ed Centre to discuss March Maple Syrup Festival (currently we have 9 school days prior to March Break, with 5 days after March Break) numbers will be revised over the next 2 months as bookings continue to change weekly
- Public Maple Syrup Festival will currently run straight from March 11-19, 2023
- Worked on repairing our Observation deck overlooking Springwater Pond
- Met with a Group (Freedom Machine) which hosts an Antique Motorcycle show, to discuss the options of relocating their event to the SPW Day Use Area

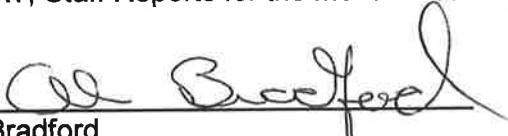
Upcoming Activities (December):

- ELP Chainsaw course continues
- Prep work for Spirit Walk Dec 3/22
- Work on repairs and maintenance throughout our properties (picnic table repairs/water tap repairs/hazard tree removal/trail work)
- Working with staff ideas to revamp our visitor sign in our parking lot for visitors, along with starting to make a list of signage that need replacing throughout the park

- Gathering quotes to purchase material for Donor Benches to be built over the winter and installed in the spring of 2023
- Starting to pre-plan with staff for the March Maple Syrup Festival
- Obtaining quotes for potential electrical upgrades throughout our Comfort Stations within the park that will complete the fixtures that are not covered under the Provincial program for lighting

Recommendation:

THAT, Staff Reports for the month of November, 2022, be noted and filed.


Al Bradford,
Conservation Areas Supervisor

REPORT FA 76/2022 : To The Full Authority

FROM: Brittany Bell
SUBJECT: Monthly Staff Report
DATE: December 1, 2022

Program Support Assistant

Current Activities:

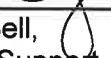
- Seasonal camper administration
- Attended Canada Helps "Maximizing your End of the Year with Canada Helps" webinar
- Along with the Conservation Area Supervisor, met with members from the Elgin Hiking Club for preparation for the Spirit Walk
- Maintained social media channels and posted entertaining content
- Advertised for Volunteers for the Spirit Walk taking place in December
- Monitoring CCCA website inquiries
- Attended Fed Dev's Tourism Relief Fund webinar
- Attended the unveiling ceremony for the new Springwater Forest signs which were made possible with a partnership from STEAM Learning. The signs are designed to help newcomers to Canada easily view the CCCA website in their language of choice as well as posted on social media about the new signs and equipped the CCCA website with a translation drop down menu
- Met with a few couples interested with holding their wedding next year at the schoolhouse and discussed their wedding plans, all of them booked in for a 2023 summer wedding
- Along with the Conservation Area Supervisor, met with the Freedom Motor Group to discuss hosting an antique motorcycle festival in the summer
- Attended Ontario Trillium Foundation's Resilient Communities Funding webinar
- Along with the Financial Services Coordinator, submitted an application for Fed Dev's Tourism Relief Fund for funding towards expanding the Maple Syrup Festival
- Along with the Financial Services Coordinator, spoke with Astra Campground Software to gather information on online reservation booking for Springwater Conservation Area
- Posted on social media and the CCCA website, inviting the community to submit their photos of CCCA conservation areas for a photo contest that would potentially be showcased on the front of CCCA's Annual Report

Upcoming Activities:

- Catfish Creek Conservation Authority administrative duties
- Maintain social media channels and post entertaining content
- Monitor CCCA website inquiries
- Attending the 2022 Christmas Spirit Walk to help coordinate volunteers and set up for the event

Recommendation:

That, Staff Reports for the month of November, 2022, be noted and filed



Brittany Bell,
Program Support Assistant

REPORT FA 77/2022 : To The Full Authority
FROM: Susan Simmons, Financial Services Coordinator
SUBJECT: Summary of Revenue & Expenditures - September
DATE: November 30, 2022

SUMMARY OF REVENUE

for the period ending November 30, 2022

	2022 Budget	2022 To Date	Difference	2021 To Date
MNRF Provincial Grants	\$ 41,215.00	\$ -	\$ (41,215.00)	\$ 41,215.00
Other Provincial Grants	\$ 30,321.84	\$ 24,796.70	\$ (5,525.14)	\$ 102,612.62
Federal Grants	\$ 131,904.79	\$ 241,672.08	\$ 109,767.29	\$ -
Employment Program Grants	\$ 37,000.00	\$ 55,816.31	\$ 18,816.31	\$ 156,121.52
General Levy	\$ 372,421.82	\$ 372,421.82	\$ -	\$ 354,687.09
Special Benefiting Levy	\$ 20,890.39	\$ 8,250.00	\$ (12,640.39)	\$ 8,250.00
Donations/Sponsorships	\$ 42,380.00	\$ 51,565.44	\$ 9,185.44	\$ 91,497.18
Conservation Areas Revenue	\$ 636,589.00	\$ 665,446.72	\$ 28,857.72	\$ 579,593.88
Maple Syrup Revenue	\$ 4,860.00	\$ 7,234.70	\$ 2,374.70	\$ 4,813.38
Bank Interest Earned	\$ 3,000.00	\$ 5,618.09	\$ 2,618.09	\$ 1,085.66
Education Programs	\$ 720.00	\$ 5,180.00	\$ 4,460.00	\$ 12,804.00
Legal Inquiries/Permit Applications	\$ 4,223.61	\$ 7,389.39	\$ 3,165.78	\$ 4,787.65
Watershed Stewardship	\$ 21,458.00	\$ 23,100.18	\$ 1,642.18	\$ 12,274.72
Revenue from Other C.A. Lands	\$ 13,067.00	\$ 12,885.59	\$ (181.41)	\$ 56,134.87
Other Revenue	\$ 500.00	\$ -	\$ (500.00)	\$ 3,154.87
Contract Services	\$ 831.00	\$ 490.54	\$ (340.46)	\$ 775.78
Vehicle & Equipment Rental Recoveries	\$ 36,000.00	\$ 25,635.34	\$ (10,364.66)	\$ 29,151.90
Previous Year Surplus (Deficit)	\$ 8,666.73	\$ 8,666.73	\$ -	\$ 593.59
Income Appropriation from Special Reserves	\$ 23,673.94	\$ -	\$ (23,673.94)	\$ -
Income Appropriation from General Reserves	\$ 28,677.93	\$ -	\$ (28,677.93)	\$ -
	\$ 1,458,401.05	\$ 1,516,169.63	\$ 57,768.58	\$ 1,459,553.71

DONATIONS/SPONSORSHIPS	2022 Budget	Received To Date	Difference
Special Projects	\$ 6,080.00	\$ 6,080.00	\$ -
Springwater CA Development	\$ -	\$ 4,599.25	\$ 4,599.25
Annual Report	\$ 1,000.00	\$ 1,000.00	\$ -
Environmental Education	\$ 500.00	\$ 2,180.00	\$ 1,680.00
EESS ELP	\$ 6,500.00	\$ 7,500.00	\$ 1,000.00
Commemorative Forest	\$ 300.00	\$ 510.00	\$ 210.00
Maple Syrup Festival	\$ -	\$ -	\$ -
Springwater Forest Trails	\$ 23,000.00	\$ 15,788.74	\$ (7,211.26)
Archie Coulter C.A. Trails	\$ 2,500.00	\$ 1,644.90	\$ (855.10)
YNHA	\$ 2,000.00	\$ 1,960.85	\$ (39.15)
Special Conservation Projects	\$ -	\$ 4,581.70	\$ 4,581.70
Springwater Playground Fundraiser	\$ -	\$ 3,220.00	\$ 3,220.00
Ontario Police College Path of Honour	\$ 500.00	\$ 2,500.00	\$ 2,000.00
TOTAL Donations/Sponsorships	\$ 42,380.00	\$ 51,565.44	\$ 9,185.44

REPORT FA 77/2022 : To The Full Authority
 FROM: Susan Simmons, Financial Services Coordinator
 SUBJECT: Summary of Revenue & Expenditures - September
 DATE: November 30, 2022

SUMMARY OF EXPENDITURES

for the period ending November 30, 2022

	2022 Budget	2022 To Date	Difference	2021 To Date
MANDATORY PROGRAMS				
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Service:	\$162,205.25	\$ 146,903.51	\$ (15,301.74)	\$ 154,613.32
2 FLOOD FORECASTING & WARNING	\$204,457.99	\$ 176,003.46	\$ (28,454.53)	\$ 184,066.96
3 DROUGHT AND LOW WATER RESPONSE	\$14,517.11	\$ 12,450.65	\$ (2,066.46)	\$ -
4 ICE MANAGEMENT	\$12,640.39	\$ 15,927.93	\$ 3,287.54	\$ 29,802.16
5 INFRASTRUCTURE (Dam)	\$26,133.72	\$ 13,112.29	\$ (13,021.43)	\$ 12,502.08
6&7 ACT REVIEWS & PLAN REVIEW	\$10,310.51	\$ 7,099.06	\$ (3,211.45)	\$ -
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$43,286.76	\$ 39,561.98	\$ (3,724.78)	\$ 41,977.83
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$76,296.51	\$ 44,825.95	\$ (31,470.56)	\$ 68,238.04
12 WATER QUALITY (PGMN & PSMP)	\$10,179.59	\$ 12,060.65	\$ 1,881.06	\$ -
13 SOURCE PROTECTION	\$5,481.84	\$ 5,494.61	\$ 12.77	\$ 5,863.87
SUB TOTAL: MANDATED PROGRAMS Expenditures	\$565,509.67	\$473,440.09	-\$92,069.58	\$497,064.26
OTHER PROGRAMS AND SERVICES				
WATERSHED STEWARDSHIP	\$180,077.22	\$ 110,778.35	\$ (69,298.87)	\$ 37,357.99
EDUCATION PROGRAMS	\$7,720.00	\$ 7,851.84	\$ 131.84	\$ 36,761.67
SPECIAL PROJECTS	\$2,331.00	\$ 4,476.78	\$ 2,145.78	\$ 13,660.24
C.A. DEVELOPMENT PROJECTS	\$40,182.00	\$ 206,051.47	\$ 165,869.47	\$ 234,370.46
MAPLE SYRUP PROGRAM	\$4,860.00	\$ 3,075.38	\$ (1,784.62)	\$ 11,755.17
SPRINGWATER CONSERVATION AREA	\$566,721.16	\$ 546,992.96	\$ (19,728.20)	\$ 552,851.86
VEHICLE & EQUIPMENT OPERATIONS	\$91,000.00	\$ 40,449.47	\$ (50,550.53)	\$ 66,602.66
SUB TOTAL: OTHER PROGRAMS Expenditures	\$892,891.38	\$919,676.25	\$26,784.87	\$953,360.05
APPROPRIATION TO GENERAL RESERVES	\$ -	\$ -	\$ -	\$ -
APPROPRIATION TO SPECIAL RESERVES	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,458,401.05	\$ 1,393,116.34	\$ (65,284.71)	\$ 1,450,424.31



