



CATFISH CREEK CONSERVATION AUTHORITY

Mission Statement

*"To communicate and deliver resource management services and programs
in order to achieve social and ecological harmony for the watershed"*

**A Full Authority meeting is to be held on
Thursday, December 11, 2025 at 12:00 p.m.**

Meeting Location:

The meeting will be conducted in the CCCA Boardroom

A G E N D A

- 1) Welcome / Call to Order.....Morgaine Griffin
- 2) Land Acknowledgement
- 3) Adoption of Agenda
- 4) Disclosure of Pecuniary Interest
- 5) Disclosure of Intention to Audio / Video Record Meeting
- 6) Adoption of Minutes of:
 - a) Full Authority Meeting FA 05/2025 (November 27, 2025)3-11
 - b) Land Management Committee Meeting LM 02/2025 (November 27, 2025)..... 12-14
- 7) Business Arising from Minutes
- 8) Public / Special Delegations
- 9) Reports:
 - a) Reports FA 56-59/2025 - Monthly Staff Report..... 15-21
(Peter Dragunas, Gerrit Kremers, Al Bradford, Brittany Bell)
 - b) Report FA 60/2025 - Summary of Revenues & Expenditures..... 22-23
(Susan Simmons)
 - c) Report FA 61/2025 - Accounts Paid24
(Susan Simmons)
 - d) Report FA 62/2025 - Proposed Meeting Dates 25-26
(Dusty Underhill)

| | |
|--|-------|
| e) Report FA 63/2025 - Year-End Motions | 27 |
| (Dusty Underhill) | |
| f) Report FA 64/2025 - Approved Section 28 Regulation Applications | 28-31 |
| (Gerrit Kremers) | |
| 10) General Manager / Secretary-Treasurer's Report..... | 32-34 |
| (Dusty Underhill) | |
| 11) Unfinished Business | |
| 12) Chairperson's / Board Member's Report | |
| 13) Notice of Motions / New Business: | |
| 14) Correspondence: | |
| a) Copied: | |
| - None | |
| b) Not Copied: | |
| - Correspondence Register for November 2025 | 35-37 |
| 15) Closed Session | |
| a) Personnel and Finance Meeting PF 02/2025 (November 27, 2025) | 38-39 |
| b) Personnel Matter | |
| 16) Next Meeting of the Full Authority: Annual General Meeting, February 19, 2026 at 2:00 p.m. | |
| 17) Termination | |

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, November 27, 2025

Meeting #05/2025

PRESENT:

| | | |
|------------------|------------------|-------------------------------|
| Paul Buchner | Vice-Chairperson | Township of South West-Oxford |
| Arthur Oslach | Member | Town of Aylmer |
| Gary Clarke | Member | City of St. Thomas |
| Morgaine Griffin | Chairperson | Municipality of Central Elgin |
| Scott Lewis | Member | Township of Malahide |

STAFF:

| | |
|-----------------|--|
| Dusty Underhill | General Manager / Secretary-Treasurer |
| Susan Simmons | Financial Services Coordinator |
| Peter Dragunas | Water Management Technician |
| Brittany Bell | Communications/Program Support Assistant |
| Gerrit Kremers | Resource Planning Coordinator |
| Al Bradford | Conservation Areas Supervisor |

OTHERS PRESENT:

| | |
|-----------|----------------|
| Rob Perry | Aylmer Express |
|-----------|----------------|

WELCOME / CALL TO ORDER:

Chairperson Griffin welcomed everyone and called the meeting to order at (11:02 a.m.).

LAND ACKNOWLEDGMENT:

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwonderonk Neutrals.

ADOPTION OF AGENDA:

| | | | |
|-------------------------|-----------|------------|---------|
| <u>Motion # 54/2025</u> | A. Oslach | P. Buchner | CARRIED |
|-------------------------|-----------|------------|---------|

THAT, the Agenda for the November 27, 2025, Full Authority meeting be adopted as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

Motion #55/2025 P. Buchner S. Lewis CARRIED

THAT, the Minutes of Full Authority Meeting #04/2025 (September 11, 2025), be adopted as circulated.

Motion #56/2025 P. Buchner A. Oslach CARRIED

THAT, the Minutes of Land Management Committee Meeting #01/2025 (June 12, 2025), be adopted as circulated.

Motion #57/2025 S. Lewis P. Buchner CARRIED

THAT, the Minutes of Special Meeting of the Full Authority (October 6, 2025), be adopted as circulated.



BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 41 to FA 44/2025 – Monthly Staff Reports, were presented, discussed, and resolved.

Motion # 58/2025 A. Oslach P. Buchner CARRIED

THAT, Staff Reports FA 41 to FA 44/2025 for the months September and October, 2025 be noted and filed.

Report FA 45/2025 – Summary of Revenue & Expenditures was presented, discussed, and resolved.

Motion # 59/2025 P. Buchner A. Oslach CARRIED

THAT, Report FA 45/2025 – Summary of Revenue & Expenditures, be noted and filed.

Report FA 46/2025 – Accounts Paid was presented, discussed, and resolved.

Motion # 60/2025 A. Oslach S. Lewis CARRIED

THAT, Accounts Paid totalling \$113, 773.34 be approved as presented in Report FA 46/2025.

Report FA 47/2025 – Bill 56, Building a More Competitive Economy Act, 2025 was presented, discussed, and resolved.

Motion # 61/2025 P. Buchner S. Lewis CARRIED

THAT, the Board of Directors receives Report FA 47/2025 as information.

Reports FA 48/2025 – Implications of Bill 68 – Budget Measures Act on Conservation Authorities, was presented, discussed, and resolved.

Motion # 62/2025 A. Oslach P. Buchner CARRIED

THAT, the Board of Directors receives FA 48/2025 as information.

Report FA 49/2025 – Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities, was presented, discussed, and resolved.

Motion # 63/2025 S. Lewis P. Buchner CARRIED

THAT, the Board of Directors receives FA 49/2025 as information.

Report FA 50/2025 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

Motion # 64/2025 P. Buchner A. Oslach CARRIED

THAT, the information outlined in Report FA 50/2025, be noted and filed.

Report FA 51/2025 – Christmas Office Closure, was presented, discussed, and resolved.

Motion # 65/2025 A. Oslach P. Buchner CARRIED

THAT, the Christmas Office closure schedule be approved as presented in Report FA 51/2025.

Report FA 52/2025 – Catfish Creek Channel Sounding, was presented, discussed, and resolved.

Motion # 66/2025 P. Buchner A. Oslach CARRIED

THAT, the channel sounding observations described in Report FA 52/2025, be received as information at this time.

Report FA 53/2025 – 2025 Conservation Areas Workshop, was presented, discussed, and resolved.

Motion # 67/2025 A. Oslach S. Lewis CARRIED

THAT, Report FA 53/2025, 2025 Conservation Areas Workshop be received as information at this time.

Report FA 54/2025 – 2026 Draft Budget, was presented, discussed, and resolved.

Motion # 68/2025 A. Oslach P. Buchner CARRIED

THAT, the Full Authority approve the Draft Budget presented in Report FA 54/2025 as Amended;

AND THAT, the Draft Budget and General Levies be circulated to the member municipalities for the 30-day notice in accordance with the Budget and Apportionment Regulation made under the Conservation Authorities Act.

