

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, May 11, 2023

Meeting #04/2023

PRESENT:

Paul Buchner	Chairperson	Township of South-West Oxford
Morgaine Halpin	Vice-Chairperson	Municipality of Central Elgin
Arthur Oslach	Member	Town of Aylmer
Gary Clarke	Member	City of St. Thomas
Scott Lewis	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Al Bradford	Conservation Area Supervisor
Brittany Bell	Program Support Assistant
Peter Dragunas	Water Management Technician

OTHERS PRESENT:

Rob Perry	Reporter, the Aylmer Express
Deb Grass	Port Bruce Rate Payers

WELCOME / CALL TO ORDER:

Chairperson Buchner welcomed everyone and called the meeting to order at (10:00 a.m.).

ADOPTION OF AGENDA:

<u>Motion # 39/2023</u>	M. Halpin	A. Oslach	CARRIED
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THAT, the Agenda for the May 11th, 2023, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion # 40/2023</u>	S. Lewis	A. Oslach	CARRIED
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THAT, the Minutes of Full Authority Meeting #03/2023 (April 20, 2023), be accepted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 27-FA 30/2023 – Monthly Staff Reports, were presented, discussed, and resolved.

Motion # 41/2023 G. Clarke M. Halpin CARRIED

THAT, Staff Reports FA 27 to FA 30 for the month of April 2023, be noted and filed.

Report FA 31/2023 – April Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 42/2023 G. Clarke A. Oslach CARRIED

THAT, Report FA 31/2023 (April Summary of Revenue and Expenditures), be noted and filed.

Report FA 32/2023 – Accounts Paid, was presented, discussed, and resolved.

Motion # 43/2023 A. Oslach M. Halpin CARRIED

THAT, Accounts Paid totaling \$130,307.55, be approved as presented in Report FA 32 / 2023.

Report FA 33/2023 – Special Projects Funding was presented, discussed, and resolved.

Motion # 44/2023 A. Oslach S. Lewis CARRIED

THAT, the Full Authority acknowledge the 2023 Special Projects as outlined in Report FA 33/2023.

Report FA 34/2023 – Eco Gift – Tisdale Conservation Area, was presented, discussed, and resolved.

Motion # 45/2023 M. Halpin G. Clarke CARRIED

THAT, Report FA 34/2023, be received as information at this time.

Report FA 35/2023 –Evans Sisters Stage Soft Opener, was presented, discussed, and resolved.

Motion # 46/2023 S. Lewis A. Oslach CARRIED

THAT, Report FA 35/2023, be received as information at this time.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

- Attended Conservation Ontario's Annual General Meeting. Details were highlighted in Report FA 24/2023.
- Completed the CCCA Source Protection Authority, details were provided in Reports
- SPA 01/2023, SPA 02/2023, SPA 03/2023, SPA 04/ 2023.
- Attended a General Managers meeting to discuss Ontario's next steps to support housing supply growth. Of interest to Conservation Authorities is talk of freezing 74 different provincial fees at the 2023-2024 level which is yet to be determined. This includes fees that directly or indirectly increase the cost of housing. They also claim the approval processes will be expedited by updating the Provincial Policy Statement, 2020 and integrating it with A Place to Grow: Growth Plan for the Greater Golden Horseshoe to create a single, province wide, housing-focused land use planning policy document.
- Continual work on the Tisdale Conservation Area Eco Gift designation. The property has been deemed ecologically sensitive and we have moved forward providing letters patent from Windon Farms, maps and aerial imagery of the Tisdale CA in geographical reference to all of the other conservation areas within ten kilometers. We received the official certificate of ecological sensitivity on March 20, 2023. The CCCA has submitted a narrative appraisal report prepared by Valco Real Estate Appraisers and Consultants and staff are awaiting to hear next steps from the review committee.
- Secured 20 mature 50mm-60mm Sycamore Trees and Tulip Trees to replace dead or declining trees at the Memorial Path of Honor. The Memorial Path of Honor receives a tree every time a Police Officer falls in the line of duty. The CCCA and OPC have had an ongoing community partnership in regards to the Path of Honor for many years. A general maintenance day has been scheduled for May 24, and members are welcome to attend if they so wish.
- Met with Andrew Gunn, Donnie Ivey, and Al our Conservation Areas Supervisor to discuss the stage grand opening which is scheduled to be held on June 22, 2023.
- Prepared for and completed the Source Protection Authority and Full Authority Agenda packages
- Completed the Year End Transfer Payment Section 39 Reporting requirements.
- Attended an online General Managers Meeting to discuss approaches regulatory requirements for levy apportionment, voting methods and processes.
- Hosted a Board Orientation for new members where the Administrative By Law, expectations and duties/ roles and responsibilities were discussed.
- Review of the Indigenous and Public Consultation Toolkits made by Conservation Ontario. It is a requirement to engage indigenous groups and the watershed constituents in regards to the Conservation Areas Strategy and the Watershed Strategy.

- Assisted staff with finalizing our many ideas for the PBRA. Staff feel really strongly about HECRAS Modelling which would assist staff with modelling a storm for flood potential using predicted local weather conditions.
- Finalizing the last few things for the stage. Currently it needs a coat of paint and one drain completed and all works associate with it are complete.
- Land Management Committee Agenda preparation and Reports

Motion # 47/2023

A. Oslach

G. Clarke

CARRIED

THAT, the Correspondence Registers for April, 2023, be noted and filed.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, June 8, 2023, commencing at 10:00 a.m.

Motion # 48/2023

M. Halpin

A. Oslach

CARRIED

THAT, the Full Authority be terminated at 10:26 a.m.



 General Manager / Secretary –Treasurer



 Authority Chairperson