Susan Simmons,
 Financial Services Coordinator

REPORT FA 78/2022 : TO THE FULL AUTHORITY

FROM: Susan Simmons, Financial Services Coordinator
SUBJECT: Accounts Paid
DATE: December 6, 2022

VENDOR	CHQ #	TOTAL	EXPLANATION
Falco Construction	31218	46,959.41	Springwater CA Development (stage)
Waste Connections of Canada Inc.	Cash	433.00	campground maintenance
407 ETR	Cash	26.28	toll highway fee - Conservation Areas Workshop
Bell Canada	Cash	90.59	gauge
CIBC Visa	Cash	2,327.35	
Aylmer Express Limited	31219	192.10	business cards
Aylmer Home Building Centre	31220	4,310.16	campground maintenance - picnic table repairs
Aylmer Home Hardware	31221	183.39	supplies for ELP and campground
Dale Equipment Centre	31222	337.87	ELP equipment maintenance
Delta Power Equipment Ltd.	31223	72.04	equipment maintenance
Dowler-Karn Limited	31224	491.67	propane - shop heat fuel
Erie Excavating & Liquid Waste Removal Limited	31225	508.50	campground maintenance
Glenbriar Bottled Water Co. Ltd.	31226	53.42	water cooler service
Integrity IT Services	31227	691.85	computer network support
Jaffa Machine Ltd.	31228	164.01	equipment maintenance
K&K Locksmiths	31229	264.42	campground maintenance
Koolen Electric	31230	305.10	campground maintenance
McBain Signs & Graphic Design	31231	565.00	campground maintenance
McFarlan Rowlands Insurance Brokers	31232	371.00	vehicle insurance - temporary drivers
Purolator Courier	31233	16.19	courier fees - water quality monitoring
R Safety	31234	239.88	campground supplies
Westburne Ontario	31235	116.96	campground maintenance

\$ 58,720.19

RECOMMENDATION:

THAT, Accounts Paid totalling \$58,720.19 , be approved as amended in Report FA 78/2022



Susan Simmons,
Financial Services Coordinator

REPORT FA 79/2022: To The Full Authority

FROM: Peter Dragunas, Water Management Technician

SUBJECT: Catfish Creek Channel Sounding

DATE: November 15, 2022

Purpose:

To update the Full Authority with regard to the results of the November 7, 2022, Catfish Creek channel sounding at Port Bruce.

Discussion / Background:

Please find attached a map of the November 7, 2022 Catfish Creek Channel Sounding at Port Bruce.

At the time of the November 2022 survey, the recorded Lake Erie water level from the Fisheries and Oceans Canada web site at the Port Stanley (#12400) station, was 0.79m (2.6ft) above the Chart Datum (CD) of 173.5m. On a fall to fall (November 2021 to November 2022) seasonal comparison, the Lake Erie water level is down by 0.43m (1.4ft). Since the Catfish Creek Channel Sounding data and information is evaluated relative to CD (see attached CD description), lake levels during survey do not affect the channel sounding bathymetric results and are included for information purposes only.

The November 2022 sounding identifies three concerning areas of deposition. The first one is located at the northern reach of the sounding area, the second is just south of the Imperial Street bridge and the lesser third one is at BeeLine trailer park. The sounding results also indicates a sporadic thalweg depth from North Erie Marina to Lake Erie. There is a short reach at North Erie Marina which exhibits a dependable thalweg, who's connectivity with the longer thalweg (Levis Street) is interrupted by a lesser depositional zone immediately at the BeeLine trailer park.

The Riggs report, *Catfish Creek Conservation Authority, Port Bruce Sedimentation Study Port Bruce, Ontario*, Riggs Engineering Ltd., May, 2012, outlines that the Catfish Creek at Port Bruce is in morphological equilibrium, meaning the eroded sediment transported by the creek is ultimately removed by the creek out to Lake Erie. Consequently it is anticipated that the aforementioned sediment depositional zone volumes may decrease as channel water levels rise over the wetter fall season. The increased flows are anticipated to flush/distribute some of the grounded sediment more evenly over the study area during the sediment migration out to the lake and conceivably reduce the probability of ice jamming in the aforementioned depositional zones due to seasonal sediment deposits and possible water flows/depth.

Thalweg Rationalization

The combined spring freshet and the February 2022 ice induced flood event coupled with summer seasonal low flows, provided the opportunity for the channel to transport and deposit sediment into some of the creeks typical depositional zones within the Hamlet of Port Bruce. The probable sediment migration and resulting creek morphological equilibrium may allow the channel to maintain a suitable hydrological conveyance of ice along the thalweg within the lower reaches of the sounding area of the Catfish Creek in Port Bruce.

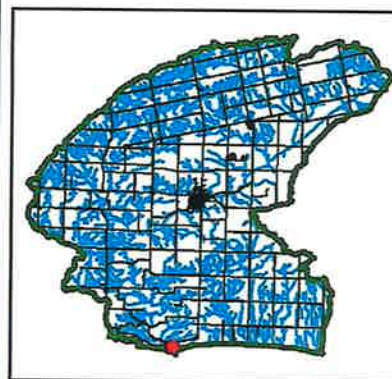
Recommendation:

That, the channel sounding observations described in Report FA 79/2022, be received as information at this time.

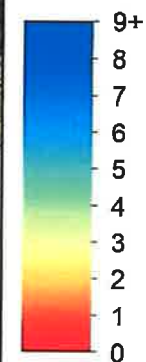

Peter Dragunas,
Water Management Technician



Port Bruce
November 7, 2022
Sounding



Feet



Data Sources: NRVIS, DFO, CCCA
CCCA GIS
November 15, 2022

This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation. Catfish Creek Conservation Authority (CCCA) shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

Information changes daily.
Not for recreational use.
Not to be used as a
navigational guide.

Depths on this chart
are illustrated from a
low-water surface
or low-water datum
referred to as Chart Datum
(173.5 IGLD).

Lake Erie depth at time
of survey 0.79 m (2.6 ft)
above chart datum.

REPORT FA 80/2022: To The Full Authority

FROM: Dusty Underhill, General Manager/ Secretary - Treasurer

SUBJECT: Bill 23, Royal Assent

DATE: November 30, 2022

Purpose:

To update members on the Royal Assent of Bill 23.

Discussion:

Considering all the attention that has been paid to Bill 23, the More Homes Built Faster Act Bill 23 received Royal Assent on Monday, November 28th 2022 with no changes proposed to Schedule 2, the Conservation Authorities Act. Schedule 2 has different commencement dates for the various provisions amending the Conservation Authorities Act as follows:

The provisions for the s. 28 permit exception for certain Planning Act approved development prescribed by regulations comes into force on a date to be named by proclamation of the Lieutenant Governor (Schedule 2, s. 7). Presumably, the current yet to be proclaimed s. 28 provisions would need to be proclaimed first. If years pass without proclamation of a new piece of legislation, or an amendment to an existing one, then that change ceases to have effect and a Gazette notice will list those statutes or sections as having no force which has happened in the past with Conservation Authority legislation.

The provisions related to the following matters are the only ones to come into force the day of Royal Assent i.e. November 28, 2022:

- 1) Definition of Minister [Schedule 2, s. 1]
- 2) Ministry Zoning Orders and "community infrastructure and housing accelerator" s. 28.0.1 permits [Schedule 2, s. 8]

The provisions related to the following matters come into force January 1, 2023:

- 1) Process changes for disposition and leasing of CA lands [Schedule 2, s. 2]
- 2) Prohibition on municipal services related to reviewing and commenting under prescribed acts [Schedule 2, s. 3, 4, 14 (3)]
- 3) Minister's direction to freeze CA fees [Schedule 2, s. 5]
- 4) Minister's power to impose terms and conditions on "projects of authority" under s. 24 of the CA Act [Schedule 2, ss. 6 (1)]

The prohibition on programs and services related to reviewing and commenting under certain prescribed Acts takes affect once a regulation is passed listing the prescribed Acts. It is not

known whether the Minister's Regulation containing the prescribed Acts will be released on January 1, 2023, or at a later date.

The remaining provisions come into affect when sections from previous amended acts are proclaimed [e.g., amendments from Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures)*].

Other than permits related to MZOs/CIHAs, it is business as usual for plan review and permitting functions for the time being.

Recommendation:

THAT, the Board of Directors receive Report FA 80/2022 as information.