GENERAL MANAGERS REPORT:

Over the past months, a number of key activities and initiatives have taken place that support our strategic objectives, strengthen partnerships, and enhance the visibility and effectiveness of the Catfish Creek Conservation Authority (CCCA):

Budget Meeting

A budget meeting was held with staff to establish the organization's wants and needs for the upcoming 2026 fiscal year. The purpose of the meeting was to engage in

strategic financial planning and ensure that the budget aligns with the organization's goals and priorities for the new fiscal cycle. By involving staff in the discussion, leadership sought to gather firsthand insight from those directly involved in day-to-day operations, ensuring that budget decisions are both practical and reflective of actual operational demands. The meeting focused on distinguishing between essential expenses, or "needs," and nonessential but beneficial expenditures, or "wants," to ensure that critical functions and resources receive priority funding. This collaborative approach also encouraged accountability and transparency, allowing staff to understand the financial constraints and participate actively in setting realistic priorities. Additionally, the meeting provided an opportunity to review current spending trends, forecast future costs, and identify potential areas for cost savings or reallocation. The information gathered will serve as the foundation for developing a comprehensive 2026 fiscal year budget proposal to be reviewed and approved by leadership or the governing board. Ultimately, this meeting was an important step in preparing for a financially responsible and strategically aligned fiscal year.

Windphone

A wind phone was installed and completed at the Springwater Conservation Area as part of an initiative to provide visitors with a peaceful and reflective space to connect with nature and process feelings of loss or remembrance. The project aimed to create a meaningful and comforting experience within the park, offering a quiet place for individuals to "speak" to loved ones who have passed away in a serene outdoor setting. The installation involved selecting an appropriate location that ensured privacy and accessibility, constructing the wind phone with durable materials to withstand outdoor conditions, and ensuring it blended naturally with the surrounding environment. Completing this project demonstrates a commitment to enhancing the emotional and mental well-being of visitors while promoting the conservation area as a place of healing, reflection, and connection with the natural world.

Level 1 Low Water Advisory

A low water advisory was issued for the watershed in conjunction with the Water Resources Technician after careful monitoring and assessment of current environmental conditions. The decision was made due to a noticeable decline in water levels, reduced stream flows, and a lack of significant rainfall over an extended period, all of which indicated increasing stress on local water resources. By declaring a low water advisory, the goal was to raise awareness among residents, landowners, and local municipalities about the need to conserve water and minimize non-essential usage. Working collaboratively with the Water Resources Technician ensured that the advisory was based on accurate data and aligned with provincial low water response guidelines. This proactive measure was taken to protect aquatic ecosystems, maintain adequate water supplies for essential needs, and prevent further environmental degradation as drought-like conditions persisted within the watershed.

CO Council Meeting

I attended the Conservation Ontario Council meeting in Toronto, which provided a valuable opportunity to connect with representatives from conservation authorities across the province. Attending this meeting was important for building professional relationships, sharing knowledge, and staying informed about emerging issues, policies,

and initiatives affecting watershed management and environmental conservation. The event also served as a platform to exchange ideas, discuss common challenges, and explore potential partnerships that could lead to new opportunities for collaboration and program development. Participating in the council meeting helped strengthen connections within the conservation community and ensured that our organization remains engaged and aligned with provincial priorities and best practices.

Lake Erie Coastal Tour

I assisted in hosting a Lake Erie coastal tour that traveled from Port Stanley to Long Point to showcase the littoral cell and demonstrate how sediment movement occurs along the shoreline. The purpose of the tour was to provide participants with a firsthand understanding of the natural processes that shape the Lake Erie coast, including erosion, deposition, and sediment transport. Throughout the tour, key locations were highlighted to illustrate how wind, waves, and currents influence shoreline changes and impact coastal habitats, infrastructure, and communities. By helping to organize and facilitate the event, I contributed to promoting awareness of coastal dynamics and the importance of sustainable shoreline management practices. The tour served as an educational and collaborative experience for stakeholders, fostering a deeper appreciation for the interconnected nature of coastal systems within the Lake Erie watershed.

Conservation Areas Workshop

I attended the Conservation Areas Workshop as a panelist, representing one of only two General Managers provincially invited to participate. During the discussion, I shared key takeaways with the audience that emphasized the importance of celebrating and reflecting on our shared conservation history, recognizing the foundation built by those who came before us. I highlighted the value of leadership from the ground up, noting that today's conservation leaders hold knowledge and experience that should be passed on to the next generation. The discussion also reinforced that collaboration and community engagement are essential to achieving long-term conservation success. Additionally, I emphasized how conservation efforts and access to nature contribute to both healthy environments and healthy communities. The session concluded with an encouraging message to celebrate our collective achievements and look forward to a bright and sustainable future for conservation in Ontario.

CA Planning Roles

I participated in a meeting with other General Managers to discuss the future of planning and the evolving role of conservation authorities within that framework. The discussion focused on how changes in legislation, development pressures, and environmental priorities are shaping the way conservation authorities engage in land use planning and watershed management. Together, we explored strategies to strengthen our role in guiding sustainable growth, protecting natural heritage, and ensuring that environmental considerations remain central to planning decisions. The meeting also provided an opportunity to share perspectives, identify common challenges, and discuss how collaboration across conservation authorities can enhance consistency and effectiveness province-wide. Overall, the session was valuable in

helping define our collective direction and reaffirming our commitment to balancing development needs with long-term environmental stewardship.

Tisdale CA Trail Opener

I attended the Tisdale Conservation Area Trail Opening Ceremony, which marked the official launch of a newly developed trail designed to enhance public access to nature and promote outdoor recreation. The event celebrated the collaborative efforts of staff, community partners, and volunteers who contributed to the planning, construction, and restoration work that made the trail possible. The ceremony highlighted the importance of creating accessible green spaces that encourage people to explore and appreciate the natural environment while supporting local biodiversity and conservation education. Attendees had the opportunity to walk the new trail, experience the surrounding landscape, and learn about the environmental features that make the Tisdale Conservation Area unique. Overall, the opening ceremony was a meaningful occasion that underscored the value of community involvement and the continued commitment to connecting people with nature.

Provincial Transfer Payment Quarterly Report

Completed the quarterly report for MNR in regard to the small transfer payment we receive.

NEW BUSINESS:

Report FA 55/2025 – ERO (No. 025-1257 Regional Consolidation of CA's, was presented, discussed, and resolved.

Motion # 69/2025

P. Buchner

A. Oslach

CARRIED

THAT, the Board of Directors directs staff to prepare and submit a detailed response to the Environmental Registry of Ontario (ERO) posting on the proposed consolidation of Conservation Authorities, emphasizing the importance of municipal involvement in the consultation process.

AND THAT the Board of Directors encourage all municipal partners to complete the Environmental Registry of Ontario (ERO) questions and provide their own detailed submissions on the proposed Conservation Authority consolidation, specifically highlighting:

1. Local operational impacts, including potential changes to permitting functions, service levels, watershed planning responsibilities, and emergency response capacity.
2. Financial implications, such as cost redistribution, administrative pressures, and the potential for service disruption.

3. Watershed-specific considerations, including flood-prone areas, infrastructure vulnerabilities, unique ecological features, and development pressures; and
4. The need for clear governance, accountability frameworks, and transition planning to ensure continuity and reliability of natural hazard management and watershed-based services throughout and following the consolidation process.

AND THAT the Municipality formally states its non-support for the proposed consolidation of Conservation Authorities, based on identified risks to local service delivery, watershed-specific expertise, permitting timelines, emergency response coordination, and potential financial impacts on municipal partners.

