

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 10, 2022

Meeting #09/2022

PRESENT:

Lori Baldwin-Sands	Chairperson	City of St. Thomas
Paul Buchner	Vice-Chairperson	Township of South-West Oxford
Arthur Oslach	Member	Town of Aylmer
Sally Martyn	Member	Municipality of Central Elgin
Rick Cerna	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Brittany Bell	Program Support Assistant
Peter Dragunas	Water Management Technician

ABSENT:

Al Bradford	Conservation Areas Supervisor
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OTHERS PRESENT:

Rob Perry	Reporter, the Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Baldwin-Sands welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 124/2022</u>	A. Oslach	R. Cerna	CARRIED
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THAT, the Agenda for the November 10th, 2022, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 125/2022 R. Cerna A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting #08/2022 (October 13, 2022), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 61 to FA 64/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 126/2022 P. Buchner R. Cerna CARRIED

THAT, Staff Reports FA 61 to FA 64 for the months of October, 2022, be noted and filed.

Report FA 65/2022 – October Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 127/2022 A. Oslach P. Buchner CARRIED

THAT, Report FA 65/2022 (October Summary of Revenue and Expenditures), be noted and filed.

Report FA 66/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 128/2022 R. Cerna A. Oslach CARRIED

THAT, Accounts Paid totaling \$99,850.21 be approved as amended in Report FA 66/2022.

Report FA 67/2022 – Approved Section 28 Regulation Applications, was presented, discussed, and resolved.

Motion # 129/2022 P. Buchner S. Martyn CARRIED

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 67/2022, as information.

Report FA 68/2022 – Municipal Plan Review, was presented, discussed, and resolved.

Motion # 130/2022 R. Cerna A. Oslach CARRIED

THAT, the Full Authority approve the Municipal Plan Review Report for the months of July to November 2022.

Report FA 69/2022 –2022 Conservation Areas Workshop, was presented, discussed, and resolved.

Motion # 131/2022 S. Martyn A. Oslach CARRIED

THAT, Report FA 69/2022, be noted and filed.

Report FA 70 and 71/2022 –2022 Conservation Ontario Latornell Symposium, was presented, discussed, and resolved.

Motion # 132/2022 P. Buchner R.Cerna CARRIED

THAT, Reports FA 70/2022 and FA 71/2022 be received as information at this time.

Report FA 72/2022 – More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23, was presented, discussed, and resolved.

Motion # 133/2022 S. Martyn A. Oslach CARRIED

THAT, report More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23 be received as information;

THAT, the Board sign and endorse a letter to the provincial government in regard to the proposed changes in Bill 23.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

Completed a consultation with MECP Staff in regards to CCCA's Inventory of Programs and Services. Amendments will be made and presented during the next quarterly Progress Report.

Completed the Source Protection agenda for the November Source Protection Authority Meeting. Meeting will provide an update on all activities from May until November of 2022.

Applied for the Enabling Accessibility Grant to replace the accessibility ramps at the administration center and the historical schoolhouse. It works on an 80/20 cost share basis and provides funding for accessibility projects through the small projects stream.

Submitted a Water and Erosion Control Infrastructure Progress report. The dam gantry and fence has been painted preventing any further corrosion and rust. A new staff gauge will be affixed on the northern wing wall of the dam for staff to collect hydrological data in regards to water depths. Concrete repairs will be completed on the southern wing wall increasing the dam's longevity and preventing further damage from occurring.

Completed the Ontario Southwest Tourism Relief Fund report. To date all works associated with the OSTRF Grant is complete. The grant covered new washroom partitions for Pine Ridge

and Pavilion bathrooms, new lift arms, the drive through window in the visitor center, picnic tables and hydro to 12 new campsites in the arboretum.

Attended a General Managers meeting where discussions transpired on the Natural Hazard Infrastructure Requirements for Ice Management Plans and Operational Management Plans. Next steps and discussions on approaches to these plans carried much of the discussion. Currently CCCA's Ice Management Plan is being reviewed and edited to meet the requirements of the Mandatory Programs and Services Regulation.

Attended Central Elgin's Environmental Committee meeting. Topics discussed included budgetary concerns for the upcoming fiscal year. A few updates were given and the committee decided that it would reconvene in January after Municipal Elections and appointments.

Completed ASTRA Training and Global Payment training alongside Mr Kremers and Mr Bradford. We can all accept payment for goods and services offered through the Authority. Staff can also utilize ASTRA Campground Software to obtain campground/ camper information and to take payments.

Attended webinars that highlighted over views of the Phase 1 and Phase 2 changes in regards to Ontario Regulation 687/21 Transition Plans and Agreements for Programs and Services. It can be noted that all 36 CA's were in compliance and on time with all requirements of Phase 1.

Arranged and attended a meeting with Image Advantage, Ontario's premier digitizing company. Paperless is becoming the new trend and digitizing historical records to protect them from wear and loss. Discussion included what they have to offer, how File-Hold software works, the advantages and of course the costs associated.

Met with Tony Duclos from the Simcoe Heritage Organization. Tony toured our stage to get ideas for a similar build for a Simcoe Ontario park.

Conservation Ontario held a General Managers Meeting on the More Homes Built Faster Act Bill 23 which was highlighted in report FA / 2022.

Hosted another information session with the Port Bruce rate payers in regards to the flood of 2017, measures that are taken annually and how the PBRA may be able to contribute.

Registered for my first in person General Managers meeting to be held at Credit Valley Conservation Authority on November 15, 2022.

Ongoing work on the CCCA's Inventory of Programs and Services. With the ever changing Bill 23 amendments, will agreements for Category 2 services even be necessary?

Continual work on Phase 2 of the Conservation Authorities Act legislative amendments.

Motion # 134/2022

S. Martyn

P. Buchner

CARRIED

THAT, the Correspondence Register for October, 2022, be noted and filed.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 15, 2022, commencing at 10:00 a.m.

Motion # 135/2022

R. Cerna

A. Oslach

CARRIED

THAT, the Full Authority be terminated at 11:07 a.m.



General Manager / Secretary –Treasurer



Authority Chairperson