Dusty Underhill
General Manager/ Secretary-Treasurer

REPORT FA 81/2022 : To The Full Authority

FROM: Dusty Underhill, General Manager / Secretary - Treasurer

SUBJECT: Conservation Ontario Council Meeting

DATE: November 27, 2022

Purpose:

To update the members on recent activities highlighted at a recent Conservation Ontario Council listening session on Bill 23.

Discussion:

The Chairperson and General Manager / Secretary - Treasurer attended the Conservation Ontario Council listening session on Bill 23 held virtually via Zoom on November 28, 2022.

Some of the more notable items discussed at the meeting in regards to Bill 23 included:

1) Standing Committee Key Concerns

Place new responsibilities on municipalities for natural hazards and natural resources that may lead to inefficiencies, uncertainties, and delays in the development review process;

Weaken the ability of Conservation Authorities to protect people and property from natural hazards; and

Reduce critical, natural, infrastructure like wetlands and greenspaces that reduce flooding and protect waters in our lakes and rivers.

2) Standing Committee Asks

Municipalities should retain the ability to enter into agreements with conservation authorities for review and comment on development applications such as natural heritage and water resources reviews.

Previous legislative amendments by your Government require agreements prior to Conservation Authorities undertaking this work. Recent regulations define requirements to be included in these voluntary agreements.

Conservation Authorities provide comments to municipalities in a cost-effective and timely manner.

In 2020, through amendments to the Conservation Authorities Act, Conservation Authorities are already prevented from commenting beyond mandatory programs and services, such as natural heritage, without a municipal agreement.

Conservation Ontario will continue to support conservation authorities in successful implementation of the Second Phase of the Transition Period. Additionally, Conservation Ontario will continue to support CAs in successful implementation of the December 31, 2024, mandatory deliverables.

3) Legislative and regulatory proposals affecting conservation authorities (ERO#019-6141)

New proposed Minister's Regulation to prescribe certain Acts for which CAs may not provide non-mandatory review or commenting programs & services on dev't applications/proposal.

New LGIC Regulation to enable exemption from CA permit for Planning Act approvals in select municipalities.

Section 28 changes to five tests and appeals for non-decisions on permits, and new requirements around issuance of permits for Minister Zoning Orders (MZO) & new Community Infrastructure and Housing Accelerator (CIHAs) orders--Minister can review and amend any conditions.

Enable the Minister to issue a Direction to a CA to freeze its fees for a specified time; CA to comply.

Requirement's to include CA lands to support housing development in mandatory land inventory; short list of considerations.

Process changes to sever & dispose of land.

Key CO Positioning

Multi-stakeholder CA Working group (CAWG) to advise on regulatory or policy requirements for implementation.

Minister's Regulation should not prescribe: Planning Act, Environmental Assessment Act, Drainage Act, Ontario Water Resources Act, Environmental Protection Act, Endangered Species Act and Niagara Escarpment Planning & Development Act; consider prescribing service standards instead.

Planning process is not designed to review applications at a technical approval level of detail; exemptions should be dealt with through existing clauses which enable exemption of development activities.

Support development outside of hazardous lands and no increased risk; requiring permits for certain developments increases risk.

Minister's Direction to freeze fees be limited CA's permit and planning fees to not exceed the cost of delivering the program or service; allow for an annual cost of living adjustment if the time period of the freeze exceeds 1 year.

Generally accepted rule should be that conservation lands are not for sale for housing development; especially where there is lack of data for the property.

Additional considerations: constraints/conditions on acquisition of property, provincially significant lands as defined in CAA, land that protects sources of drinking water, land that has been designated to contribute to provincial and/or federal climate change targets, and lands identified as locally significant.

4) Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario (ERO#019-2927)

Updating regulatory definitions.

Updating "other areas" in which the prohibitions on development apply to within 30m of all wetlands.

Streamlining approvals for low-risk activities.

Requiring CAs to request any information prior to confirmation of a complete application.

Limiting conditions that CAs may attach to a permit to matters dealing with natural hazards and public safety.

KEY CO Positioning

New definitions and new regulation will require technical implementation support.

To manage hazards on the landscape, CAs must promote a range of solutions, including the maintenance of green infrastructure.

Supportive of streamlining where risk to public safety, properties and natural hazards can be managed.

Planning process is not a surrogate for S. 28 approvals – careful consideration is required to avoid unintended risk.

5) Review of A Place to Grow (Growth Plan) and Provincial Policy Statement (PPS) (ERO#019-6177)

Integrate the PPS and Growth Plan - Residential Land Supply.

Attainable Housing Supply & Mix.

Growth Management.

Environment and Natural Resources - Community Infrastructure.

Streamlined Planning Framework.

Key CO Positioning

Carry-forward critical elements of watershed-scale planning.

Strong natural hazard policies are necessary to protect people, property, and the long-term prosperity of Ontario.

Updated implementation guidance will contribute to better planning outcomes

Protect critical natural heritage and water resource systems, including supplies of drinking water.

6) Proposed Updates to the Ontario Wetland Evaluation System (ERO#019-6160)

Removal of sections and references to wetland complexes.

New direction for re-evaluation of wetlands and mapping updates.

Removal of sections (and scoring) for habitat of species at risk.

Reduced / removed MNRF oversight.

Removal of reference to "locally important wetlands".

Key CO Positioning

Establish "user" working group to review and discuss changes.

Retain references and ability to evaluate "Wetland Complexes".

Ensure wetland complex re-evaluation is based on a re-evaluation of complete complex (re-evaluation of single units in complex only under very limited circumstances).

Retain sections and scoring for habitat of species at risk. Re-evaluate scores if necessary.

Clarify who "decision makers" (when are evaluations being undertaken and who are they submitted to).

Keep evaluations on record at MNRF local or area offices, or in another centralized location.

Retain references to "locally significant wetlands".

7) Communications and Advocacy – Media Angela Coleman – General Manager Conservation Ontario

Conducted Interviews with: Toronto Star, QP Briefing, CBC (Radio and TV – GTA and regional), CTV,

Online: CBC, Radio-Canada (French), PRU, Narwhal; Ontario Farmer, Globe and Mail, Ottawa Citizen, Le Droit (French), CP24

Community print, radio and online radio interviewed CAs: (e.g. Niagara, Bruce County, Stratford, Windsor Star, St. Catherine's Standard, Hamilton Spectator, Clinton News Record, London FP, Northumberland,

8) Media Analysis

Response to Bill 23 was slow out the gate due to complexity of issues.

Other than Narwhal, initially focused on wetlands.

By mid-November, municipal sector began to get involved.

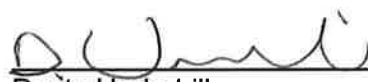
Triggers for increased response: natural heritage planning process impacts, municipal ramifications and Greenbelt land.

CUPE / Provincial fight held the spotlight for a few days.

Petitions and Rallies followed.

Recommendation:

THAT, the update on the activities of Conservation Ontario Council in regards to Bill 23 outlined in Report FA 81/2022, be noted and filed.



Dusty Underhill,
General Manager / Secretary-Treasurer

REPORT FA 82/2022: To The Full Authority

FROM: Dusty Underhill, General Manager / Secretary-Treasurer

SUBJECT: Ontario Regulation 687/21 Progress Report

DATE: November 25, 2022

Purpose:

To provide an update to the Board of Directors on the Catfish Creek Conservation Authority's (CCCA) January 1, 2023 quarterly progress report under Ontario Regulation 687/21 submitted to the Ministry of Environment, Conservation and Parks (MECP).

Background:

On October 7, 2021, Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Conservation Authorities Act was passed requiring Conservation Authorities to submit quarterly progress reports to the Ministry of Environment, Conservation and Parks. The Progress Reports will detail; any comments or other feedback submitted by a municipality referred to in clause 5 (1) (b) regarding the inventory;

- (a) a summary of any changes that the Authority has made to the inventory to address comments or other feedback referred to in clause (a), including the changed inventory and a clear description of the changes between the previous inventory and changed inventory; and,
- (b) an update on the progress of negotiations of cost apportioning agreements with the participating municipalities; and,
- (c) an outline of any difficulties that the Authority is experiencing that might affect the ability of the Authority to conclude any cost apportioning agreements with one or more participating municipalities by the transition date.

The CCCA's January 1, 2023 progress report, attached as Appendix 1 will be submitted to all five participating municipalities and to the MECP to meet the January 1, 2023 quarterly report deadline outlining the consultation steps that have been undertaken to date with the CCCA's participating municipalities. Six quarterly reports will be required in total with the second report. A final Conservation Authority report will be due January 31, 2024.

Recommendation:

THAT Report No. FA 82/2022 Conservation Authorities Act Transition Quarterly Progress Report Ontario Regulation 687/21: Transition Plan and Agreements for Programs and Services be received as information.

Dusty Underhill
General Manager Secretary Treasurer



CATFISH CREEK CONSERVATION AUTHORITY

8079 Springwater Road, RR# 5, Aylmer, Ontario N5H 2R4

PHONE: (519) 773-9037 • FAX: 519-765-1489

e-mail: admin@catfishcreek.ca • www.catfishcreek.ca

December 2, 2022

Re: January 1, 2023 Progress Report

The Ministry of Environment, Conservation and Parks (MECP) proposed many changes to the subsection of the Conservation Authorities Act. These changes have been enacted which will affect the provision of Conservation Authority Programs and Services. There are two phases to the transition period. The first phase is to develop and circulate an Inventory of Programs and Services. The second phase of the transition period includes developing and finalizing the Catfish Creek Conservation Authority municipal agreements in accordance with the regulations.

