

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, December 15, 2022

Meeting #10/2022

PRESENT:

Paul Buchner	Chairperson	Township of South-West Oxford
Arthur Oslach	Vice-Chairperson	Town of Aylmer
Steve Peters	Member	City of St. Thomas
Sally Martyn	Member	Municipality of Central Elgin
Scott Lewis	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Brittany Bell	Program Support Assistant
Peter Dragunas	Water Management Technician
Al Bradford	Conservation Areas Supervisor

OTHERS PRESENT:

Rob Perry Reporter, the Aylmer Express

WELCOME / CALL TO ORDER:

Chairperson Buchner welcomed everyone and called the meeting to order at (10:00 a.m.).

Motion # 136/2022 S. Martyn A. Oslach CARRIED

THAT, Paul Buchner be appointed as Chairperson and Arthur Oslach be appointed as Vice-Chairperson until the first regular meeting of the Catfish Creek Conservation Authority in 2023.

ADOPTION OF AGENDA:

Motion # 137/2022 A. Oslach S. Lewis CARRIED

THAT, the Agenda for the December 15th, 2022, Full Authority meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion # 138/2022 S. Peters A. Oslach CARRIED

THAT, the Minutes of Full Authority Meeting #09/2022 (November 10, 2022), be accepted as circulated.

Motion # 139/2022 S. Peters A. Oslach CARRIED

THAT, the Minutes of Land Management Committee Meeting #02/2022 (November 24, 2022), be adopted and circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 73 to FA 76/2022 – Monthly Staff Reports, was presented, discussed, and resolved.

Motion # 140/2022 S. Lewis S. Peters CARRIED

THAT, Staff Reports FA 73 to FA 76 for the months of November, 2022, be noted and filed.

Report FA 77/2022 – November Summary of Revenue and Expenditures, was presented, discussed, and resolved.

Motion # 141/2022 A. Oslach S. Martyn CARRIED

THAT, Report FA 77/2022 (November Summary of Revenue and Expenditures), be noted and filed.

Report FA 78/2022 – Accounts Paid, was presented, discussed, and resolved.

Motion # 142/2022 S. Lewis A. Oslach CARRIED

THAT, Accounts Paid totaling \$58,720.20 be approved as presented in Report FA 78/2022.

Report FA 79/2022 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

Motion # 143/2022 A. Oslach S. Lewis CARRIED

THAT, the channel sounding observations described in Report FA 79/2022, be received as information as this time.

Report FA 80/2022 –Bill 23 Royal Assent, was presented, discussed, and resolved.

Motion # 144/2022 S. Lewis A. Oslach CARRIED

THAT, the Board of Directors receive Report FA 80/2022 as information.

Report FA 81/2022 –Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 145/2022 S. Peters A. Oslach CARRIED

THAT, the update on the activities of Conservation Ontario Council in regards to Bill 23 outlines in Report FA 81/2022, be noted and filled.

Report FA 82/2022 Ontario Regulations 687/21 Progress Report, was presented, discussed, and resolved.

Motion # 146/2022 A. Oslach S. Martyn CARRIED

THAT, Reports FA 82/2022 Conservation Authorities Act Transition Quarterly Progress Report Ontario Regulation 687/21: Transition Plan and Agreements for Programs and Services be received as information.

Report FA 83/2022 – Christmas Office Closure, was presented, discussed, and resolved.

Motion # 147/2022 S. Lewis A. Oslach CARRIED

THAT, the Christmas Office closure schedule be approved as presented; and further

THAT, staff use vacation and/or overtime credits to cover any days not covered in the Personnel Policy.

Report FA 84/2022 – Proposed 2023 Meeting Schedule.

Motion # 148/2022 A. Oslach S. Peters CARRIED

THAT, the Full Authority approve the 2023 Meeting Date Schedule as outlined in Report 84/2022.