AND THAT Council submits this position through the Environmental Registry of Ontario (ERO) consultation process to ensure the Municipality’s concerns are clearly represented to the province.

AND THAT this resolution be circulated to the Ministry of the Environment, Conservation and Parks (MECP), local Member of Provincial Parliament, Conservation Ontario, the affected Conservation Authorities, and all neighboring municipalities.

AND THAT Municipalities encourage other municipal partners to adopt similar resolutions, emphasizing the need to maintain locally responsive, accountable, and effective watershed management services.

Report FA 56/2025 – Proposed Boundaries for the Regional Consolidation of Ontario’s Conservation Authorities CCA Board Resolution, was presented, discussed, and resolved.

Motion # 70/2025 A. Oslach P. Buchner CARRIED

THAT, the Board of Directors receives Report FA 56/2025 as information.

CORRESPONDENCE:

a) Copied:

- Correspondence Register for September and October, 2025.

Motion # 71/2025 P. Buchner A. Oslach CARRIED

THAT, the Copied Correspondence and Correspondence Register for the months of September and October, 2025, be noted and filed.

CLOSED SESSION:

None

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, December 11, 2025 at 12:00 p.m.

Motion # 72/2025 A. Oslach S. Lewis CARRIED

THAT, the Full Authority be terminated at 12:12 p.m.

General Manager / Secretary –Treasurer

Authority Chairperson

DRAFT

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY
LAND MANAGEMENT COMMITTEE**

Thursday, November 27, 2025

Meeting #02/2025

The Land Management Committee Meeting of the Catfish Creek Conservation Authority was held at the Catfish Creek Conservation Authority Administration Building.

PRESENT:

| | | |
|------------------|----------------------------|---------------------------------|
| Gary Clarke | Committee Chairperson | City of St. Thomas |
| Scott Lewis | Committee Member | Township of Malahide |
| Arthur Oslach | Committee Member | Town of Aylmer |
| Paul Buchner | Authority Vice-Chairperson | Township of South - West Oxford |
| Morgaine Griffin | Authority Chairperson | Municipality of Central Elgin |

STAFF:

| | |
|-----------------|--|
| Dusty Underhill | General Manager / Secretary-Treasurer |
| Al Bradford | Conservation Area Supervisor |
| Brittany Bell | Communications/Program Support Assistant |
| Susan Simmons | Financial Services Coordinator |

WELCOME / CALL TO ORDER:

Committee Chairperson Clarke welcomed everyone and called the meeting to order at (12:19 p.m.).

LAND ACKNOWLEDGMENT:

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwonderonk Neutrals.

ADOPTION OF AGENDA:

| | | | |
|----------------------------|------------|-----------|---------|
| <u>Motion #LMC 09/2025</u> | M. Griffin | A. Oslach | CARRIED |
|----------------------------|------------|-----------|---------|

THAT, the Agenda for the November 27, 2025, Land Management Committee meeting be adopted as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

No one had a pecuniary interest to declare at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Committee Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Report LM 07/2025 –Springwater Conservation Area 2026 Fee Schedule, was presented, discussed, and resolved.

Motion #LMC 10/2025 M. Griffin S. Lewis CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the 2026 Springwater Conservation Area Fee Schedule attached to Report LM 07/2025 be adopted as amended.

Report LM 08/2025 –Springwater C.A. Transient/Seasonal Rules and Regulations, was presented, discussed, and resolved.

Motion #LMC 11/2025 M. Griffin A. Oslach CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the revised Rules and Regulations for the Springwater Conservation Area Visitors Guide and Seasonal Handbook be approved as presented in Report LM 08/2025.

Report LM 09/2025 – Property Tax Comparison, was presented, discussed, and resolved.

Motion #LMC 12/2025 A. Oslach M. Griffin CARRIED

THAT, Report LM 09/2025, be received as information at this time.

Report LM 10/2025 – Cabin Purchase for Springwater Conservation Area, was presented, discussed, and resolved.

Motion #LMC 13/2025 A. Oslach M. Griffin CARRIED

THAT, the Land Management Committee recommend to the Full Authority that staff be directed to purchase two cabins.

Report LM 11/2025 – Proposal for Adjusting Seasonal and Transient Camping Start Dates was presented, discussed, and resolved.

Motion #LMC 14/2025 S. Lewis M. Griffin CARRIED

THAT, the Land Management Committee recommend to the Full Authority that the Seasonal Campers season begin on May 1st from this point onward each year

AND THAT, the Land Management Committee recommend to the Full Authority that the transient camping season remains yearly January 16 to December 6.

UNFINISHED BUSINESS:

None

COMMITTEE CHAIRPERSON’S / COMMITTEE MEMBER’S REPORT:

None

CORRESPONDENCE:

None

NOTICE OF MOTIONS / NEW BUSINESS:

None

CLOSED SESSION:

None

TERMINATION:

Motion #LMC 15/2025 S. Lewis A. Oslach CARRIED

THAT, the meeting be terminated at (12:34 p.m.).

General Manager / Secretary - Treasurer

Committee Chairperson

DRAFT

REPORT FA 56/2025: To The Full Authority

FROM: Peter Dragunas, Water Management Technician

SUBJECT: November 12 to December 3, 2025 Staff Report

DATE: December 3, 2025

Water Management Technician

Current Activities:

- November 26th issued a Water Safety, Watershed Condition Statement for the shoreline of Lake Erie within CCCA's administrative boundary.
- Continuation of Catfish Creek watershed hydrologic modeling for flood forecasting and use as a Conservation Authority planning tool.
- Continued monitoring of the CCCA administrative area for low water conditions until creek flows recharge as per the Ontario Government, Ontario Low Water Response criteria.
- Assessment of the CCCA flood forecasting Precipitation Discharge Interpolator for available cumulative runoff vs time, from CCCA Precipitation Discharge relationships in preparation of the upcoming elevated stream flow season.
- Seasonally Recurring:
 - Regular Catfish Creek watershed software modeling revisions for improved integration into flood forecasting, low water response, and watershed planning.
 - Maintaining the Catfish Creek water quantity database for seasonal flows (flood and low water).
 - Monitoring for watershed seasonal flows (low and or high) to verify and issue Watershed Condition Statements.
 - Monitoring Lake Erie weather patterns and water levels for wind induced storm surge and subsequent shoreline flood conditions resulting in hazardous Lake Erie Shoreline Condition Statements.

Upcoming Activities:

- Continue monitoring Lake Erie shoreline storms for storm surge and wave uprush conditions.
- Preliminary 3D-GIS evaluation of the Catfish Creek watershed flood plains for flood water storage capacities.

Recommendation:

THAT, Staff Report for the month of November 12 to December 3, 2025, be noted and filed.