Regulation 687/21. 7 (2) states that during the second phase of the transition period an Authority shall provide progress reports on July 1, 2022, October 1, 2022, January 1, 2023, April 1, 2023, July 1, 2023, and October 1, 2023, to be submitted to the MECP.

The Progress Reports will detail; any comments or other feedback submitted by a municipality referred to in clause 5 (1) (b) regarding the inventory;

- (a) a summary of any changes that the Authority has made to the inventory to address comments or other feedback referred to in clause (a), including the changed inventory and a clear description of the changes between the previous inventory and changed inventory; and
- (b) an update on the progress of negotiations of cost apportioning agreements with the participating municipalities; and
- (c) an outline of any difficulties that the Authority is experiencing that might affect the ability of the Authority to conclude any cost apportioning agreements with one or more participating municipalities by the transition date.

Please find attached the Catfish Creek Conservation Authority (CCCA) January 1, 2023 Progress Report.

Sincerely,

Dusty Underhill,
General Manager/Secretary-Treasurer

Mission Statement: "To communicate and deliver resource management services and programs In order to achieve social and ecological harmony for the watershed"





January 1, 2023 Progress Report

CATFISH CREEK CONSERVATION AUTHORITY

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Cost Apportioning Agreements	11
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**Catfish Creek Conservation Authority (CCCA) October 1, 2022 Progress
Report in Accordance with Ontario Regulation 687/21. 7(1) (c) and 7(2)**

Introduction:

With the passing of Ontario Regulation 687/21; "Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act", Conservation Authorities are required to develop and implement a Transition Plan outlining processes and timelines to ensure compliance and cost apportioning agreements (if applicable) are in place with their member municipalities as required by subsection 21.1.4 (1) of the Act.

The purpose of the transition period is to provide Conservation Authorities and municipalities a period to address changes to the budgeting and levy process based on the delivery of mandatory programs and services (Category 1), municipal programs and services (Category 2), and other programs and services (Category 3) and the need, in some cases, to reach agreements.

Regulation 687/21, Section 7(1)(c) states that during the second phase of the transition period and no later than the transition date, an Authority shall submit to the Ministry six progress reports described in clause (1)(c) of the act, and the Authority shall submit the progress reports described in clause (1)(c) to the ministry on the following dates; July 1, 2022, October 1, 2022, January 1, 2023, April 1, 2023, July 1, 2023 and October 1, 2023. The progress reports will include any comments received or changes to the inventory; an update on the progress of negotiations of cost apportioning agreements, and any difficulties that the CCCA is experiencing with concluding the requirements prior to the end of the transition period. A final report is to be submitted to MECP and each participating municipality by January 31, 2024, including the final version of the Inventory of Programs, Services, and confirmation that the CCCA has entered into all necessary cost apportioning agreements.

Timelines

Deliverable	Due Date	Timeline
Outgoing letter to municipalities		Week of Nov. 22, 2021, following board approval
Create Transition Plan	December 31, 2021	October 25, 2021 to November 10, 2021 (Complete)
Obtain Board approval of Transition Plan	November 19, 2021	Complete
Make it Public	December 31, 2021	Complete
Create Programs and Services Inventory		Feb 2022 (Complete)
Circulate to Municipalities and MECP, Post on Website	February 28, 2022	Complete
Communications and Cost Apportioning Negotiations with Municipalities	January 1, 2024	November 19, 2021 to September 30, 2023
Consultation with neighbouring CA's	As required	November 19, 2021 to November 1, 2023
Execute Municipal Agreements	January 1, 2024	September / October. 2023
Quarterly Reports to MECP as required by Regulation 687/21	July 1, 2022	July 1, 2022 Progress Report was sent to MECP and participating Municipalities on June 29, 2022 as required by O.Reg. 687/21
Quarterly Reports to MECP as required by Regulation 687/21	October 1, 2022	October 1, 2022 Progress Report was sent to MNRF and participating Municipalities on September 28, 2022 as required by O.Reg. 687/21
	January 1, 2023	
	April 1, 2023	
	July 1, 2023	
	Oct. 1, 2023	
Request for Extension of Transition Date	Oct. 1, 2023 (if required)	
Final Report	January 30, 2024	

Catfish Creek Conservation Authority Conservation Authorities Act Dispersal Records

Date	Action Item	Recipient
Nov 19, 2021	Transition Plan approved by the CCCA Board and for dispersal to public, MECP, and member municipalities	CCCA Staff & Board
Dec 9, 2021	Transition Plan mailed out to Member Municipality – Township of Malahide	Adam Betteridge, Chief Administrative Officer/Clerk
Dec 9, 2021	Transition Plan mailed out to Member Municipality – County of Oxford	Lynn Buchner, Director of Corporate Services
Dec 9, 2021	Transition Plan mailed out to Member Municipality – Township of SW Oxford	Mary Ellen Greb, Chief Administrative Officer
Dec 9, 2021	Transition Plan mailed out to Member Municipality – Municipality of Central Elgin	Paul Shipway, Chief Administrative Officer/Clerk
Dec 9, 2021	Transition Plan mailed out to Member Municipality – City of St. Thomas	Maria Konefal, City Clerk
Dec 9, 2021	Transition Plan mailed out to Member Municipality – Town of Aylmer	Andy Grozelle, Chief Administrative Officer
Dec 10, 2021	Transition Plan posted onto the CCCA Website as a news item and under the publication section	General Public
Dec 10, 2021	Transition Plan emailed to MECP	MECP (ca.office@ontario.ca)
Jan 27, 2022	Inventory of Programs and Services approved by the CCCA Board and for dispersal to public, MECP, and member municipalities	CCCA Staff & Board
Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – Township of Malahide	Adam Betteridge, Chief Administrative Officer/Clerk
Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – County of Oxford	Lynn Buchner, Director of Corporate Services
Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – Township of SW Oxford	Mary Ellen Greb, Chief Administrative Officer
Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – Municipality of Central Elgin	Paul Shipway, Chief Administrative Officer/Clerk
Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – City of St. Thomas	Maria Konefal, City Clerk

Jan 31, 2022	Inventory of Programs and Services mailed out to Member Municipality – Town of Aylmer	Andy Grozelle, Chief Administrative Officer
Feb 22, 2022	Inventory of Programs and Services emailed to the MECP	MECP
Feb 22, 2022	Inventory of Programs and Services posted on CCCA Website	CCCA
May 10, 2022	Sent 2021 Auditors Report to MECP, posted on website	MECP
June 27, 2022	Requested a meeting to discuss MoA with Paul Shipway from the Municipality of Central Elgin	Paul Shipway, CAO
June 29, 2022	Sent July 1 st Progress Report required under Ontario Regulation 687/21	MECP
June 29, 2022	Requested meeting with St Thomas City Manager to discuss MoA for Category 2 Planning Services	Sandra Datar Bere, City Manager
July 12, 2022	Requested a meeting with Adam Betteridge CAO The Township of Malahide to discuss MoA for Category 2 planning services	
July 14, 2022	Requested a meeting with Andy Grozelle CAO Town of Aylmer to discuss MoA for Category 2 planning services.	
July 15, 2022	Confirmed meeting to discuss MOA with Town of Aylmer.	Andy Grozelle, CAO
July 15, 2022	Discussed Inventory and Agreements with Paul Shipway CAO/ Clerk from the Municipality of Central Elgin in the CCCA Boardroom.	Paul Shipway, CAO, Clerk
July 19, 2022	Email correspondence from Town of Aylmer in regards to MoA.	Andy Grozelle, CAO
July 19, 2022	Email correspondence from Municipality of Central Elgin in regards to MoA.	Paul Shipway, CAO
July 19, 2022	Discussed Inventory and Agreements with Mary Ellen Greb CAO from Township of Southwest Oxford at the Township of South- West Oxford Municipal building. There were no concerns brought fourth at the time of meeting.	Mary Ellen Greb, CAO
July 20, 2022	Discussed Inventory and Agreements with Sandra Datre Beres City Manager from City of St Thomas at the CCCA Boardroom. There were no concerns brought fourth at the time of meeting.	Sandra Datar Bere, City Manager

July 20, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
July 21, 2022	Discussed Inventory and Agreements with Adam Betteridge from Township of Malahide at the CCCA Boardroom. There were no concerns brought fourth at the time of meeting.	Adam Betteridge, CAO
July 21, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
July 22, 2022	Emailed PDF's of MoA to Malahide Township	Adam Betteridge, CAO
July 26, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
July 26, 2022	Email correspondence from Town of Aylmer in regards to MoA.	Andy Grozelle, CAO
July 27, 2022	Email correspondence from Town of Aylmer in regards to MoA	Andy Grozelle, CAO
July 27, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
August 4, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
August 4, 2022	Email correspondence from City of St Thomas in regards to MoA	Sandra Datar Bere City Manager
August 8, 2022	Email correspondence from Malahide Township in regards to MoA	
August 9, 2022	Email correspondence from the Municipality of Central Elgin in regards to MoA	Paul Shipway, CAO
August 11, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
August 12, 2022	Email correspondence from City of St Thomas in regards to MoA	Sandra Datar Bere City Manager
August 15, 2022	Email correspondence from the Municipality of Central Elgin in regards to MoA	Paul Shipway, CAO
August 16, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
August 17, 2022	Email correspondence from the Municipality of Central Elgin in regards to MoA	Paul Shipway, CAO