GENERAL MANAGER / SECRETARY-TREASURER'S REPORT:

- Worked with Brandon Fox from UWO and Southwest Oxford Drainage Superintendents to complete the certificate of interest for the flood line study we are trying to conduct on the Vincent Drain. The application has been submitted and both parties are currently waiting for a reply on whether the students have accepted the proposal.
- Attended a Phase 1 and Phase 2 of the Transition Period Webinar hosted by the MECP. It highlighted expectations and deadlines, a reiteration of what CA staff is already aware of.
- Completed the final report for the Ontario Southwest Tourism Relief Fund Grant. All components were completed on time and the last transfer payment has arrived completing the grant process.
- A media release was held at the Springwater Conservation Area in conjunction with the Steam Center to reveal the new multilingual signs that were installed. The project was a

complete success opening up a window for new Canadians to be able to access CCCA's website in the language of their choice.

- Assisted new staff in the winterizing of the Springwater West and East Campground assuring knowledge transfer among new staff for next year.
- Preparation and completion of reports for the Land Management and Personnel and Finance committee meetings.
- Ongoing budget review and interpretation for presentation and approval during the Personnel and Finance Committee meeting.
- Drafted an article for the Port Bruce Rate Payers Association Newsletter in conjunction with Peter Dragunas. It explained what the CCCA will be doing in its capacity during the 2022-2023 flood season.
- Prepared the January 1, 2023 Progress report. A requirement under the transition plan regulation. This is the third progress report the CCCA has provided to MECP and its member municipalities. The Inventory of Programs and Services was also amended taking into consideration the MECP's comments during the consultation period with the General Manager.
- Hosted the second and final Source Protection Authority meeting with CCCA Board of Directors on November 10, 2022 immediately following the
- Attended an in person General Managers meeting at Credit Valley Conservation Authority. Topics discussed were Board Governance with all of the new Councils. Bill 23 was discussed and its ramifications provincially. Budget challenges and issues, strategic discussions around Land Inventories and expectations for General Managers meeting from CO were also topics of discussion.
- Participated in the Lake Erie Regional Managers Meeting on November 25th, 2022. Topics included Program Manager Report Update, Financial Updates and Source Protection Committee Member updates. It was also discussed that the SPC meetings a standing agenda item be added so the SPA member in attendance can provide a report on the Lake Erie Regional Managers meetings.
- Completed all work on the Springwater dam to wrap up the WECI grant we received. The Gantry and fence received a new coat of paint. The southeast wing wall received some concrete repairs and a new staff gauge was affixed to the Northeast wing wall.

Motion # 149/2022 S. Peters A. Oslach CARRIED

THAT, the Correspondence Register for November, 2022, be noted and filed.

CLOSED SESSION:

Motion # 150/2022 A. Oslach S. Lewis CARRIED

THAT, the Full Authority adjourn to Closed Session at (11:14 a.m.).

Motion # 151/2022 P. Buchner A. Oslach CARRIED

THAT, the full authority rise from closed session with report at (11:23 a.m.).

Motion # 152/2022 A. Oslach S. Lewis CARRIED

THAT, the Minutes of Personnel/Finance Committee Meeting #02/2022 (November 24, 2022), be accepted as circulated.

Motion # 153/2022

S. Lewis

S. Peters

CARRIED

THAT, the Full Authority approve Motion No. 119/2022 as amended.

Motion # 154/2022

S. Peters

A. Oslach

CARRIED

THAT, the General Manager/Secretary Treasurer recommend to the Full Authority that the CCCA work with Mr. Ian Begg of Windon Farms Limited in January of 2023 to retroactively apply for the Federal Eco Gifts Program to assist with the offset of Capital Gains taxes on the gift of land.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be The Annual General Meeting held on Thursday, February 23, 2022, commencing at 2:00 p.m.

Motion # 155/2022

A. Oslach

S. Lewis

CARRIED

THAT, the Full Authority be terminated at 11:25 a.m.



General Manager / Secretary –Treasurer



Authority Chairperson