Submitted by:

Peter Dragunas
Water Management Technician

REPORT FA 57/2025: To The Full Authority

FROM: Gerrit Kremers, Resource Planning Coordinator

SUBJECT: November Monthly Staff Report

DATE: **December 3, 2025**

Resource Planning Coordinator

Current Activities:

- Participated in planning pre-consultation meetings with member municipalities and private landowners looking to conduct work within adjacent lands of a natural hazard feature;
- Responded to inquiries about potential natural hazards on properties of interest to buyers;
- Participated in an online meeting with local municipality and Ontario Nature in regards to Wetland Conservation programs;
- Held various site meetings with landowners to discuss CA policies, S.28, regarding future development activities on their property;
- Met with local Drainage Superintendents regarding planned drainage works within the watershed;
- Began ELP chainsaw certification with 3 in-class learning days as the approved non-logging trainer, and continued with field practice days;
- Various meetings with private landowners and stewardship associations to plan for 2025 stewardship projects;
- Attended the southwest regional PWQMN and PGMN meeting, with staff from neighbouring CA's and Ministry of Environment;
- Along with Conservation Areas Supervisor, completed the Lake Erie Student Summit program with EESS ELP class;

Upcoming Activities:

- Joint Health and Safety Committee Meeting;
- Completing ELP Chainsaw certification program;
- Continuation of updating the CCCA Planning and Regulations Policy and Procedure Manual;
- Planning pre-consultation meetings with member municipalities and private landowners looking to conduct work within adjacent lands of a Natural Hazard Features;
- Continue to monitor on-going s.28 work permits and associated work permit conditions;

Recommendation:

THAT, Staff Reports for the month of November, 2025, be noted and filed.

Submitted by:

**Gerrit Kremers
Resource Planning Coordinator**

REPORT FA 58/2025: To The Full Authority

FROM: Al Bradford, Conservation Areas Supervisor

SUBJECT: November 2025 Monthly Staff Report

DATE: December 3rd, 2025

Conservation Areas Supervisor

Current Activities:

November

- Meeting for the 2025 Spirt Walk with the Elgin Hiking Club
- Met with a few people over the month on potentially having Springwater CA as their wedding venue
- Worked with ELP throughout the month of November, finished processing and hauling red pine from Archie Coulter for camp firewood
- Prepped the grounds for the fall disc gold tournament held here at SPW CA
- WLESS (Western Lake Erie Student Summit & Stewardship Program) Project update Meeting to give an update on how we are doing, Invoiced and 2 final items to finish up with the class
- Our Fall camping has done very well through Oct and Nov a few folks camping by the month and almost every weekend we have had folks camping
- CCCA participated in the 81st Kinsmen Aylmer Santa Claus we had 5 Elgin Hiking members, 6 ELP students & 5 CCCA staff that attended the float this year
- General maintenance continues as our day-day operations
- Obtaining additional info on information we obtained from the Conservation Areas Workshop (tree top Trekking, Walking Forest App)
- Operations staff worked on campground audits on both East and West sides

Upcoming Activities:

- Continue to obtain quotes for projects to hopefully get completed for the 2026 season (cabins, furnace, water line, firepits, picnic tables)
- Continue to follow up with contacts from the CAW workshop regarding some topics we covered at the workshop
- Continue to support advertising for our shoulder season camping throughout the months ahead to help promote fall & winter camping
- Continuing our maintenance of the grounds within the campground, and conservation areas
- Finish completing audits throughout the Conservation Areas (to obtain a list of action items and prioritize items that need to be addressed)
- Continue work with the ELP class for chainsaw training this fall where we will be looking at continuing teaching and utilizing the collection & processing of red pine for camp firewood here at SPW
- Preparing schedules and planning for the start of our winter season

- Hazard tree removal within Springwater Forest a lot of hazard Beech trees along the trails that need to be removed

Recommendation:

THAT, Staff Reports for the month of November 2025, be noted and filed.

Submitted by:

**Al Bradford
Conservation Areas Supervisor**

REPORT FA 59/2025: To The Full Authority

FROM: Brittany Bell, Communications/Program Support Assistant

SUBJECT: November Monthly Staff Report

DATE: **December 3, 2025**

Communications/Program Support Assistant

Current Activities:

- Seasonal camper administration
- Maintained social media channels and posted entertaining content
- Monitoring CCCA website inquiries
- Catfish Creek Conservation Authority administrative and Communication duties
- Booked Springwater Conservation Area facility rentals
- Met with couples looking to book weddings at the schoolhouse, pavilions and Audreys Place Pavilion for 2025 and 2026 and 2027
- Springwater Conservation Area Campground Administrative duties
- Marketing for upcoming events at Springwater Conservation Area
- Updates to the CCCA website
- Working on revamping on onboarding materials for seasonal staff
- Administration preparation for Springwater Conservation Area camping for 2026
- Updating administration documents for the CCCA and Springwater Conservation Area
- Ongoing CAMIS configuration – getting ready for February 1st “Go Live”
- Met with the Elgin Hiking Club in preparation for the Spirit Walk
- Working on content for winter camping and seasonal camping for 2026
- Health and Safety Policy Review, ongoing
- Working on a grant for Experience Ontario
- Working on implementing a digitized training, equipment tracking and onboarding platform using SharePoint to go hand in hand with our safety training on SafetyHub
- Spirit Walk preparation
- Aylmer Annual Christmas Parade float preparation
- Working with the Conservation Areas Supervisor to plan events in 2026
- Planning for the Maple Syrup Festival
- Canada Summer Jobs Grant submission

Upcoming Activities:

- Joint Health and Safety Committee
- Continued administration for Springwater Conservation Area
- CAMIS Implementation (continued)
- Work on advertisements on social media channels
- Catfish Creek Conservation Authority administrative and Communications duties
- Facility Bookings

- Reviewing all policies to ensure they meet AODA Compliance
- Spirit Walk planning
- Maple Syrup Festival planning

Recommendation:

THAT, Staff Reports for the month of November 2025, be noted and filed.

Submitted by:

Brittany Bell
Communications/Program Support Assistant

REPORT FA 60/2025 : To The Full Authority
FROM: Susan Simmons, Financial Services Coordinator
SUBJECT: Summary of Revenue & Expenditures
DATE: November 30, 2025

SUMMARY OF REVENUE

for the period ending November 30, 2025

| | 2025 Budget | 2025 To Date | Difference | 2024 To Date |
|--|------------------------|-------------------------|------------------------|-------------------------|
| MNRF Provincial Grants | \$ 41,215.00 | \$ 41,215.00 | \$ - | \$ 41,215.00 |
| Other Provincial Grants | \$ 2,878.86 | \$ 3,517.12 | \$ 638.26 | \$ 34,582.98 |
| Other Grants - N/E | \$ 790.00 | \$ 808.28 | \$ 18.28 | \$ 790.40 |
| Federal Grants | \$ - | \$ - | \$ - | \$ 25,846.00 |
| Employment Program Grants | \$ 15,000.00 | \$ 63,799.23 | \$ 48,799.23 | \$ 33,729.84 |
| Municipal General Levies | \$ 486,721.80 | \$ 486,721.79 | \$ (0.01) | \$ 442,474.36 |
| Donations/Sponsorships | \$ 35,300.00 | \$ 40,454.83 | \$ 5,154.83 | \$ 34,678.74 |
| Conservation Areas Revenue | \$ 742,000.00 | \$ 759,458.44 | \$ 17,458.44 | \$ 739,869.49 |
| Maple Syrup Revenue | \$ 43,900.00 | \$ 69,085.27 | \$ 25,185.27 | \$ 46,457.50 |
| Bank Interest | \$ 15,000.00 | \$ 12,793.20 | \$ (2,206.80) | \$ 24,526.25 |
| Environmental Education | \$ 8,000.00 | \$ 18,750.01 | \$ 10,750.01 | \$ 5,734.56 |
| Legal Inquiries/Permit Applications | \$ 5,000.00 | \$ 9,540.02 | \$ 4,540.02 | \$ 25,498.55 |
| Watershed Stewardship | \$ 5,750.00 | \$ 2,834.75 | \$ (2,915.25) | \$ 16,105.28 |
| Revenue from Other C.A. Lands | \$ 13,341.00 | \$ 107,058.64 | \$ 93,717.64 | \$ 1,700.00 |
| Other Revenue | \$ 1,700.00 | \$ 4,163.55 | \$ 2,463.55 | \$ 383.28 |
| Contract Services | \$ - | \$ 249.52 | \$ 249.52 | \$ 14,695.27 |
| Vehicle & Equipment Rental Recoveries | \$ 55,000.00 | \$ 37,379.58 | \$ (17,620.42) | \$ 49,875.30 |
| Previous Year Surplus (Deficit) | \$ 955.54 | \$ 955.54 | \$ - | \$ 9,204.92 |
| Income Appropriation from Special Reserves | \$ 7,000.00 | \$ - | \$ (7,000.00) | \$ - |
| Income Appropriation from General Reserves | \$ 314,610.30 | \$ - | \$ (314,610.30) | \$ - |
| | \$ 1,794,162.50 | \$ 1,658,784.77 | \$ (135,377.73) | \$ 1,547,367.72 |