August 22, 2022	Email correspondence from Oxford County in regards to MoA	Gord Hough, Director of Community Planning
August 22, 2022	Email correspondence from Malahide Township in regards to MoA	Adam Betteridge, CAO
August 23, 2022	Email correspondence from Malahide Township in regards to MoA	Adam Betteridge, CAO
August 30, 2022	Finalized draft agreement sent to CCCA for final review	Andy Grozelle, CAO
September 21, 2022	Emailed MNRF to request a meeting to discuss CCCA's Inventory of Programs and Services	ca.office@ontario.ca
September 21, 2022	Emailed City of St Thomas and Central Elgin to get an update on current status of MoA	Sandra Datar Bere Paul Shipway
September 27, 2022	Email correspondence received from City of St Thomas	Sandra Datar Bere City Manager
October 6, 2022	Email correspondence from the Municipality of Central Elgin in regards to MoA	Paul Shipway, CAO
October 6, 2022	Emailed Central Elgin to discuss MoA	Paul Shipway, CAO
October 24, 2022	Email correspondence from City of St Thomas in regards to MoA	Sandra Datar Bere City Manager
October 24, 2022	Emailed City of St Thomas to discuss MoA	Sandra Datar Bere City Manager

Municipal Comments or Feedback

Municipality	Comments/ Feedback
Township of Malahide	There has been no comments or feedback since the October 1, 2022 Progress Report.
Municipality of Central Elgin	Central Elgin is consulting with their legal counsel, and decided to draft an agreement for Category 2 Planning Services with the CCCA.
The Town of Aylmer	There has been no comments or feedback since the October 1, 2022 Progress Report. The Town of Aylmer and CCCA worked together and a draft MoA has been created that suits both the Town of Aylmer and the CCCA's needs.
City of St Thomas	City of St Thomas staff are working with legal counsel and are in the process of reviewing the MoA for Category 2 Planning Services provided by the CCCA.
Township of Southwest-Oxford	County of Oxford and the CCCA worked together to create a draft document that suits the needs of both the county and the CCCA.

Summary of Changes:

On October 3, 2023, the General Manager of the CCCA met with MECP staff to discuss the CCCA's Inventory of Programs and Services. Upon MECP direction, amendments were made to the Inventory of Programs and Services. The amended Inventory of Programs and Services was approved at the December 15, 2022 Full Authority meeting for circulation to MNR staff and to all five (5) participating Municipalities as information. The CCCA has received very little feedback from members since the October 1, 2022 Progress Report.

The following amendments were made to CCCA's Inventory since a consultation with MECP staff took place and the last Progress Report was submitted on October 1, 2022.

Ice Management Services Page 3
The Special Levy was removed and replaced with Levy. The words "Township of Malahide incurs the Special Levy yearly" has been removed

Catfish Creek Channel Monitoring Page 4
The Special Levy was removed and replaced with Levy. The words "Township of Malahide incurs the Special Levy yearly" has been removed

Well Program Page 6
Well Program was removed from the Inventory of Programs and Services as it is included on Page 5 under Provincial Groundwater Monitoring Network

Conservation Areas Page 7
Changed to a Category 1 from a Category 2 with MECP direction, as Ivan Steen and Ward McKenna are managed by the Town of Aylmer but owned by the CCCA and are still considered conservation areas.

Maple Festival \$11,755.00 was used to supplement Conservation Area maintenance. MECP suggested the Maple Program be added as a Category 3 Program or Service under its own line item in the Inventory.

Land Acquisition Page 8
Funding Mechanism was changed to show that acquisitions are paid by 80% donation and 20% is taken from reserves.

Conservation Areas Strategy Page 9
The Conservation Areas Strategy was added to the Inventory as it is a mandatory requirement in regards to section 21.1(1) of the Conservation Authorities Act.

Maple Syrup Program Page 13
Maple Syrup Program was added as its own line item on the Inventory as suggested by MECP staff.

Cost Apportioning Agreement

During the second phase of the transition period, (to be completed by January 1, 2024) the CCCA will consult with participating municipalities on the Inventory of Programs and Services.

The CCCA has proceeded to take the necessary steps to enter into MoA with participating municipalities for category 2 Planning services where expenses and/or costs will be apportioned to a municipality.

Currently, the Town of Aylmer and the Township of Southwest Oxford have finished a draft agreement in regards to Category 2 Planning Services that could be brought to their respective councils for approval. The City of St Thomas and Municipality of Central Elgin are seeking legal review of the MoA to create a version that meets the needs of both organizations. The Township of Malahide will resume initial discussions with new council.

Difficulties:

The October 2022 municipal election posed some impacts on Phase 2 implementation as new councils are just being sworn in. The CCCA Board of Directors had a small turnover in membership following the election. However, Conservation Authority staff are moving forward to ensure we meet all the regulated deadlines.

Bill 23, More Homes Built Faster Act, an omnibus bill with sweeping changes to the province's natural heritage and land use planning legislation and policy, has completely interrupted Phase 2 of the Transition Period. Bill 23 could potentially prevent the option for Municipalities to enter into Memorandum of Understanding or Memorandum of Agreement with Conservation Authorities for natural heritage and other plan review matters that are not Category 1 Mandatory Programs and Services. The inability of CAs to enter into MOUs with municipalities and other agency partners will result in delays as municipalities will now have to hire consultants or more technical staff. This may also result in insufficient reviews of natural heritage and stormwater management. It may also potentially result in increased costs to municipalities as CAs are able to provide this necessary service in a more cost-effective manner than private consultants.

It is hopeful that amendments can still be made to Bill23 allowing municipalities to retain the option to enter into MoU's/ MoA's with CA's for plan review services, with clearly defined terms, timelines, and performance measures, as is currently allowed under Section 21.1.1 (1) of the Conservation Authorities Act.



Programs & Services Guide

CATFISH CREEK CONSERVATION AUTHORITY

AMENDED; JUNE 2022

AMENDED; SEPTEMBER 2022

AMENDED; NOVEMBER 2022

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
Risk of Certain Natural Hazard's - see 21.1 (1) 1 i of the Conservation Authorities Act; Sections 1-8 of the Mandatory Programs and Services Regulation O.R. 686/21. The CCCA will develop an awareness of areas that are important for the management of natural hazards within the watershed. The CCCA will also manage and promote awareness and education of risks related to natural hazards, protect life and minimize property damage from flooding and erosion by providing a flood control monitoring and warning program. CCCA alerts the public through flood messages, provides municipal staff with data and information to enable sufficient lead time to enable emergency flood mitigation procedures to promote resident's safety, safeguard flood prone areas and as a result minimize flood related damage and loss of life.						
Section 28.1 Permit Administration and Compliance Activities/ Enforcing and Administering the Act	Reviewing and processing permit applications, technical reports, natural hazards studies, mapping and updates to regulation limits mapping. Site visits/ inspections, communication with applicants, agents, and consultants. Property enquires and legal expenses for regulations and compliance. Administering and enforcing sections 28, 28.0.1, and 30.1 of the act as required.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.8	MNRF: \$1,590 = 5% Levy: \$22,545 = 73% Fees: \$6,850 = 22%	\$30,985	Prior to February 2022, Present
Review Under Other Legislation	Input and review on a variety of different Acts including, The Aggregate Resources Act, Drainage Act, Environmental Assessment Act and The Ontario Planning Act.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.6	Levy: \$2,312 = 100%	\$2,312	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
Plan Review Not Related to Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan, Zoning By-law Amendments, Subdivisions, Consents and Minor Variances	2	CA Act Sec. 21.1.2	Special Levy Split Amongst 5 Municipalities Aylmer \$850.00 Central Elgin \$2150.00 Malahide \$4550.00 Southwest Oxford \$350.00 St Thomas \$350.00	\$8250.00	Established December of 2002, Moa to be completed by December 31, 2024
Municipal Plan Input and Review	Provide technical information, advice, and policy support to municipalities on matters relating to Natural Hazards Policies (Section 3.1 under the PPS) with a focus on Official Plan and Official Plan Amendments. This includes: broad policy interpretation, transfer of data, information and science to municipalities, and provision of advice on matters relating to natural hazards policy to Ministry of Municipal Affairs and Housing.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.7	Levy: \$4,699 = 36%	\$12,949	Prior to February 2022, Present
Flood Forecasting and Warning	Daily data collection and monitoring of local weather forecasts hydrometric stations, local water level forecasts and watershed conditions. Flood event forecasting, provincial watershed condition statements and inter agency communications in the event of a flood.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.2, Reg. 686/21 s.3	MNRF: \$32,006 = 16% Levy: \$167,967 = 84%	\$199,973	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	Maintenance of flood forecasting equipment and annual meeting with applicable inter agency flood emergency coordinators.					
Flood and Erosion Control Infrastructure Operation and Management NOTE: To be completed on or before December 31, 2024 per requirements in Section 5 of the Mandatory Programs and Services Regulation	Flood and erosion control infrastructure and low flow augmentation. Includes 1 dam	1	Mandatory in accordance to CA Act; Reg. 686/21 s.5	MNRF: \$2,617 = 19% Levy: \$10,894 = 77% WECI: \$625 = 4%	\$14,136	Prior to February 2022, Present
Ice Management Services NOTE: Ice Management Plan(s) to be completed as necessary on or before December 31, 2024 per requirements in Section 4 of the mandatory Programs	Providing advice for ice jam prevention and mitigation through-out the winter season	1	Mandatory in accordance to CA Act; Reg. 686/21 s. 4	MNRF: \$1,250 = 8% Levy: \$14,157 = 92%	\$15,407	Prior to February 2022, Present, Future (Update Ice Management Plan)

