

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, June 12, 2025

Meeting #03/2025

PRESENT:

Morgaine Griffin	Chairperson	Municipality of Central Elgin
Paul Buchner	Vice-Chairperson	Township of South West-Oxford
Arthur Oslach	Member	Town of Aylmer
Scott Lewis	Member	Township of Malahide

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Susan Simmons	Financial Services Coordinator
Peter Dragunas	Water Management Technician
Brittany Bell	Communications/Program Support Assistant
Gerrit Kremers	Resource Planning Coordinator
Al Bradford	Conservation Areas Supervisor

ABSENT:

Gary Clarke	Member	City of St. Thomas
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OTHERS PRESENT:

Rob Perry	Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Griffin welcomed everyone and called the meeting to order at (10:04 a.m.).

LAND ACKNOWLEDGMENT:

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwonderonk Neutrals.

ADOPTION OF AGENDA:

Motion # 29/2025 P. Buchner A. Oslach CARRIED

THAT, the Agenda for the June 12, 2025, Full Authority meeting be adopted as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion #30/2025 A. Oslach P. Buchner CARRIED

THAT, the Minutes of Full Authority Meeting #02/2025 (April 10, 2025), be adopted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 18 to FA 21/2025 – Monthly Staff Reports, were presented, discussed, and resolved.

Motion # 31/2025 S. Lewis A. Oslach CARRIED

THAT, Staff Reports FA 18 to FA 21/2025 for the months April to May, 2025 be noted and filed.

Report FA 22/2025 – Summary of Revenue & Expenditures was presented, discussed, and resolved.

Motion # 32/2025 S. Lewis P. Buchner CARRIED

THAT, Report FA 22/2025 – Summary of Revenue & Expenditures, be noted and filed.

Report FA 23/2025 – Accounts Paid was presented, discussed, and resolved.

Motion # 33/2025 P. Buchner A. Oslach CARRIED

THAT, Accounts Paid totalling \$292, 145.39, be approved as presented in Report FA 23/2025.

Report FA 24/2025 – Congratulatory Letter to MPP Flack, discussed, and resolved.

Motion # 34/2025 A. Oslach S. Lewis CARRIED

THAT, Report FA 24/2025 be received as information at this time.

Report FA 25/2025 – Bill 5, the Protect Ontario by Unleashing Our Economy Act. Bill 17, the Protect Ontario by Building Faster and Smarter Act, 2025, was presented, discussed, and resolved.

Motion # 35/2025 A. Oslach P. Buchner CARRIED

THAT, the Board of Directors receives Report FA 25/2025 as information.

Reports FA 26/2025 – Summer Employment Program Grants, was presented, discussed, and resolved.

Motion # 36/2025 P. Buchner A. Oslach CARRIED

THAT, the Full Authority acknowledge receipt of the information on the 2025 Summer Employment Programs as outlined in Report FA 26/2025.

Report FA 27/2025 – Southwestern Regional Envirothon Competition, was presented, discussed, and resolved.

Motion # 37/2025 P. Buchner S. Lewis CARRIED

THAT, Report FA 27/2025, be noted and filed.

Report FA 28/2025 – CO Council, was presented, discussed, and resolved.

Motion # 38/2025

S. Lewis

P. Buchner

CARRIED

THAT, the information outlined in Report FA 28/2025, be noted and filed.

GENERAL MANAGERS REPORT:

- On April 1 2025, Malahide staff attended the CCCA boardroom to discuss the 2024, 2025 flood season. Minor changes occurred this year, but weather played a huge factor, it was the perfect thaw and freeze which allowed for the runoff to happen in increments rather than all at once.
- Met with Dan Reith of Reith and Associates to go over our 2025- 2026 renewal. Dan got us an excellent rate increase of about 5.3% when we are used to being hit by a 15%-20% increase.
- Completed reports necessary to fill closed sessions and committee meetings.
- Completed the MNO agreement to secure employment funding for Logan Belanger.
- Completed the employee enrollment for the switch to Canada Life. Greg Newton also held a onboarding meeting with staff to ensure a smooth transition.
- I had a maintenance meeting at the path of honor. We do not need to purchase any trees this year as we are ten ahead and did not have any losses.
- Attended CO Council Annual General Meeting with Chair Griffin in Toronto.
- Completed the Enabling Accessibility Grant final report and submitted it before the required deadline.
- Completed the Transfer Payment Agreement to acquire CCCA's Provincial Transfer Payment.
- Attended a General Managers meeting virtually about Bill 5, Throne Speech and other amendments to acts that are posted on the ERO.
- Provided the PBRA with an update about their donation towards a flood model. Staff have applied for grants using this as a leverage but have not heard anything back from any agencies yet.
- Assisted staff with Kids First Day, a day for young people to be introduced to the environment and activities that can be associated with it.
- Assisted staff with meetings about the Friends of Springwater Campers Association.

- Staff have been preparing for the Aylmer Community Festival in conjunction with Councillor Desrosiers which we will take part in. I, and or Gerrit will be attending a booth to educate people on the CCCA and what we offer to our watershed residents.
- Assisted staff with preparation for Door Open in conjunction with Councillor Chapman from the Town of Aylmer.
- Preparations for CCCA's 75th Anniversary celebrations.

CORRESPONDENCE:

a) Copied:

- Correspondence Register for April – May 2025.

Motion # 39/2025 P. Buchner A. Oslach CARRIED

THAT, the Copied Correspondence and Correspondence Register for the months of April and May, 2025, be noted and filed.

CLOSED SESSION:


None

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 11, 2025 at 10:00 a.m.

Motion # 40/2025 S. Lewis P. Buchner CARRIED

THAT, the Full Authority be terminated at 10:33 a.m.



 General Manager / Secretary –Treasurer



 Authority Chairperson