| DONATIONS/SPONSORSHIPS | 2024 Budget | Received To Date | Difference |
|---------------------------------------|------------------------|-----------------------------|--------------------|
| Annual Report | \$ 1,000.00 | \$ 500.00 | \$ (500.00) |
| Environmental Education | \$ 500.00 | \$ 4,365.00 | \$ 3,865.00 |
| EESS ELP | \$ 8,000.00 | \$ 5,000.00 | \$ (3,000.00) |
| Commemorative Forest | \$ 200.00 | \$ - | \$ (200.00) |
| Springwater Forest Trails | \$ 12,000.00 | \$ 11,538.43 | \$ (461.57) |
| Archie Coulter C.A. Trails | \$ 1,000.00 | \$ 1,554.05 | \$ 554.05 |
| YNHA | \$ 1,600.00 | \$ 752.35 | \$ (847.65) |
| Trout Program | \$ 2,000.00 | \$ - | \$ (2,000.00) |
| Maple Syrup Festival | \$ 5,000.00 | \$ 7,100.00 | \$ 2,100.00 |
| SPW Capital Development | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| SPW CA Playground | \$ - | \$ 1,000.00 | \$ 1,000.00 |
| Special Conservation Projects | \$ - | \$ 2,645.00 | \$ 2,645.00 |
| 75th Anniversary Celebration | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| Ontario Police College Path of Honour | \$ 3,000.00 | \$ - | \$ (3,000.00) |
| TOTAL Donations/Sponsorships | \$ 35,300.00 | \$ 40,454.83 | \$ 5,154.83 |

REPORT FA 60/2025 : To The Full Authority
 FROM: Susan Simmons, Financial Services Coordinator
 SUBJECT: Summary of Revenue & Expenditures
 DATE: November 30, 2025

SUMMARY OF EXPENDITURES
 for the period ending November 30, 2025

| | 2025 Budget | 2025 To Date | Difference | 2024 To Date |
|--|------------------------|------------------------|------------------------|------------------------|
| MANDATORY PROGRAMS | | | | |
| 1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services) | \$171,437.42 | \$ 139,376.57 | \$ (32,060.85) | \$ 123,019.07 |
| 2 FLOOD FORECASTING & WARNING | \$280,358.97 | \$ 252,073.03 | \$ (28,285.94) | \$ 260,592.41 |
| 3 DROUGHT AND LOW WATER RESPONSE | \$18,908.02 | \$ 15,902.01 | \$ (3,006.01) | \$ 16,213.58 |
| 4 ICE MANAGEMENT | \$27,807.35 | \$ 28,222.82 | \$ 415.47 | \$ 24,495.88 |
| 5 INFRASTRUCTURE (Dam) | \$27,347.89 | \$ 24,026.45 | \$ (3,321.44) | \$ 21,262.40 |
| 6&7 ACT REVIEWS & PLAN REVIEW | \$3,494.72 | \$ 2,769.90 | \$ (724.82) | \$ 2,740.47 |
| 8 ADMINISTRATING & ENFORCING THE ACT (Section 28) | \$56,408.83 | \$ 48,811.45 | \$ (7,597.38) | \$ 41,700.67 |
| 9-11 CONSERVATION AND MANAGEMENT OF LANDS | \$97,097.29 | \$ 73,555.03 | \$ (23,542.26) | \$ 72,872.30 |
| 12 WATER QUALITY (PGMN & PSMP) | \$10,203.08 | \$ 7,975.37 | \$ (2,227.71) | \$ 8,106.79 |
| 13 SOURCE PROTECTION | \$2,878.86 | \$ 1,211.76 | \$ (1,667.10) | \$ 3,073.35 |
| SUB TOTAL: MANDATED PROGRAMS Expenditures | \$695,942.43 | \$593,924.39 | \$ (102,018.04) | \$ 574,076.92 |
| OTHER PROGRAMS AND SERVICES | | | | |
| WATERSHED STEWARDSHIP | \$15,741.21 | \$ 14,314.25 | \$ (1,426.96) | \$ 34,928.40 |
| ENVIRONMENTAL EDUCATION | \$16,500.00 | \$ 10,891.06 | \$ (5,608.94) | \$ 9,107.30 |
| SPECIAL & CAPITAL PROJECTS | \$121,142.19 | \$ 67,883.68 | \$ (53,258.51) | \$ 86,862.01 |
| MAPLE SYRUP PROGRAM | \$48,900.00 | \$ 45,258.11 | \$ (3,641.89) | \$ 38,056.35 |
| SPRINGWATER CONSERVATION AREA | \$812,984.62 | \$ 765,361.27 | \$ (47,623.35) | \$ 696,931.08 |
| VEHICLE & EQUIPMENT OPERATIONS | \$82,952.05 | \$ 75,380.93 | \$ (7,571.12) | \$ 74,488.17 |
| SUB TOTAL: OTHER PROGRAMS Expenditures | \$1,098,220.07 | \$979,089.30 | \$ (119,130.77) | \$ 940,373.31 |
| AMORTIZATION | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION TO SPECIAL RESERVES | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION TO GENERAL RESERVES | \$ - | \$ - | \$ - | \$ - |
| APPROPRIATION TO RESERVES ADJUSTMENT | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL | \$ 1,794,162.50 | \$ 1,573,013.69 | \$ (221,148.81) | \$ 1,514,450.23 |