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
and Service Regulation						
Catfish Creek Channel Monitoring	Monitoring the Catfish Creek channel morphology changes at Port Bruce due to seasonal loading and/or scour by bathometric sounding the lower reaches of the Catfish Creek through Port Bruce.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.2, s.3, s.4	MNRF: \$1,250 = 8% Levy: \$14,157 = 92%	\$15,407	Prior to February 2022, Present, Future
Drought and Low Water Response	Monitoring of surface and groundwater conditions and analysis of low water data for dissemination to irrigators, landowners and applicable government agencies. Technical and administrative support to regional advisors, and the CCCA's Irrigation Committee	1	Mandatory in accordance to CA Act; Reg. 686/21 s.3	Other Grants: \$3.223 = 100% (Grant ended in 2018)	\$3,223	Prior to February 2022 Present, in accordance with the Ontario Low Water Response guidance
Natural Hazards Technical Studies and Information Management	Data collection and study of technical report designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.1 (1)	Levy: \$18,756 = 88% Revenue: \$2,655 = 12%	\$21,411	Prior to February 2022, Present, Future
Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Social media services. Media relations. Natural Hazards Studies, Mapping and Updates to Regulation Limits Mapping and Data Transfer to	1	Mandatory in accordance to CA Act; Reg. 686/21 s.2, s.3, s.4, s.5	Levy: \$15,623 = 97% Donations: \$450 = 3%	\$16,073	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	Public, through Web based Map(s) showing Regulation Limits.					
Provincial Water Quality and Quantity Monitoring - see 21.1 (1) 2 of the Conservation Authorities Act; ; Section 12(2) and 12(3) of the Mandatory Programs and Services Regulation O.R. 686/21						
The CCCA, in partnership with Ministry of Environment, Climate Change and Parks (MECP), and has established long term sites to monitor surface and ground water conditions.						
Provincial Water Quality Monitoring Network (PWQMN)	A long-standing CA/MECP partnership for stream water quality monitoring at 4 sites. CCCA collects monthly water samples and field measurements and MECP performs lab analysis and data management. Information is used for watershed report cards and stewardship project prioritization.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.12	Reserves: \$800 = 100% Beginning 2022: Levy: 100%	\$800	Prior to February 2022, Present
Provincial Groundwater Monitoring Network (PGMN)	The Provincial Groundwater Monitoring Network is a partnership program with all 36 Ontario conservation authorities and 10 municipalities (in areas not covered by a conservation authority) to collect and manage ambient (baseline) groundwater level and quality information from key aquifers located across Ontario. CCCA manages 5 wells	1	Mandatory in accordance to CA Act; Reg 686/21 s.12 (1)	Reserves: \$1,300 = 100% Beginning 2022: Levy: 100%	\$1,300	Prior to February 2022, Present
Integrated Water and Climate Station	CCCA uses four MECP hydrometric stations to monitor flows and precipitation within the Catfish Creek Watershed	1	Mandatory in accordance to CA Act; Reg 686/21 s.12 (2)	Reserves: \$500 = 100% Beginning 2022: Levy: 100%	\$500	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
Local Water Quality Monitoring - see 21.1 (1) 2 of the Conservation Authorities Act; ; Section 12(2) and 12(3) of the Mandatory Programs and Services Regulation O.R. 686/21 Water quality monitoring is an essential part of keeping the planet healthy and sustainable. Land based activities can have a huge impact on water systems and it's critical that we realise how these affect waterbodies, both above and below ground.						
Surface Water Quality Monitoring Program	In addition to PWQMN, CCCA maintains nine benthic monitoring sites across the watershed. CCCA responds to local spills events at the request of MECP. Costs include sampling, analysis and reporting.	3	CA Advisable Program	Reserves: \$1,200 = 100%	\$1,200	Prior to February 2022, Present
Watershed Report Card	Conservation Authorities report on local watershed conditions every five years. Measuring environmental indicator changes within the watershed, with a focus on Authority managed projects to evaluate efforts and track progress.	3	CA Advisable	Reserves= \$750.00	\$750	Prior to February 2022, Present
Drinking Water Source Protection - see 21.1 (1) 1 iii of the Conservation Authorities Act; Section 13 of the Mandatory Programs and Services Regulation O.R. 686/21 The protection of municipal drinking water supplies in the Southwest region through the development and implementation of Source Protection Plans, acting as an SPA						
Drinking Water Source Protection (DWSP)	CCCA provides technical support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations. Assist with implementation of source protection plan	1	Mandatory in accordance to CA Act; Reg 686/21 s.13 (1)1	Other Grants: \$3,408 = 91% Reserves: \$337 = 9% Beginning 2022: Levy:100%	\$3,745	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	for the Lake Erie Source Protection Region.					
Conservation Lands - see 21.1 (1) 1 ii of the Conservation Authorities Act; Sections 9-1 of the Mandatory Programs and Services Regulation O.R. 686/21						
The CCCA owns 554.44 hectares of land including conservation areas, management areas, managed forest, and flood control structures.						
Section 29 Minister's Regulation Rules of Conduct in Conservation Areas (O. Reg. 688/21)	Conservation areas regulations enforcement/compliance. Incurred legal expenses for regulation and compliance	1	Mandatory in accordance to CA Act; Reg. 688/21	Revenue: \$6,556 = 100%	\$6,556	Prior to February 2022, Present
Springwater Conservation Area	CCCA operates one campground and its associated facilities, generates our main revenue stream and offsets costs of mandated programs.	3	No Municipal Levy used, Self Generated – 100%	Revenue: \$421,892 = 74% Grants: \$154,149 = 26%	\$576,041	Prior to February 2022, Present
CCCA forests and management areas (not Conservation Areas)	Management and maintenance of CA owned lands (will all be listed in the Land Inventory). Includes forest management, signage, gates, passive recreation, stewardship, restoration, ecological monitoring, carrying costs such as taxes and insurance.	3	No Municipal Levy used, Self Generated – 100%	Grants: \$3,846 = 5% Donations: \$22,983 = 29% Revenue: \$37,444 = 66% (excess transferred to reserves)	\$27,646	Prior to February 2022, Present
Conservation Areas	Management and maintenance of three passive day use conservation areas (Yarmouth Natural Heritage Area, Archie	1	Mandatory in accordance to	Donations: \$4,398 = 6% Revenue: \$6,191 = 8%	C.A. \$552	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	Coulter and Springwater Forest, not the Campground) with recreational trails. Includes passive recreation, risk management program, hazard tree management, gates, fencing, signage, brochures, communications, pedestrian bridges, trails, parking lots, pavilions, roadways, stewardship, restoration, ecological monitoring, carrying costs such as taxes and insurance.		CA Act; Reg. 686/21 s.9(1)	% (excess transferred to reserves) Grants: \$4,808 = 41% Revenue: \$5,058 = 43% Donations: \$800 = 7% Reserves: \$1,089 = 9%		
	Ivan Steen & Ward McKenna; existing agreements with The Corporation of the Town of Aylmer, for use of the Ivan Steen Conservation Area and Ward McKenna Conservation Area for public park space and recreational amenities which is maintained by The Corporation of the Town of Aylmer.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.9(1)	No Municipal Levy used, No monetary exchange,		Ivan Steen Agreement, April 29, 1982 Ward McKenna Agreement, November 21, 1984
Conservation Area Major Maintenance	Major maintenance and capital improvements to support public access, safety and environmental protection such as pedestrian bridges, boardwalks, trails.	1	Mandatory in accordance to CA Act; Reg. 686/21 s.9 (2)	Grants: \$48,641 = 62% Reserves: \$2,186 = 3% Reserves: \$17,381 = 75% Donations: \$5,660 = 25%	GLLAF \$50,827 SPW C.A. Dev. \$23,041	Prior to February 2022, Present
Land acquisition	Strategic acquisition of environmentally significant properties. Follow guidance from our land acquisition and disposal policy	3	No Municipal Levy used, Self Generated – 100%	TBD by each individual acquisition. No agreement required. Donations: 80% Reserves: 20%	TBD by each individual acquisition	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
Inventory of Conservation Authority Lands NOTE: Inventory to be completed on or before December 31, 2024	The land inventory includes the following information: location as well as date, method and purpose of acquisition, land use. One-time project with updates as properties are acquired or disposed of.	1	Mandatory in accordance to CA Act; CA Act 21.1(1) O. Reg. 686/21 9 (3)	Levy: \$5,550	\$5,550	Prior to February 2022, Present
Core Watershed Based Resource Management Strategy NOTE: Core Watershed Strategy to be completed on or before December 31, 2024	New Project: Collate/compile existing resource management plans, watershed plans, studies, and data. Strategy development, implementation, and annual reporting. This project builds on previous Watershed Management Strategies.	1	Mandatory in accordance to CA Act; 21.1(1) O. Reg. 686/21 12 (1) 3	Levy: \$5,550	\$5,550	Future December 31, 2024)
Conservation Areas Strategy NOTE: Conservation Areas Strategy to be completed on or before December 31, 2024	New Project: A strategy to guide the management and use of CA-owned or controlled properties including guiding principles, objectives, land use, natural heritage, classifications of lands, mapping, identification of programs and services on the lands, public consultation, publish on website. Updates of existing conservation area management plans.	1	Mandatory in accordance to CA Act; 21.1(1) O. Reg. 686/21 9 (1)1	Levy: \$5,550	\$5,550	Future December 31, 2024)
Land Acquisition and Disposition Strategy	A policy to guide the acquisition and disposition of land in order to fulfill the	1	Mandatory in accordance to CA Act; Reg.	Reserves: \$3,500 = 100%	\$3,500	Prior to February 2022, Presented/ Completed August

