

**MINUTES OF THE MEETING OF THE
CATFISH CREEK CONSERVATION AUTHORITY**

Thursday, July 16, 2026

Meeting #03/2026

PRESENT:

Paul Buchner	Vice-Chairperson	Township of South-West Oxford
Gary Clarke	Member	City of St. Thomas
Morgaine Griffin	Chairperson	Municipality of Central Elgin
Scott Lewis	Member	Township of Malahide
Arthur Oslach	Member	Town of Aylmer

STAFF:

Dusty Underhill	General Manager / Secretary-Treasurer
Peter Dragunas	Water Management Technician
Brittany Bell	Corporate Services Coordinator
Gerrit Kremers	Resource Planning Coordinator
Al Bradford	Conservation Areas Supervisor

OTHERS PRESENT:

Rob Perry	Aylmer Express
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WELCOME / CALL TO ORDER:

Chairperson Griffin welcomed everyone and called the meeting to order at (9:56 a.m.).

LAND ACKNOWLEDGMENT:

The CCCA recognized that the land on which we gather is in the traditional territory shared between the Haudenosaunee confederacy, the Anishinabe nations, and the Attiwoonderonk Neutrals.

ADOPTION OF AGENDA:

<u>Motion # 35/2026</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the Agenda for the July 16, 2026, Full Authority meeting be adopted as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

No one had a pecuniary interest to disclose at this time.

DISCLOSURE OF INTENTION TO AUDIO / VIDEO RECORD MEETING:

The Chairperson asked for disclosures of intentions to audio or video record the meeting. No one indicated any such intentions at this time.

ADOPTION OF MINUTES:

<u>Motion #36/2026</u>	S. Lewis	P. Buchner	CARRIED
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THAT, the Minutes of the Full Authority Meeting #02/2026 (April 9, 2026), be adopted as circulated.

<u>Motion #37/2026</u>	A. Oslach	G. Clarke	CARRIED
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THAT, the Minutes of the Special Meeting of the Full Authority #03/2026 (May 28, 2026), be adopted as circulated.

<u>Motion #38/2026</u>	S. Lewis	A. Oslach	CARRIED
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THAT, the Minutes of the Land Management Committee #01/2026 (May 28, 2026), be adopted as circulated.

BUSINESS ARISING FROM MINUTES:

No one reported any outstanding business to discuss from the previous Minutes.

PUBLIC / SPECIAL DELEGATIONS:

None

REPORTS:

Reports FA 18 to FA 21/2026 – Monthly Staff Reports, were presented, discussed, and resolved.

<u>Motion # 39/2026</u>	S. Lewis	P. Buchner	CARRIED
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THAT, Staff Reports FA 18 to FA 21/2026 for the months of April, May and June, 2026 be noted and filed.

Report FA 22/2026 – Accounts Paid was presented, discussed, and resolved.

<u>Motion # 40/2026</u>	P. Buchner	A. Oslach	CARRIED
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THAT, Report FA 22/2026 be noted and filed.

Report FA 23/2026 – Southwestern Regional Envirothon Competition was presented, discussed, and resolved.

<u>Motion # 41/2026</u>	G. Clarke	A. Oslach	CARRIED
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THAT, Report FA 23/2026, be noted and filed.

Report FA 24/2026 –Summer Employment Grants was presented, discussed, and resolved.

<u>Motion # 42/2026</u>	A. Oslach	P. Buchner	CARRIED
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THAT, the Full Authority acknowledge receipt of the information on the 2026 Summer Employment Programs as outlined in Report FA 24/2026.

Reports FA 25/2026 – TVDSB Contract Renewal Oversight, was presented, discussed, and resolved.

<u>Motion # 43/2026</u>	P. Buchner	S. Lewis	CARRIED
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THAT, Report FA 25/2026 be received as information.

Report FA 26/2026 – Source Protection Changes in Oversight, was presented, discussed, and resolved.

<u>Motion # 44/2026</u>	G. Clarke	P. Buchner	CARRIED
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THAT, the Board of Directors receives Report FA 26/2026 as information.

Report FA 27/2026 – Ministers Budget Direction was presented, discussed, and resolved.

<u>Motion # 45/2026</u>	G. Clarke	A. Oslach	CARRIED
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THAT, the Board of Directors receive the report regarding the Ministerial Direction issued under section 1.14 of the Conservation Authorities Act as information.

Report FA 28/2026 – Budget Direction 2027, was presented, discussed, and resolved.

<u>Motion # 46/2026</u>	A. Oslach	S. Lewis	CARRIED
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THAT, the Full Authority approve a levy increase of #5 and Consumer Price index increase to the 2026 salary grid at 1.93%.

Report FA 29/2026 – 2027 Draft Budget, was presented, discussed, and resolved.

<u>Motion # 47/2026</u>	S. Lewis	P. Buchner	CARRIED
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THAT, the Full Authority approve the Draft Budget presented in Report Fa 29/2026;

AND THAT, the Draft Budget and General Levies be circulated to the member municipalities for the 30-day notice period in accordance with Budget and Apportionment Regulation made under the Conservation Authorities Act.

Report FA 30/2026 – Conservation Ontario Council Meeting, was presented, discussed, and resolved.

<u>Motion # 48/2026</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the information outlined in Report FA 30/2026, be noted and filed.

Report FA 31/2026 – Conservation Ontario Meeting, was presented, discussed, and resolved.

<u>Motion # 49/2026</u>	S. Lewis	G. Clarke	CARRIED
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THAT, the information outline in Report FA 31/2026, be noted and filed.

GENERAL MANAGERS REPORT:

NEW BUSINESS:

None

CORRESPONDENCE:

a) Copied:

- Correspondence Register for April, May and June 2026.

<u>Motion # 50/2026</u>	G. Clarke	A. Oslach	CARRIED
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THAT, the Copied Correspondence and Correspondence Register for the months of April, May and June 2026, be noted and filed.

CLOSED SESSION:

<u>Motion # 51/2026</u>	A. Oslach	P. Buchner	CARRIED
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THAT, the Full Authority adjourn to Closed Session at 10:28 a.m.

<u>Motion # 52/2026</u>	P. Buchner	A. Oslach	CARRIED
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THAT, the Full Authority rise with report at 11:04 a.m.

<u>Motion # 53/2026</u>	A. Oslach	P. Buchner	CARRIED
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THAT, the Minutes of the Special Meeting of the Personnel and Finance Committee #03/2026 (May 4, 2026), be adopted as circulated.

<u>Motion # 54/2026</u>	A. Oslach	G. Clarke	CARRIED
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The Board of Directors discussed and resolved a property acquisition matter.

<u>Motion # 55/2026</u>	S. Lewis	P. Buchner	CARRIED
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The Board of Directors discussed and resolved a personnel matter.

NEXT MEETING / TERMINATION:

The next meeting of the Catfish Creek Conservation Authority will be held on Thursday, September 10, 2026, commencing at 10:00 a.m.

<u>Motion # 56/2026</u>	S. Lewis	P. Buchner	CARRIED
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THAT, the Full Authority be terminated at 11:04 a.m.

General Manager / Secretary –Treasurer



Authority Chairperson