Susan Simmons

Susan Simmons,
 Financial Services Coordinator

REPORT FA 61/2025 : TO THE FULL AUTHORITY

FROM: Susan Simmons, Financial Services Coordinator
 SUBJECT: Accounts Paid
 DATE: December 2, 2025

| VENDOR | CHQ # | TOTAL | EXPLANATION |
|----------------------------------|--------|---------------------|---|
| Uplink Communications Inc. | 32359 | \$ 627.15 | internet provider fees |
| Smale, Kim | 32360 | \$ 125.00 | Managed Forest Plan approval |
| Glenbriar Bottled Water Co. Ltd. | 32361 | \$ 32.92 | water cooler service |
| Springwater Mills Ltd. | 32362 | \$ 2,169.60 | firewood for resale |
| Uplink Communications Inc. | 32363 | \$ 220.07 | internet provider fees |
| Westburne Ontario | 32364 | \$ 70.61 | campground supplies |
| Bell Canada | online | \$ 110.51 | gauge |
| CIBC Visa | online | \$ 74.54 | meeting expenses |
| CIBC Visa | online | \$ 33.90 | Other CAs management |
| CIBC Visa | online | \$ 54.53 | Tisdale CA opener |
| CIBC Visa | online | \$ 79.14 | ELP |
| CIBC Visa | online | \$ 33.89 | campground software |
| CIBC Visa | online | \$ 55.35 | campground supplies |
| CIBC Visa | online | \$ 1,561.28 | campground maintenance |
| CIBC Visa | online | \$ 510.14 | campground general |
| Hydro One | online | \$ 4,332.16 | campground, office, gauge, day use, schoolhouse |
| Glenbriar Bottled Water Co. Ltd. | 32365 | \$ 22.49 | water cooler service |
| Integrity IT Services | 32366 | \$ 360.47 | computer network support |
| Ken Jones Signs | 32367 | \$ 271.20 | campground supplies |
| Koolen Electric | 32368 | \$ 501.72 | campground supplies |
| Pineau, Noah | 32369 | \$ 181.79 | uniform item |
| Simmons, Susan | 32370 | \$ 318.24 | expense reimbursement - taxes on mobile phones |
| Uplink Communications Inc. | 32371 | \$ 220.07 | internet provider fees |
| Waste Connections of Canada Inc. | online | \$ 227.38 | campground maintenance |
| | | \$ 12,194.15 | |

RECOMMENDATION:

THAT, Accounts Paid totalling **\$12,194.15** , be approved as presented in Report FA 61/2025

REPORT FA 62/2025: To The Full Authority

FROM: Dusty Underhill, General Manager / Secretary - Treasurer

SUBJECT: **Proposed 2026 Meeting Schedule**

DATE: November 20, 2025

PURPOSE:

To present the members with a list of the proposed CCCA 2026 meeting dates.

DISCUSSION:

To provide members with ample notice of upcoming meetings, staff have prepared the following report and schedule of proposed CCCA meeting dates for 2026.

The Conservation Authorities Act requires that the first meeting of an authority shall be held at such time and place as may be determined by the Minister. In each year thereafter, the authority shall hold at least one meeting before the 1st day of March and at least one meeting after the 1st day of July and such other meetings, as it considers necessary to effectively conduct the affairs of the authority.

The below schedule fulfills all our legal obligations well cutting overhead costs and staff time. This time can be used to support our mandatory programs and services and our other services in which we utilize to offset the financial impacts of Ontario Regulation 686/21.

| | | |
|-----------------------------|------------------------|------------|
| Personnel/Finance Committee | Thursday, January 29 | 10:00 a.m. |
| Annual General Meeting | Thursday, February 19 | 2:00 p.m. |
| Full Authority | Thursday, April 9 | 10:00 a.m. |
| Land Management Committee | Thursday, May 28 | 10:00 a.m. |
| Full Authority | Thursday, June 11 | 10:00 a.m. |
| Full Authority | Thursday, September 10 | 10:00 a.m. |
| Full Authority | Thursday, November 19 | 9:00 a.m. |
| Land Management Committee | Thursday, November 19 | 10:00 a.m. |
| Personnel/Finance Committee | Thursday, November 19 | 11:00 a.m. |
| Full Authority | Thursday, December 10 | 10:00 a.m. |

RECOMMENDATION:

THAT, the Full Authority approve the 2026 Meeting Date Schedule as outlined and presented in Report FA 62/2025.

Submitted by:
Dusty Underhill
General Manager / Secretary-Treasurer

REPORT FA 63/2025: To The Full Authority

FROM: Dusty Underhill, General Manager / Secretary-Treasurer

SUBJECT: Year-End Motions

DATE: November 20, 2025

PURPOSE:

To seek approval for the following list of Year-End Motions.

DISCUSSION:

The following Motions require ratification prior to the end of the year.

- 1) THAT, the Personnel / Finance Committee be given the power to deal with any matters that may arise prior to the first Full Authority meeting in the year 2026.
- 2) THAT, the Chairperson and the General Manager / Secretary-Treasurer be authorized to discharge Accounts Payable for December 2025, and January, 2026, or until the next Full Authority meeting is held.
- 3) THAT, the CCCA office be closed to the public (except for emergency response) from 12:00 p.m. on December 24, 2025, to 8:30 a.m. on January 2, 2026.

RECOMMENDATION:

THAT, the Full Authority approve the list of Year-End Motions contained in Report FA 63/2025.

Submitted by:

**Dusty Underhill
General Manager / Secretary-Treasurer**

REPORT FA 64/2025: To The Full Authority

FROM: Gerrit Kremers, Resource Planning Coordinator

SUBJECT: Approved Section 28 Regulation Applications

DATE: December 3, 2025

PURPOSE:

To outline the 'Ontario Regulation 41/24: Prohibited Activities, Exemptions, Permits' applications approved by staff from September, October, November, 2025.

DISCUSSION:

| PERMIT NO. | LOCATION | PROPOSAL | DATE ISSUED |
|------------------------------|--|--|--------------------------------------|
| FR-23-25 (Site 1) | 3956 Imperial Road Township of Malahide | * This proposal involves the installation of streambank protection; * Work to be completed outside the fish timing window and have sediment control in place; | September 24 th , 2025 |
| FR-24-25 (Site 2) | 3425 Waneeta Beach Drive Township of Malahide | * This proposal involves the re-positioning of shoreline protection blocks; * Restored to original design and completed outside of fish timing window; | September 24 th , 2025 |
| FR-25-25 (Site 3) | 33741 Lakeview Drive Township of Malahide | * This proposal involves the installation of an in-ground pool; * Located outside of slope setback, with sediment control in place during project; | September 26 th , 2025 |
| FR-26-25 (Site 4) | Pressey Road; Township of South-West Oxford | * This proposal involves the installation of fibre optic cable conduit below a watercourse; | September 26 th , 2025 |