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	objects of the authority is to be created before the end of the Transition Period		686/21 s.9 (2) (5)			2020/ Board of Directors Approved
Watershed Stewardship and Restoration (Urban, rural & agricultural)						
The stewardship and restoration program has three key components: one-on-one technical assistant to watershed landowners, connecting landowners with cost-share funding, and the reforestation program. Projects reduce the risk to life and property from natural hazards, protect water quality and quantity, improve forest conditions, increase biodiversity and make the watersheds more resilient to climate change.						
Private Land Stewardship Program/ Integrated Resource Management	Work with property owners to implement Best Management Practices to mitigate flood and erosion hazards, improve and protect water quality, restore floodplains and river valleys, reduce nutrient contamination, restore and enhance wetlands to reduce flooding peaks and augment low flow, management of terrestrial non-native invasive species, protect groundwater, and improve aquatic species at risk habitat. Apply for and manage external funding, promote private land stewardship such as tree planting, wetlands and tall grass prairie plantings, outreach, provide technical advice and design assistance.	3	No Municipal Levy used, Self Generated – 100% (No Agreement Required)	Grants: \$12,572 = 32% Revenue: \$11,536 = 29%	Private Lands Projects: \$24,108	Prior to February 2022, Present
Tree Planting and Forestry Service	Site preparation, tree and shrub planting, and survival assessments, technical assistance, hazard tree abatement, link to funding programs to maintain form and function of watershed forest cover. CCCA Tree Planting Program allows property owners to purchase bare root native tree and shrub seedlings at a minimal cost.	3	CCCA Advisable Self Generated - 100%	Grants: \$7,218 = 18% Donations: \$1,080 = 3% Revenue: \$1,515 = 4% Reserves: \$5,234 = 13%	\$15,047	Aylmer Woodlot Agreement Signed July 15. 2019, expires July 15 2029, reviewed every ten years

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	CCCA also provides full service tree planting to landowners. Administration of Malahide Roadside Tree Planting Program. Agreement with Town of Aylmer to manage Aylmer Woodlot					Malahide Roadside Tree program,
Enabling Services:						
Key assistance provided to all departments of the conservation authority, board of directors, member municipalities and the general public to enable the CCCA to operate in an accountable, efficient and effective manner.						
Corporate Services	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority. Includes health and safety program, overseeing programs and policies.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	MNRF: \$2,500 = 5% Levy: \$27,961 = 51% Reserves \$23,009 = 41% Revenue: \$1,586 = 3%	\$55,056	Prior to February 2022, Present
Financial Services	Annual budget, accounts payable and receivable, payroll, financial analysis, financial audit, administration of reserves and investments, financial reports for funding agencies, preparing and submitting reports to CRA, benefits program administration.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$12,658 = 36% Reserves: \$22,416 = 64%	\$35,074	Prior to February 2022, Present
Legal Expenses	Costs related to agreements/contracts, administrative by-law updates	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Reserves: \$16,842 = 100%	\$16,842	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
Governance	Supporting CA Boards, Advisory Committees, GM and Senior Management.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$14,453 = 100%	\$14,453	Prior to February 2022, Present
Communications and Outreach	Informing public of CCCA programs and projects through media, open houses, public meetings, website administration, responding to inquiries from the public, crisis communications.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$15,623 = 97% Donations: \$450 = 3%	\$16,073	Prior to February 2022, Present
Administration Building	Office buildings and workshop used to support CCCA staff, programs and services. Includes utilities, routine and major maintenance, property taxes.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$27,297 = 100%	\$27,297	Prior to February 2022, Present
Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$27,141 = 92% Revenue: \$2,654 = 9%	\$29,795	Prior to February 2022, Present
Vehicle and Equipment	A fleet of vehicles and equipment to support the work of the CCCA, including capital purchases, fuel, licenses, repairs and maintenance. Programs and projects are charged for the use of the vehicles and equipment.	1	Mandatory in accordance to CA Act, 21.1 (1) para 1. (iv)	Levy: \$4,405 = 7% Revenue: \$32,045 = 48% Reserves: \$30,708 = 46%	\$67,158	Prior to February 2022, Present
Conservation Education and Community Outreach Program Description: Education and outreach programs increase knowledge and awareness in children and adults about local environmental issues, watersheds and ecosystems and conservation actions they can implement.						
Education Programs	Curriculum-based education programs for elementary and secondary students. These programs focus on local	3	No Municipal Levy used, Self	Grants: \$13,543 = 72% Revenue: \$10,004 = 53%	\$18,811	Prior to February 2022, Present

Programs/ Service And Subservices	Description	Category (1,2,3)	Category classification/ concerns	Funding mechanism- %	Estimated annual cost (based on 5-year average or explanation of costs)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future).
	watersheds, ecosystems, and environmental issues. Programs take place in the conservation areas and assist to study the diverse ecosystems they are surrounded by. Programs include, Aquatics, Terrestrial, and Soils Workshops.		Generated – 100% (No Agreement Required)	Donations: \$2,020 = 11% Reserves: -\$6,756 = -36%		
Education Programming in Conjunction with Thames Valley Schoolboard	An annual Memorandum of Understanding is signed with Thames Valley District Schoolboard leasing a part of Springwater Forest to the Jaffa Outdoor Education Center for an outdoor classroom. The Maple Program, Marsh Quest and Forest Festival are all ran in conjunction with Thames Valley District Schoolboard staff.	3	No Municipal Levy used, Self Generated – 100% (No Agreement Required)	Revenue: \$12,500 = 100%	\$12,500	Prior to February 2022, Present
Education (ELP)	ELP is an Environmental Based program ran through East Elgin Secondary School. The students work in conjunction with the Authority to manage woodlots on Authority and privately owned lands, and complete various stewardship projects on Authority and privately owned lands.	3	No Municipal Levy used, Self Generated – 100% (No Agreement Required)	Donations: \$4,500 = 55% Revenue: \$2,800 = 34% Reserves: \$870 = 11%	\$8,170	Prior to February 2022, Present
Maple Syrup Program	CCCA staff carry out a maple program in March annually. It provides Thames Valley School Board a place for educational field trips and the CCCA is open to the general public for demonstrations for a period in March annually.	3	No Municipal Levy used, Self Generated – 100% (No Agreement Required)	Donations: \$10,700 = 16% Revenue: \$56,353 = 84% To Reserves: -\$18,900 (-28%)	\$67,054	Prior to February 2022, Present

REPORT FA 83/2022: To The Full Authority

FROM: Dusty Underhill, General Manager/ Secretary - Treasurer

SUBJECT: Christmas Office Closure

DATE: November 28, 2022

Purpose:

For members to approve a Christmas Office closure.

Discussion:

Historically, the CCCA has closed the Administration Centre over the Christmas Holidays (except for emergency response). The dates this year run from Thursday, December 23, 2022, at 4:30 pm, to re-open on Monday, January 2nd, 2023, at 8:30 am.

As per PR No 9 (3) and (5), staff are provided 2 paid vacation days over the Christmas Holidays. (Half Day December 24, Full Day December 30, Half Day December 31). Staff typically use vacation time and/or overtime credits to cover any days not covered in the Personnel Policy.

Recommendation:

THAT, the Christmas Office closure schedule be approved as presented; and, further

THAT, staff use vacation time and/ or overtime credits to cover any days not covered in the Personnel Policy.



Dusty Underhill
General Manager/ Secretary-Treasurer

REPORT FA 84/2022: To The Full Authority

FROM: Dusty Underhill, General Manager / Secretary - Treasurer

SUBJECT: Proposed 2023 Meeting Schedule

DATE: November 21, 2022

Purpose:

To present the members with a list of the proposed CCCA 2023 meeting dates.

Discussion:

In order to provide the members with ample notice of upcoming meetings, staff have prepared the following schedule of proposed CCCA meeting dates for 2023.

Personnel/Finance Committee	Thursday, January 26	10:00 a.m.
Annual General Meeting	Thursday, February 23	2:00 p.m.
Full Authority	Thursday, March 9	10:00 a.m.
Full Authority	Thursday, April 20	10:00 a.m.
Full Authority	Thursday, May 11	10:00 a.m.
Land Management Committee	Thursday, May 25	10:00 a.m.
Full Authority	Thursday, June 8	10:00 a.m.
Full Authority	Thursday, August 10	10:00 a.m.
Full Authority	Thursday, September 14	10:00 a.m.
Full Authority	Thursday, October 12	10:00 a.m.
Full Authority	Thursday, November 9	10:00 a.m.
Land Management Committee	Thursday, November 30	10:00 a.m.
Personnel/Finance Committee	Thursday, November 30	11:00 a.m.
Full Authority	Thursday, December 14	10:00 a.m.

Recommendation:

THAT, the Full Authority approve the 2023 Meeting Date Schedule as outlined in Report FA 84/2022.



Dusty Underhill
General Manager / Secretary - Treasurer

REPORT to The Full Authority

FROM: Dusty Underhill, General Manager / Secretary-Treasurer

SUBJECT: General Managers Report October 2022

DATE: November 25, 2022

Worked with Brandon Fox from UWO and Southwest Oxford Drainage Superintendents to complete the certificate of interest for the flood line study we are trying to conduct on the Vincent Drain. The application has been submitted and both parties are currently waiting for a reply on whether the students have accepted the proposal.

Attended a Phase 1 and Phase 2 of the Transition Period Webinar hosted by the MECP. It highlighted expectations and deadlines, a reiteration of what CA staff is already aware of.

Completed the final report for the Ontario Southwest Tourism Relief Fund Grant. All components were completed on time and the last transfer payment has arrived completing the grant process.

A media release was held at the Springwater Conservation Area in conjunction with the Steam Center to reveal the new multilingual signs that were installed. The project was a complete success opening up a window for new Canadians to be able to access CCCA's website in the language of their choice.

Assisted new staff in the winterizing of the Springwater West and East Campground assuring knowledge transfer among new staff for next year.