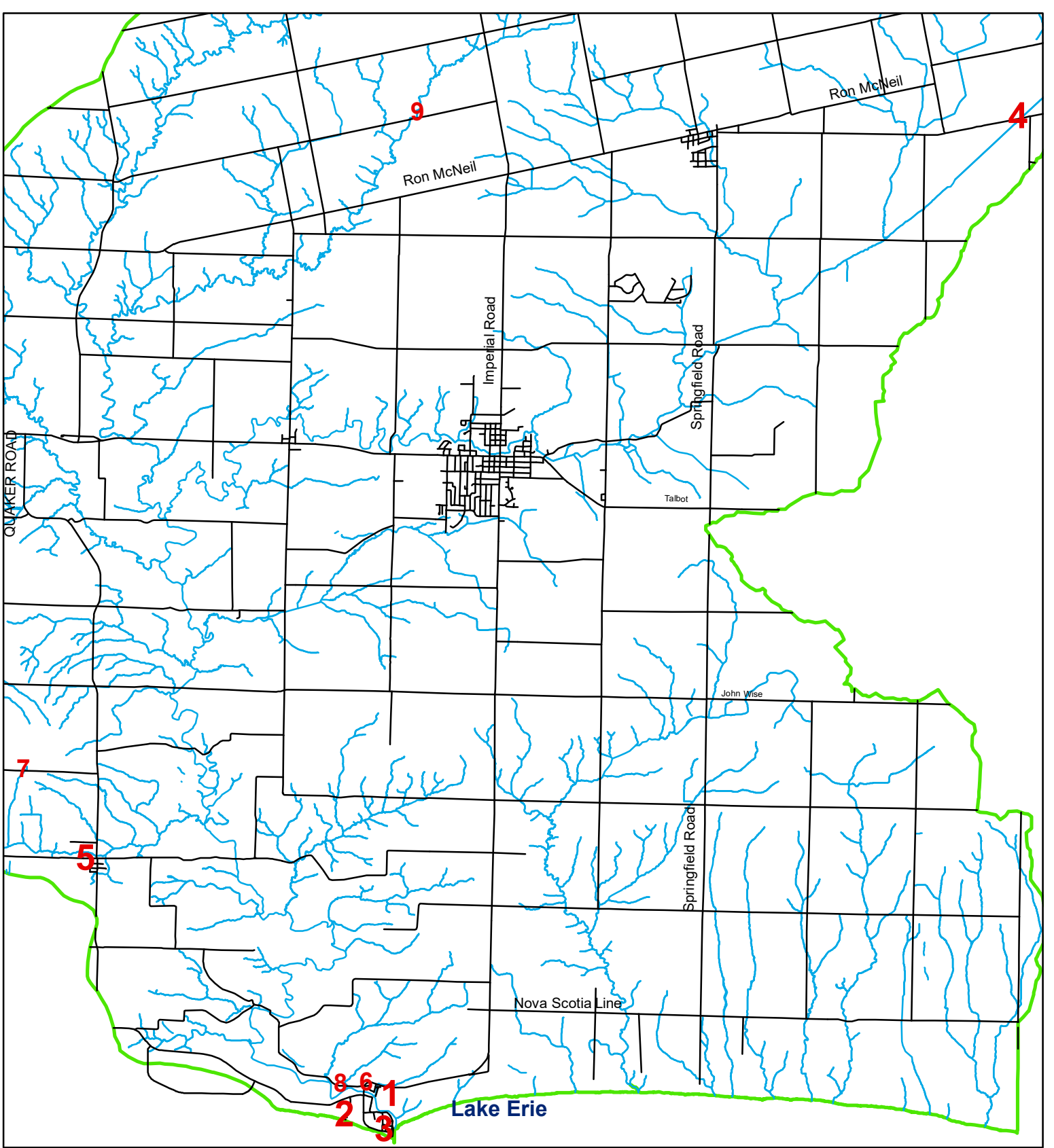
| | | | |
|------------------------------|--|---|--|
| | | * Directional drilling to be 1.7 metres below watercourse; | |
| FR-27-25 (Site 5) | 46284 Sparta Line; Municipality of Central Elgin | * This proposal involves the installation of a new septic system and field bed, adjacent to Mill Creek; *Ground elevation to be the same as existing conditions, located outside of slope setback; | September 26 th , 2025 |
| FR-28-25 (Site 6) | 3344 Bank Street; Township of Malahide | * This proposal involves the construction of a recreation hall and maintenance shop; *All excess fill to be removed from site and placed outside of floodplain and all electrical to be installed above flood elevation; | October 28 th , 2025 |
| FR-29-25 (Site 7) | 45517 Fruit Ridge Line; Municipality of Central Elgin | * This proposal involves the construction of a primary dwelling and septic system; *All construction and site grading to maintain setback from top of slope; | October 28 th , 2025 |
| FR-30-25 (Site 8) | 48245 Rush Creek Line Township of Malahide | * This proposal involves the installation of a new septic system and field bed, adjacent to Catfish Creek; * Slope stabilization and protection installed to protect the septic field bed from erosion; | October 28 th , 2025 |
| FR-31-25 (Site 9) | Mapleton Line Township of Malahide | * This proposal involves the removal of accumulated sediment within the watercourse, underneath of a bridge; *Work to be completed outside of fish timing window and sediment control to be in place during works; | December 4 th , 2025 |

RECOMMENDATION:

THAT, the Full Authority receive the staff approved Section 28 Regulation Applications Report FA 64/2025, as information.

Submitted by:

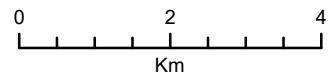
Gerrit Kremers
Resource Planning Coordinator



REGULATIONS REPORT MAP

December 2025

1 Work Permit Location



Over the past months, a number of key activities and initiatives have taken place that support our strategic objectives, strengthen partnerships, and enhance the visibility and effectiveness of the Catfish Creek Conservation Authority (CCCA):

Budget Meeting

A budget meeting was held with staff to establish the organization's wants and needs for the upcoming 2026 fiscal year. The purpose of the meeting was to engage in strategic financial planning and ensure that the budget aligns with the organization's goals and priorities for the new fiscal cycle. By involving staff in the discussion, leadership sought to gather firsthand insight from those directly involved in day-to-day operations, ensuring that budget decisions are both practical and reflective of actual operational demands. The meeting focused on distinguishing between essential expenses, or "needs," and nonessential but beneficial expenditures, or "wants," to ensure that critical functions and resources receive priority funding. This collaborative approach also encouraged accountability and transparency, allowing staff to understand the financial constraints and participate actively in setting realistic priorities. Additionally, the meeting provided an opportunity to review current spending trends, forecast future costs, and identify potential areas for cost savings or reallocation. The information gathered will serve as the foundation for developing a comprehensive 2026 fiscal year budget proposal to be reviewed and approved by leadership or the governing board. Ultimately, this meeting was an important step in preparing for a financially responsible and strategically aligned fiscal year.

Windphone

A wind phone was installed and completed at the Springwater Conservation Area as part of an initiative to provide visitors with a peaceful and reflective space to connect with nature and process feelings of loss or remembrance. The project aimed to create a meaningful and comforting experience within the park, offering a quiet place for individuals to "speak" to loved ones who have passed away in a serene outdoor setting. The installation involved selecting an appropriate location that ensured privacy and accessibility, constructing the wind phone with durable materials to withstand outdoor conditions, and ensuring it blended naturally with the surrounding environment. Completing this project demonstrates a commitment to enhancing the emotional and mental well-being of visitors while promoting the conservation area as a place of healing, reflection, and connection with the natural world.

Level 1 Low Water Advisory

A low water advisory was issued for the watershed in conjunction with the Water Resources Technician after careful monitoring and assessment of current environmental conditions. The decision was made due to a noticeable decline in water levels, reduced stream flows, and a lack of significant rainfall over an extended period, all of which indicated increasing stress on local water resources. By declaring a low water advisory, the goal was to raise awareness among residents, landowners, and

local municipalities about the need to conserve water and minimize non-essential usage. Working collaboratively with the Water Resources Technician ensured that the advisory was based on accurate data and aligned with provincial low water response guidelines. This proactive measure was taken to protect aquatic ecosystems, maintain adequate water supplies for essential needs, and prevent further environmental degradation as drought-like conditions persisted within the watershed.

CO Council Meeting

I attended the Conservation Ontario Council meeting in Toronto, which provided a valuable opportunity to connect with representatives from conservation authorities across the province. Attending this meeting was important for building professional relationships, sharing knowledge, and staying informed about emerging issues, policies, and initiatives affecting watershed management and environmental conservation. The event also served as a platform to exchange ideas, discuss common challenges, and explore potential partnerships that could lead to new opportunities for collaboration and program development. Participating in the council meeting helped strengthen connections within the conservation community and ensured that our organization remains engaged and aligned with provincial priorities and best practices.

Lake Erie Coastal Tour

I assisted in hosting a Lake Erie coastal tour that traveled from Port Stanley to Long Point to showcase the littoral cell and demonstrate how sediment movement occurs along the shoreline. The purpose of the tour was to provide participants with a firsthand understanding of the natural processes that shape the Lake Erie coast, including erosion, deposition, and sediment transport. Throughout the tour, key locations were highlighted to illustrate how wind, waves, and currents influence shoreline changes and impact coastal habitats, infrastructure, and communities. By helping to organize and facilitate the event, I contributed to promoting awareness of coastal dynamics and the importance of sustainable shoreline management practices. The tour served as an educational and collaborative experience for stakeholders, fostering a deeper appreciation for the interconnected nature of coastal systems within the Lake Erie watershed.

Conservation Areas Workshop

I attended the Conservation Areas Workshop as a panelist, representing one of only two General Managers provincially invited to participate. During the discussion, I shared key takeaways with the audience that emphasized the importance of celebrating and reflecting on our shared conservation history, recognizing the foundation built by those who came before us. I highlighted the value of leadership from the ground up, noting that today's conservation leaders hold knowledge and experience that should be passed on to the next generation. The discussion also reinforced that collaboration and community engagement are essential to achieving long-term conservation success. Additionally, I emphasized how conservation efforts and access to nature contribute to both healthy environments and healthy communities. The session concluded with an

encouraging message to celebrate our collective achievements and look forward to a bright and sustainable future for conservation in Ontario.

CA Planning Roles

I participated in a meeting with other General Managers to discuss the future of planning and the evolving role of conservation authorities within that framework. The discussion focused on how changes in legislation, development pressures, and environmental priorities are shaping the way conservation authorities engage in land use planning and watershed management. Together, we explored strategies to strengthen our role in guiding sustainable growth, protecting natural heritage, and ensuring that environmental considerations remain central to planning decisions. The meeting also provided an opportunity to share perspectives, identify common challenges, and discuss how collaboration across conservation authorities can enhance consistency and effectiveness province-wide. Overall, the session was valuable in helping define our collective direction and reaffirming our commitment to balancing development needs with long-term environmental stewardship.

Tisdale CA Trail Opener

I attended the Tisdale Conservation Area Trail Opening Ceremony, which marked the official launch of a newly developed trail designed to enhance public access to nature and promote outdoor recreation. The event celebrated the collaborative efforts of staff, community partners, and volunteers who contributed to the planning, construction, and restoration work that made the trail possible. The ceremony highlighted the importance of creating accessible green spaces that encourage people to explore and appreciate the natural environment while supporting local biodiversity and conservation education. Attendees had the opportunity to walk the new trail, experience the surrounding landscape, and learn about the environmental features that make the Tisdale Conservation Area unique. Overall, the opening ceremony was a meaningful occasion that underscored the value of community involvement and the continued commitment to connecting people with nature.

Provincial Transfer Payment Quarterly Report

Completed the quarterly report for MNR in regard to the small transfer payment we receive.

GM Meeting October 27, 2025

Submitted by:

Dusty Underhill

General Manager / Secretary – Treasurer

**Catfish Creek Conservation Authority
Correspondence Register – November 1 - 30, 2025**

| Date | Type | Agency | Topic |
|-------------------|--------------|--------|--|
| November 1, 2025 | Email/ Reply | UTRCA | Re: Regional CA Group |
| November 3, 2025 | Email/ Reply | CO | Review Requested: Proposed Amendments to the 2021 CO-Hydro One MOU |
| November 4, 2025 | Email/ Reply | MNR | TPA CCCA |
| November 4, 2025 | Email/ Reply | CRA | Payment Applied |
| November 5, 2025 | Email/ Reply | CO | Now Accepting Applications to the Invasive Species Action Fund |
| November 5, 2025 | Email/ Reply | C O | Ontario Species Conservation Program – Applications Now Open |
| November 5, 2025 | Email/ Reply | CO | RE: Levy |
| November 5, 2025 | Email/ Reply | CO | Conservation Ontario's Tree Canada 2026 Tree Planting Program Webinar |
| November 5, 2025 | Email/ Reply | CO | Special Economic Zones Act and Species Conservation Act Submissions |
| November 7, 2025 | Email/ Reply | CO | CA Act as amended by Bill 68 - ERO posting still to come |
| November 7, 2025 | Email/ Reply | MECP | Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities |
| November 7, 2025 | Email/ Reply | CO | ERO regarding the policy on proposed boundaries for the regional consolidation of Ontario's conservation authorities |
| November 10, 2025 | Email/ Reply | CO | Highlights summary RE: CA Act as amended by Bill 68; ERO posting; Reports |
| November 11, 2025 | Email/ Reply | PBRA | Monies held in trust |
| November 12, 2025 | Email/ Reply | CO | FHIMP webinar Series / Série webinaire PICA |

| | | | |
|-------------------|--------------|-------------------|---|
| November 12, 2025 | Email/ Reply | CO | Conservation Ontario's Tree Canada 2026 Planting Program Webinar: Follow-Up |
| November 13, 2025 | Email | CO | CO Council Information Session - slides |
| November 1, 2025 | Email/ Reply | CO | CO Comments on Bill 60 (Sch. 10 - Planning Act) |
| November 13, 2025 | Email/ Reply | Graham Scott Enns | YE and update |
| November 13, 2025 | Email | CO | CO Policy Submission: Special Economic Zones Act |
| November 14, 2025 | Email/ Reply | CO | Reviews Requested by Nov 19: Draft CO Policy Submissions |
| November 17, 2025 | Email/ Reply | CO | Tomorrow's Session with CAs Nov 18 10 a.m. FW: Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities |
| November 17, 2025 | Email | LEAP | Postponing LEAP IT meeting to the New Year |
| November 17, 2025 | Email/ Reply | MNR | RE: Permits for 48982 John Wise Line, Malahide |
| November 17, 2025 | Email/ Reply | CO | RE: Tomorrow's Session with CAs Nov 18 10 a.m. FW: Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities |
| November 18, 2025 | Email/ Reply | MECP | Info Session: Proposed Boundaries for Regional Consolidation of Conservation Authorities |
| November 18, 2025 | Email/ Reply | CO | Meeting with proposed Lake Erie Regional CA |
| November 19, 2025 | Email | CO | CO Natural Asset Management Planning Webpage and Resources for CAs |
| November 19, 2025 | Email | SDG Counties | United Counties of SDG Resolution: Conservation Authorities |
| November 20, 2025 | Email/ Reply | CO | Funding -Environmental Damages Fund: Deadline December 18, 2025 |
| November 21, 2025 | Email/ Reply | SWOX | Whaley Drain Branch 'A' Consideration meeting notice |

| | | | |
|-------------------|--------------|--------|---|
| November 22, 2025 | Email/ Reply | LERSPC | For information: LERSPC Special Meeting Agenda Package - December 3, 2025 |
| November 25, 2025 | Email/ Reply | CO | CO Policy Submissions: Official Plans, Development Standards & Road Construction |
| November 26, 2025 | Email/ Reply | LERMC | For review: Draft SPC 'Special Meeting' Report re: regional consolidation of CAs |
| November 28, 2025 | Email/ Reply | MECP | Invitation to Attend Regional Engagement Session (London) – Conservation Authority Regional Consolidation |