Preparation and completion of reports for the Land Management and Personnel and Finance committee meetings.

Ongoing budget review and interpretation for presentation and approval during the Personnel and Finance Committee meeting.

Drafted an article for the Port Bruce Rate Payers Association Newsletter in conjunction with Peter Dragunas. It explained what the CCCA will be doing in its capacity during the 2022-2023 flood season.

Prepared the January 1, 2023 Progress report. A requirement under the transition plan regulation. This is the third progress report the CCCA has provided to MECP and its member municipalities. The Inventory of Programs and Services was also amended taking into consideration the MECP's comments during the consultation period with the General Manager.

Hosted the second and final Source Protection Authority meeting with CCCA Board of Directors on November 10, 2022 immediately following the

Attended an in person General Managers meeting at Credit Valley Conservation Authority. This was my very first experience with an in person meeting in my new capacity. It was a pleasure meeting other General Managers and a lot more knowledge transfer occurs in person vs online. Topics discussed were Board Governance with all of the new Councils. Bill 23 was discussed and its ramifications provincially. Budget challenges and issues, strategic discussions around Land Inventories and expectations for General Managers meeting from CO were also topics of discussion.

Participated in the Lake Erie Regional Managers Meeting on November 25th, 2022. Topics included Program Manager Report Update, Financial Updates and Source Protection Committee Member updates. It was also discussed that the SPC meetings a standing agenda item be added so the SPA member in attendance can provide a report on the Lake Erie Regional Managers meetings.

Completed all work on the Springwater dam to wrap up the WECI grant we received. The Gantry and fence received a new coat of paint. The southeast wing wall received some concrete repairs and a new staff gauge was affixed to the Northeast wing wall.

**Catfish Creek Conservation Authority
Correspondence Register – November 1 – 30, 2022**

Date	Type	Agency	Topic
November 1, 2022	Email/ Response	CO	GM Meeting
November 1, 2022	Email/ Response	Brandon Fox	Vincent Drain
November 1, 2022	Email/ Response	CO	GM Meeting
November 1, 2022	Email/ Response	CO	Post Election Status of CO Reps
November 1, 2022	Email/ Response	NVCA	Co Council Post Election Status
November 1, 2022	Email	LPRCA	Environmental Assessment on Dams
November 1, 2022	Email/ Response	Central Elgin	Municipal Appointments to Committees
November 1, 2022	Email/ Response	OSTRF	Progress Report OSTRF Grant
November 1, 2022	Email/ Response	Southwest Oxford	Vincent Drain
November 1, 2022	Email/ Response	MNRF	In Year TP Progress Report
November 2, 2022	Email/ Response	Media Advisory	Multilingual Signs
November 2, 2022	Email	MECP	Training Update
November 2, 2022	Email/ Response	Brandon Fox	Vincent Drain
November 2, 2022	Email	KCCA	COA Funding
November 2, 2022	Email	MECP	Source Protection Committee Chairs
November 2, 2022	Email/ Response	DuraWebs	CCCA Website
November 3, 2022	Email	NDMNRF	OPS Transfer Payments
November 3, 2022	Email/ Response	MNRF	FHIMP Funding
November 3, 2022	Email/ Response	GRCA	Bill 23, More Homes Built Faster
November 4, 2022	Email/ Response	Central Elgin	Appointments
November 4, 2022	Email/ Response	Malahide	Permits, Zoning Issues
November 4, 2022	Email	CO	GM Meeting Agenda
November 4, 2022	Email	NPCA	Submission Bill 23
November 7, 2022	Email	Ontario Headwaters Institute	Bill 23 Must Be Withdrawn
November 7, 2022	Email/ Response	OSTRF	Progress Report
November 7, 2022	Email	MNRF	Low Water Response
November 8, 2022	Email/ Response	Ian Begg	Tisdale Property
November 8, 2022	Email/ Response	Steam Center	Media Advisory
November 8, 2022	Email/ Response	CO	Rekindle the Sparks Workshop
November 8, 2022	Email	MECP	Wetlands Conservation Partner Program – Year 3 funding 2022-23
November 9, 2022	Email/ Response	UWO	Chestnut Fungi
November 9, 2022	Email/ Response	Ian Begg	Tisdale Property

November 9, 2022	Email/ Response	OSTRF	Follow Up Phone Call for Grant Completion
November 9, 2022	Email/ Response	OSTRF	Final Invoice
November 9, 2022	Email	MNRF	Provincial Watershed Conditions Statement
November 9, 2022	Email/ Response	CO	Bill 23 Letter
November 10, 2022	Email/ Response	HCA	CEWS
November 10, 2022	Email/ Response	MNRF	FHIMP
November 11, 2022	Email/ Response	PBRA	Newsletter Submission from CCCA
November 11, 2022	Email/ Response	CO	CO Comments on the Proposed Changes to OWES (ERO#019-6160)
November 11, 2022	Email/ Response	Bowsher and Bowsher	Tisdale Property
November 11, 2022	Email/ Response	Ian Begg	Tisdale Property
November 14, 2022	Email/ Response	CO	Province Announces 2023 Ontario Municipal Partnership Fund Allocations
November 14, 2022	Email/ Response	OSTRF	Final Payment
November 14, 2022	Email/ Response	MECP	PWQMN Fall Meeting
November 14, 2022	Email/ Response	PBRA	Newsletter
November 15, 2022	Email/ Response	OSTRF	Next Intake for Funding
November 16, 2022	Email	MECP	Wetlands Conservation Partner Program
November 16, 2022	Email/ Response	CO	Monarch Butterfly Projects
November 16, 2022	Email/ Response	Ian Begg	Agreement
November 17, 2022	Email/ Response	ABCA	Sec 39 Funding
November 17, 2022	Email/ Response	Donnie Ivey	Stage Documentary
November 17, 2022	Email/ Response	MNRF	FHIMP
November 17, 2022	Email/ Response	Pat Prodanovic	Flood Mapping Study
November 17, 2022	Email/ Response	ORCA	Bill 23 Letter Eastern CA's
November 18, 2022	Email/ Response	Ian Begg	Agreement
November 18, 2022	Email/ Response	Bowsher and Bowsher	Tisdale Property
November 18, 2022	Email/ Response	CO	NOTIFICATION REGARDING DECEMBER CONSERVATION ONTARIO COUNCIL MEETING (Action Required)
November 21, 2022	Email/ Response	Andy Koolen	Quote
November 21, 2022	Email/ Response	CO	TIME SENSITIVE REVIEW: draft response to Planning Act Amendments and Related Regulatory Proposal
November 21, 2022	Email/ Response	Malahide	Flood Meeting
November 22, 2022	Email/ Response	PBRA	Newsletter

November 22, 2022	Email/ Response	TRUE Engineering	Flood Study Port Bruce
November 22, 2022	Email/ Response	Ilona Feldman GRCA	LERMC Meeting Invite
November 22, 2022	Email/ Response	MNRF	FHIMP Study
November 22, 2022	Email/ Response	Town of Aylmer	Municipal Appointment to Board
November 23, 2022	Email/ Response	GRCA	Chairing LERMC Meeting
November 23, 2022	Email/ Response	Malahide	Public service Announcement
November 23, 2022	Email/ Response	CO	Progress Report Reminders
November 23, 2022	Email/ Response	LTRCA	Section 39 Funding
November 23, 2022	Email/ Response	ERCA	Section 39 Funding
November 24, 2022	Email/ Response	CO	Listening Session Bill 23
November 24, 2022	Email/ Response	CO	Bill 23 update
November 24, 2022	Email/ Response	Ian Begg	Tisdale Property
November 24, 2022	Email/ Response	Elgin County	Changes to County Legal Services
November 24, 2022	Email/ Response	CO	Wetland ERO
November 25, 2022	Email/ Response	CO	Update: Bill 23 and associated ERO postings
November 25, 2022	Email	OLTA	Annual General Meeting Invite
November 25, 2022	Email/ Response	CO	Copies of letters to the Premier/Ministers with/for municipal support
November 25, 2022	Email/ Response	CO	National Adaptation Strategy and Action Plan released November 24th
November 25, 2022	Email/ Response	CO	National Adaptation Strategy and Action Plan released November 24th
November 25, 2022	Email	MNRF	RE: CA S.39 TP 2022-23 In-Year Progress Report - DUE December 2, 2022
November 28, 2022	Email/ Response	Ian Begg	Fundraising suggestions
November 29, 2022	Email/ Response	OLTA	Giving Tuesday
November 29, 2022	Email/ Response	Aylmer Express	Public Announcement
November 29, 2022	Email/ Response	MNRF	Signed TPA
November 29, 2022	Email/ Response	Bowsher and Bowsher	Tisdale Property
November 29, 2022	Email/ Response	Central Elgin	MoA Category 2
November 29, 2022	Email/ Response	City of St Thomas	MoA Category 2
November 29, 2022	Email/ Response	Eco Gifts	Questions for submission
November 29, 2022	Email/ Response	Jeff Spoor	Flood Meeting
November 29, 2022	Email/ Response	CO	December 12, GM Meeting

November 30, 2022	Email/ Response	CO	Update Bill 23
November 30, 2022	Email	OLTA	November Landmarks
November 30, 2022	Email/ Response	CO	Listening Session Notes Bill23
November 30, 2022	Email/ Response	Eco Gifts Program	Retroactive Eco Gifts Program
November 30, 2022	Email/ Response	Ian Begg	Tisdale Road Property
November 30, 2022	Email/ Response	Sari Dahmer LERMC	For approval: LERMC recommendation of SPC member appointment for MCFN seat
November 30, 2022	Email/ Response	CO	ERO #019-6141) "Legislative and regulatory proposals affecting